

Cindy D. Rosenberg, M.Ed.

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ADMINISTRATOR OF SPECIAL EDUCATION & PUPIL PERSONNEL SERVICES

Progressive and dedicated career applying a full complement of leadership skills necessary to meet the needs of students with disabilities. Very active in multiple areas of leadership and team-based initiatives to improve quality of special education. Completion of Special Education Leadership Academy. Member of the District Leadership, Behavior Support, and Curriculum Teams. Active in MTSS, RTI. Instrumental in aligning IST throughout the District. Experienced coordinator of Program Review Cycle, ensuring compliance throughout the District. Licenses: MA DESE Special Education Administrator, Administrative Endorsement for RETELL, Elementary (1-6) and Special Needs (N-9).

PROFESSIONAL EXPERIENCE

CHELSEA PUBLIC SCHOOLS – Chelsea, MA

2004 – Present

Administrator of Special Education and Pupil Personnel Services (2015-present)

Provide the leadership to the Chelsea system in multiple areas of Pupil Personnel and Director of Special Education including:

- Ensuring district compliance with federal and state laws, and regulations.
- Providing training, leadership and support for developing and implementing and coordinating special education programs, including summer programs.
- Planning, developing and administering the budget for Special Education and Pupil Personnel.
- Hiring of related service providers, Out of District Liaison; coordinating with Human Resources and principals the hiring special education staff.
- Monitoring the progress of special needs programs and work collaboratively with Assistant Superintendent regarding relevant regular education issues.
- Ensuring the use of appropriate curriculum, evaluative tools, techniques and accommodations for students.
- Conducting periodic program evaluations for proficiency and efficacy.
- Monitoring achievement and student growth through formative and summative assessments.
- Preparing all special education reports required by federal, state or district requirements.
- Working with parents, principals, and administrators relative to the placement, transfer and termination of children placed in special education.
- Overseeing transportation of students placed in special programs in both out of district and in district.
- Organizing and meeting monthly with Special Education Parent Advisory Committee, which exceeds state regulations.
- Communicating and collaborating with parents and community advocates to resolve complex educational issues.
- Supervising and evaluating Out of District Liaisons, School Psychologists, Occupational Therapists, Physical Therapists, Speech and Language Pathologists, and Vision Specialist according to Massachusetts Educator Evaluation System.
- Participating in the District Curriculum Team to ensure quality instructional practices for all students.
- Collecting School Year Restraint Data for DESE.
- Participating in the District Behavior Support Team to ensure best practices and alignment across the district.
- Managing Professional Learning Communities for the related service providers.
- Consulting with building principals, Director of ELL to strengthen regular educational supports: RTI and IST.
- Providing a year-long monthly course on special education topics as part of Chelsea Professional Learning Academy.
- Representing the district at state mediations, hearings, responses to PQA complaints.
- Preparing and submitting reports to DESE: Coordinator Program Review, corrective action, and Indicator Data.
- Providing professional development for the special education department throughout the year.
- Participating in the MTSS Grant.
- Collaborating with community organizations and outside agencies: DCF, DDS, DMH, MRC, DYS, administration from local Charter Schools, private schools at parent expense, and Public and Private Schools throughout MA.
- Improving and implementing the District Curriculum Accommodation Plan.
- Supervising future Special Education Administrators.
- Maintaining current awareness of all research relevant to the delivery of special education services and implementing the 3:1 service delivery model and Collaborative Consultation.
- Conducting Learning Walks in both regular and special education classrooms to ensure all students have access to same rigorous curriculum and instruction to fully maximize the inclusion theory and practices.
- Providing training for translators district-wide.
- Approving 45 day placements and one to one paraprofessional supports.

Coordinator for Special Education (2010-2015)

- Ensured compliance with federal and state special education laws and regulations, and student enrollment projections.
- Coordinated the process for eligibility determination, ages 2.6 to 6 years.
- Provided leadership, supervision and evaluation of service providers, special and regular education teachers, and paraprofessionals; running a special education leadership team, chairing meetings and communicating with stakeholders.

Special Education Out-of-District Liaison (2007-2010)

- Provided general oversight of all Chelsea Public Schools students placed in out-of-district programs including: initial search for programs; dissemination of student profile and records; facilitation of placement interviews; chairing IEP meetings; developing IEPs in collaboration with out-of-district placements; student transportation; compliance with federal and state regulations.

Academic Evaluator/Special Education Teacher – Early Learning Center (2004-2007)

- Provided explicit specialized instruction to increase student performance through a variety of instructional strategies.
- Served as the school's sole Academic Evaluator and part of IEP team to determine eligibility.
- Served on the Literacy Leadership Team.

SALEM STATE UNIVERSITY

Salem, MA

Visiting Senior Adjunct Instructor – Special Education Graduate Department (2007-2015)

Teach the course: "Teaching the Exceptional Child".

JEWISH COMMUNITY CENTER OF THE NORTH SHORE

Marblehead, MA

Preschool Lead Teacher (1999-2004)

Taught 14 preschool children ages 4 and 5 in a hands-on, theme-based, child-centered learning environment. Created and developed curriculum. Performed portfolio assessments. Taught all learning levels and styles, including children on IEPs.

JOHN E. BURKE ELEMENTARY SCHOOL

West Peabody, MA

Language-Based Teacher, Kindergarten (1993-1998)

In addition to teaching, served as School Council Representative as well as on the Burke School Inclusion Task Force, the Advisory Board, and the After School Enrichment Committee.

- Selected as one of three teachers chosen to write Kindergarten reading curriculum.

EDUCATION

SALEM STATE COLLEGE Salem, MA

M.Ed., Reading (5/2007)

- GPA: 3.8 Pi Lambda Theta, Gamma Upsilon
- Additionally, on own initiative, completed another 27 credits of graduate study beyond M.Ed.

UNIVERSITY OF HARTFORD

Hartford, CT

Bachelor of Science in Special Education and Elementary Education (5/1993)

Minor: *Behavioral Studies*. *Dean's List*. Major G.P.A.: 3.2

Activities: Peer Tutor (with special recognition), Student Leadership Program Award

Member, CONNPIRG and CEC (Council of Exceptional Children) Inservice: Lee Cantor's Assertive Discipline.

Practicums: completed four in area schools.

PROFESSIONAL DEVELOPMENT

SPECIAL EDUCATION LEADERSHIP INSTITUTE FOR EXPERIENCED DIRECTORS (2016-2017)

SPECIAL EDUCATION LEADERSHIP ACADEMY, ACCEPT EDUCATION COLLABORATIVE (2015-2016)

MA DEPARTMENT OF EDUCATION TRAINING THE TRAINERS PROGRAM: Leading Educational Access

Project (LEAP): "reflecting the individual's commitment to providing all students – especially the most vulnerable students – with access to high-quality educational opportunities"

NATIONAL INSTITUTE FOR SCHOOL LEADERSHIP (NISL)

Graduate, two year program: quality, researched-based professional development for instructional leadership (2012-2013)

LICENSES

MA DESE Special Education Administrator License, 2007

MA DESE Administrative Endorsement for RETELL, 2014

MA DESE Elementary (1-6); Special Needs (N-9)