



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

June 11, 2020

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Alexander Sanchez, 414 Essex Street #7, to the Salem Youth Commission for a one-year term to expire June 11, 2021. Mr. Sanchez will fill one of the adult seats on the Commission previously held by Shantel Alix.

Mr. Sanchez grew up in Salem and is a graduate of Salem High School, where he was a varsity basketball MVP and was named a Player of the Year in the New England Conference. Mr. Sanchez earned his Bachelor's degree from UMass-Boston. Prior to starting his current work in real estate, Mr. Sanchez worked at the Boys and Girls Club of Greater Salem, helping make sure the children were safe, eating healthy and staying active, being respectful to one another, and having fun. He was a member of the Boys and Girls Club Keystone Program and ran a youth basketball league in the Point for several years.

I recommend confirmation of Mr. Sanchez' appointment to the Youth Commission. We are fortunate that he is willing to serve our community in this important role and lend his insights and dedication to the commission and its work.

Very truly yours,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

June 25, 2020

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Tom Furey, of 36 Dunlap Street, to the Salem Planning Board for a five-year term to expire June 25, 2025. Mr. Furey will fill the seat previously held by Matt Veno, who is stepping down from the board. I hope you will join me in thanking Mr. Veno for his years of service on the board.

For 34 years Mr. Furey served our community as a City Councillor and, before that, a member of the School Committee. He was, and continues to be, a vocal advocate for the betterment of Salem and, throughout his public life, has demonstrated that one can be respectful of our traditions and our history, while also being forward-looking and open to change and new ideas. Mr. Furey is passionate about Salem and, despite stepping down from the City Council in 2019, remains committed to the community he has served for so long.

I recommend confirmation of Mr. Furey's appointment to the Planning Board. We are fortunate that he is willing to serve our community in this important role and lend his insights and dedication to the board and its work.

Very truly yours,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

June 25, 2020

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Gary F. Santo, Jr., to the Salem Licensing Board to complete the remainder of an unexpired six-year term, concluding June 1, 2022. Mr. Santo will be taking the seat previously held by Mr. Paul Flores, who has opted to step down from the board. I hope you will join me in thanking Mr. Flores for his years of service on the board.

Mr. Santo is the Vice President of Investor Relations for Columbia Care and has worked for the last 24 years in variety of positions of increasing responsibility in finance, investments, and capital markets for Lantheus Medical Imaging, International Game Technology, First Marblehead, and Fitch Ratings. He brings to the board a deep knowledge of business and finance, accounting, and banking. Mr. Santo holds a Bachelor's degree in political science from Boston University and is a member of the American Association for Financial Professionals. Locally, he volunteers as the Finance Committee chair for the Salem Common Neighborhood Association and serves as a Trustee of the Salem Athenaeum and Councilor-at-Large for the Tabernacle Congregational Church.

I recommend confirmation of Mr. Santo's appointment to the Licensing Board. We are fortunate that he is willing to serve our community in this important role and lend his insights and expertise to the board and its work.

Very truly yours,

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM

In City Council,

Ordered:

June 25, 2020

That the sum of Three Hundred Ninety One Thousand, One Hundred Forty Dollars (\$391,140.00) is hereby appropriated and transferred from the "Capital Outlay Fund 2000" to the ST CIP Bertram Field Ph2 account (20002017-5846BS) for capital costs associated with the Bertram Field Phase 2 Project, in accordance with the recommendation of Her Honor the Mayor.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

June 25, 2020

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Order appropriates \$391,140 from our short-term capital fund to be used for Phase 2 of the Bertram Field project.

I am enormously grateful to the members of the Bertram Field stakeholders group and the City staff who have worked diligently on this ongoing improvement project for this special facility. Unfortunately, when this phase was bid, the minimum qualified response exceeded the amount budgeted for the work. We have been able to reduce the project cost by nearly \$1.2 million, but still require a small amount of capital funds to close the rest of that gap.

A portion of that shortfall will be met through repurposing unused bond funds from the Witchcraft Heights Elementary School chiller project, which came in under budget. The remainder is being sought from short-term capital, so as not to increase our bonded debt in the future.

I strongly recommend adoption of this Order at your earliest convenience, so that the contractor for Phase 2 can commence work this summer as scheduled. If you have any questions, please feel free to contact Jenna Ide.

Very truly yours,

Kimberley Driscoll
Mayor
City of Salem

June 22, 2020

The Honorable Kimberley L. Driscoll
Mayor of Salem
93 Washington Street
Salem, Massachusetts 01970

RE: Request for Funding: Bertram Field Phase 2

Dear Honorable Mayor Driscoll:

This request is for a Council Order to transfer \$391,140 of "Short-Term Capital Outlay" to the "Bertram Field Phase 2" account.

The Bertram Field Phase 2 project last year anticipated the need for additional funds for equipment (security cameras, lockers, signage, etc.) and contingency budget of around \$600,000. After bidding the project in the Fall of 2020, the project came in significantly over budget. The City of Salem redesigned the project and rebid the project this Spring. The cost of the project has decreased by \$1.2M through redesign and improved bidding conditions. However, there is still a gap of \$541,140 in funding in order to proceed with the project. The City is requesting short term funds to ensure that we can sign the contract with the lowest qualified bidder to start the project this summer and finish this winter. Through coordination with the School's a subsequent reallocation of Witchcraft HVAC bonds of \$150,000 will be submitted to Council.

Please see the attached budget, with the highlighted need in yellow.

Please feel free to contact me with any questions.

Sincerely,

Patricia O'Brien
Superintendent of Park & Recreation

cc: Dominick Pangallo, Laurie Giardella, Jenna Ide, Kristin Shaver

CITY OF SALEM
ST Capital Outlay Expenditure Request Form – FY 2020

From Department: Park Rec. **Date:** 6/23/20

Department Head Name: Patricia O'Brien

Authorization Signature: _____

Amount: \$ 391,140.00

Description:

For Finance Department Use Only:

City Council Approval Needed (Y/N)

CIP Balance: \$ 1,601,673.47

Recommendation:

Approved Denied



Finance Director

Processed: **Date:** _____ **By:** _____

CO # _____ **JE#** _____ **Trans #** _____

Org: _____ **Obj:** _____

Bertram Field, Phase 2 - BUDGET TRACKING - WITH 7% CONTINGENCY, NO FF&E, NO PV PANELS



City of Salem Project # F#BMs20-16-200
 Bertram Field, Phase 2 - BUDGET TRACKING
 Project Director / Manager: David Salomon / Elisea Long

Period Ending: 5/31/2020
 Includes Invoice Summary

Current Budget

Cost Code	Budget Category	Budget (A)	Budget Changes (B)	Revised Budget (C)	Uncommitted Cost (D)	Expended (E)	Unspent (F)	Revised Budget (G)/(C)-(D)	% Complete (H)=(E)/(C)	Cost to Complete (I)	Anticipated Cost @ Completion (J)=(C)-(I)	Value at Completion (K)=(I)+(J)
0204 0300	Sub-Commitments	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0204 0280	Hazardous Materials (reporting and monitoring) PLUG	\$25,000	(\$25,000)	\$0	incl above	\$0	\$0	\$0		\$0	\$0	\$0
0204 0300	Geo-Technical & Geo-Environmental - PLUG	\$50,000	(\$50,000)	\$0	incl above	\$0	\$0	\$0		\$0	\$0	\$0
0204 0400	Site Survey - PLUG	\$10,000	(\$10,000)	\$0	n/a	\$0	\$0	\$0		\$0	\$0	\$0
0204 0500	Reimbursable Contingency	\$10,000	\$30,228	\$40,228	\$0	\$0	\$0	\$40,228		\$18,000	\$18,000	(\$22,228)
0500 0000	CONSTRUCTION CONTRACTS	\$4,379,899	\$0	\$4,379,899	\$0	\$0	\$0	\$4,379,899		\$4,387,000	\$4,887,000	(\$507,101)
0501 0000	Alarms & I/PV Panels NOT Included	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0502 0001	Construction (updated with low bid 5/28/2020)	\$4,379,899	\$0	\$4,379,899	\$0	\$0	\$0	\$4,379,899		\$4,387,000	\$4,887,000	(\$507,101)
0800 0000	UTILITIES CONTRACTS PROVIDED COSTS	\$10,000	\$8,878	\$18,878	\$0	\$0	\$0	\$18,878		\$18,878	\$18,878	\$0
0801 0000	Utility Company Fees - Potential Risk	\$10,000	\$0	\$10,000	\$600	\$600	\$0	\$19,400		\$19,400	\$20,000	\$0
0801 0000	Utility Company - rebates/refunds (estimated plug)	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0802 0000	Testing Services	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$50,000		\$50,000	\$50,000	\$0
0803 0000	Swing Space/Manholes	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0809 0000	Other Project Costs (Website Design - Networks)	\$0	\$6,000	\$6,000	\$6,000	\$5,500	\$500	\$0	92%	\$0	\$6,000	\$0
0809 0000	Other Project Costs (Historic Sign Writing)	\$0	\$750	\$750	\$0	\$0	\$0	\$750		\$750	\$750	\$0
0890 0000	Other Project Costs (Camera Inspection for Drain Pipes - Mackery)	\$0	\$1,820	\$1,820	\$1,820	\$0	\$1,820	\$0	0%	\$0	\$1,820	\$0
0700 0000	FURNISHINGS & EQUIPMENT	\$48,000	\$0	\$48,000	\$0	\$0	\$0	\$48,000		\$0	\$0	(\$48,000)
0701 0000	Furnishings & Equipment (FF&E) - PLUG	\$30,000	\$0	\$30,000	\$0	\$0	\$0	\$30,000		\$0	\$0	(\$30,000)
0702 0000	Technology Equipment - PLUG	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$10,000		\$0	\$0	(\$10,000)
0790 0000	Other Furnishings & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0900 0000	OWNER'S CONTINGENCY	\$378,447	(\$44,881)	\$333,566	\$0	\$0	\$0	\$333,566		\$334,000	\$334,000	\$0
0901 0000	Owner's Contingency (incl 5% on CAC soft costs)	\$30,357	(\$44,381)	\$5,976	\$0	\$0	\$0	\$5,976		\$5,976	\$5,976	\$0
0907 0000	Owner's Construction Contingency (hard) 7% on Constr. CAC	\$328,090	\$0	\$328,090	\$0	\$0	\$0	\$328,090		\$328,090	\$328,090	\$0
PROJECT TOTALS		\$9,838,808	\$306,318	\$10,145,126	\$9,222,000	\$8,999,000	\$406,226	\$1,923,126		\$8,142,216	\$11,362,908	(\$222,882)

Previous & Current Funding Sources

Funding Source	Source Value	Source Committed	Expended	Unspent
Prior appropriation	\$ 344,917	\$ 344,917	\$ 322,400	\$ 16,068
Fundraising / Donations (\$350K) \$3K				
M pledged to date	\$ 3,000	\$ 3,000	\$ -	\$ 3,000
MVP Grant (\$185,648)	\$ 185,648	\$ 185,648	\$ -	\$ 185,648
General - Bertram Field, PH 2	\$ 250,000	\$ 250,000	\$ -	\$ 250,000
Water - Bertram Field, PH 2	\$ 100,000	\$ 100,000	\$ -	\$ 100,000
Bertram Field, PH 2	\$ 4,996,357	\$ 4,996,357	\$ 482,846	\$ 4,483,509
CPA (commitment of \$2M over 20 years)	incl above			
CURRENT FUNDING SOURCES	\$ 6,823,923	\$ 6,823,923	\$ 828,797	\$ 6,001,226
Anticipated Cost @ Compl. [CAC]	\$ 6,363,163			
Project Shortfall (Under)/Over	\$ 641,140			

Items that could be purchased as a separate item (not included above)

- \$10,000 Spillkits
- \$20,000 Moving the scoreboard
- \$15,000 Make 3 mph/40 cfm barriers under roof accessible
- \$16,000 Alarm System (FUNDED FROM CITY TECH BUDGET)
- \$86,000 Solar panels
- \$81,000 Tractor for field maintenance
- \$5,000 G-Max (stock alternator) Testing of field
- \$5,000 Re-program of the field after construction
- \$215,000 Total



CITY OF SALEM

In City Council,

June 25, 2020

Ordered:

That the sum of One Hundred Fifty Thousand Dollars (\$150,000.00) of the Fiscal Year 2020 CIP Funds be transferred from the Witchcraft Heights Elementary School HVAC account for the replacement of the chiller system and associated costs (account #3045309 580839) to pay for the costs of the Bertram Field Phase 2 Project, in accordance with the recommendation of Her Honor the Mayor.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

Office of the Mayor

June 25, 2020

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

The enclosed Orders reassign and transfer \$150,000 in unutilized bond proceeds from the Witchcraft Heights Elementary School chiller project to the Bertram Field Phase 2 project.

The chiller project came in under budget, freeing up these dollars to be applied to the second phase of the Bertram Field improvements. For more details, please see the request submitted to you under separate cover for this City Council meeting relative to the short-term capital appropriation request.

I strongly recommend adoption of these Orders at your earliest convenience, so that the contractor for Phase 2 can commence work this summer as scheduled. If you have any questions, please feel free to contact Jenna Ide.

Very truly yours,

Kimberley Driscoll
Mayor
City of Salem

June 22, 2020

The Honorable Kimberley L. Driscoll
Mayor of Salem
93 Washington Street
Salem, Massachusetts 01970

RE: Request for Funding: Bertram Field Phase 2

Dear Honorable Mayor Driscoll:

This request is for a Council Order to approve the transfer of \$150,000 of FY20 CIP funds as noted below to the "Bertram Field Phase 2" account.

The WHES HVAC account for the replacement of the chiller system and associated systems (account #3045309 580839) has been used to the fullest extent needed as bids came in significantly lower than expected. Therefore, the School Department is requesting that the remaining balance of \$150,000 is transferred to pay costs of the Bertram Field Phase 2 Project.

Please feel free to contact me with any questions.

Sincerely,

cc: Dominick Pangallo, Laurie Giardella, Jenna Ide, Patricia O'Brien

Bertram Field, Phase 2 - BUDGET TRACKING - WITH 7% CONTINGENCY, NO FF&E, NO PV PANELS



City of Salem Project # 1918-20-15-050
 Bertram Field, Phase 2 - BUDGET TRACKING
 Project Director / Manager: David Saldon / Elisea Long

Period Ending: 5/31/2020
 Includes Invoice Summary

Current Budget

Cost Code	Budget Category	Budget (A)	Budget Change (B)	Revised Budget (C)	Committed Costs (D)	Expended (E)	Unavail. (F) POWER	Remaining Budget (G) (C)-(D)-(E)-(F)	% Complete (H) (E)/(C)	Cost to Complete (I) (C)-(E)	Anticipated Cost at Completion (J) (C)-(B)	Variance (K) (J)-(C)
0001 0000	Owner's Project Manager	\$26,786	\$26,786	\$26,440	\$26,440	\$26,440	\$0	\$0	100%	\$0	\$0	\$0
0002 0000	Feasibility Study (LeField, LLC)	\$26,786	\$26,786	\$26,440	\$26,440	\$26,440	\$0	\$0	100%	\$0	\$0	\$0
0003 0000	Owner	\$26,786	\$26,786	\$26,440	\$26,440	\$26,440	\$0	\$0	100%	\$0	\$0	\$0
0002 0000	Feasibility Study (Bascon Architects)	\$88,500	\$88,500	\$88,500	\$88,500	\$88,500	\$7,000	\$0	93%	\$0	\$88,500	\$0
0002 0000	Early Release DD Work (Bascon Architects)	\$0	\$0	\$112,410	\$112,410	\$112,410	\$0	\$0	100%	\$0	\$112,410	\$0
0002 0000	Parking Study at Collins site and adjacent areas (PLUG)	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0002 0000	Parking Study at Collins site (STANTEC) (PLUG)	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0003 0000	Environmental Site, Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0003 0000	Subcontractors	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0003 0000	Tie-in/Board - Geo/Environmental	\$0	\$15,200	\$15,200	\$15,200	\$15,200	\$0	\$0	100%	\$0	\$15,200	\$0
0003 0000	Tie-in/Board - Geo/Technical	\$0	\$17,700	\$17,700	\$17,700	\$17,700	\$0	\$0	100%	\$0	\$17,700	\$0
0003 0000	Tie-in/Board - ACM assessment	\$0	\$5,800	\$5,800	\$5,800	\$5,800	\$0	\$0	100%	\$0	\$5,800	\$0
0003 0000	BMC - Clean, Insured sanitary lines CCTV/AET	\$0	\$17,055	\$17,055	\$17,055	\$17,055	(\$844)	\$0	105%	\$0	\$17,055	\$844
0003 0000	Micro-Split - Hydrant flow test	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0004 0000	Owner's Contingency/Other	\$171,056	(\$161,144)	\$9,912	\$0	\$0	\$0	\$9,912		\$0	\$0	(\$9,912)
0004 0000	City Council April 2019 Approval (\$33,000 of additional funds for LEI)	\$171,056	(\$161,144)	\$9,912	\$0	\$0	\$0	\$9,912		\$0	\$0	(\$9,912)
0004 0000	OUTSIDE SOURCE - Water Department Sewer Funding (additional BMC work; value of \$13,955)	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0004 0000	REASONABLE FUNDING TOTAL	\$267,222	\$266,936	\$266,272	\$266,272	\$266,272	\$0,000	\$0,000		\$0	\$266,272	\$0,000
0100 0000	ADMINISTRATION	\$258,546	\$0,000	\$258,546	\$258,546	\$258,546	\$0,000	\$0,000		\$0,000	\$258,546	\$0,000
0101 0000	Legal Fees	\$25,000	\$0	\$25,000	\$25,000	\$25,000	\$0	\$0	100%	\$0	\$25,000	\$0
0102 0000	Owner's Project Manager	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0102 0400	Design Development	\$55,000	\$0	\$55,000	\$55,000	\$55,000	\$0	\$0	100%	\$0	\$55,000	\$0
0102 0500	Construction Contract Docs	\$55,000	\$0	\$55,000	\$55,000	\$55,000	\$0	\$0	100%	\$0	\$55,000	\$0
0102 0600	Construction Contract Docs RE-DESIGN	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$17,000	\$17,000	\$17,000
0102 0620	Building	\$30,000	\$0	\$30,000	\$30,000	\$1,073	\$28,927	\$0	4%	\$0	\$30,000	\$0
0102 0700	Construction Contract Administration	\$200,000	\$0	\$200,000	\$200,000	\$0	\$200,000	\$0	0%	\$0	\$200,000	\$0
0102 0800	Closedout	\$10,000	\$0	\$10,000	\$10,000	\$0	\$10,000	\$0	0%	\$0	\$10,000	\$0
0102 1000	Reimbursable & Other Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0102 1100	Cost Estimates	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0102 0200	Other Project Manager Costs (owner estimate on re-design)	\$0	\$3,000	\$3,000	\$3,000	\$3,000	\$0	\$0	100%	\$0	\$3,000	\$0
0103 0000	Advertising (bidding)	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0104 0000	Permitting Fees (assumed waived)	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0105 0000	Owner's Insurance (Builder's Risk)	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$10,000		\$0	\$0	(\$10,000)
0109 0000	Other Administrative Costs - Bid Docs, Bx-Bld	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$4,000	\$4,000	\$4,000
0200 0000	ARCHITECTURE & ENGINEERING	\$188,276	\$188,276	\$179,644	\$188,276	\$179,740	\$188,276	\$0,000		\$0,000	\$188,276	\$0,000
0201 0000	Basic Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0201 0400	Design Development - Early Release (carried above)	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0201 0500	Construction Contract Documents	\$120,370	\$47,430	\$167,800	\$167,800	\$167,800	\$0	\$0	100%	\$0	\$167,800	\$0
0201 0500	DOC/Construction Contract Documents RE-DESIGN	\$0	\$186,214	\$186,214	\$186,214	\$186,214	\$0	\$0	100%	\$0	\$186,214	\$0
0201 0510	Life cycle assessment/Energy Modeling/Commissioning	\$21,000	(\$21,000)	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0201 0599	LEED	\$10,000	(\$3,200)	\$6,800	\$6,800	\$6,800	\$0	\$0	100%	\$0	\$6,800	\$0
0201 0700	Construction Contract Administration	\$86,700	\$48,950	\$148,550	\$148,550	\$0	\$148,550	\$0	0%	\$0	\$148,550	\$0
0201 0710	LEED Admin	\$16,300	(\$16,300)	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0201 0720	Commissioning	\$0	\$4,500	\$4,500	\$4,500	\$0	\$4,500	\$0	0%	\$0	\$4,500	\$0
0201 0800	Closedout	\$25,000	(\$23,200)	\$1,700	\$1,700	\$0	\$1,700	\$0	0%	\$0	\$1,700	\$0
0203 0000	Reimbursable and Other Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0203 0100	Construction Testing (carried below)	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0203 0200	Testing (over minimum)	\$0	\$6,794	\$6,794	\$6,794	\$6,794	\$0	\$0	100%	\$0	\$6,794	\$0

