 **City of Salem, Massachusetts**

 **Department of Open Space**

 ***Cemetery – Shade Tree – Open Space***

 57 Orne Street

 Salem, Massachusetts 01970

SeAN Mc CrEA

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**NOTICE**

**CEMETERY COMMISSION MEETING**

**TO:** Board of Cemetery Commissioners

Subject: Cemetery Commission Meeting and Agenda

 A meeting of the Cemetery Commission is scheduled for **Wednesday, June 14, 2017 at 6:30pm**.It will be held at 120 Washington Street, 3rd Floor, Salem, MA, in the medium conference room.

**AGENDA**

* Roll call of Board members
* Read Minutes from last meeting
* **Unfinished Business**:

Donation envelopes –Update from Sean

Cemetery Management Plan – Status of Master Plan by Martha Lyons for Greenlawn and Broad Street Cemeteries: update from Sean on 5 year Maintenance Plan

Columbaria-update from Sean concerning presentation to Commissioners from columbaria companies.

Cemetery uniforms/cemetery signage – update from Sean

**New Business:**

Pesticide concerns\_Discuss organic materials for use in cemeteries. Discuss product

 “Conserve”

 Status of computer system-Status of computer training and availability of system to the

 Public

 Cleanup of graves – Following cemetery guidelines prepare newspaper notice regarding

 Cemetery cleanup. Research on other cemeteries’ protocols.

 New letterhead- status

 Orne Street gate/new fountains - update on bids

**DOGS IN CEMETERIES**

 On Apri. 12, 2016, the Cemetery Commission voted to make **NO DOGS ALLOWED in satellite cemeteries(Broad St., Essex St., and Howard St. cemeteries)** a city ordinance. Ron was to go before Beth Rennard to find out what he needed to to next to go before the City Council to get the Ordinance. Ordinance was tabeled in City Council