

ORDER FOR CONDUIT LOCATION

In the City Council for the City of Salem, Massachusetts.

ORDERED:

That permission be and hereby is granted to Comcast Cable Communications Management LCC., to lay and maintain underground conduits and manholes, with the wires and cables to be placed therein, under the surface of the following public way or ways as requested in petition of said Company dated April 12, 2018

High Street: Proposing to place a 3'x3' manhole over the existing Comcast Conduit. From the proposed manhole continuing with the excavation and placing (1) 4" PVC conduit 11'± to a proposed 17"x30" vault located in the sidewalk. Continuing from the proposed vault with (1) 2" PVC conduit 8'± to number 23 High Street and (1) 2" PVC conduit 10'± to number 25 High Street.

Substantially as shown on plan, filed with said petition.

Also that permission be and hereby is granted said Comcast to lay and maintain underground conduits, manholes, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as it may desire for distributing purposes.

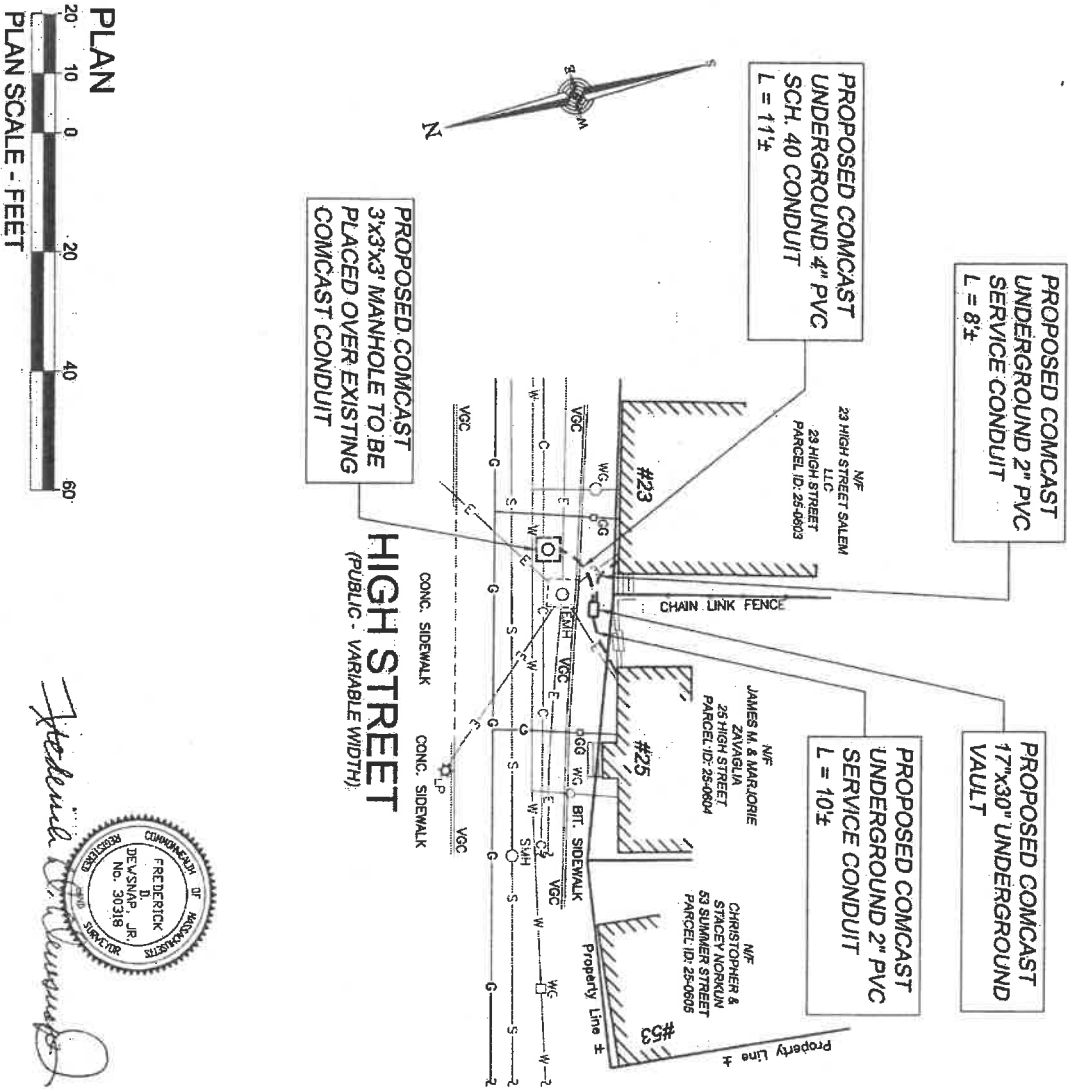
The foregoing permission is subject to the following conditions:

1. The conduits and manholes shall be of such materials and construction and all work done in such manner as to be satisfactory to the City Council or to such officers as it may appoint to the supervision of the work.
2. Said Company shall indemnify and save the City harmless against all damages, costs and expense whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
3. In addition said Company shall, before a public way is disturbed for the laying of its wire or conduits, execute its bond in a penal sum of One Hundred Thousand Dollars (\$100,000) (reference being had to the bond already on file with said City) conditioned for the faithful performance of its duties under this permit.
4. Said Company shall comply with the requirements of existing by-laws and such as may hereafter be adopted governing the construction and maintenance of conduits and wires, so far as the same are not inconsistent with the laws of the Commonwealth.

I hereby certify that the foregoing order was adopted at a meeting of the City Council for the City of Salem, Massachusetts, held on the _____ day of _____ 2018.

(over)

City Clerk



- NOTES:**
1. This plan was prepared from record data on file at the City of Salem, the Essex South Registry of Deeds, and a field location survey performed by this office.
 2. The locations of underground utilities are shown as based on above ground structures and record drawings provided to the Surveyor. Locations of underground utilities/structures may vary from location/height and are not warranted to be accurate and/or correct. Additional buried utilities/structures may be encountered. No excavations were performed during the progress of this survey to locate buried utilities/structures.
 3. Prior to any construction, the Contractor shall notify DIG-SAFE at least 72 hours in advance at 811 (National Call Number) for verification of utilities and for field locations.
 4. All work to be performed is the installation of a Comcast 3" PVC, Sch. 40 conduit, 2" PVC, Sch. 40 conduit with associated structures to service 23 & 25 High Street.
 5. All work shall conform to the City of Salem Engineering and DPW Standards.
 6. The proposed Comcast conduits and structures shall be adjusted in the field per the Dig-Safe marks.
 7. Street/property lines are not the result of a boundary survey and are considered to be approximate.

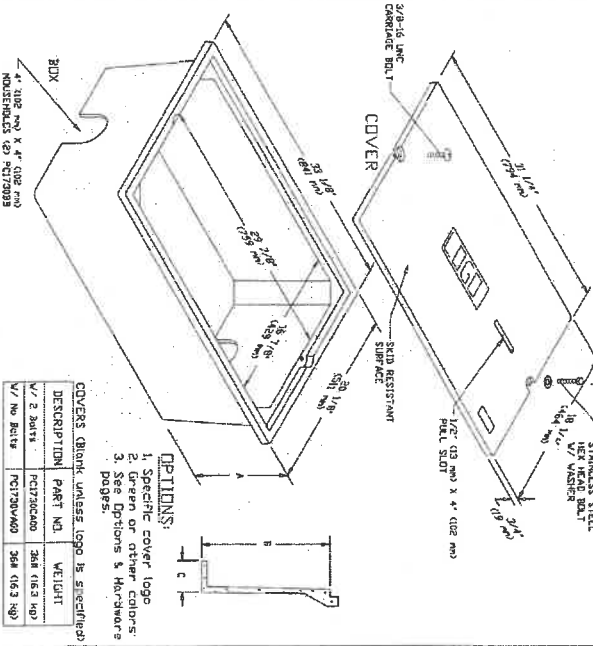
LEGEND

VGC	VERTICAL GRANITE CURB
—	EXISTING COMCAST LINE
—	EXISTING ELECTRIC LINE
—	EXISTING GAS LINE
—	EXISTING WATER LINE
—	EXISTING SEWER LINE
—	PROPOSED COMCAST UNDERGROUND CONDUIT
○	SEWER MANHOLE
○	WATER GATE
○	ELECTRIC MANHOLE
○	GAS GATE
★	LIGHT GATE