Bertram Field, Phase 2 - BUDGET TRACKING - WITH 7% CONTINGENCY, NO FF&E, NO PV PANELS



City of Salem Project # PBNA-20-18-00
 Bertram Field, Phase 2 - BUDGET TRACKING
 Project Director / Manager: David Sainden / Eileen Long

Period Ending 5/31/2020
 Included Invoice Summary

Current Budget

Cost Code	Budget Category	Budget	Budget Changes	Revised Budget	Committed Costs	Expended	Unspent	Remaining Budget	% Contingency	Cost to Complete	Anticipated Cost @ Completion	% of Total
		(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
0204 0000	Sub-Consultants	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0204 0000	Hazardous Materials (sampling and monitoring) PLUG	\$25,000	(\$25,000)	\$0	Incl above	\$0	\$0	\$0		\$0	\$0	\$0
0204 0000	Geo-Technical & Geo-Environmental - PLUG	\$50,000	(\$50,000)	\$0	Incl above	\$0	\$0	\$0		\$0	\$0	\$0
0204 0400	Site Survey - PLUG	\$10,000	(\$10,000)	\$0	n/a	\$0	\$0	\$0		\$0	\$0	\$0
0204 0500	Reimbursable contingency	\$10,000	\$30,228	\$40,228		\$0	\$0	\$40,228		\$18,000	\$18,000	(\$22,228)
8899 9999	CONSTRUCTION CONTINGENCY	\$4,379,688	\$0	\$4,379,688	\$0	\$0	\$0	\$4,379,688		\$4,687,328	\$4,687,328	\$337,640
0501 0000	Alarms #1-PV Panels NOT Included	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0502 0001	Construction captured with low bid 5/28/2020	\$4,379,688	\$0	\$4,379,688	\$0	\$0	\$0	\$4,379,688		\$4,687,328	\$4,687,328	\$337,640
0699 0000	INTERDISCIPLINARY PROJECT COSTS	\$75,000	\$0,679	\$75,679	\$4,200	\$6,199	\$3,200	\$75,198		\$76,398	\$76,678	\$5
0601 0000	Utility Company Fees - Potential Risk	\$20,000	\$0	\$20,000	\$800	\$800	\$0	\$19,400		\$20,000	\$20,000	\$0
0601 0000	Utility Company - rebates/refunds (estimated plus)	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0602 0000	Testing Services	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$50,000		\$50,000	\$50,000	\$0
0603 0000	Swing Space/Modulars	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0699 0000	Other Project Costs (Website Design - Kaneworks)	\$0	\$6,000	\$6,000	\$6,000	\$5,500	\$500	\$0	83%	\$0	\$6,000	\$0
0699 0000	Other Project Costs (Historic Sign Wiring)	\$0	\$750	\$750	\$0	\$0	\$0	\$750		\$750	\$750	\$0
0699 0000	Other Project Costs (Camera Inspection for Drain Pipes - Mackey)	\$0	\$1,920	\$1,920	\$1,920	\$0	\$1,920	\$0	0%	\$0	\$1,920	\$0
0700 0000	FURNISHINGS & EQUIPMENT	\$59,299	\$0	\$59,299	\$0	\$0	\$0	\$59,299		\$0	\$0	(\$59,299)
0701 0000	Furnishings & Equipment (P&E) - PLUG	\$30,000	\$0	\$30,000	\$0	\$0	\$0	\$30,000		\$0	\$0	(\$30,000)
0702 0000	Technology Equipment - PLUG	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$10,000		\$0	\$0	(\$10,000)
0799 0000	Other Furnishings & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	\$0
0899 0000	OWNER'S CONTINGENCY	\$578,207	(\$44,381)	\$533,826	\$0	\$0	\$0	\$533,826		\$534,656	\$534,656	\$0
0901 0000	Owner's Contingency (est) 5% on CAC soft costs	\$50,357	(\$44,381)	\$5,976	\$0	\$0	\$0	\$5,976		\$5,976	\$5,976	\$0
0507 0000	Owner's Construction Contingency (est) 7% on Constr. CAC	\$328,080	\$0	\$328,080	\$0	\$0	\$0	\$328,080		\$328,680	\$328,680	\$0
PROJECT TOTALS		\$4,868,654	\$34,311	\$4,902,965	\$1,282,700	\$203,699	\$2,881,912	\$4,868,654		\$5,196,238	\$5,196,238	\$327,573

Previous & Current Funding Sources

Items that could be re-revised as a separate item (not included above)

- \$10,000 Speakers
- \$30,000 Moving the scoreboard
- \$15,000 Mela 3 mchedule covers (based on bid accessible)
- \$10,000 Alarm System (FUNDED FROM CITY TECH BUDGET)
- \$80,000 Solar panels
- \$61,000 Tractor for field maintenance
- \$5,000 G-Max (stock attraction) Testing of field
- \$5,000 Re-program of the field after construction
- \$215,000 Total

Funding Source	Source Value	Source Committed	Expended	Unspent
Other equipment	\$ 344,017	\$ 344,017	\$327,848	\$16,169
Hardening / Construction (S&S) \$5K	\$ 3,000	\$ 3,000	\$ 3,000	\$ 0
pledged to date	\$ 188,648	\$ 188,648	\$ 188,648	\$ 0
MVP Grant (S188,648)	\$ 250,000	\$ 250,000	\$ 250,000	\$ 0
Sewer - Bertram Field, PH 2	\$ 100,000	\$ 100,000	\$ 100,000	\$ 0
Water - Bertram Field, PH 2	\$ 4,958,357	\$ 4,958,357	\$ 482,648	\$ 4,475,709
Bertram Field, PH 2				
CPA commitment of 20% over 20 years				
incl. above	\$ 6,622,028	\$ 6,622,028	\$ 931,797	\$ 5,690,231
CURRENT FUNDING SOURCES				
Anticipated Cost @ Comp. [CAC]	\$ 4,902,965			
Project Shortfall (Under)/Over	\$ 641,140			

City of Salem

In the year two thousand and twenty

An Ordinance increasing the penalty for certain prohibited noises

Be it ordained by the City Council of the City of Salem, as follows:

Section I. Section 22-3 of Chapter 22 is hereby amended by deleting subsection (c) in its entirety and replacing it with new subsections as follows:

“(c) Any person who willfully or knowingly violates subsection (7) of Section 22-2 shall be fined for each offense a sum of not more than \$300. Each act causing the prohibited noise shall constitute a separate offense. Such fines may be issued by the Chief of Police, the Fire Chief, the Health Agent, or any of their officers, agents, inspectors, or designees.

(d) Each day of violation of any section of this chapter, excepting subsection (7) of Section 22-2, shall constitute a separate offense.”

Section II. This Ordinance shall take effect as provided by City Charter.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

June 25, 2020

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Like many communities in Massachusetts, the City of Salem has experienced an increased volume of illegal fireworks complaints in the last few weeks. For example, for the period of May 1 through June 15, the number of fireworks complaints in Salem increased by 2,180%.

Not only are fireworks disruptive, they can cause real harm to children, seniors, those living with trauma, and pets, not to mention posing a safety hazard to those nearby when they are detonated and an increased risk of accidental fire. To more effectively curb the detonation of illegal fireworks, the City of Salem is taking several pro-active steps. We are working with a local design to create informational signage in English and Spanish that will be posted throughout the City, warning about the dangers of illegal fireworks and the potential fines that violators may face for detonating them. We created an online reporting tool at www.salem.com/fireworks for residents to report an instance of illegal fireworks and to view a crowd-sourced map of others' reports. Reports can be made anonymously, and we are actively using the data to plan targeted fire interventions. While ticketing of offenders and confiscation of illegal fireworks will take place, the primary goal of these interventions is to provide public information about the hazard of illegal fireworks.

Finally, I am enclosing here an Ordinance to increase the maximum fine possible for detonating fireworks illegally up to \$300, in order to better deter potential violators, and broaden the number of officials who can issue these tickets to include fire and health personnel. \$300 is the maximum amount allowed under state law for municipal Ordinance violations. I recommend adoption of the enclosed Ordinance.

Very truly yours,

Kimberley Driscoll
Mayor
City of Salem

CITY OF SALEM

In the Year Two Thousand and Twenty

An Ordinance to amend an Ordinance relative to Traffic, Ch. 42. Sec. 50B

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Amending Chapter 42, Section 50B – “Handicap Zones, Limited Time” is hereby amended by adding the following:

North Street, in front of #118 starting at a point twenty-four (24) feet northwest of the driveway at #118 North Street, running southeast for twenty (20) feet, “Handicapped Parking Only, Tow Zone.”

Section 2. This Ordinance shall take effect as provided by City Charter.



City of Salem, Massachusetts
Office of the City Council
City Hall



REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION

MEMO TO: Lt. David Tucker Police Traffic Division
FROM: Councilor Riccardi DATE: 6/23/20

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

NAME OF STREET North Street

TYPE OF STREET CHANGE Handicapped Parking, Time Limited

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED In front of 118 North Street, one parking space is needed for the disabled resident.

COUNCILOR'S COMMENTS/EXPLANATION Two residents of 118 North Street are disabled and use their vehicle in conjunction with an HP placard. There is very limited off street parking at this address and their specially-equipped vehicle does not fit well in the driveway. There are numerous businesses in the area, so it is not always easy for the resident to find the necessary parking.

POLICE TRAFFIC DIVISION RECOMMENDATION

The Police Traffic Division hereby submits the following recommendation for the above request:

- APPROVAL
- DENIAL
- TRIAL PERIOD

CHAPTER: 42 SECTION: 50B TITLE: Handicapped Zones, Limited Time

DESCRIPTION: One HP parking space to be added, in front of 118 North Street. Starting at a point twenty-four feet northwest of the driveway at 118 North Street, running southeast for twenty feet.

COMMENTS (IF ANY): _____

Lt. David Tucker

POLICE TRAFFIC DIVISION

RETURN THIS FORM TO THE CITY CLERK'S OFFICE

City of Salem Clerk's Office, 93 Washington St, Salem Massachusetts 01970

(978) 745-9595 ext 41202 www.salem.com

CITY OF SALEM

In the Year Two Thousand and Twenty

An Ordinance to amend an Ordinance relative to Traffic, Ch. 42. Sec. 50B

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Amending Chapter 42, Section 50B – “Handicap Zones, Limited Time” is hereby amended by adding the following:

Hathorne Street, in front of #76 starting at a point twenty-four (24) feet southeast of the driveway at #76 Hathorne Street, running northwest for twenty (20) feet, “Handicapped Parking Only, Tow Zone.”

Section 2. This Ordinance shall take effect as provided by City Charter.



City of Salem, Massachusetts
Office of the City Council
City Hall



REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION

MEMO TO: Lt. David Tucker Police Traffic Division
FROM: Councillor Morsillo DATE: 6/22/20

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

NAME OF STREET Hathorne Street

TYPE OF STREET CHANGE Handicapped Parking, Time Limited

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED In front of 76 Hathorne Street, one parking space is needed for the disabled resident.

COUNCILLOR'S COMMENTS/EXPLANATION A resident of 72 Hathorne Street is disabled and uses their vehicle in conjunction with an HP placard. There is very limited off street parking at this address and it is shared by other residents, so is not always available. Because there are now two disabled tenants in the building at 72-74 Hathorne Street, the closest location for an additional space is in front of 76 Hathorne Street.

POLICE TRAFFIC DIVISION RECOMMENDATION

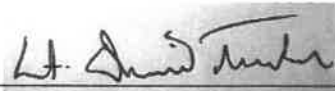
The Police Traffic Division hereby submits the following recommendation for the above request:

APPROVAL
 DENIAL
 TRIAL PERIOD

CHAPTER: 42 SECTION: 50B TITLE: Handicapped Zones, Limited Time

DESCRIPTION: One HP parking space to be added, in front of 76 Hathorne Street. Starting at a point twenty-four feet southeast of the driveway at 76 Hathorne Street, running northwest for twenty feet.

COMMENTS (IF ANY): _____



POLICE TRAFFIC DIVISION

RETURN THIS FORM TO THE CITY CLERK'S OFFICE

City of Salem Clerk's Office, 93 Washington St, Salem Massachusetts 01970

(978) 745-9595 ext 41202 www.salem.com



CITY OF SALEM

In City Council, June 25, 2020

Ordered: That the monthly financial report dated May 2020 be referred to the Committee on Administration and Finance



City of Salem

FY 2020 MONTHLY FINANCIAL REPORTS

May 2020

REPORTS

REVENUE STATEMENT

CIP, SALE OF CITY PROPERTY & RETIREMENT STABILIZATION

DEPARTMENTAL BUDGET REPORTS

BUDGET TRANSFER DETAIL

FUND BALANCES

STABILIZATION \$ 8,818,612.70

CAPITAL OUTLAY \$ 1,633,673.47

SALE OF CITY PROP \$ 1,790.50

RETIREMENT STAB \$ 452,314.18

OPEB \$ 3,265,547.79

*FREE CASH \$ 1,766,631.01

*WATER & SEWER R/E \$ 3,018,620.33

*TRASH R/E \$ 113,461.00

CITY OF SALEM
May 31, 2020
REVENUE STATEMENT

	RECAP FY 2020	ACTUAL MONTH TO DATE	ACTUAL YEAR TO DATE	Y-T-D % COLLECTED	VARIANCE Y-T-D + (-)
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GENERAL FUND	103,616,867	4,933,393	101,472,964	97.93%	(2,143,903)
REAL AND PERSONAL(NET)					

MOTOR VEHICLE	4,050,000	301,417	4,157,838	102.66%	107,838
HOTEL EXCISE	600,000	-	928,116	154.69%	328,116
MEALS TAX	900,000	-	959,779	106.64%	59,779
OTHER	500,000	-	-	0.00%	(500,000)
VESSEL EXCISE	30,000	1,475	64,430	214.77%	34,430
CANNABIS CBA	100,000	-	649,213	649.21%	549,213
CANNABIS EXCISE	100,000	-	571,737	571.74%	471,737
INTEREST ON TAXES	406,028	26,872	469,154	115.55%	63,126
PAYMENT IN LIEU OF TAXES (PILOT)	620,000	-	741,913	119.66%	121,913
CHARGES FOR SERVICES	1,900,000	71,239	2,072,184	109.06%	172,184
PARKING FEES	2,850,000	5,327	2,804,537	98.40%	(45,463)
LICENSES AND PERMITS	450,000	14,635	463,453	102.99%	13,453
FINES AND FORFEITS	800,000	58,071	1,034,973	129.37%	234,973
INVESTMENT INCOME	229,000	5,791	465,749	203.38%	236,749
MISCELLANEOUS INCOME	100,000	185,178	583,072	583.07%	483,072
MEDICAID INCOME SCHOOL SPED	700,000	-	278,614	39.80%	(421,386)
NON RECURRING	0	-	119,695	119.69%	119,695
TOTAL LOCAL RECEIPTS	14,335,028	670,005	16,364,458	114.16%	2,029,430

NET MA CHERRY SHEET ASST.	34,323,522	2,902,912	31,400,335	91.48%	(2,923,187)
MSBA REIMBURSEMENTS	732,824	-	732,824	100.00%	0
R/RES REDUCE TAX RATE	1,238,516	-	1,238,516	100.00%	0
OFS/TRANSFERS IN	873,851	(0)	963,851	110.30%	90,000
INDIRECT COSTS from W&S	1,431,996	-	1,431,996	100.00%	0
TOTAL OTHER RECEIPTS	38,600,709	2,902,912	35,767,522	92.66%	(2,833,187)
GENERAL FUND TOTAL	156,552,604	8,506,310	153,604,944	98.12%	(2,947,660)

ENTERPRISE FUND					
SEWER RATES	9,902,959	631,497	9,310,755	94.02%	(592,204)
SEWER TRANS/OFS	180,000	-	-	0.00%	(180,000)
WATER RATES	5,481,368	348,990	5,049,788	92.13%	(431,580)
WATER TRANS/OFS	-	-	-	#DIV/0!	0
Total Water & Sewer	15,564,327	980,487	14,360,543	92.27%	(1,203,784)

TRASH FEES	870,000	67,879	821,152	94.39%	(48,848)
TRASH General Fund Subsidy/OFS	2,836,362	-	2,836,362	100.00%	0
Total Trash	3,706,362	67,879	3,657,514	98.68%	(48,848)

PEG ACCESS	526,250	156,446	509,133	96.75%	(17,117)
Total Peg Access	526,250	156,446	509,133	96.75%	(17,117)
ENTERPRISE FUND TOTAL	19,796,939	1,204,812	18,527,190	93.59%	(1,269,749)
GRAND TOTAL	176,349,543	9,711,122	172,132,134	97.61%	(4,217,409)

*50% of Vessel Excise is transferred to Harbormaster R/Res Fund on 6/30 PER MGL CH50B

**CITY OF SALEM, MASSACHUSETTS
FY 2020 Short Term Capital Improvement Program Activity - Fund 2000**

Department	Description	Org/Obj	Date To Council	Pending Amount	Date Approved	CO #	Approved Amount	Repurposed	YTD Paid	Amt Not Used	Date Closed	Date Revo	Outstanding Balance
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FY 2014 - Open Projects													
Police	Boiler Room Vest Renace	20003-586014	06/30/13		07/18/13	516	(38,800.00)		38,418.73			6/19/14, 8/31/2015,	321.27

FY 2015 - Open Projects													
School	Berran Field Light Pole/Array	20003-584615	09/25/14		10/29/14	570	(300,000.00)		302,249.90			6/11/15, 7/18/15,	(2,249.90)

FY 2017 - Open Projects													
Engineering	Enhanced Blue Crossing	20003-584617	05/26/16		06/09/16	324A	(35,000.00)		29,206.60			5/11/17,	5,793.40
Engineering	Essex St Roadway Improv	20003-584617	01/26/17		02/23/17	52	(250,000.00)		242,559.71			6/11/17, 7/27/17,	7,440.29
Recreation	Salem Common Bandstand	20003-584617	05/11/17		05/11/17	284	(25,000.00)		21,370.00			4/19/18, 9/27/18	3,630.00

