
Memo:

To: Salem School Committee

From: Kristin Shaver

Date: June 18, 2018

Re: FY18 Budget Transfer Request 28

The Business Office requests the following transfer to align funds with the needed expense, due to an increased expense for out of district transportation.

Account Description/Use	Account Number	Amount From	Amount To
MEDICAL CONTRACTUAL	13640161-5302	\$4,921.62	
EDUCATION EVALUATION	13640161-5313	1,852.14	
EDUCATIONAL TRAINING	13640161-5317	15,014.35	
CONTRACTED SERVICES	13640161-5320	32,112.81	
INSTRUCTIONAL SUPPLIES	13640161-5514	3,327.89	
COMPUTER SOFTWARE	13640161-5519	2,793.74	
OTHER EXPENSES	13640161-5780	124.21	
EQUIPMENT	13640161-5860	55.02	
CONTRACTED SERVICES	13641121-5320	563.00	
PRINTING AND BINDING	13641121-5381	312.62	
INSTRUCTIONAL SUPPLIES	13641121-5514	63.96	
CONTRACTED SERVICE	13701331-5320	24,627.66	
Out of District Transportation	13640181-5332		\$86,488.85

I recommend approval of the transfer.