PROPOSED COMCAST UNDERGROUND	
ESSEX COUNTY	
23 & 25 HIGH STREET	
SALEM, MA	
Prepared By:	COMCAST 8 POWERS ROAD, SUITE #8 WOBURN, MA 01801
Prepared By:	DENSWAP ENGINEERING ASSOC. LLP 171 Lincoln Avenue - Salem, MA 01966 Tel: 617/911-233-0995
Date:	APRIL 10, 2018
Checked By:	F.D.D. & P.A.D.
Drawn By:	P.A.D.
Field By:	P.A.D. & A.C.D.
Scale:	AS SHOWN
Revisions:	
File No:	FILE No:



QUAZITE® SERVICE BOX
SPECIFICATIONS/DATA



BOXES (Continued)

DESCRIPTION	PART NO.	WEIGHT	A	B	C
V/2 No. Base	PC120BAG	648 (281 kg)	17 1/2\" (445 mm)	11 1/4\" (286 mm)	N/A
V/2 No. Base, CD	PC120BAG	598 (263 kg)	17 1/2\" (445 mm)	11 1/4\" (286 mm)	N/A
V/2 Base	PC120BAG	824 (372 kg)	12 1/2\" (318 mm)	11 3/4\" (298 mm)	N/A
Fronted Box	PC120BAG	714 (322 kg)	12 1/2\" (318 mm)	11 3/4\" (298 mm)	2 7/8\" (72 mm)

Dimensions in parentheses are metric equivalents

HANDHOLE DETAIL

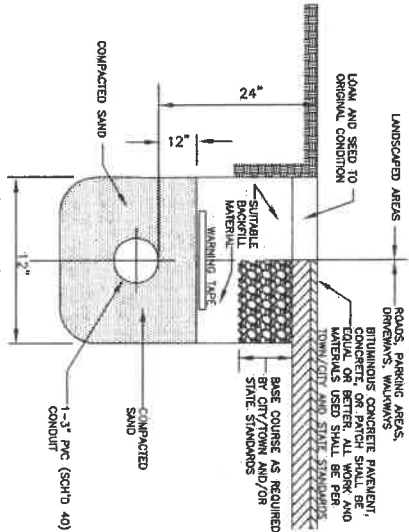
STRONGWELL
2425 Industrial Road, Drive
Lansing, MI 48226
800/346-3062 • 423/986-9726 • FAX 423/986-0285

NOTES:

- The details depicted are for general reference only. The final product used shall be the responsibility of the general contractor and shall conform to the Engineering/DMV Standards for the state, city/town where the project is located.

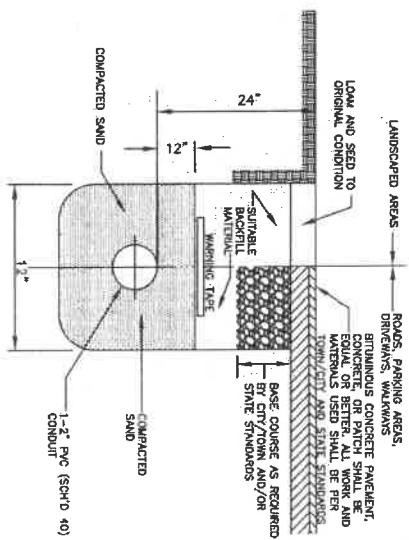
GENERAL CATV TRENCH DETAIL FOR 3\"/>

NOT TO SCALE



GENERAL CATV TRENCH DETAIL FOR 2\"/>

NOT TO SCALE

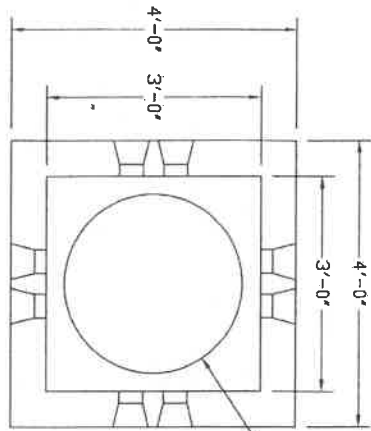


"DETAILS"