FY 2018 - Open Projects													
Fire	General Building Maintenance	20003-584618	05/25/17		06/08/17	314	(25,000.00)		18,243.50			12/7/17	6,756.50
Recreation	Park and Field Improvements	20003-584618	05/25/17		06/08/17	314	(25,000.00)		4,176.33			9/20/18, 11/1,	20,823.67
Planning	Downtown Development Study	20003-584618	05/25/17		06/08/17	314	(50,000.00)		-			10/19/17, 10/28/17, 1	50,000.00
DPS	Lorax Tree Recommendation	20003-584618	05/25/17		06/08/17	314	(75,000.00)		68,489.30			9/13, 9/27, 12/20/18,	6,510.70
Bldg Dept	FF&E - Comm Life Center	20003-586018	03/22/18		04/12/18	204	(214,207.00)		213,194.69			9/13, 9/27, 12/20/18,	1,012.31

FY 2019 - Open Projects

FY 2019 Beginning Balance 184,846.30

Fire	Bay Floor Carpet Replacement	20001910-5846AA	5/24/2018		06/14/18	339	(75,000.00)		34,150.54			12/2018, 1/17/19,	10,849.46
Library	Carpet Replacement	20001914-5846AB	5/24/2018		06/14/18	339	(68,000.00)	30,000.00	68,000.00			2/28/19	-
Rec	Park and Field Improvements	20001917-5846AC	5/24/2018		06/14/18	339	(75,000.00)		51,403.10			6/20, 9/26/19	23,596.90
Planning	Public Art Underpass	20001920-5846AE	5/24/2018		06/14/18	339	(50,000.00)		29,179.33			9/8/18, 10/4, 10/18,	50,000.00
Police	Police Equipment	20001921-5846AF	5/24/2018		06/14/18	339	(52,830.00)		100,000.00			5/30, 8/29/19,	23,550.67
Parking	Elevator - Add'l Funding	20001918-5846AH	11/15/2018		11/15/18	676	(100,000.00)		201,024.30			6/13/19, 7/7/8, 8/8/19,	975.70
Library	HVAC Project	20001914-5846AI	11/15/2018		11/15/18	677	(202,000.00)		24,007.11			3/21/19	10,495.00
DPW	DPW Facility Repair	20001923-5846AK	12/6/2018		12/06/18	725	(24,100.00)		33,000.00			6/13, 6/27/19,	1,932.89
Schools	Widnheart HVAC System	20001925-5846AL	2/14/2019		06/14/18	96	(26,000.00)		33,505.00			6/13, 6/27/19,	-
Park & Rec	Berran Field Phase 2 Reno	20001917-5846AN	4/11/2019		04/11/19	230	(33,000.00)					9/26/19	2,218.00
Engineering	Forest River Pool, Bathroom.	20001928-5846AO	4/11/2019		04/29/19	228	(35,723.00)						

FY 2020 - Open Projects

FY 2020 Beginning Balance 1,121,504.69

Transfers In 1,627,747.73

Civl Clerk	Vault Storage	20002003-5846AA	5/23/2019		06/25/19		(51,125.00)		51,125.00				-
Fire	SCBA Equipment	20002010-5846AB	5/23/2019		06/25/19		(24,940.00)		21,012.28				24,940.00
Fire	Bigg Maint/Upgrades	20002010-5846BC	5/23/2019		06/25/19		(30,000.00)		55,600.62				8,987.72
Park & Rec	Golf Course Equip	20002017-5846BD	5/23/2019		06/25/19		(55,723.00)		141,203.90				122.38
Park & Rec	SHS Tennis Courts	20002017-5846BE	9/12/2019		9/12/2019	511	(200,000.00)		150,994.17			01/16&02/13	58,795.10
Planning	Sullivan Hill Pk Renov Proj	20002020-5846BF	9/12/2019		12/9/2019	715	(350,000.00)		16,198.75				199,005.83
Park & Rec	Naumkeag/Pioneer Study	20002017-5846BG	12/5/2019		2/13/2020	65	(100,000.00)		6,746.00			02/27, 8/3/12	83,801.25
Police	Elevator Repair	20002021-5846BH	2/13/2020		2/13/2020	63	(6,746.00)		23,145.00				-
Fire	Heating System Replacement	20002010-5846BI	2/13/2020		2/13/2020	62	(23,145.00)	(30,000.00)	-				54,250.00
Fire	Antenna	20002010-5846BJ	2/13/2020		2/13/2020	62	(24,250.00)		-				-
Electric	Leslie Retreat Park	20002008-5846BL	2/27/2020		2/27/2020	137	(15,680.59)		-				15,680.59
DPS	Salt Shed Study	20002023-5846BM	3/12/2020		3/12/2020	165	(30,000.00)		-				30,000.00
DPS	Roof Repair	20002023-5846BN	3/12/2020		3/12/2020	163	(17,500.00)		-				17,500.00
Health	Mick Park Farm	20002012-5846BO	4/9/2020		4/9/2020	208	(20,000.00)		-				20,000.00
Veterans	Riley Plaza Flag Pole Repair	20002028-5846BP	4/23/2020		4/23/2020	241	(2,840.08)		-				20,000.00
Engineering	McGrath Park Soils Investigatio	20002029-5846BQ	4/23/2020		4/23/2020	239	(20,000.00)		-				20,000.00

Closed Out 13,870.72

20 YTD Balance 1,633,673.47

Pending Balance -> 1,633,673.47

FY 2020 Pending Total		1,633,673.47	Open Balances-->	917,198.81
Total		13,870.72	Total	2,550,872.28
Total Fund Bal		1,633,673.47	Total	2,550,872.28

**City of Salem, Massachusetts
FY 2020 Retirement Stabilization - Fund 8311**

Department	Description	Org/Obj	Date To Council	Pending Amount	Date Approved	CO #	Approved Amount	Y-T-D Paid	Amt (Over)/Under Paid	Date Paid
FY 2020 Beginning Balance								380,898.33		
DPW	Louis Levesque	83113-5146	07/18/19	467	07/18/19	467	2,300.24	2,300.24	-	8/1/19
Fire	Martin Butler	83113-5146	07/18/19	465	07/18/19	465	(42,408.50)	41,160.18	1,248.32	8/1/19
School	Catherine Marquardt	83113-5146	07/18/19	464	07/18/19	464	(16,358.80)	16,358.80	-	8/22/19
School	Nancy Arfim	83113-5146	07/18/19	464	07/18/19	464	(34,080.00)	34,080.00	-	10/31/19
School	Susan Marsh	83113-5146	07/18/19	484	07/18/19	484	(17,582.40)	17,582.40	-	11/27/19
School	Bonnie Muse	83113-5146	07/18/19	464	07/18/19	464	(33,854.40)	33,854.40	-	10/24/19
School	Donna Pelletier	83113-5146	07/18/19	464	07/18/19	464	(16,877.60)	16,877.60	-	8/22/19
School	Joyce Parent	83113-5146	07/18/19	404	07/18/19	404	(36,839.20)	36,839.20	-	8/22/19
School	Linda Connell	83113-5146	07/18/19	464	07/18/19	464	(34,784.80)	34,784.80	-	8/19/19
School	Jane Harrson	83113-5146	07/18/19	464	07/18/19	464	(19,485.60)	19,485.60	-	8/22/19
School	Donna Silvio	83113-5146	07/18/19	464	07/18/19	464	(31,254.40)	31,254.40	-	8/22/19
School	Gail Krucker	83113-5146	07/18/19	464	07/18/19	464	(24,550.80)	24,550.80	-	8/1/19
Police	John Anderson	83113-5146	09/12/19	509	09/12/19	509	(34,280.00)	34,280.00	-	9/28/19
Police	Thomas Brennan	83113-5146	09/12/19	509	09/12/19	509	(44,570.24)	44,570.24	-	9/28/19
Police	Robert Carter	83113-5146	09/12/19	509	09/12/19	509	(46,354.22)	46,354.22	-	9/28/19
Police	Nancy O'Donnell	83113-5146	09/12/19	509	09/12/19	509	(43,151.68)	43,151.68	-	9/28/19
Police	Robert Pnielien	83113-5146	09/12/19	509	09/12/19	509	(44,192.72)	44,192.72	-	9/28/19
Police	Conrad Proseniewski	83113-5146	09/12/19	509	09/12/19	509	(61,572.80)	61,572.80	-	9/28/19
Police	Lawrence Pulo	83113-5146	09/12/19	509	09/12/19	509	(33,592.00)	33,592.00	-	9/28/19
Police	Timothy Sawo	83113-5146	09/12/19	509	09/12/19	509	(41,720.40)	41,720.40	-	9/28/19
Police	Julia Rose	83113-5146	09/12/19	509	09/12/19	509	(7,405.59)	7,405.59	-	9/28/19
School	Dolores Doronho	83113-5146	10/10/19	606	10/10/19	606	(35,541.60)	35,541.60	-	11/21/19
School	Dianne Haas	83113-5146	10/10/19	606	10/10/19	606	(34,080.00)	34,080.00	-	01/16/20
Police	Kathleen Rocherville	83113-5146	10/24/19	641	10/24/19	641	(14,671.23)	14,671.23	-	11/7/19
Fire	Dennis Levesque	83113-5146	10/24/19	637	10/24/19	637	(72,916.68)	89,291.24	3,825.44	11/7/19
Finance	Nina Bridgman	83113-5146	10/24/19	638	10/24/19	638	(33,043.28)	33,043.28	-	11/7/19
Police	Michelle Lanviera	83113-5146	11/21/19	670	11/21/19	670	(27,154.80)	27,154.80	(3.60)	12/12/19
Police	Donna Patterson	83113-5146	02/13/20	56	02/13/20	56	(4,637.87)	4,637.87	-	03/05/20
Fire	Richard Aviglian	83113-5146	02/13/20	67	02/13/20	67	(47,006.64)	46,848.08	359.56	03/05/20
Police	Mark Vassy	83113-5146	02/13/20	61	02/13/20	61	(26,897.44)	26,897.44	-	03/12/20
HR Buybacks	Contract buybacks	83113-5146	02/13/20	57	02/13/20	57	(88,167.25)	69,867.25	(1,500.00)	03/05/20
School	Sirei	83113-5146	03/12/20	164	03/12/20	164	(33,339.60)	33,339.60	-	03/26/20
School	Cavallaro	83113-5146	03/12/20	164	03/12/20	164	(16,177.07)	16,177.07	-	03/26/20
Fire	Brennan	83113-5146	03/26/20	183	03/26/20	183	(54,350.46)	54,350.46	-	04/09/20
School	Joyce Furey	83113-5146	04/23/20	240	04/23/20	240	(6,836.88)	6,836.88	-	05/07/20
Police	Reifre Reiro	83113-5146	04/23/20	238	04/23/20	238	(41,596.81)	41,596.81	-	05/14/20
DPS	John Bezzati	83113-5146	05/14/20		05/14/20					
DPS	James Cibeary	83113-5146	05/14/20		05/14/20					
DPS	David Cronin	83113-5146	05/14/20		05/14/20					
								(1,183,408.00)		

Request as of 02/13/20
Request as of 02/13/20

Initial FY 2020 Budget Transfer In CO
 Free Cash - CO # 54 600,000.00
 Free Cash - CO # 57 88,167.25
 Interest earned 7,459.27
 Add Back Amounts not Used 3,728.72

Pending (24,441.39)
 FY 2020 YTD Balance 476,755.57
 Balance Less Pending 452,314.18
 Total Fund Bal 3,728.72

Total Ours ->

**City of Salem, Massachusetts
FY 2020 Sale Of Property Fund - Fund 2441**

Department	Description	Org/Obj	Date To Council	Pending Amount	Date Approved	CO #	Approved Amount	Y-T-D Paid	Amnt Not Used	Date Paid	Outstanding Balance
Mayor	CLC Upgrades	24413-5946	08/18/18		08/18/18	525	(70,000.00)	35,973.14		11/22/2018, 12/13/1	34,026.86
FY 2018 Beginning Balance								71,790.50			
FY 2020 Beginning Balance								1,790.50			

FY 2020 Pending CO Total - FY 2020 YTD Balance 1,790.50

Total Open Balances --> 34,026.86
Total Fund Bal --> 35,817.36

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CITY OF SALEM, MA - LIVE
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 11

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
100 GENERAL FUND							
010 ASSESSORS							
1 Personnel	323,951.00	0.00	323,951.00	290,433.73	0.00	33,517.27	89.7%
2 Expenses	45,900.00	0.00	45,900.00	37,249.03	6,327.97	2,323.00	94.9%
TOTAL ASSESSORS	369,851.00	0.00	369,851.00	327,682.76	6,327.97	35,840.27	90.3%
030 CITY CLERK							
1 Personnel	600,712.00	10,931.06	611,643.06	549,728.13	0.00	61,914.93	89.9%
2 Expenses	159,950.00	-2,841.06	157,108.94	140,439.37	7,864.44	8,805.13	94.4%
TOTAL CITY CLERK	760,662.00	8,090.00	768,752.00	690,167.50	7,864.44	70,720.06	90.8%
040 COLLECTOR							
1 Personnel	245,012.00	0.00	245,012.00	216,679.54	0.00	28,332.46	88.4%
2 Expenses	8,300.00	0.00	8,300.00	4,062.31	1,383.31	2,854.38	65.6%
TOTAL COLLECTOR	253,312.00	0.00	253,312.00	220,741.85	1,383.31	31,186.84	87.7%
060 COUNCIL ON AGING							
1 Personnel	474,998.00	2,500.00	477,498.00	403,122.43	0.00	74,375.57	84.4%

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CITY OF SALEM, MA - LIVE
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 11

	ORIGINAL APPROP	TRANS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
2 Expenses	54,400.00	0.00	54,400.00	32,344.66	6,810.25	15,245.09	72.0%
TOTAL COUNCIL ON AGING	529,398.00	2,500.00	531,898.00	435,467.09	6,810.25	89,620.66	83.2%
070 INFORMATION TECHNOLOGY-GIS							
1 Personnel	885,412.00	0.00	885,412.00	765,110.30	0.00	120,301.70	86.4%
2 Expenses	991,973.00	0.00	991,973.00	881,092.67	88,012.12	22,868.21	97.7%
TOTAL INFORMATION TECHNOLOGY-GIS	1,877,385.00	0.00	1,877,385.00	1,646,202.97	88,012.12	143,169.91	92.4%
080 ELECTRICAL							
1 Personnel	425,990.00	0.00	425,990.00	359,160.60	0.00	66,829.40	84.3%
2 Expenses	383,000.00	0.00	383,000.00	307,579.42	44,815.33	30,605.25	92.0%
TOTAL ELECTRICAL	808,990.00	0.00	808,990.00	666,740.02	44,815.33	97,434.65	88.0%
090 FINANCE/AUDITING							
1 Personnel	334,945.00	0.00	334,945.00	245,369.79	0.00	89,575.21	73.3%
2 Expenses	57,900.00	0.00	57,900.00	20,119.14	928.16	36,852.70	36.4%
TOTAL FINANCE/AUDITING	392,845.00	0.00	392,845.00	265,488.93	928.16	126,427.91	67.8%
100 FIRE							

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CITY OF SALEM, MA - LIVE
YEAR-TO-DATE BUDGET REPORT



FOR 2020 11

	ORIGINAL APPROP	TRANS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
1 Personnel	9,123,210.00	0.00	9,123,210.00	7,997,175.44	0.00	1,126,034.56	87.7%
2 Expenses	493,138.00	0.00	493,138.00	370,406.88	74,346.21	48,384.91	90.2%
TOTAL FIRE	9,616,348.00	0.00	9,616,348.00	8,367,582.32	74,346.21	1,174,419.47	87.8%
110 HARBORMASTER							
1 Personnel	350,293.00	0.00	350,293.00	283,378.27	0.00	66,914.73	80.9%
2 Expenses	49,000.00	0.00	49,000.00	30,590.64	12,062.77	6,346.59	87.0%
TOTAL HARBORMASTER	399,293.00	0.00	399,293.00	313,968.91	12,062.77	73,261.32	81.7%
120 HEALTH DEPT							
1 Personnel	485,397.00	0.00	485,397.00	434,564.53	0.00	50,832.47	89.5%
2 Expenses	62,476.00	0.00	62,476.00	36,669.28	12,942.97	12,863.75	79.4%
TOTAL HEALTH DEPT	547,873.00	0.00	547,873.00	471,233.81	12,942.97	63,696.22	88.4%
130 HUMAN RESOURCES							
1 Personnel	15,686,198.00	853,851.02	16,540,049.02	14,088,978.30	41,729.25	2,409,341.47	85.4%
2 Expenses	39,800.00	0.00	39,800.00	21,320.04	10,290.52	8,189.44	79.4%
TOTAL HUMAN RESOURCES	15,725,998.00	853,851.02	16,579,849.02	14,110,298.34	52,019.77	2,417,530.91	85.4%
140 LIBRARY							



FOR 2020 11

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
1 Personnel	1,042,975.00	46,227.33	1,089,202.33	902,054.50	0.00	187,147.83	82.8%
2 Expenses	339,407.00	5,000.00	344,407.00	269,125.31	71,634.55	3,647.14	98.9%
TOTAL LIBRARY	1,382,382.00	51,227.33	1,433,609.33	1,171,179.81	71,634.55	190,794.97	86.7%
160 MAYOR							
1 Personnel	426,793.00	0.00	426,793.00	378,020.63	0.00	48,772.37	88.6%
2 Expenses	174,950.00	250,000.00	424,950.00	177,223.44	207,840.11	39,886.45	90.6%
TOTAL MAYOR	601,743.00	250,000.00	851,743.00	555,244.07	207,840.11	88,658.82	89.6%
170 RECREATION							
1 Personnel	1,001,978.00	0.00	1,001,978.00	860,139.65	0.00	141,838.35	85.8%
2 Expenses	622,393.00	9,500.00	631,893.00	394,539.91	173,947.16	63,405.93	90.0%
TOTAL RECREATION	1,624,371.00	9,500.00	1,633,871.00	1,254,679.56	173,947.16	205,244.28	87.4%
180 TRAFFIC & PARKING DEPT							
1 Personnel	839,813.00	0.00	839,813.00	706,819.65	0.00	132,993.35	84.2%
2 Expenses	370,295.00	0.00	370,295.00	254,148.39	108,960.55	7,186.06	98.1%
TOTAL TRAFFIC & PARKING DEPT	1,210,108.00	0.00	1,210,108.00	960,968.04	108,960.55	140,179.41	88.4%
200 PLANNING							



FOR 2020 11

	ORIGINAL APPROP	TRANS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
1 Personnel	675,185.00	0.00	675,185.00	572,334.32	0.00	102,850.68	84.8%
2 Expenses	428,108.00	40,000.00	468,108.00	263,829.16	108,936.97	95,341.87	79.6%
TOTAL PLANNING	1,103,293.00	40,000.00	1,143,293.00	836,163.48	108,936.97	198,192.55	82.7%
210 POLICE							
1 Personnel	10,197,787.00	0.00	10,197,787.00	8,924,534.76	0.00	1,273,252.24	87.5%
2 Expenses	802,174.00	0.00	802,174.00	630,348.47	106,255.44	65,570.09	91.8%
TOTAL POLICE	10,999,961.00	0.00	10,999,961.00	9,554,883.23	106,255.44	1,338,822.33	87.8%
220 PUBLIC PROPERTY							
1 Personnel	684,339.00	0.00	684,339.00	533,839.70	0.00	150,499.30	78.0%
2 Expenses	739,200.00	14,340.00	753,540.00	649,113.65	16,698.35	87,728.00	88.4%
TOTAL PUBLIC PROPERTY	1,423,539.00	14,340.00	1,437,879.00	1,182,953.35	16,698.35	238,227.30	83.4%
230 PUBLIC SERVICES							
1 Personnel	1,958,534.00	0.00	1,958,534.00	1,561,735.89	0.00	396,798.11	79.7%
2 Expenses	1,871,922.00	60,000.00	1,931,922.00	2,031,469.92	269,232.49	-368,780.41	119.1%
TOTAL PUBLIC SERVICES	3,830,456.00	60,000.00	3,890,456.00	3,593,205.81	269,232.49	28,017.70	99.3%
235 ENGINEERING							