PROPOSED COMCAST UNDERGROUND
ESSEX COUNTY
23 & 25 HIGH STREET
SALEM, MA

Prepared for:	COMCAST 9 FORBES ROAD, SUITE 98 WOBURN, MA 01801	Prepared by:	DEWSNAP ENGINEERING ASSOC. LLP 170 Lincoln Avenue - Salem, MA 01998 Tel: 478/231 2300/2555
Date:	APRIL 10, 2018	Scale:	AS SHOWN
Checked By:	F.D.D. & P.A.D.	Revisions:	
Drawn By:	P.A.D.		
Field By:	P.A.D. & A.C.D.		
Sheet No. 2 of 3		FILE NO.:	

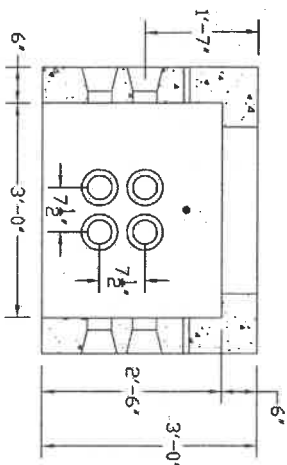




FRAME & COVER: East Jordan Iron Works
CONCRETE: ON PATCH SHALL BE
EQUAL OR BETTER. ALL WORK AND
MATERIALS SHALL BE IN ACCORDANCE
WITH CITY AND STATE STANDARDS

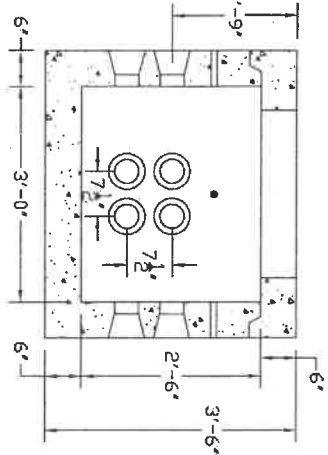
- NOTES:**
1. CONCRETE: 5,000 PSI MINIMUM
 2. AFTER 28 DAYS
 3. STEEL REINFORCEMENT CONFORMS TO ASTM A615, GRADE 60. MINIMUM STEEL COVER 1"
 4. DESIGN LOADING: AASHTO HS20-44, 0 TO 5 FEET COVER.
 5. OPTIONAL OPENINGS AVAILABLE BY SPECIAL ORDER.

PLAN VIEW



SECTION VIEW
OPEN BOTTOM

ITEM NO. HH333H 3,000#



SECTION VIEW
WITH FLOOR

ITEM NO. HH333AH 4,000#

- REINFORCEMENT SPECS:**
1. 6X6 6/6 W/F DN ALL 4 SIDES.
 2. WALLS: #4 REBAR 12" O.C. BOTH WAYS.
 3. TOP: #5 REBAR 6" O.C. BOTH WAYS.
 4. BOTTOM: #5 REBAR 6" O.C. BOTH WAYS.

SHEA CONCRETE HANDHOLE 36" X 36" X 30"

H-20

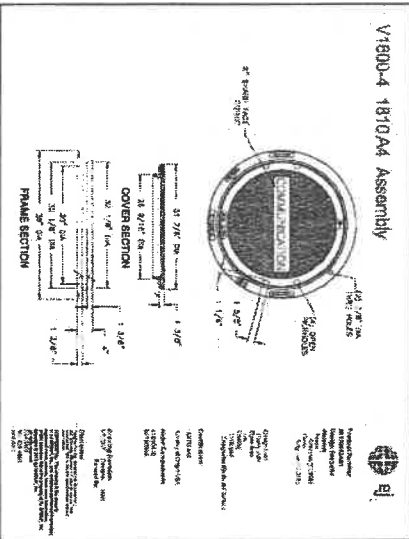
Not to Scale

Frederick DeVunap, Jr.



NOTES:

1. The details depicted are for general reference only. The final product used shall be the responsibility of the general contractor and shall be of equal or greater material than that depicted and shall conform to the Engineering/DPW Standards for the state, city/town where the project is located.
2. The proposed 3'x3'x30" Handhole shall conform to H-20 loading or greater.