FOR 2020 11

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
1 Personnel	173,436.00	0.00	173,436.00	142,742.22	0.00	30,693.78	82.3%
2 Expenses	29,900.00	0.00	29,900.00	7,044.11	16,317.66	6,538.23	78.1%
TOTAL ENGINEERING	203,336.00	0.00	203,336.00	149,786.33	16,317.66	37,232.01	81.7%
240 PURCHASING							
1 Personnel	165,666.00	0.00	165,666.00	132,641.55	0.00	33,024.45	80.1%
2 Expenses	95,476.00	0.00	95,476.00	78,943.91	9,517.38	7,014.71	92.7%
TOTAL PURCHASING	261,142.00	0.00	261,142.00	211,585.46	9,517.38	40,039.16	84.7%
250 SCHOOL							
1 Personnel	46,950,305.00	210,815.00	47,161,120.00	36,394,285.33	0.00	10,766,834.67	77.2%
2 Expenses	12,883,242.00	-190,815.00	12,692,427.00	9,876,322.92	1,913,304.90	902,799.18	92.9%
TOTAL SCHOOL	59,833,547.00	20,000.00	59,853,547.00	46,270,608.25	1,913,304.90	11,669,633.85	80.5%
260 SOLICITOR-LICENSING							
1 Personnel	310,377.00	0.00	310,377.00	276,972.11	0.00	33,404.89	89.2%
2 Expenses	60,300.00	140,000.00	200,300.00	176,979.41	19,984.44	3,336.15	98.3%
TOTAL SOLICITOR-LICENSING	370,677.00	140,000.00	510,677.00	453,951.52	19,984.44	36,741.04	92.8%
270 TREASURER							

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CITY OF SALEM, MA - LIVE
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 11

	ORIGINAL APPROP	TRANS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
1 Personnel	13,801,053.00	0.00	13,801,053.00	13,442,158.50	0.00	358,894.50	97.4%
2 Expenses	19,359,703.00	0.00	19,359,703.00	16,885,647.64	7,876.84	2,466,178.52	87.3%
TOTAL TREASURER	33,160,756.00	0.00	33,160,756.00	30,327,806.14	7,876.84	2,825,073.02	91.5%
280 VETERANS SERVICES							
1 Personnel	118,899.00	0.00	118,899.00	107,055.21	0.00	11,843.79	90.0%
2 Expenses	452,750.00	0.00	452,750.00	358,759.57	10,891.29	83,099.14	81.6%
TOTAL VETERANS SERVICES	571,649.00	0.00	571,649.00	465,814.78	10,891.29	94,942.93	83.4%
900 BUDGET TRANSFERS OUT OF GF							
2 Expenses	3,927,144.00	0.00	3,927,144.00	3,927,144.00	0.00	0.00	100.0%
TOTAL BUDGET TRANSFERS OUT OF GF	3,927,144.00	0.00	3,927,144.00	3,927,144.00	0.00	0.00	100.0%
TOTAL GENERAL FUND	151,786,059.00	1,449,508.35	153,235,567.35	128,431,548.33	3,348,911.43	21,455,107.59	86.0%
GRAND TOTAL	151,786,059.00	1,449,508.35	153,235,567.35	128,431,548.33	3,348,911.43	21,455,107.59	86.0%

** END OF REPORT - Generated by Cheryl Dick **

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CITY OF SALEM, MA - LIVE
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 11

	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
6000 Sewer Enterprise Fund							
230 PUBLIC SERVICES							
1 Personnel	477,824.00	0.00	477,824.00	368,425.94	0.00	109,398.06	77.1%
2 Expenses	179,250.00	0.00	179,250.00	103,568.10	67,451.12	8,230.78	95.4%
TOTAL PUBLIC SERVICES	657,074.00	0.00	657,074.00	471,994.04	67,451.12	117,628.84	82.1%
235 ENGINEERING							
1 Personnel	185,616.00	0.00	185,616.00	166,175.05	0.00	19,440.95	89.5%
2 Expenses	455,200.00	416,470.14	871,670.14	698,402.10	136,844.52	36,423.52	95.8%
TOTAL ENGINEERING	640,816.00	416,470.14	1,057,286.14	864,577.15	136,844.52	55,864.47	94.7%
270 TREASURER							
2 Expenses	6,625,680.00	0.00	6,625,680.00	6,345,459.16	0.00	280,220.84	95.8%
TOTAL TREASURER	6,625,680.00	0.00	6,625,680.00	6,345,459.16	0.00	280,220.84	95.8%
TOTAL Sewer Enterprise Fund	7,923,570.00	416,470.14	8,340,040.14	7,682,030.35	204,295.64	453,714.15	94.6%
6100 Water Enterprise Fund							
230 PUBLIC SERVICES							



FOR 2020 11

6100 Water Enterprise Fund ORIGINAL APPROP		TRANS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED
1 Personnel	532,824.00	0.00	532,824.00	418,828.95	0.00	113,995.05	78.6%
2 Expenses	180,750.00	205,769.53	386,519.53	171,457.16	29,805.80	185,256.57	52.1%
TOTAL PUBLIC SERVICES	713,574.00	205,769.53	919,343.53	590,286.11	29,805.80	299,251.62	67.4%
235 ENGINEERING							
1 Personnel	185,616.00	0.00	185,616.00	166,175.99	0.00	19,440.01	89.5%
2 Expenses	486,400.00	0.00	486,400.00	327,905.78	105,074.58	53,419.64	89.0%
TOTAL ENGINEERING	672,016.00	0.00	672,016.00	494,081.77	105,074.58	72,859.65	89.2%
270 TREASURER							
2 Expenses	4,923,171.00	0.00	4,923,171.00	4,735,552.15	0.00	187,618.85	96.2%
TOTAL TREASURER	4,923,171.00	0.00	4,923,171.00	4,735,552.15	0.00	187,618.85	96.2%
TOTAL Water Enterprise Fund	6,308,761.00	205,769.53	6,514,530.53	5,819,920.03	134,880.38	559,730.12	91.4%
6200 Solid Waste Enterprise							
235 ENGINEERING							
1 Personnel	100,702.00	0.00	100,702.00	72,612.80	0.00	28,089.20	72.1%
2 Expenses	3,605,660.00	0.00	3,605,660.00	2,942,045.21	640,771.90	22,842.89	99.4%
TOTAL ENGINEERING	3,706,362.00	0.00	3,706,362.00	3,014,658.01	640,771.90	50,932.09	98.6%



FOR 2020 11

6200 Solid Waste Enterprise ORIGINAL APPROP	TRANS/ADJSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
TOTAL Solid Waste Enterprise 3,706,362.00	0.00	3,706,362.00	3,014,658.01	640,771.90	50,932.09	98.6%	
6300 COMCAST PEG ACCESS ENTERPRISE							
260 SOLICITOR-LICENSING							
2 Expenses	0.00	526,250.00	471,154.56	0.00	55,095.44	89.5%	
TOTAL SOLICITOR-LICENSING	0.00	526,250.00	471,154.56	0.00	55,095.44	89.5%	
TOTAL COMCAST PEG ACCESS ENTERPRISE	0.00	526,250.00	471,154.56	0.00	55,095.44	89.5%	
GRAND TOTAL	17,938,693.00	1,148,489.67	19,087,182.67	16,987,762.95	979,947.92	1,119,471.80	94.1%

** END OF REPORT - Generated by Cheryl Dick **

City of Salem - Finance Department
 Budget Transfer Request Form - NO COUNCIL ORDER REQUIRED (transfers within same orgs)

Human Resources

Department Head Signature

5-1-2020

Org/Obj	Description	Budgeted Amt	Current Balance	Transfer Amt
---------	-------------	--------------	-----------------	--------------

11522-5421	Office Supplies	\$1,200	0	\$150
11522-5303	Legal Services	\$2,500	\$2,420.50	

REASON (Be specific):

Budget Transfer FROM:

Budget Transfer TO:

Budget Transfer TO: _____

Budget Transfer FROM: _____

REASON (Be specific): _____

<-Please Fill in Amts

Budget Transfer TO: _____

Budget Transfer FROM: _____

REASON (Be specific): _____

<-Please Fill in Amts

Budget Transfer TO: _____

Budget Transfer FROM: _____

REASON (Be specific): _____

<-Please Fill in Amts

Budget Transfer TO: _____

Budget Transfer FROM: _____

REASON (Be specific): _____

<-Please Fill in Amts

Budget Transfer TO: _____

Budget Transfer FROM: _____

REASON (Be specific): _____

<-Please Fill in Amts

Approved BY: *[Signature]*
 Finance Director

By: *[Signature]*
 Mayor

PROCESSED: Date: 5/13/2020 JEM: 385

public departments/finance/normal/Budget Transfer - No Council Order

Last Revised: 3/24/2008

06/18/2020 13:14
1479cbdd1

CITY OF SALEM, MA - LIVE
JOURNAL INQUIRY

IP 1
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YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2020	11	785	BUA	05/13/2020	05/13/2020	1	05/13/2020	BUA	1479fpha	1479fpha	1	N	Hist	2020			
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT	OB			
1	11522	5303							LEGAL SERVICES/ABRITRATION		BUA for office supplies		150.00				
100	-100-152-130-00-000-0-2-5303								OFFICE SUPPLIES (GEN		BUA for office supplies	150.00					
2	11522	5421							OFFICE SUPPLIES (GEN		BUA for office supplies		150.00				
100	-100-152-130-00-000-0-2-5421								OFFICE SUPPLIES (GEN		BUA for office supplies		150.00				
** JOURNAL TOTAL												0.00	0.00				
** GRAND TOTAL												0.00	0.00				

1 Journals printed

** END OF REPORT - Generated by Cheryl Dick **

City of Salem - Finance Department
Budget Transfer Request Form - NO COUNCIL ORDER REQUIRED (transfers within same orgs)

LEGAL
 Department

Department Head Signature

Org/Obj

Description

Budget Amt

Current Balance

Transfer Amt

REASON (Be specific):

Council approved more claims than budget provides

Budget Transfer FROM:

11512-5303

legal services

170,000.00

14,500.00

Budget Transfer TO:

11512-5760

claims

5,000.00

55.00

\$1,000.00

Budget Transfer TO:

Budget Transfer FROM:

REASON (Be specific):

Budget Transfer TO:

Budget Transfer FROM:

REASON (Be specific):

Budget Transfer TO:

Budget Transfer FROM:

REASON (Be specific):

Budget Transfer TO:

Budget Transfer FROM:

REASON (Be specific):

Budget Transfer TO:

Budget Transfer FROM:

REASON (Be specific):

Approved By:

Finance Director

Mayor

PROCESSED:
 Date:

5/14/2008

JE#:

983

By:

[Signature]

[Signature]

06/18/2020 13:14
1479chd1

CITY OF SALEM, MA - LIVE
JOURNAL INQUIRY

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	DEBIT	CREDIT	OB	
2020	11	883	BUA	05/14/2020	05/14/2020	BUA	1479fpha		1	N	Hist	2020					
1	11512	5303				BUA	From 11512-5303 to 586								1,000.00		
2	11512	5760				BUA	from 11512-5303 to 586							1,000.00			
100	-100-151-260-00-000-0-2-5760						JUDGMENTS							0.00		0.00	
														** JOURNAL TOTAL	0.00	0.00	
														** GRAND TOTAL	0.00	0.00	

1 Journals printed

** END OF REPORT - Generated by Cheryl Dick **

City of Salem - Finance Department
 Budget Transfer Request Form - NO COUNCIL ORDER REQUIRED (transfers within same orgs)

DPS

Department

Department Head Signature

5/17/2020

Org/Obj	Description	Budget Amt	Current Balance	Transfer Amt
---------	-------------	------------	-----------------	--------------

14112-5211	Electricity	9,000	0	\$3,000.60
14112-5461	Gas/heat/Drwl fuel	70,000	6,809.94	
REASON (Be specific): Not enough money in electricity line to make it to end of year.				

Budget Transfer TO:				
Budget Transfer FROM:				
REASON (Be specific):				

Budget Transfer TO:				
Budget Transfer FROM:				
REASON (Be specific):				

Budget Transfer TO:				
Budget Transfer FROM:				
REASON (Be specific):				

Budget Transfer TO:				
Budget Transfer FROM:				
REASON (Be specific):				

Budget Transfer TO:				
Budget Transfer FROM:				
REASON (Be specific):				

Approved By:	<i>[Signature]</i>	5/18/20	Finance Director
PROCESSED:	Date: 5/14/2020	J#:	885
	By: <i>[Signature]</i>		Mayor

06/18/2020 13:15
1479chdf

CITY OF SALEM, MA - LIVE
JOURNAL INQUIRY

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1 glcjefng



YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2020	11	885	BUA	05/07/2020	05/14/2020	BUA	1479fpba	1	N	Hist	2020		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	14112	5481								BUA to cover electric 5481-		3,000.00	
2	14112	5211								GASOLINE/DIESEL FUEL			
100	-400-411-230-00-000-0-2-5211									BUA to cover electric 5481-	3,000.00		
										ELECTRICITY			

** JOURNAL TOTAL 0.00 0.00

** GRAND TOTAL 0.00 0.00

1 Journals printed

** END OF REPORT - Generated by Cheryl Dick **

City of Salem - Finance Department
 Budget Transfer Request Form - NO COUNCIL ORDER REQUIRED (transfers within same org)

Department: Public Works
 Department Head Signature: [Signature]
 Date: 1/21/2010

Org/Ob	Description	Budget Amt	Current Balance	Transfer Amt
1412-5255	Public Works	143,945	418,575	2,400
1412-5710	Public Works	5,000	5,200	
Reason (be specific): <u>Asst. for Public Works</u>				

Budget Transfer TO:	Budget Transfer FROM:	REASON (be specific):

Budget Transfer TO:	Budget Transfer FROM:	REASON (be specific):

Budget Transfer TO:	Budget Transfer FROM:	REASON (be specific):

Budget Transfer TO:	Budget Transfer FROM:	REASON (be specific):

Budget Transfer TO:	Budget Transfer FROM:	REASON (be specific):

Approved By: [Signature]
 Finance Director
 Approved By: [Signature]
 Mayor
 Date: 5/14/2010
 JER: 893
 By: [Signature]

Post as 5-1-20 per Laurie

Emailed 5/7

06/18/2020 13:16
1479chdd

CITY OF SALEM, MA - LIVE
JOURNAL INQUIRY

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1
glcjetnd



YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2020	11	893	BUA	05/01/2020	05/14/2020	BUA	1479fpha	1	N	Hist	2020		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	14812	5710							BUA maint. supplies	5710-5		2,900.00	
2	14812	5255							IN STATE TRAVEL/MEETINGS				
100	-400-481-180-00-000-0-2-5710								BUA maint. supplies	5710-5	2,900.00		
100	-400-481-180-00-000-0-2-5255								BUILDING/EQUIP MAINT				

** JOURNAL TOTAL 0.00 0.00

** GRAND TOTAL 0.00 0.00

1 Journals printed

** END OF REPORT - Generated by Cheryl Dick **

City of Salem - Finance Department
 Budget Transfer Request Form : NO COUNCIL ORDER REQUIRED (transfers within same orgs)

Health

Department Head Signature

5/14/20

Org/Obj	Description	Budget Amt	Current Balance	Transfer Amt
---------	-------------	------------	-----------------	--------------

Budget Transfer TO:	15101-5131 Overtime	5,000.00	951.52	5,000.00
Budget Transfer FROM:	15101-5113 Salaries Part-time	14,273.23	14,273.23	
REASON (Be specific):	Overtime for Public Health Nurse - COVID-19			

Budget Transfer TO:				
Budget Transfer FROM:				
REASON (Be specific):				

Budget Transfer TO:				
Budget Transfer FROM:				
REASON (Be specific):				

Budget Transfer TO:				
Budget Transfer FROM:				
REASON (Be specific):				

Budget Transfer TO:				
Budget Transfer FROM:				
REASON (Be specific):				

Budget Transfer TO:				
Budget Transfer FROM:				
REASON (Be specific):				

Approved BY: *[Signature]*
 Finance Director

By: *[Signature]*
 Mayor

PROCESSED: Date: 5/19/2020 JE#: 1114

06/18/2020 13:16
1479chd1

CITY OF SALEM, MA - LIVE
JOURNAL INQUIRY

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2020	11	1114	BUA	05/19/2020	05/19/2020	BUA Overt	1479fpha	1	N	Hist	2020		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	15101		5113							BUA to cover overtime Covl		5,000.00	
100	-500	-510-120-00-000-0-1-5113								SALARIES-PART TIME			
2	15101		5131							BUA to cover overtime Covl	5,000.00		
100	-500	-510-120-00-000-0-1-5131								OVERTIME (GENERAL)			

** JOURNAL TOTAL

** GRAND TOTAL

1 Journals printed

** END OF REPORT - Generated by Cheryl Dick **

City of Salem - Finance Department
 Budget Transfer Request Form - NO COUNCIL ORDER REQUIRED (transfers within same orgs)

5/18/20

[Signature]

Department Head Signature

Department: *Public Property*

Org/Obj

Description	Budget Amt	Current Balance	Transfer Amt
-------------	------------	-----------------	--------------

Budget Transfer TO:	11962-5211	Electric	61,100.00	1,000.00	12,000.00
Budget Transfer FROM:	11962-5216	Oil	40,000.00	11,913.45	6,000.00
REASON (Be specific):	11962-5212	Postage	161,000.00	53,600.00	6,000.00

Electric bills need to be paid for FY 20. Not enough in line item.

Budget Transfer TO:					
Budget Transfer FROM:					
REASON (Be specific):					

Budget Transfer TO:					
Budget Transfer FROM:					
REASON (Be specific):					

Budget Transfer TO:					
Budget Transfer FROM:					
REASON (Be specific):					

Budget Transfer TO:					
Budget Transfer FROM:					
REASON (Be specific):					

Budget Transfer TO:					
Budget Transfer FROM:					
REASON (Be specific):					

Approved By: *[Signature]*
 Finance Director
 Mayor: *[Signature]*
 PROCESSED: 5/19/2020
 JEM: 1147
 By: *[Signature]*

City of Salem - Finance Department
Budget Transfer Request Form - NO COUNCIL ORDER REQUIRED (transfers within same orgs)

Department: Veterans Day
 Department Head Signature: [Signature]

Org/Obj: _____ Description: _____ Budget Amt: _____ Current Balance: _____ Transfer Amt: _____

Budget Transfer TO:	15432-5788	Veterans Day	\$ 3520.00	\$ 1039	32400
Budget Transfer FROM:	15432-5788	State Travel	\$ 3300.00	\$ 2494	
REASON (be specific):	Need to purchase flags, assault sizes etc, and other items for Veterans Day.				