FRAME & COVER DETAIL
East Jordan Iron Works or Equal
Not to Scale

"DETAILS"

PROPOSED COMCAST UNDERGROUND

ESSEX COUNTY

23 & 25 HIGH STREET
SALEM, MA

Prepared for:	COMCAST 9 ROBES ROAD, SUITE 98 WOBURN, MA 01801	Prepared BY:	DEMSAP ENGINEERING ASSOC. LLP 1170 Union Avenue - Salem, MA 01965 Tel: (781) 225-0585
Date:	APRIL 10, 2018	Scale:	AS SHOWN
Checked By:	F.D.D. & P.A.D.	Revisions:	
Drawn By:	P.A.D.		
Field By:	P.A.D. & A.C.D.		
Sheet No. 3 of 3		FILE NO:	

Salem

ORDERED:

Notice having been given and public hearing held, as provided by law, that the NATIONAL GRID be and it is hereby granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as said company may deem necessary, in the public way or ways hereinafter referred to, and to make the necessary house connections along said extensions, as requested in petition with said company dated the 11th day of April 2018.

Said underground electric conduits shall be located substantially in accordance with the plan filed herewith marked – Beaver St - Salem - Massachusetts. Plan # 25947269.

The following are the public ways or part of ways along which the underground electric conduits above referred to may be laid:

Beaver St - National Grid to install 14' +/- of 2-4" PVC conduits encased in concrete in Beaver Street from pole 557-84 to the private property at 70-92 Boston Street.

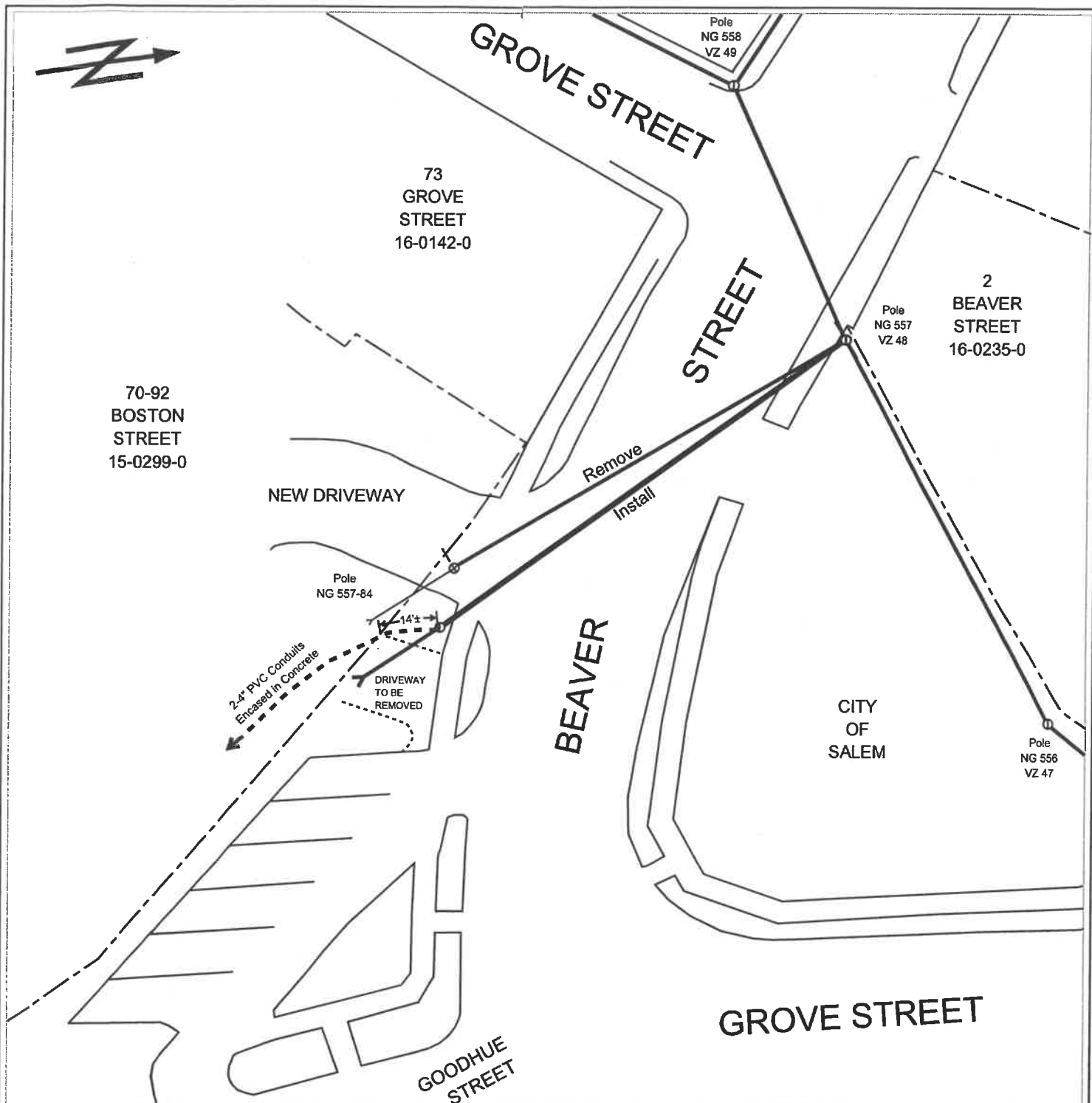
I hereby certify that the foregoing order was adopted at a meeting of the
.....
....., held on the day of, 20
....., 20

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
.....

..... hereby certify that on20....., at o'clock, ...M
at, a public hearing was held on the petition of
NATIONAL GRID for permission to construct the underground electric conduits described in the
order herewith recorded, and that I mailed at least seven days before said hearing a written notice
of the time and place of said hearing to each of the owners of real estate (as determined by the last
preceding assessment for taxation) along the ways or parts of ways upon which the Company is
permitted to construct the underground electric conduits under said order. And that thereupon said
order was duly adopted.

.....
.....
.....



UNDERGROUND PETITION

Plan Number: 25947269

LEGEND

- ⊙ Existing JO Pole
- ⊙ Proposed JO Pole
- ⊙ JO Pole to be Removed
- Y Proposed Guy and Anchor
- Y Guy and Anchor to be Removed
- ⬆ Proposed 2-4" PVC Conduits Encased in Concrete

nationalgrid

To The City Of Salem, Massachusetts

Sketch to accompany petition for:

the installation of 14± of 2-4" PVC conduits encased in concrete and appurtenances in Beaver Street from pole 557-84 to private property at 70-92 Boston Street. To provide primary service to transformers for the River Rock Residences.

Date: March 29, 2018

Drawn by: Michael Byrne

DRAWING NOT TO SCALE. DISTANCES ARE APPROXIMATE

Salem

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council - Salem, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED:

that NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 11th day of April 2018.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Beaver St – Salem – Massachusetts.

April 11, 2018. Filed with this order

There may be attached to said poles by NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Beaver Street - National Grid to relocate 1 JO Pole on Beaver St beginning at a point approximately 114' feet WSW of the centerline of the intersection of Beaver St/Goodue St/Grove St and continuing approximately 13' feet in a SE direction. At the rear of 70-92 Boston St, National Grid to relocate pole and anchor 557-84 Beaver St 13'+/- SE of the existing pole location to clear the path of the proposed new driveway to the River Rock Residences currently under construction.

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
of the City/Town of _____, Massachusetts held on the _____ day of _____ 20__.

Massachusetts

City/Town Clerk.

20__.

Received and entered in the records of location orders of the City/Town of
Book Page

Attest:
City/Town Clerk

I hereby certify that on 20 , at o'clock, M
at a public hearing was held on the petition of
NATIONAL GRID and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and
that we mailed at least seven days before said hearing a written notice of the time and place of said
hearing to each of the owners of real estate (as determined by the last preceding assessment for
taxation) along the ways or parts of ways upon which the Company is permitted to erect
poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