Budget Transfer TO:	_____	_____	_____	_____	_____
Budget Transfer FROM:	_____	_____	_____	_____	_____
REASON (be specific):	_____				

Budget Transfer TO:	_____	_____	_____	_____	_____
Budget Transfer FROM:	_____	_____	_____	_____	_____
REASON (be specific):	_____				

Budget Transfer TO:	_____	_____	_____	_____	_____
Budget Transfer FROM:	_____	_____	_____	_____	_____
REASON (be specific):	_____				

Budget Transfer TO:	_____	_____	_____	_____	_____
Budget Transfer FROM:	_____	_____	_____	_____	_____
REASON (be specific):	_____				

Budget Transfer TO:	_____	_____	_____	_____	_____
Budget Transfer FROM:	_____	_____	_____	_____	_____
REASON (be specific):	_____				

Approved BY: [Signature]
 Finance Director: [Signature]
 PROCESSED: _____ Date: 5/14/2008
 JCS: 1261 By: [Signature]

06/18/2020 13:17
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CITY OF SALEM, MA - LIVE
JOURNAL INQUIRY



YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2020	11	1261	BUA	05/21/2020	05/21/2020	BUA	1479Ipha	1	N	Hist	2020		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	15432		5710						IN STATE TRAVEL/MEETINGS	Flag purchase for Vet. Day		2,400.00	
2	15432		5788						VETERANS EVENTS	Flag purchase for Vet. Day	2,400.00		
100	-500-543-280-00-000-0-2-5788										0.00	0.00	
** JOURNAL TOTAL											0.00	0.00	
** GRAND TOTAL											0.00	0.00	

1 Journals printed

** END OF REPORT - Generated by Cheryl Dick **

**City of Salem - Finance Department
Budget Transfer Request Form - MULTIPLE Entries - NO COUNCIL ORDER REQUIRED (within same orgs)**

Department: Police - 210

For Chief of Police

Department Head Signature

Date: 5/18/2020

Transfer Amt	Current Balance	Budgeted Amt	Description	Org/Obj
--------------	-----------------	--------------	-------------	---------

3,500.00	1,277.82	69,840.00	Building Maintenance	12102-5300
	4,738.24	75,357.00	Telephone & Comm	12102-5341

Reason (Be specific): To cover plumbing costs as well as other building maintenance supplies/repairs as needed

Budget Transfer TO:				
Budget Transfer FROM:				
Reason (Be specific):				

Budget Transfer TO:				
Budget Transfer FROM:				
Reason (Be specific):				

Budget Transfer TO:				
Budget Transfer FROM:				
Reason (Be specific):				

Budget Transfer TO:				
Budget Transfer FROM:				
Reason (Be specific):				

Budget Transfer TO:				
Budget Transfer FROM:				
Reason (Be specific):				

Approved BY: *[Signature]*
 Finance Director
 Approved BY: *[Signature]*
 Mayor
 Date: 5/18/2020
 JEF#: 1242
 By: *[Signature]*

06/18/2020 13:17
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CITY OF SALEM, MA - LIVE
JOURNAL INQUIRY

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2020	11	1262	BOA	05/21/2020	05/21/2020	BOA	1479fpha	1	N	Hist	2020		
LN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	12102		5341						BOA for plumbing costs			3,500.00	
100	-200	-210	-210	-00	-000	-0-2-5341			TELEPHONE & COMMUNICATIONS				
2	12102		5300						BOA for plumbing costs			3,500.00	
100	-200	-210	-210	-00	-000	-0-2-5300			BUILDING MAINT & SERVICES				
** JOURNAL TOTAL											0.00	0.00	
** GRAND TOTAL											0.00	0.00	

1 Journals printed

** END OF REPORT - Generated by Cheryl Dick **

City of Salem - Finance Department
Budget Transfer Request Form - NO COUNCIL ORDER REQUIRED (transfers within same orgs)

Department FIRE
 Department Head Signature *[Signature]*
 5.20.2020

Org/Obj	Description	Budget Amt	Current Balance	Transfer Amt
12202-5211	Electricity	36,000.00	397.07	\$1,800.00
12202-5215	Natural Gas	28,000.00	6,515.00	

Budget Transfer TO: _____
 Budget Transfer FROM: _____
 REASON (Be specific): _____

Budget Transfer TO: _____
 Budget Transfer FROM: _____
 REASON (Be specific): _____

Budget Transfer TO: _____
 Budget Transfer FROM: _____
 REASON (Be specific): _____

Budget Transfer TO: _____
 Budget Transfer FROM: _____
 REASON (Be specific): _____

Budget Transfer TO: _____
 Budget Transfer FROM: _____
 REASON (Be specific): _____

Approved BY: *[Signature]*
 Finance Director
 Mayor *[Signature]*

PROCESSED: _____
 Date: 5/29/2020 JET: 1505 By: *[Signature]*



YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE	DEBIT	CREDIT	OB	
2020	11	1505	BUA	05/29/2020	05/29/2020	1		BUA	1479fpha		1	N	Hist	2020							
1	12202	5215																			
100	-200-220-100-00-000-0-2-5215																				1,800.00
2	12202	5211																			
100	-200-220-100-00-000-0-2-5211																				1,800.00
** JOURNAL TOTAL																			0.00	0.00	
** GRAND TOTAL																			0.00	0.00	

1 Journals printed

** END OF REPORT - Generated by Cheryl Dick **

City of Salem - Finance Department
Budget Transfer Request Form - MULTIPLE ENTRIES

Harboer MASTICA

Department Head Signature
L. B. MASTICA

Date
5/22/20

Org/Obj	Description	Budgeted Amt	Current Balance	Transfer Amt
---------	-------------	--------------	-----------------	--------------

12952-5341	TELEPHONE	4800	119.13	500 -
12952-5313	TELEPHONE			

Budget Transfer FROM: 12952-5313 TELEPHONE
 REASON (Be specific): Higher than anticipated shared IT/Telephone service

Budget Transfer TO:
 Budget Transfer FROM:
 REASON (Be specific):

Budget Transfer TO:
 Budget Transfer FROM:
 REASON (Be specific):

Budget Transfer TO:
 Budget Transfer FROM:
 REASON (Be specific):

Budget Transfer TO:
 Budget Transfer FROM:
 REASON (Be specific):

Budget Transfer TO:
 Budget Transfer FROM:
 REASON (Be specific):

Approved By: *[Signature]*
 Finance Director: *[Signature]*
 Date: 5/18/2020
 By: *[Signature]*
 PROCESSED: 5/18/2020
 JER: 1576
 Last Revised: 3/27/2008

06/18/2020 13:18
1479chdi

CITY OF SALEM, MA - LIVE
JOURNAL INQUIRY

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YEAR	PER	JOURNAL	SRC	EFF DATE	ENT DATE	JNL DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD YEAR	JNL TYPE	
2020	11	1506	BUA	05/29/2020	05/29/2020	BUA	1479fpda	1	N	Hist	2020		
IN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE DESCRIPTION	DEBIT	CREDIT	OB
1	12952		5317						EDUCATIONAL TRAINING	Cover higher IT/Elect cost		500.00	
2	12952		5341						TELEPHONE	Cover higher IT/Elect cost	500.00		
	100	-200	-295	-110	-00	-000	-0-2	-5341			0.00	0.00	
** JOURNAL TOTAL											0.00	0.00	
** GRAND TOTAL											0.00	0.00	

1 Journals printed

** END OF REPORT - Generated by Cheryl Dick **

City of Salem - Finance Department
Budget Transfer Request Form - NO COUNCIL ORDER REQUIRED (transfers within same orgs)

Department: Treasury

Department Head Signature: Kathleen McInerney

5/24/2008

Org/Obj

Description

Budget Amt

Current Balance

Transfer Amt

Budget Transfer TO: 11452-5421 Office Supplies 1500.00 1083.00

Budget Transfer FROM: 11452-5388 Tax Forclosure 7000.00 6,195.78

REASON (Be specific): Invoices from W.B. Mason for cartridge and paper

Reimburse for sneeze guard

Budget Transfer TO:

Budget Transfer FROM:

REASON (Be specific):

Budget Transfer TO:

Budget Transfer FROM:

REASON (Be specific):

Budget Transfer TO:

Budget Transfer FROM:

REASON (Be specific):

Budget Transfer TO:

Budget Transfer FROM:

REASON (Be specific):

Budget Transfer TO:

Budget Transfer FROM:

REASON (Be specific):

Budget Transfer TO:

Budget Transfer FROM:

REASON (Be specific):

Budget Transfer TO:

Budget Transfer FROM:

REASON (Be specific):

Approved By:

Finance Director

Mayor

PROCESSED:

Date:

6/10/2008

JER:

1564

By:

FP

Kir Druce

5/21/08

06/18/2020 13:19
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CITY OF SALEM, MA - LIVE
JOURNAL INQUIRY

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YEAR	PER	JOURNAL	SRC	EFF	DATE	ENT	DATE	JNL	DESC	CLERK	ENTITY	AUTO-REV	STATUS	BUD	YEAR	JNL	TYPE
2020	11	1564	BUA	05/31/2020	06/10/2020	1	1479Ipha				N	Hist	2020				
IN	ORG	ACCOUNT	OBJECT	PROJ	REF1	REF2	REF3	ACCOUNT	DESCRIPTION	LINE	DESCRIPTION	DEBIT	CREDIT	OB			
1	11452	5388							Tax Foreclosure Serv	To pay MB Mason invoice		800.00	800.00				
2	11452	5421							Office Supplies (Gen)	To pay MB Mason invoice		800.00					
	100	-100-145-270-00-000-0-2-5388															
	100	-100-145-270-00-000-0-2-5421															
** JOURNAL TOTAL												0.00	0.00				
** GRAND TOTAL												0.00	0.00				

1 Journals printed

** END OF REPORT - Generated by Cheryl Dick **



CITY OF SALEM

In City Council, June 25, 2020

Ordered: That the regular meetings for the City Council for the months of July and August be combined and held on Thursday, July 9, 2020



CITY OF SALEM

In City Council,

June 25, 2020

Ordered: That Seven Hundred Ninety Seven Thousand, Eight Hundred Dollars (\$797,800.00) is hereby appropriated to the CPA Funds for FY 2021 to the accounts listed below in accordance with the recommendation of Her Honor the Mayor.

Fund	Description	Org/Obj	Amount
2001	CPA - General Admin - Expenses	2001320-5713	31,140.00
2001	CPA - General Admin - Stipends	2001320-5150	5,000.00
2001	CPA - General Admin - Reserves	2001320-5000	544,820.00
2002	CPA - Open Space - Reserves	2002320-5000	72,280.00
2003	CPA - Historical Preservation - Reserves	2003320-5000	72,280.00
2004	CPA - Community Housing - Reserves	2004320-5000	72,280.00
			797,800.00



CITY OF SALEM

In City Council, June 25, 2020

Ordered: That Eight Hundred Thirty-three Thousand, Four Hundred Eighty-One Dollars and Twenty-Nine Cents (\$833,481.29) is hereby appropriated within the CPA Funds for the FY 2021 projects listed below in accordance with the recommendation of the Community Preservation Committee (CPC).

FY 2021 CPA Requests

FY	Fund	Fund Name	Description	Funding	Amount	Total
2021	2001	CPA General Funds	Transitional Rental Assistance	FY20 Budgeted Reserve	3,750.20	
2021	2001	CPA General Funds	Transitional Rental Assistance	FY21 Fund Balance	43,969.80	
2021	2004	Community Housing	Transitional Rental Assistance	FY21 Housing Reserve	72,280.00	120,000.00
2021	2001	CPA General Funds	Emergency Rental Assistance	FY21 Fund Balance	24,101.29	
2021	2001	CPA General Funds	Emergency Rental Assistance	FY21 Budgeted Reserve	95,898.71	120,000.00
2021	2001	CPA General Funds	New Point Acquisitions	FY21 Budgeted Reserve	100,000.00	100,000.00
2021	2001	CPA General Funds	Brick Pointing Project	FY 21 Budgeted Reserve	50,640.00	50,640.00
2021	2003	Historical Resources	Lafayette Housing II Limited Partnership	FY 21 Historic Reserve	72,280.00	
2021	2001	CPA General Funds	Lafayette Housing II Limited Partnership	FY 21 Budgeted Reserve	27,720.00	100,000.00
2021	2001	CPA General Funds	Historic Fire Station Envelope Rehab.	FY 21 Budgeted Reserve	17,975.00	17,975.00
2021	2001	CPA General Funds	Phillips House	FY 21 Budgeted Reserve	171,681.29	171,681.29
2021	2002	Open Space/Rec	Mack Park Food Farm	FY2021 O/S Reserve	18,185.00	18,185.00
2021	2002	Open Space/Rec	Renovation of Palmer Cove Park	FY2021 O/S Reserve	19,095.00	
2021	2001	CPA General Funds	Renovation of Palmer Cove Park	FY2021 Budgeted Reserve	80,905.00	100,000.00
2021	2002	Open Space/Rec	Renovations as Splain & Pickman CGs	FY2021 O/S Reserve	15,000.00	15,000.00
2021	2002	Open Space/Rec	Charles R. Curtis Memorial Park Design	FY2021 O/S Reserve	20,000.00	20,000.00
					833,481.29	833,481.29

Total Housing--> 72,280.00

Total Historic--> 72,280.00

Total Open Space/Rec--> 72,280.00

Total FY21 Budget Reserve--> 544,820.00

Total Fund Balance--> 68,071.09

Total FY20 Budget Reserve--> 3,750.20

Grand Total--> 833,481.29



CITY OF SALEM, MASSACHUSETTS
Kimberley L. Driscoll, Mayor
Community Preservation Committee

98 WASHINGTON STREET ♦ SALEM, MASSACHUSETTS 01970
TEL: 978-619-5685

TO: Honorable City Council

FROM: Jane A. Guy, Assistant Community Development Director
on behalf of the Community Preservation Committee

DATE: June 22, 2020

RE: **CPC Recommendation for CPA Funding**

The Community Preservation Committee (CPC) is pleased to submit its recommendations for the City of Salem's seventh round of Community Preservation Act (CPA) funding.

While the CPC is responsible for studying community preservation needs and reviewing applications submitted for CPA funding, it is ultimately the City Council that must approve projects receiving CPA expenditures. In compliance with MGL c.44B, the City Council is requested to take one of the following actions on each funding recommendation:

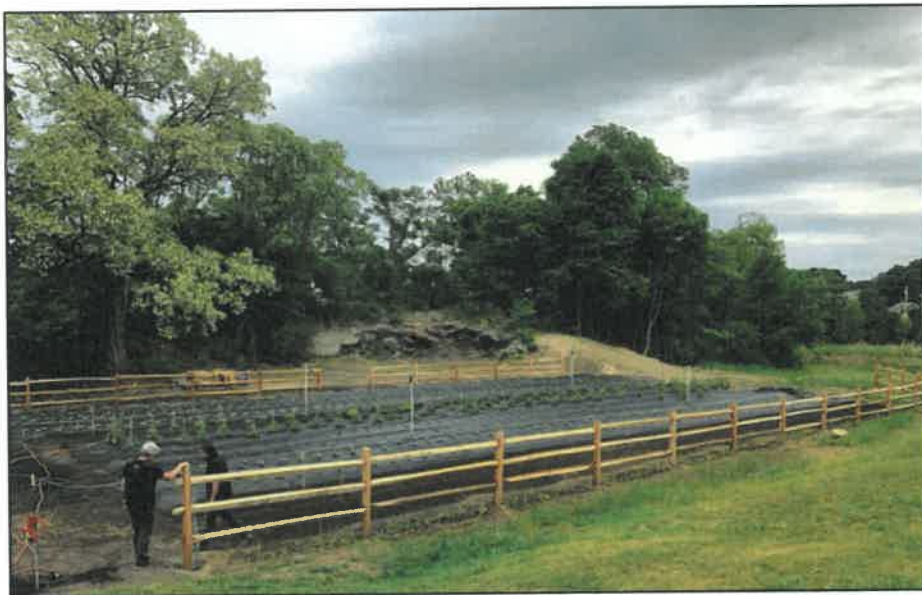
- Approve recommendation of the CPC
- Reject recommendation of the CPC
- Reduce amount recommended by the CPC
- Reserve amount recommended by the CPC to applicable reserve account, rather than approving the project

With your approval, funding for these projects will be available on July 1, 2020. Please feel free to contact me with any questions concerning this submission.

Thank you for your consideration.



City of Salem Community Preservation Committee



Round 7

Report on Funding Recommendations for the Salem City Council

June 22, 2020

Community Preservation Act
FY20 Funding Round
(FY21 and Carried Over Funds)

**Chart 1
COMMUNITY PRESERVATION FUND ALLOWABLE SPENDING PURPOSES (G.L. c. 44B, § 5)**

	OPEN SPACE	HISTORIC RESOURCES	RECREATIONAL LAND	COMMUNITY HOUSING
DEFINITIONS (G.L. c. 44B, § 2)	Land to protect existing and future wet fields, aquifers and recharge areas, watershed land, agricultural land, grasslands, fields, forest land, fresh and salt water marshes and other wetlands, ocean, river, stream, lake and pond frontages, beaches, dunes and other coastal lands, lands to protect scenic vistas, land for wildlife or nature preserve and land for recreational use	Building, structure, vessel, real property, document or artifact listed on the state register of historic places or determined by the local historic preservation commission to be significant in the history, archeology, architecture or culture of the city or town	Land for active or passive recreational use including, but not limited to, the use of land for community gardens, trails, and noncommercial youth and adult sports, and the use of land as a park, playground or athletic field Does <u>not</u> include horse or dog racing or the use of land for a stadium, gymnasium or similar structure.	Housing for low and moderate income individuals and families, including low or moderate income seniors Moderate income is less than 100%, and low income is less than 80%, of US HUD Area Wide Median Income
ACQUISITION Obtain property interest by gift, purchase, devise, grant, rental, rental purchase, lease or otherwise. Only includes eminent domain taking as provided by G.L. c. 44B	Yes	Yes	Yes	Yes
CREATION To bring into being or cause to exist. <i>Seideman v. City of Newton</i> , 452 Mass. 472 (2008)	Yes		Yes	Yes
PRESERVATION Protect personal or real property from injury, harm or destruction	Yes	Yes	Yes	Yes
SUPPORT Provide grants, loans, rental assistance, security deposits, interest-rate write downs or other forms of assistance directly to individuals and families who are eligible for community housing, or to entity that owns, operates or manages such housing, for the purpose of making housing affordable				Yes, includes funding for community's affordable housing trust
REHABILITATION AND RESTORATION Make capital improvements, or extraordinary repairs to make assets functional for intended use, including improvements to comply with federal, state or local building or access codes or federal standards for rehabilitation of historic properties	Yes if acquired or created with CP funds	Yes	Yes	Yes if acquired or created with CP funds

Source: Department of Revenue (DOR) 10-5-2012 conference, "Recent Developments in Municipal Law," Workshop B - Local Finances

Overview

The Community Preservation Committee (CPC) submits the following project award recommendations for Community Preservation Act (CPA) funds:

- **Housing Resources**
 - **Transitional Rental Assistance** **\$120,000.00**
 - **Emergency Rental Assistance** **\$120,000.00**
 - **New Point Acquisitions** **\$100,000.00**

- **Historic Resources**
 - **Brookhouse Home Brick Repointing** **\$50,640.00**
 - **Lafayette Housing II Limited Partnership** **\$100,000.00**
 - **Historic Fire Station Envelope Rehabilitation** **\$17,975.00**
 - **Phillips House Restoration** **\$171,681.29**

- **Open Space/Recreational Land**
 - **Mack Park Food Farm** **\$18,185.00**
 - **Renovation of Palmer Cove Park** **\$100,000.00**
 - **Salem Community Gardens: Splaine & Pickman Parks** **\$15,000.00**
 - **Charles R. Curtis Memorial Park Redesign** **\$20,000.00**

Included in this report is a spreadsheet breaking down the recommended source of CPA funds for each project, as well as a detailed overview of the eleven projects recommended.

The total funds available for projects is \$833,481.29. This includes the FY21 estimated funds (surcharge revenues and State match), \$75,000 from Footprint's community benefits agreement, as well as carried over, undesignated FY20 funds.

The CPC is recommending funding for projects totaling all \$833,481.29. If awarded, the minimum of 10% minimum spending in the categories of Housing Resources, Historic Resources and Open Space/Recreation will be satisfied.

This will leave a balance available of \$0. However, please note that the available funding will increase in November, 2020 when late payments, unspent FY20 admin, surcharges received over the \$650,000 estimate, the increase in the State match from FY20 (\$75,385), interest and any other extra funds that are reported to the Department of Revenue are placed into the Fund Balance. In addition, the 11.2% match for FY21 could increase, if additional CPA funds are approved by the State.

Cover photo from the Mack Park Food Farm Facebook page.

**RECOMMENDED CPA PROJECTS & FUNDING
BY CPA RESERVE ACCOUNT**

Applicant	Title	AWARD RECOMM.	FY20 Budgeted Reserve	Fund Balance	FY21 Housing	FY21 Historic	FY21 OS/Rec	FY21 Budgeted Reserve
COMMUNITY HOUSING								
Board of the COA	Transitional Rental Assistance	\$120,000.00	\$3,750.20	\$43,969.80	\$72,280.00			
NSCAP	Emergency Rental Assistance	\$120,000.00		\$24,101.29				\$95,898.71
NSCDC	New Point Acquisitions	\$100,000.00						\$100,000.00
HISTORIC RESOURCES								
Brookhouse Home	Brick Repointing Project, Phase 2	\$50,640.00						\$50,640.00
NSCDC	Lafayette Housing II Limited Partnership	\$100,000.00			\$72,280.00			\$27,720.00
City of Salem/Fire	Historic Fire Station Envelope Rehabilitation	\$17,975.00						\$17,975.00
Salem Housing Authority	Phillips House Restoration	\$171,681.29						\$171,681.29
OPEN SPACE & RECREATION								
City of Salem/Health	Mack Park Food Farm	\$18,185.00					\$18,185.00	
City of Salem/DPCD	Renovation of Palmer Cove Park	\$100,000.00					\$19,095.00	\$80,905.00
Salem Community Gardens	Renovations at Splaine & Pickman CGs	\$15,000.00					\$15,000.00	
City of Salem/Park & Rec.	Charles R. Curtis Memorial Park Redesign	\$20,000.00					\$20,000.00	
		\$833,481.29	\$3,750.20	\$68,071.09	\$72,280.00	\$72,280.00	\$72,280.00	\$544,820.00
	Remaining	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

APPLICANT: Board of the Salem Council on Aging & the Salem Housing Authority
PROJECT TITLE: Transitional Rental Assistance
PROJECT LOCATION: N/A
CPA CATEGORY: Housing Resources: Support
CPC PRIORITY RANKING: High
CPC RECOMMENDED CPA FUNDING: \$120,000.00
CPC RECOMMENDED SOURCE: \$3,750.20 - FY20 Budgeted Reserve
\$43,969.80 – Fund Balance
\$72,280.00 – FY21 Housing Reserve

PROJECT DESCRIPTION:

The Board of the Salem Council on Aging requested \$75,000 in CPA funds to provide a transitional housing assistance program. This project is needed to ensure the community members who are at risk of displacement are able to stay in Salem.

The income needed to be able to afford a market rate apartment in Salem is about \$70,000. However, the median income of Salem renters is about \$37,000. Thus, there is a substantial gap of approximately \$37,000 between the income needed to afford a market rate apartment and the median income of renters. Half of all Salem renter households (4,465) are cost-burdened, meaning they spend more than 30% of their monthly gross income on housing costs. Likewise, there are 1,313 senior households who are cost-burdened, about 47% of households headed by people over age 65. An increase in rent for a household who is already housing cost burdened could result in homelessness and/or force Salem residents to leave our community. Residents are being priced out of their apartments. Some of these residents, especially senior citizens, have lived in the same apartment for many years and face the prospect of eviction due to rental increases. In some instances, medical crisis's force residents to choose between rent and medical bills or medications.

There is a clear need for rental assistance given that there are 3,875 local applicants (people who live or work in Salem) on the Section 8 Housing Voucher waiting list. With only 1,355 rental housing vouchers administered by the Salem Housing Authority; Salem is unable to meet the demand from housing cost burdened households for housing affordability assistance. Qualifying people of all ages, including those 60 years and older, spend over three years on the wait list for Salem Housing Authority Affordable units. The waitlist for a housing voucher, which can be used to subsidize market-rate unit costs, is ten years.

Additionally, the COVID-19 crisis has placed an undue burden on both landlords and tenants. Some landlords have lost employment and will find it difficult to meet their mortgage commitments. It may result in some raising rents. As a result, even more residents may face eviction, making the need for transitional rental assistance even more important right now.

CPA funds would be used for a one year pilot project that will support community housing by offering the opportunity for low-income residents who are at risk of homelessness to remain in our community. The program would specifically be for those households who pay more than 40% of their income in rent and have experienced an extenuating circumstance, for example, an increase in rent that they are unable to fulfill (gap funding). The program will be restricted to households who earn no more than 70% of the area median income. The Salem Housing Authority will review applications and disburse funds to qualified households. Each household will be capped at \$350 a month for a maximum of \$4,200 a year. It is possible that not all households will not need a full \$350 in gap funding, which would enable more households to participate.

TIMELINE: Immediate Implementation

CPC RECOMMENDATION:

The Community Preservation Committee voted unanimously to recommend funding this application at \$120,000. The CPC voted to recommend \$3,750 from the FY20 Budgeted Reserve, \$43,969.80 from the Fund Balance and \$72,280 from the FY21 Housing Reserve. Funding is conditional that the program assist those persons and families whose annual income is less than 100 percent of the areawide median income, as determined by HUD's guidelines for the City of Salem.

APPLICANT: North Shore Community Action Programs, Inc.
PROJECT TITLE: Emergency Rental Assistance Program
PROJECT LOCATION: N/A
CPA CATEGORY: Housing Resources: Support
CPC PRIORITY RANKING: High
CPC RECOMMENDED CPA FUNDING: \$120,000.00
CPC RECOMMENDED SOURCE: \$24,101.59 – Fund Balance
 \$95,898.71 – FY21 Budgeted Reserve

PROJECT DESCRIPTION:

North Shore Community Action Programs, Inc. (NSCAP) requested \$100,000 in CPA funds to provide an emergency rental assistance program for households who have a demonstrated gap between household income prior to Covid-19 and now. The goal of this program is to prevent Salem residents from becoming homeless.

Before COVID-19, we knew that half of all renter households were cost-burdened, meaning they spend more than 30% of their monthly gross income on housing costs. Furthermore, according to the Community Preservation Plan, renters bear the greatest burden; nearly two thousand households pay more than half of their income on rent, while a similar number spend between 30% and 50% of their income on housing costs. Unfortunately, COVID-19 has left many of these residents without any income, thus has exacerbated this issue. A loss of income due to the public health crisis for a household who is already housing cost burdened could result in homelessness.

The emergency rental assistance program was first launched by NSCAP with the City of Salem at the end of April. It is a local program to fund rent relief for those hardest hit financially by this pandemic. The program offers rental assistance to eligible households on a rolling basis until the funds are depleted. The current program is eligible to Salem renters who have a demonstrated gap between household income prior to Covid-19 and now; and have a current rent that exceeds 30% of their current household income. The rental assistance offered is \$500 a month for two months (\$1,000 maximum). The program is currently being paid for through HOME, the City's COVID relief funding and Community Development Block Grant CARES funding. Even with all of these sources, there are limited funds available for the program and thus a limited number of households who will be able to receive assistance. If approved, the Community Preservation Act funds will be used to offer an additional funding round. The current program is restricted to households who earn no more than 50% of the area median income; however, that may be increased (i.e. up to a maximum of 80% AMI). This is a short-term project that is critical to ensure the community members who are at risk of displacement are able to stay in Salem.

FINANCIAL:

	STUDY	SOFT COSTS*	ACQUISITION	CONSTRUCTION**	TOTAL
SOURCE 1: SALEM CPA <i>(total must match amount requested on cover sheet)</i>	\$	\$ 100,000	\$	\$	\$ 100,000
SOURCE 2: HOME	\$	\$ 37,773	\$	\$	\$ 37,773
SOURCE 3: City COVID Relief Fund	\$	\$ 50,000	\$	\$	\$ 50,000
SOURCE 4: CDBG-CARES	\$	\$ 250,000	\$	\$	\$ 250,000
SOURCE 5:	\$	\$	\$	\$	\$
SOURCE 6:	\$	\$	\$	\$	\$
TOTAL PROJECT COST	\$	\$	\$	\$	\$ 437,773

TIMELINE: Immediate Implementation

CPC RECOMMENDATION:

The Community Preservation Committee voted unanimously to recommend funding this application at \$120,000. The CPC voted to recommend \$24,101.29 from the Fund Balance and \$95,898.71 from the FY21 Budgeted Reserve. Funding is conditional that the program assist those persons and families whose annual income is less than 100 percent of the areawide median income, as determined by HUD's guidelines for the City of Salem.

APPLICANT: City of Salem Health Department
PROJECT TITLE: Mack Park Food Farm
PROJECT LOCATION: 31 Grove Street
CPA CATEGORY: Recreational Land: Rehabilitation/Restoration
CPC PRIORITY RANKING: High
CPC RECOMMENDED CPA FUNDING: \$18,185
CPC RECOMMENDED SOURCE: \$18,185 – FY21 Open Space/Recreation Reserve

PROJECT DESCRIPTION:

The City of Salem Health Department requested \$18,185 to assist with the construction of the Mack Park Food Farm (MPFF), an urban agricultural project that will be constructed in two phases between spring 2020 and fall 2022. The first phase will consist of a 120'x70' organic vegetable farm and a 1/3-acre community food forest located in an area of Mack Park between Grove Street and the wetland area below the main parking lot.

The vegetable farm will be planted with high-yielding produce such as lettuces, nightshades, squash and cucumbers to maximize growing space. This space will be built and maintained as a working farm that will be operated and maintained by paid contractors and community volunteers. The design of the vegetable farm includes a 4' split-rail fence that will enclose the vegetable farm, as well as a French drain that will be constructed on one side of the farm. The French drain will flow into a small pond that will be created at the far end of the farm for water catchment. This pond will be the main source of irrigation for the garden and will temporarily be powered by a battery-operated pump. The farm will be connected to the city water supply for use as a source of supplemental irrigation through a connection to the water main on Grove Street. The City of Salem will connect the city water supply to the farm. The farm will be visible from Grove Street and from the Mack Park parking area off of Tremont Street. There is a dense row of trees between the MPFF and neighbors abutting the property on Grove Street.

The community food forest will be built adjacent to, and around, the vegetable farm in multiple areas. The food forest will be designed much like a typical forest, but with fruit and nut trees, shrubs, herbs and other edible perennials that the public will be free to pick. Invasive species, such as Tree of Heaven, will be removed as part of the project. Interpretive sign panels will be posted throughout the site, providing visitors with educational opportunities and guidance in harvesting food. The food forest will be completely open to the public with no fencing.

One ADA-accessible foot path will be constructed through multiple sections of the food forest along one side of the vegetable farm leading to a shaded picnic area with two picnic tables. A second foot path will be constructed along the opposite side of the vegetable farm that will pass through other sections of the food forest. These paths will be connected by open spaces that can be easily passed through. At least two benches will also be installed in the food forest area.

A second phase of the project planned for FY2022 includes a 480-square-foot solar-powered education space/shed that will be constructed between the small parking area on Grove Street and the vegetable farm. This shed will power the irrigation pump from the pond as well as provide lighting at the vegetable farm that will be used for evening events. The solar power from the shed could potentially power other areas of the park as well. This education space will be used to host workshops

Mack Park Community Farm - Site Plan



City of Salem, MA
31 Grove Street

HomeGrown Urban Abundance
Maitland Mountain Farm

conducted by the contractors and outside nonprofit organizations to educate residents interested in sustainably growing their own foods.

The design of the MPFF was funded by a Mass in Motion grant from the MA Department of Public Health and created by experienced local farmers and certified perma-culture designers. The final design was approved by the Parks and Recreation Commission in February 2020. This project will be coordinated by the Salem Health Department's Health & Wellness Coordinator and Salem's food policy council, Salem Food for All (SFAA), and will include regular reporting to the Parks and Recreation and Engineering and Planning departments.

The current COVID-19 crisis has dramatically increased the need for emergency food services in Salem, stretching the budgets and capacities of local food assistance organizations. The economic ramifications of this crisis may take years to recover from, placing an even higher strain on our emergency food system. The primary goals of this project are to reduce food insecurity in Salem and increase consumption of fruits and vegetables by using available municipal land to produce food. Nearly 17% of Salem residents receive food stamps, compared with the state average of 12.5 percent.¹

The Mack Park Food Farm has the potential to supply approximately 15,000 pounds of fresh produce annually to the Salem community. Increasing access to and the consumption of healthy foods, as well as education on how to prepare and grow foods is linked to improved physical and mental health outcomes. These goals will be met through the following objectives:

- For at least the first season, operate a weekly farmers' market at the food farm site staffed by food policy council members and community volunteers. The first year will operate as a pilot program wherein the produce is distributed at no cost. After the first year, the MPFF plans to sell produce at a discount, accept SNAP and WIC benefits, and participate in the Healthy Incentives Program. All income generated from the farmers' market will go towards maintaining the food farm.
- Provide healthy recipes and tastings at the farmers' market. As a registered dietitian, the Health & Wellness Coordinator will also provide healthy recipes and preparation tips for the produce provided.
- Partner with existing food assistance programs to distribute produce to other needed areas, (e.g. Salem Housing Authority building and senior housing locations).
- Explore opportunities to sell produce to local restaurants, with any income generated used to sustain the food farm.
- Identify funding opportunities to support a weekly mobile farmers' market in Salem that could provide produce to underserved areas in Salem.
- Explore opportunities to encourage local retailers, such as convenience stores and bodegas with little to no fresh foods, to purchase MPFF produce to increase the availability of fresh foods in areas with low access to grocery stores. Identify and apply for grants to assist retailers with support and equipment.

A secondary goal is to increase community knowledge of how local ecological food farming contributes to community health and sustainable ecosystems. This goal will be met through the following objectives:

- Educational signage posted throughout MPFF instructing visitors on how to sustainably harvest food from the food forest, the ecological benefits of the food forest, and the types of food that will be available.
- Volunteer opportunities and training to work in the vegetable farm and at the farmers' market.
- Workshops provided by local agricultural organizations that educate residents on sustainable farming, the ecology of food forests, and how to grow their own food.

FINANCIAL:

	STUDY	SOFT COSTS*	ACQUISITION	CONSTRUCTION**	TOTAL
SOURCE 1: SALEM CPA <i>(TOTAL MUST MATCH AMOUNT REQUESTED ON COVER SHEET)</i>	\$	\$	\$	\$ 18,185	\$ 18,185
SOURCE 2: <i>Water/Krewer</i>	\$	\$	\$	\$ 7,000	\$ 7,000
SOURCE 3: <i>CIP FY 20 2/21</i>	\$	\$	\$	\$ 34,200	\$
SOURCE 4: <i>Moss in Motion</i>	\$	\$ 10,000	\$	\$	\$ 10,000
SOURCE 5: <i>City of Salem Trust</i>	\$	\$	\$	\$ 14,770	\$ 14,770
SOURCE 6: <i>In-Kind/Volunteers</i>	\$	\$	\$	\$ 5,600	\$ 5,600
TOTAL PROJECT COST	\$	\$ 10,000	\$	\$ 79,755	\$ 89,755

TIMELINE:

Date	Phase 1 Activity
October 2019 – January 2020	<ul style="list-style-type: none"> Initial approval from Parks and Recreation Commission Initial approval from Conservation Commission Design for Mack Park Food Farm is completed
March 2020	<ul style="list-style-type: none"> Final design approval from Parks and Recreation Commission Presentation of design to Mack Park Neighborhood Association Removal of Tree of Heaven and clearing of brush from site Started seedlings at Maitland Farm Demarcated farm border
April 2020	<ul style="list-style-type: none"> Removal of large rocks from site Installation of French drain Construction of irrigation pond Installation of city water line for supplementary watering Soil turning, soil remediation, adding loam/compost
May 2020	<ul style="list-style-type: none"> Construction of split rail fence Install landscape fabric Begin planting Volunteer recruitment/training
June 2020	<ul style="list-style-type: none"> Plant remainder of vegetable farm Install signage at vegetable farm site Coordinating with the Salem Board of Health and the City of Salem to manage the distribution of produce to the community – weekly farmer’s markets begin
July-November 2020	<ul style="list-style-type: none"> Present food forest design to Conservation Commission for approval Ongoing farm production Planning and implementing at least 2 educational workshops at MPFF Reseeding as needed Closing of farm at end of growing season

CPC RECOMMENDATION:

The Community Preservation Committee voted unanimously to recommend funding this application at \$18,185. The CPC voted to recommend \$18,185 from the FY21 Open Space/Recreation Reserve.

APPLICANT: North Shore Community Development Coalition/
New Point Acquisitions, Inc.

PROJECT TITLE: New Point Acquisitions

PROJECT LOCATION: 37 Ward, 52 Peabody, and 96 Congress Streets

CPA CATEGORY: Housing Resources: Creation

CPC PRIORITY RANKING: High

CPC RECOMMENDED CPA FUNDING: \$100,000.00

CPC RECOMMENDED SOURCE: \$100,000.00 – FY21 Budgeted Reserve

PROJECT DESCRIPTION:

North Shore Community Development Coalition (NSCDC) requested \$200,000 in CPA funds to create 18 units of affordable housing in three buildings - 37 Ward, 52 Peabody, and 96 Congress Streets.

The Point Neighborhood and the City of Salem, like many communities and cities around the country, are facing a severe housing crisis, and that was true even before the current Covid-19 uncertainty. Home prices and rents have increased significantly over the last several years and the creation and preservation of affordable housing is critical in every community. Before this current economic situation, over 48% of renters in Salem and 54% of renters in The Point were considered "Cost Burdened," which means that they pay over 30% of their income in rent.

NSCDC purchased the NPA properties, through its non-profit subsidiary New Point Acquisitions, Inc., in 2017 and 2018 to protect them from the market forces that were driving many long-time residents from their homes. New Point Acquisitions units are currently unrestricted, and with this financing plan, 100% of the 18 units will be protected with long-term rent and income restrictions in perpetuity.

The properties have received only minimal upgrades since they were acquired and require substantial capital improvements to ensure their long-term sustainability. Proposed renovations at NPA will focus on the historic character of the buildings while improving the physical integrity and long-term stability of the portfolio. Planned improvements include securing building envelopes with selective roof replacement, new windows, and porch and masonry repairs. Building entries will be replaced with new historic mahogany doors, sidelights, and transoms.

Life safety and energy efficiency improvements will include fire alarm devices as code may require, selective heating and hot water systems (as funding allows) and the installation of Energy Star lighting. Proposed unit improvements will include new bathroom and kitchen exhaust fans, low flow toilets, faucet and shower aerators, and may include select kitchen, bath, and flooring upgrades.