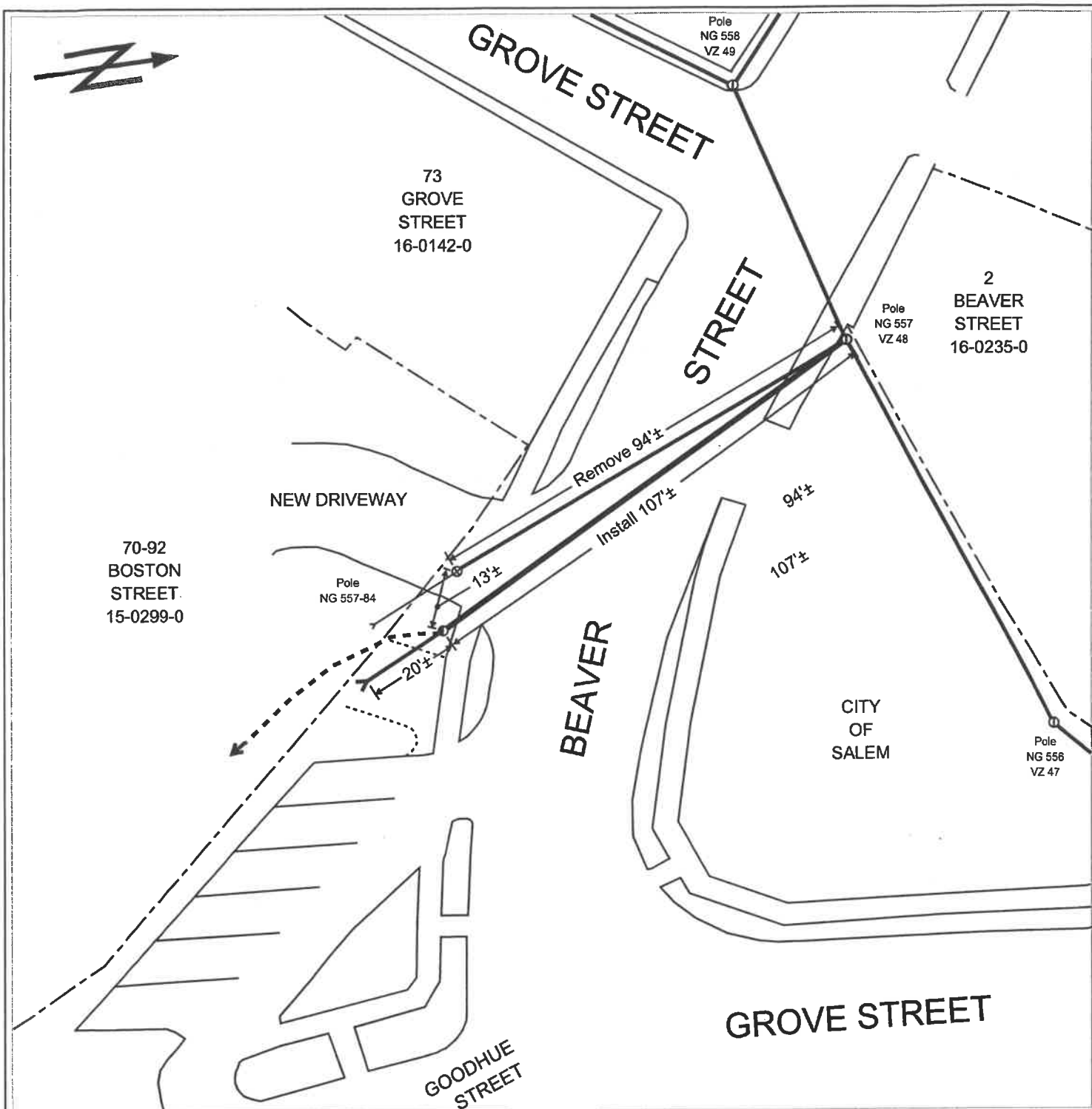
City/Town Clerk.

.....
.....
.....
.....

Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the of the City of
Massachusetts, on the day of 20 , and recorded with the
records of location orders of the said City, Book , Page . This certified copy
is made under the provisions of Chapter 166 of General Laws and any additions thereto or
amendments thereof.



JOINT OWNED POLE PETITION

Plan Number: 25947269

LEGEND

- Existing JO Pole
- Proposed JO Pole
- ⊗ JO Pole to be Removed
- Y Proposed Guy and Anchor
- Guy and Anchor to be Removed

nationalgrid

and Verizon New England, Inc.

To The City Of Salem, Massachusetts

Sketch to accompany petition for:

the relocation of pole 557-84 and appurtenances 13'± to the east to allow the installation of a new driveway at the River Rock Residences.

Date: March 29, 2018

Drawn by: Michael Byrne

DRAWING NOT TO SCALE. DISTANCES ARE APPROXIMATE



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

May 10, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

RE: Appointment of Stavroula Meimeteas-Orfanos to the position of Assistant Building Inspector

Ladies and Gentlemen of the City Council:

I am pleased to appoint Stavroula Meimeteas-Orfanos of 180 Jenness Street in Lynn to the position of Assistant Building Inspector, to complete the remainder of a two-year term to expire September 14, 2019.