The NPA project will add 18 permanently affordable units to the City's housing stock with eight apartments reserved for residents making less than 30% of median income. Upon turnover, two of those units will be set aside for formerly homeless residents. The NSCDC will permanently preserve 100% of these 18, two- and three-bedroom apartments, for residents making 60% of median income or less, permanently as detailed below:

- 8 households at or below 30% of median income
- 3 households at below 50% of median income
- 7 households at or below 60% of median income
- 18 Units total

FINANCIAL:

	STUDY	SOFT COSTS*	ACQUISITION	CONSTRUCTION**	TOTAL
SOURCE 1: SALEM CPA <i>(total must match amount requested on cover sheet)</i>	\$	\$	\$	\$ 200,000	\$ 200,000
SOURCE 2: <small>Federal and State HIC/Federal and State LHFC</small>	\$	\$ 3,360,065	\$ 532,673	\$ 2,313,178	\$ 6,205,916
SOURCE 3: <small>Existing/New Subordinate Debt</small>	\$	\$	\$ 3,487,010	\$ 40,500	\$ 3,527,510
SOURCE 4: <small>Provd Reserves and Developer Contributions</small>	\$	\$ 509,590	\$ 820,117	\$	\$ 1,329,707
SOURCE 5: <small>LEAN, PHLS</small>	\$	\$	\$ 550,000	\$ 71,810	\$ 621,810
SOURCE 6: <small>Tax Exempt Bond, \$3 million Permanent Loan</small>	\$	\$	\$	\$ 3,000,000	\$ 3,000,000
TOTAL PROJECT COST	\$	\$ 3,869,655	\$ 5,500,000	\$ 5,825,488	\$ 14,995,143

TIMELINE:

- Apply for Funding Spring and Summer of 2020
 - LEAN – Application submitted
 - CPA – April 29th application
 - CSHI – April 30th pre-application
 - City of Salem HOME- Requested additional funds (\$25,000 committed previously in November 2019)
 - North Shore HOME Consortium and other sources as available
- Secure Funding Commitments in Fall 2020
- Close on Funding early 2021
- Construction Start Early Spring 2021
- Construction Completion projected for the Spring 2022 (13 months)

CPC RECOMMENDATION:

The Community Preservation Committee voted 5 in favor and 3 opposed, with Moriarty, Hamilton and Greel in opposition, with Northcutt abstaining, to recommend funding this application at \$100,000. The CPC voted to recommend \$100,000 from the FY21 Budgeted Reserve. Funding is conditional upon the requirement that an Affordable Housing Restriction (maximum 80% AMI, that has been approved by the MA Department of Housing and Community Development) be filed at the Registry of Deeds.

APPLICANT: City of Salem (DPCD)
PROJECT TITLE: Renovation of Palmer Cove Park
PROJECT LOCATION: 30 Leavitt Street
CPA CATEGORY: Recreational Land: Rehabilitation/Restoration
CPC PRIORITY RANKING: High
CPC RECOMMENDED CPA FUNDING: \$100,000
CPC RECOMMENDED SOURCE: \$19,095 – FY21 Open Space/Recreation Reserve
\$80,905 – FY21 Budgeted Reserve

PROJECT DESCRIPTION:

The City of Salem Park and Recreation requested \$100,000 in CPA funds to make improvements to Palmer Cove Park, including expanded waterfront access, new paths, benches and trees, additional parking, and an additional basketball court.



Located in the Point neighborhood, the park is across the street from the Saltonstall School and is adjacent to Pioneer Terrace, a 104-unit senior housing complex owned and managed by the Salem Housing Authority. Many

residents with disabilities and mobility concerns reside in this complex. These neighbors are not well served by the park's aging infrastructure, inadequate pathways and physical barriers to waterfront access. Palmer Cove stakeholders have expressed concerns that the park is underutilized and have identified improved waterfront access, park accessibility, increased recreation opportunities and climate change resiliency as important for revitalizing the space.

To this end, the City seeks CPA funds to implement improvements identified by the neighborhood and other park stakeholders. The 1st phase of Palmer Cove Park Renovation will provide improved waterfront connections along approximately 300 feet of coastline, increased climate change resiliency, and improve access to and enhance the aesthetic experience of the waterfront. The project will also improve Salem's urban forest climate resiliency through the planting of 14 new trees, the continued restriction of development in a flood zone, and the relocation and expansion of the community garden to higher ground in order to create open space along the waterfront for the tree plantings, seating and a walking path. The construction of a new connecting path through the park and the removal of existing fences along the baseball field and community garden will improve access for park visitors, trail users and the nearby senior housing and school. New playground equipment and parking spaces will further encourage residents to use the park. The project will incorporate environmental education with interpretive signage explaining the park's unique environmental, as well as opportunities for programming from the Saltonstall School.

The removal of waterfront barriers and increased connectivity will reactivate an otherwise dormant space and enhance water-based recreation. The baseball field occupies much of the current park configuration and the outfield fences deter many users from exploring the park and waterfront. This configuration renders most of the park unusable for most users during most of the day. The removal of the fences and the relocation and expansion of the community garden away from the waterfront can transform the park's usability for the community.

The project directly serves local EJ communities and is within walking distance for most residents of the Point Neighborhood. North Shore Community Development Corporation have been strong partners in this project and contributed extensively to the community engagement process. The North Shore CDC has applied for grant funds to redesign and enhance the walkway and lawn adjacent to Pioneer Terrace, in ways that will complement the Palmer Cove renovation.

FINANCIAL:

Palmer Cove Park Renovation was awarded a PARC grant in the amount of \$400,000 for Phase 1. The City of Salem is obligated to provide the balance of \$322,957. The City requests CPA funds in the amount of \$150,000 toward the municipal match.

	STUDY	SOFT COSTS*	ACQUISITION	CONSTRUCTION**	TOTAL
SOURCE 1: SALEM CPA <i>(total must match amount requested on cover sheet)</i>	\$	\$ 20,000	\$	\$ 80,000	\$ 100,000
SOURCE 2:MA PARC GRANT	\$	\$ 75,000	\$	\$ 325,000	\$ 400,000
SOURCE 3: SALEM CIP	\$	\$60,000	\$	\$262,958	\$322,958
SOURCE 4:	\$	\$	\$	\$	\$
SOURCE 5:	\$	\$	\$	\$	\$
SOURCE 6:	\$	\$	\$	\$	\$
TOTAL PROJECT COST	\$	\$155,000	\$	\$667,958	\$822,958

TIMELINE:

Design Process	April-June, 2020
Permitting	April-April 2021
Public Bid	July/August, 2021
Construction	September – June 2021

CPC RECOMMENDATION:

The Community Preservation Committee voted 8 in favor and 1 opposed, with Moriarty in opposition, to recommend funding this request at \$100,000. The CPC voted to recommend \$100,000 from the FY21 Budgeted Reserve.

APPLICANT:
PROJECT TITLE:

Salem Community Gardens
Renovations at Splaine & Pickman Park Community
Gardens

PROJECT LOCATION:

Splaine Park and Pickman Park

CPA CATEGORY:

Recreational Land: Rehabilitation/Restoration

CPC PRIORITY RANKING:

High

CPC RECOMMENDED CPA FUNDING:

\$15,000

CPC RECOMMENDED SOURCE:

\$15,000 – FY21 Open Space/Recreation Reserve

PROJECT DESCRIPTION:

The Salem Community Gardens requested \$24,234 in CPA funds to substantially restore Splaine Park Community Garden, as well as make minor improvements at the Pickman Park garden.

At Splaine, there are many boxes that are rotted and unusable, as well as invasive species and weeds that need to be cut back and pathways that need to be cleared. We plan to increase the number of ADA accessible garden plots from 2 to 12 or more. We also plan to recognize indigenous history and presence in the area, through plantings and signage, in close coordination with representatives from the Massachusetts and Wampanoag tribes. After the project is completed, the Splaine garden will support more gardeners, including senior gardeners and those with disabilities, produce more food and be more aesthetically pleasing, rodent-free and easy to maintain.



At Pickman Park our goal is to increase the number of functional plots to support additional gardeners and produce more food. Additional capacity at these two gardens will support food security in Salem, particularly for older and less able gardeners. As part of this renovation, we will increase diversity among the gardeners, aiming to represent all adjacent neighborhoods. We will also include plantings and signage that recognize indigenous foodways.

Salem Community Gardens has managed and upgraded four community gardens in Salem, successfully, over the past 12 years. The gardens maintained by Salem Community Gardens are typically kept up through volunteer labor by the participating gardeners. This works well most of the time, however additional support is needed to address deterioration, and bring the gardens to their full potential. Without this support, in the form of labor and materials, it will not be possible to have a successful and accessible garden at Splaine, contributing to the neighborhood value, food security and sense of community in the neighborhood. Without CPA support the garden at Splaine Park in particular is at risk of closing down, and no longer being an asset to the park and neighborhood.

FINANCIAL:

	STUDY	SOFT COSTS*	ACQUISITION	CONSTRUCTION**	TOTAL
SOURCE 1: SALEM CPA <i>(total must match amount requested on cover sheet)</i>	\$	\$ 1150	\$	\$ 23094	\$ 24244
SOURCE 2: SCG	\$	\$	\$	\$ 490	\$ 490
SOURCE 3:	\$	\$	\$	\$	\$
SOURCE 4:	\$	\$	\$	\$	\$
SOURCE 5:	\$	\$	\$	\$	\$
SOURCE 6:	\$	\$	\$	\$	\$
TOTAL PROJECT COST	\$	\$ 1150	\$	\$ 23584	\$ 24734

TIMELINE:

The project must be completed this year, because deterioration of the boxes make it partially unusable for gardening. This condition will make it attractive to rodents and harder to manage in the future.

Deadline	Activity
May 1, 2020	Donations from gardeners for 2020 received. Preparation and clean up of Splaine with SCG labor and funds completed.
June 15, 2020	Completion of planning (on our own time/funding), including selection of native species of shrubs, language for signage, secure contractor for fence repair at Splaine, secure permission for medicine wheel garden outside Splaine.
July 15, 2020	Demolition of existing beds and removal of weeds complete at both gardens. Planting of 3 sisters mound gardens at Splaine complete.
August 6, 2020	Construction of new beds (including fill with soil and cover with hay) complete at both gardens. Native shrubs planted at Splaine.
August 30, 2020	Learning area completed at Splaine. Signage complete and installed.

CPC RECOMMENDATION:

The Community Preservation Committee voted 8 in favor and 1 opposed, with Moriarty in opposition, to recommend funding this request at \$15,000. The CPC voted to recommend \$15,000 from the FY21 Open Space and Recreation Reserve.

APPLICANT:

City of Salem (Park & Recreation) and
Carlton School, Carlton School PTO, Bridge St. Neck NA
Charles R. Curtis Memorial Park Redesign

PROJECT TITLE:

PROJECT LOCATION:

19 March Street

CPA CATEGORY:

Recreational Land: Rehabilitation/Restoration

CPC PRIORITY RANKING:

High

CPC RECOMMENDED CPA FUNDING:

\$20,000

CPC RECOMMENDED SOURCE:

\$20,000 – FY21 Open Space/Recreation Reserve

PROJECT DESCRIPTION:

The City of Salem Parks, Recreation and Community Services, along with the Carlton Innovation School, Carlton School PTO and the Bridge Street Neck Neighborhood Association requested \$30,000 in CPA funds for the redesign of Charles R. Curtis Memorial Park.

Charles R. Curtis Memorial Park located at 19 March Street is a 0.59 acre recreational space owned by the City of Salem and managed by the Parks and Recreation Department. The park consists of a basketball court, a tot lot, play structures, an open lawn area, a gazebo, and several picnic benches.



The park is accessible from Bridge Street (1A) via March Street and the Salem multi-use path, a fully protected bike and pedestrian path that provides north-south connection throughout the Bridge Street Neck neighborhood (BSN). Bridge Street bifurcates BSN into east and west sub-neighborhoods. Curtis Park is the most accessible public park to those who live on the western side of the neighborhood. In addition to serving families in the neighborhood, Curtis Park is often nicknamed “Carlton Park”. The Park’s proximity to Carlton Innovation School on Skerry Street has made it an essential amenity for the elementary school, the only one in the city that does not have a playground on school grounds.

Anecdotal evidence from residents and City officials confirm that Curtis Park has not seen any investments or updates for more than 20 years. Despite its heavy usage by the neighborhood and Carlton School students, the City’s 2015 Open Space and Recreation Plan provided little detail on the assessment of the Park’s condition. The recently completed ADA Transition Plan is also silent on the needs for Curtis Park. These two reports signal that the City may not consider upgrades to the Park as priority. However, frequent visitors and users of the park would likely dispute the OSRP and ADA Transition Plan’s findings (or lack thereof). Some key concerns:

- The mulch cover of the playground is no longer considered ADA compliant under current standards
- The variety of play structures and their poor condition is not considerate of all users’ abilities
- The basketball court needs repaving
- The unkempt appearance of the park encourages graffiti and vandalism

The proposal is to develop a community vision and redesign of Curtis Park. Project goals:

- Engage Park stakeholders to identify existing assets and community needs. Stakeholders include, but are not limited to: Carlton School students, parents, and faculty; residents and businesses of the Bridge Street Neck Neighborhood; users of the Salem bike path, etc.
- Prepare concept design and layout plan to pursue construction phase funding, including additional CPA, PARC, and CDBG grants.

Project scope of work:

- Commission landscape architect to develop vision and redesign of the Park, informed by [two?] public engagements and meetings with Applicant
- Retain a Licensed Site Professional (LSP) for soil testing
- Retain a surveyor to prepare topographic maps for concept planning

FINANCIAL:

The project estimate was prepared by Crowley + Cottrell, a Boston-based landscape architecture firm. Crowley + Cottrell estimate was informed by projects similar in size and scope that the firm has undertaken in Salem in the past (i.e., McGlew Park and Lafayette Park). In addition to costs associated with the main components of the project (community engagement, park redesign, and concept planning), the budget includes line items for due diligence to mitigate risks during a future construction phase. This includes \$6,000 for site topographic survey and \$8,000 for soil testing.

The Carlton Innovation School PTO and the Ward Councillor will be volunteering their time to support the community outreach component of the project.

TIMELINE:

This project takes lessons from previous public park renovation projections using CPA funds, such as McGlew Park and the Saltonstall School playground. This application takes a phased approach by first requesting funds for park redesign to identify community needs that will inform the development of a realistic construction budget in phase two.

The proposed project timeline is as follows:

1. Property survey 1 week, concurrent
2. Soil testing 2 weeks, concurrent
3. Community engagement 4 – 6 weeks
4. Concept plan development 3 – 4 weeks

If funded, the project is anticipated to kick off in the fall of 2020 and complete within 10 to 12 weeks. Project findings and materials will be used to support PARC Grant application and additional CPA and CDBG requests in the spring of 2021 to fund construction and installation costs.

CPC RECOMMENDATION:

The Community Preservation Committee voted 8 in favor and 1 opposed, with Moriarty in opposition, to recommend funding this request at \$20,000. The CPC voted to recommend \$20,000 from the FY21 Open Space and Recreation Reserve.

APPLICANT:	Brookhouse Home Board of Governance
PROJECT TITLE:	Brookhouse Home Brick Repointing Project Phase 2
PROJECT LOCATION:	180 Derby Street
CPA CATEGORY:	Historic Resources: Rehabilitation/Restoration
CPC PRIORITY RANKING:	High
CPC RECOMMENDED CPA FUNDING:	\$50,640
CPC RECOMMENDED SOURCE:	\$50,640 - FY21 Budgeted Reserve

PROJECT DESCRIPTION:

The Brookhouse Home Board of Governance submitted a request for \$50,640 to complete the brick repointing of two southeast exterior façade elevations of the Brookhouse Home, also known as the Benjamin W. Crowninshield Home, located adjacent to the Custom House and directly in front of Derby Wharf.



Brookhouse is a Level IV rest home, licensed by the Department of Public Health, with the primary mission to provide a safe and affordable housing option for senior women who require support with activities of daily living and who cannot afford the high cost of other assisted living options. The Brookhouse is home to thirty-six women who range in age from 63 to 98 years of age; 96% are low-income with Social Security as their only source of income. Brookhouse Home enables its residents to maintain an independent lifestyle in a private, homelike setting in the heart of historic Salem. Brookhouse provides twenty-four hour, direct-care staffing in addition to the basic supported services found in other long term care settings such as meals, housekeeping, laundry, medication management and social activities. Brookhouse employs a diverse staff of 27 men and women with ties to the local community, which encourages economic growth in the area by providing jobs and creating a consistent consumer population.

Benjamin W. Crowninshield Home, constructed in 1810, is located adjacent to the Custom House and directly in front of Derby Wharf. Brookhouse Home is a key architectural feature in the Derby Street Historic District and is featured in a mural used by Salem Five Bank along with the adjacent historical buildings located along the Derby Street waterfront. The Brookhouse Home is listed in the National Register of Historic Places as part of the Derby Street Waterfront District and is a vital part of the historic view shed that is combined with the buildings of the Salem Maritime National Historic Site, the oldest historic site in the National Park Service system. The face of Brookhouse reflects a maritime heritage that dates back to 1810. Benjamin Crowninshield, son of Mary Derby, and notable Salem merchant and former Secretary of the Navy, had this home built as a residence for his family. The original home was considered to be one of the last commissions of Salem architect, Samuel McIntire. The preservation of the Brookhouse Home helps to promote the significance of the maritime industry in Salem's history.

Over the past nine years, Brookhouse has repaired multiple water leaks and damage attributed to roof and exterior degradation at a cost of over \$33,295. Repairs to the roof and nine chimneys have already been completed by Murray Masonry and Kidney Roofing at a cost of \$111,296. Brookhouse Home Board of Governance seeks additional CPA funds in the amount of \$50,640 to complete the repointing,

weather-sealing and replacement of the exterior brickwork so that the building envelope can be secured and preserved. The scope of work originally included nine elevations. Two elevations have already been completed and funding secured for 75% of the \$202,825 needed to complete the six remaining elevations. Elevation eight does not require repointing. The repointing includes the removal of existing sealant from the perimeter of all masonry openings, caulking with urethane sealant, joint cutting to achieve a uniform depth of 3/8 inch prior to pointing, with mortar to match the existing product as closely as possible. Scaffolding will be set up to allow for access to the brick work with the use of an aerial lift for elevations four through seven.

FINANCIAL:

	STUDY	SOFT COSTS*	ACQUISITION	CONSTRUCTION**	TOTAL
SOURCE 1: SALEM CPA 2020 <i>(total must match amount requested on cover sheet)</i>	\$	\$	\$	\$ 50,640	\$ 50,640
SOURCE 2: Salem CPA 2019	\$	\$	\$	\$ 125,000	\$ 125,000
SOURCE 3: Brookhouse	\$	\$	\$	\$ 36,127	\$ 36,127
SOURCE 4: Cummings Sustaining Grant	\$	\$	\$	\$ 25,000	\$ 25,000
SOURCE 5: Anonymous Donor Grant	\$	\$	\$	\$ 100,000	\$ 100,000
SOURCE 6:	\$	\$	\$	\$	\$
TOTAL PROJECT COST	\$	\$	\$	\$ 336,767	\$ 336,767

TIMELINE:

The project proposed is urgent in the sense that the brickwork needs to be completed as soon as possible to the areas of the building that have sustained the most damage. Over the past two years, the Brookhouse Board of Governance has worked with structural engineers (Sabbagh Associates) and architect John Seger and Strout Inspections to identify strategic imperatives regarding the condition of the building and the impact on the residents and employees in terms of safety and quality of life. Securing the envelope of the building was identified as high priority followed by electrical upgrade and roof and chimney repair. The roof and chimney repair have been completed at a cost of \$111, 296. Two of the nine building elevations have already been completed at a cost of \$133, 942. Funding has been secured for 75% of the remaining \$202,825 required to complete the repointing project. Our hope is to complete the brick repointing project no later than December 2020. Abbot Building Restoration has agreed to honor the current quote through December 2020. Work needs to be completed no later than December 2020 to prevent a price increase.

CPC RECOMMENDATION:

The Community Preservation Committee voted unanimously to recommend funding this request at \$50,640. The CPC voted to recommend \$50,640 from the FY21 Budgeted Reserve. A Preservation Restriction, that has been approved by the Massachusetts Historical Commission, is already on file at the Registry of Deeds.

APPLICANT:

Lafayette Housing Limited Partnership, a subsidiary of North Shore Community Development Coalition

PROJECT TITLE:

Lafayette Housing II Limited Partnership

PROJECT LOCATION:

100 - 102 Congress, 98-102 Lafayette, 51-53 Palmer, 8 – 10 Peabody, 12 Peabody, 24 Peabody, 34 Prince St, Prince St. Place # 1-7, Prince St. Place # 9-15, 2 Prince Place St., and 4 Prince St. Place.

CPA CATEGORY:

Historic Resources: Rehabilitation/Restoration

CPC PRIORITY RANKING:

High

CPC RECOMMENDED CPA FUNDING:

\$100,000

CPC RECOMMENDED SOURCE:

\$72,280 – FY21 Historic Resources

\$27,720 – FY21 Budgeted Reserve

PROJECT DESCRIPTION:

Lafayette Housing Limited Partnership, a subsidiary of North Shore Community Development Coalition (NSCDC) requested \$200,000 in CPA funds to restore and sustain 11 properties at 100 - 102 Congress, 98-102 Lafayette, 51-53 Palmer, 8 - 10 Peabody, 12 Peabody, 24 Peabody, 34 Prince St, Prince St. Place # 1-7, Prince St. Place # 9-15, 2 Prince Place St., and 4 Prince St. Place.



Lafayette Housing is home to 61 low and moderate families. NSCDC purchased the properties that are part of the Lafayette Housing II (LH II) project in the early 2000s in response to escalating market forces that were beginning to drive low and moderate-income residents from the Point neighborhood. The portfolio includes two street-level commercial spaces and 11 three and four-story brick and wood-frame apartment buildings scattered throughout the densely populated Salem Point Neighborhood Historic District. Using a mixture of Low Income Housing Tax Credit (LIHTC) equity, debt, and various City and State affordable financing tools, NSCDC was able to buy these properties, renovate them, and keep many long-time residents in the neighborhood, most of whom were low and moderate-income. After 15 years, Lafayette Housing has capital needs that must be addressed to maintain this important affordable housing resource, to renovate the properties in adherence with the historic nature of the neighborhood, and to enhance their sustainability and resiliency.

The proposed renovations at LH II will focus on the historic character of the buildings while improving the physical integrity and long-term stability of the portfolio. Planned improvements include securing building envelopes with selective roof replacement, new windows, and porch and masonry repairs. Building entries will be replaced with new historic mahogany doors, sidelights, and transoms. Life safety and energy efficiency improvements will include fire alarm devices as code may require, selective heating and hot water systems (as funding allows), and the installation of Energy Star lighting where it does not already exist. Proposed unit improvements will include new bathroom exhaust fans, low flow toilets, faucet and shower aerators, and may include select kitchen, bath, and flooring upgrades.

Lafayette Housing represents The Point’s rich early 1900’s architectural history. The restoration of LH II is consistent with the 10-year planning effort undertaken by the Point Neighborhood and the City of Salem to nominate the neighborhood as a Historic District, and then to win approval in 2014 when the National Park Service established the Salem Point Historic Neighborhood District. Since that time NSCDC, with much City support, has systematically renovated and restored 19 residential buildings in

the neighborhood. In this dense community, the impact of those historic restorations has been significant. The renovation of another 11 LH II properties, will only further the effect of this successful multi-year neighborhood historic restoration effort, one that instead of displacing low and moderate-income residents, has preserved and protected their homes and their future affordable housing opportunities just as LH II will. The NSCDC's preservation and restoration plan is to preserve this development for the existing tenants who primarily earn well below 60% of median income, add two units that are not currently restricted to the affordable portfolio making LH II 100% permanently affordable. The proposed income mix of the 61 unites at LH II going forward will be as follows:

- 3 households at or below 15% of median income
- 5 households at below 30% of median income
- 29 households at or below 50% of median income
- 23 households at or below 60% of median income
- 1 household at or below 80% of median income

The requested CPA funds will heighten their historical significance in the neighborhood, and protect this critical neighborhood asset of low and moderate-income apartments in perpetuity, while also preserving this critical affordable housing resource. Another public benefit that LH II will provide is the restoration of two affordable commercial spaces on Lafayette Street.

FINANCIAL:

	STUDY	SOFT COSTS*	ACQUISITION	CONSTRUCTION**	TOTAL
SOURCE 1: SALEM CPA <i>(total must match amount requested on cover sheet)</i>	\$	\$	\$	\$ 200,000	\$ 200,000
SOURCE 2: <i>Federal and State HTC/Federal and State LIHTC</i>	\$	\$ 3,360,065	\$ 532,873	\$ 2,313,178	\$ 6,206,116
SOURCE 3: <i>Existing/New Subordinate Debt</i>	\$	\$	\$ 3,497,010	\$ 40,500	\$ 3,537,510
SOURCE 4: <i>Project Reserves and Developer Contributions</i>	\$	\$ 509,590	\$ 820,117	\$	\$ 1,329,707
SOURCE 5: <i>LEAN, FHLB</i>	\$	\$	\$ 650,000	\$ 71,810	\$ 721,810
SOURCE 6: <i>Tax Exempt Bond, \$3 million Permanent Loan</i>	\$	\$	\$	\$ 3,000,000	\$ 3,000,000
TOTAL PROJECT COST	\$	\$ 3,869,655	\$ 5,500,000	\$ 5,625,488	\$ 14,995,143

TIMELINE:

- Apply for Funding Spring and Summer of 2020
- Secure Funding Commitments in Winter and Fall 2020
- Close on Funding March 2021
- Construction start June 2021
- Construction Completion August 2022

CPC RECOMMENDATION:

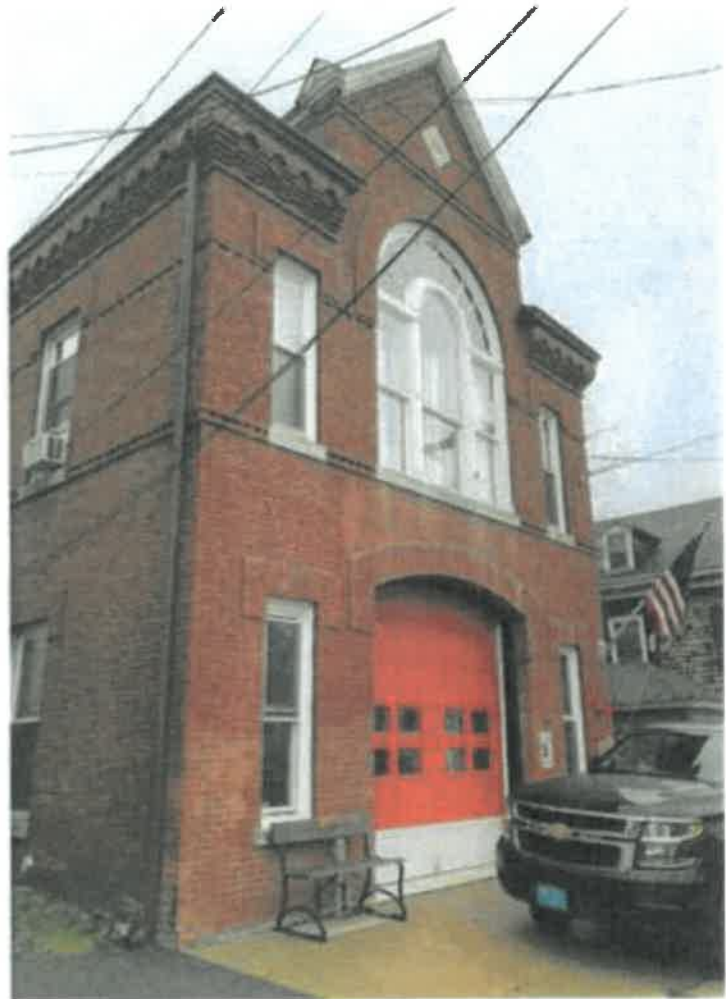
The Community Preservation Committee voted 6 in favor and 2 opposed, with Shea and Pattison in opposition, with Northcutt abstaining, to recommend funding this application at \$100,000. The CPC voted to recommend \$72,280 from the FY21 Historic Reserve and \$27,720 from the FY21 Budgeted Reserve. Funding is conditional upon the requirement that an Affordable Housing Restriction (maximum 80% AMI, that has been approved by the MA Department of Housing and Community Development) be filed at the Registry of Deeds.

APPLICANT:	City of Salem (Fire)
PROJECT TITLE:	Historic Fire Station Envelope Rehabilitation Design
PROJECT LOCATION:	142 North Street
CPA CATEGORY:	Historic Resources: Rehabilitation/Restoration
CPC PRIORITY RANKING:	Medium
CPC RECOMMENDED CPA FUNDING:	\$17,975
CPC RECOMMENDED SOURCE:	\$17,975 - FY21 Budgeted Reserve

PROJECT DESCRIPTION:

The City of Salem Fire Department submitted a request for \$60,650 to develop schematic plans and costs for the envelope restoration of the fire stations at 142 North Street and 415 Essex Street. The request was amended to perform all necessary work to complete restoration repairs to the roof and flashing at 142 North Street.

The North Street Fire Station is located at 142 North Street on the north side of Salem and is one of the oldest active service fire stations in the United States. The brick Queen Anne structure was built in 1881 to a design by local architect William Dennis and is the oldest active fire station in the city. It was the second brick fire station built by the city, its design similar to the first one, built for ward 5 in 1880 and destroyed in the Great Salem Fire of 1914. The building as designed had a single bay to house a steamer, with space for stabling horses in the rear. The upper level included a wardroom, which made the station a center for social and civic functions, such as political meetings and elections. The building was listed on the National Register of Historic Places in 2013. It is a highly visible location on North Street, a gateway into the City. Recent renovations include windows, gutters, flagpole, repointing of some masonry (less than 50%), trim painting, replaced large half circle window, structural repairs to apparatus floor to include new columns, footings and beam, and epoxied apparatus floor.



Recent renovations include windows, gutters, flagpole, repointing of some masonry (less than 50%), trim painting, replaced large half circle window, structural repairs to apparatus floor to include new columns, footings and beam, and epoxied apparatus floor.

In 2019, the City hired a designer to conduct an overall assessment of all the Fire Stations. Fire Station #2 (North St.) and was found to have portions of its envelope in poor condition. The City would like to move forward with incremental projects to preserve the building and improve it for existing and future users and for the community.

The building operates 24/7/365 and provides vital emergency services for Salem. It is valuable to the community to keep these fire stations functions in their historic locations; however, these buildings envelopes have deteriorated. There has been some work, however several areas of concern remain. The envelope is not only critical to maintaining the overall life of the building, but also in creating a

conducive work environment. The envelope is also critical in maintaining the historic character and ensuring the historic structure is resilient to increasing storms as a result of climate change. In addition, the preservation of historic resources benefits the City overall by preserving the character.

FINANCIAL:

Salem Sheet metal, Inc. provided a written proposal to complete the work for \$17,975.

TIMELINE:

Work will be completed in FY21.

CPC RECOMMENDATION:

The Community Preservation Committee voted unanimously to recommend funding this request at \$17,975. The CPC voted to recommend \$17,975 from the FY21 Budgeted Reserve.

APPLICANT: Salem Housing Authority
PROJECT TITLE: Phillips House Preservation Restoration
PROJECT LOCATION: 86 Essex Street/50 Washington Sq. South
CPA CATEGORY: Historic Resources: Preservation
CPC PRIORITY RANKING: Medium
CPC RECOMMENDED CPA FUNDING: \$171,681.29
CPC RECOMMENDED SOURCE: \$171,681.29 - FY21 Budgeted Reserve

PROJECT DESCRIPTION:

The Salem Housing Authority submitted a request for \$275,457 for the preservation/restoration of the building envelope for the Phillips House at 86 Essex Street/50 Washington Square South referred to as "Phillips House".

This building is located in downtown Salem facing the Salem Common in the Washington Square Historic District. The building has high visibility and is a known historic landmark listed on the state Register of Historic Places. The original construction is 1883 as the Phillips School and in the early 19th century the building housed the East Branch Public Library. The building was converted to residential use on about 1995.

The building is presenting significant water infiltration that has been determined to primarily be infiltrating through the brick exterior and through the louvers in the tower portion of the building. The efflorescence of the brick is deteriorating significantly throughout the building as evidenced by white dust that easily crumbles off the brick in many areas throughout the building. The brown stone on the building is also showing signs of water damage/deterioration as evidenced

by large amounts of brown dust on lower surfaces below large areas of stone. Evidence of water infiltration also exists on the dry wall surfaces primarily on the first floor of the building, as shadows of metal studs and screws can be seen with the naked eye due to deterioration of the inside of the dry wall from the water infiltration in the brick behind the walls. During a preliminary investigation, it was determined by an Architect, Raymond T. Guertin, that a comprehensive investigation and a detailed water infiltration analysis is necessary. The scope of work will include this detailed investigation and analysis in addition to the actual waterproofing and surface repair that is determined to be necessary as a result of the findings.

The building is presently home to 13 units of low-income family handicapped housing, owned and managed by the Salem Housing Authority. The 13 units in this building currently serve residents who are at 30% of the area median income which is considered the very low portion of the median income.



Preservation of this site benefits the low-income handicap residents that live in the building, in that, the building provides a safe, affordable subsidized home for these individuals. An additional public benefit is that 13 units (twelve (12) 3-bedrooms and one (1) one-bedroom) of low-income housing will continue to be available for future residents in the City that apply and qualify for this need.

Continued infiltration of water could further corrode the surfaces of the stones and efflorescence of the brick which could lead to structural damage over time. The project maintains and preserves the existing affordable units that are included in the City's overall total of affordable housing units. This project will protect and preserve a landmark in Salem for many years to come.

FINANCIAL:

The Salem Housing Authority has committed to utilize available State Formula Funds toward the project as a partial match but is seeking further funding as the formula funds will not cover the entire need of the project scope. The current amount of formula funding assigned to SHA is intended to cover the evaluation of extensive water infiltration at two SHA developments; the Charter Street building as well as the evaluation of the extensive water infiltration at the Phillips House location. The formula funding allocated for this is \$32,906.00.

TIMELINE:

The Salem Housing Authority expects that the investigation, analysis and preservation/restoration of the building envelope will be completed in FY21.

CPC RECOMMENDATION:

The Community Preservation Committee voted unanimously to recommend funding this request at \$171,681.29. The CPC voted to recommend \$171,681.29 from the FY21 Budgeted Reserve. Funding is conditional upon the requirement that a Preservation Restriction, approved by the Massachusetts Historical Commission, be filed at the Registry of Deeds.

CITY OF SALEM



BLOCK PARTY

6/2/20
(DATE)

TO THE CITY COUNCIL:

We, the undersigned residents, respectfully apply for a BLOCK PARTY license as follows:

LOCATION: Chestnut Street
DATE: 7/4/20
TIME: 12:00 pm - 7:00 pm
RAINDATE: _____

Valerie Fox Valerie Fox 4 Chestnut 978-778-4620
(Print Name) (Signature of Applicant) (Address) (Tel. No.)

Julianne McLean Julianne McLean 6 Chestnut 978-335-0362
(Print Name) (Signature of Applicant) (Address) (Tel. No.)

Michael Selbo [Signature] 31 Chestnut St 617-504-9159
(Print Name) (Signature of Applicant) (Address) (Tel. No.)

JUN 11 2020

In City Council
LICENSE GRANTED

ATTEST:

CITY CLERK

CITY OF SALEM



2020 JUN 19 AM 8:28

CITY CLERK
SALEM, MASS

BLOCK PARTY

6-15-2020
(DATE)

TO THE CITY COUNCIL:

We, the undersigned residents, respectfully apply for a BLOCK PARTY license as follows:

LOCATION: Bedford St
DATE: June 27
TIME: 12pm - 6pm
RAINDATE: none

<u>Jane Starion</u> (Print Name)	<u>Jane Starion</u> (Signature of Applicant)	<u>12 Bedford St</u> (Address)	<u>781 789 1655</u> (Tel. No.)
<u>Tamara Bearborn</u> (Print Name)	<u>Tamara Bearborn</u> (Signature of Applicant)	<u>8 Bedford St.</u> (Address)	<u>617 909 9944</u> (Tel. No.)
<u>Krisna Gravier</u> (Print Name)	<u>Krisna Gravier</u> (Signature of Applicant)	<u>10 Bedford St.</u> (Address)	<u>617-503-9869</u> (Tel. No.)

* Mary Jones 2 Bedford St. Salem 978-530-2683

In City Council JUN 25 2020
LICENSE ~~GRANTED~~

ATTEST:

CITY CLERK

CITY OF SALEM

In the year two thousand and twenty

An Ordinance to amend and Ordinance relative to Traffic, Chapter 42, - crosswalks
Including Section 50 – Prohibited in certain specified places: Section 74 – General prohibition
towing zones; and Section 17A – Schedule of Fines re: Penalties

Be it Ordained by the City Council of the City of Salem, as follows

SECTION 1.

Amending Section 50, Prohibited in certain specified places by adding to the end of the section:
“P. **CROSSWALKS** – Within ten (10) feet of a crosswalk on the side from which traffic
approaches, or except where a sign requiring a greater distance has been erected.”

Amending Section 74, General Prohibition Towing Zones by adding to the end of the section:
“Upon any way within ten (10) feet of a crosswalk on the side from which traffic approaches, or
except where a sign requiring a greater distance has been erected.”

Amending Section 17A, Schedule of Fine re: Penalties by adding to the end of the section:
“Upon any way within ten (10) feet of a crosswalk on the side from which traffic approaches, or
except where a sign requiring a greater distance has been erected”Section 50 and Section 74

SECTION 2. This Ordinance shall take effect as provided by City Charter

In City Council May 14, 2020
Adopted for First Passage by Roll Call Vote: 11 Yeas 0 Nays 0 Absent
In City Council May 28, 2020
Held until the next meeting on June 11, 2020
In City Council June 11, 2020
Held until the next meetin on June 25, 2020
In City Council June 25, 2020

ATTEST:

ILENE SIMONS
CITY CLERK

CITY OF SALEM

In the year Two thousand and Twenty

An Ordinance to amend an Ordinance relative to Traffic, Ch. 42. Sec. 50B

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Amending Chapter 42, Section 50B – “Handicap Zones, Limited Time” is hereby amended by adding the following:

Lawrence Street, in front of #45 for a distance of fifteen (15) feet south of the driveway on the north side of the house and running for twenty (20) feet, “Handicapped Parking Only, Tow Zone.”

Section 2. This Ordinance shall take effect as provided by City Charter.

In City Council June 11, 2020

Adopted for first passage by roll call vote of 11 yeas, 0 nays and 0 absent

In City Council June 25, 2020

ATTEST:

ILENE SIMONS
CITY CLERK

CITY OF SALEM

In the year Two Thousand and Twenty

An Ordinance to amend an Ordinance relative to Traffic, Ch. 42. Sec. 75

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Chapter 42, Section 75 – “Parking Prohibitions Towing Zone (Resident Parking)” is hereby amended by adding the following:

Derby Street, Zone A, Color Blue, from #66 to #159 Derby Street to be included to obtain resident sticker parking permits , but no visitor passes shall be issued, “Resident Sticker Parking, Tow Zone”

Section 2. This Ordinance shall take effect as provided by City Charter.

In City Council June 11, 2020

Adopted for first passage by roll call vote of 11 yeas, 0 nays and 0 absent

In City Council June 25, 2020

ATTEST:

ILENE SIMONS
CITY CLERK