Voula holds a Construction Supervisors Licenses from the Commonwealth of Massachusetts and earned her Associates Degree from Wentworth Institute of Technology, where her coursework focused on the construction trades and building systems. Voula had previously served as an assistant in the Building Inspector's office here in Salem, from 1995 to 2001, where she was a terrific asset to the department and the City, helping with inspections, code reviews and enforcement, and data compilation.

We are fortunate to have Voula rejoin our team and I look forward to working alongside her to help serve our community. I strongly recommend confirmation of her appointment.

Sincerely,

A handwritten signature in black ink, reading "Kim Driscoll".

Kimberley Driscoll
Mayor
City of Salem

Stavroula C. Meimeteas-Orfanos

Education 1987 – 1990 Wentworth Institute of Technology Boston, MA

Associates Degree

- Completed Associates Degree program; participated in Bachelor's Degree program; one semester completed.
- Coursework included: Concrete/Steel Structures; Intro.to HVAC Systems; Masonry; Heavy Construction; and Drafting.

Professional experience 1996 - Present Amie Marie Hair Salon Salem, MA

Business Manager

- Prepare all payroll and financial records for a mid-sized salon. Maintain employee files and interview prospective employees.
- Maintain all inventories, ordering supplies as needed.
- Coordinate all building maintenance, rehabilitation and expansion projects.

2014 - Present Clam Shack Salem, MA

General Manager/Head Line Cook

- Responsible for all aspects of the day-to-day operation of a fast-paced, seasonal outdoor restaurant. Schedule staff, order and maintain inventory, prepare food orders, ensure quality control, process payroll, and maintain compliance with federal, state, and local regulations.

1995 - 2001 City of Salem, MA Salem, MA

Building Inspections Asst. (part-time)

- Assist Building Inspectors in field inspections, enforcement of building codes, and issuing Certificates of Inspection and Occupancy.
- Review blueprints for compliance with City and State building codes.
- Prepare reports and maintain records of all inspections performed.

Professional

Commonwealth of Massachusetts Construction Supervisors

Licenses

License – No Restrictions License # CS 062692

Languages

Speak fluent Greek and conversational Spanish.

References

Furnished upon request.

180 Jenness Street, Lynn, MA 01904

Phone (978) 407-2755



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

May 10, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

RE: Appointment of Stephanie Hagyard and Ty Hapworth to the Salem Beautification Committee

Ladies and Gentlemen of the City Council:

I am pleased to appoint Stephanie Hagyard, of 8 Pope Street, and Ty Hapworth, of 6 Brown Street, to the Salem Beautification Committee to fill two vacant seats for three-year terms to expire May 10, 2021.

Ms. Hagyard, a loan closing coordinator at Salem Five, has been an active volunteer in our community, co-founding the Salem Volunteers group, organizing clean-ups at Forest River Park, Gallows Hill Park, and Salem Common, and helping to volunteer and manage volunteers for our downtown Visitors Information Booth in Octobers and at the Salem Farmers Market. Mr. Hapworth, a veteran of the U.S. Army, works in commercial licensing for Microsoft and is a well known local photographer, having served as the official photographer for Historic Salem Inc.'s Salem Preservation Awards and Christmas in Salem, raised thousands of dollars for Lifebridge and Saltonstall School through the sale of his photographs, and leading a Friday Club classroom at Saltonstall as a volunteer.

I recommend confirmation of Ms. Hagyard and Mr. Hapworth's appointments to the Beautification Committee. We are fortunate that they are willing to serve our community in this important role and lend their expertise and dedication to the committee and its work.

Very truly yours,

A handwritten signature in black ink, reading "Kim Driscoll", written in a cursive style.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

May 10, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Ms. Debbie Amaral, of 172 Marlborough Road, to the Salem Park and Recreation Commission for a term of five years to expire May 10, 2023.

I enthusiastically recommend confirmation of her reappointment to the Park and Recreation Commission and ask that you join me in thanking her for her continued dedicated service and commitment to our community.

Very truly yours,

A handwritten signature in black ink that reads "Kim Driscoll". The signature is written in a cursive, flowing style.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

May 10, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Mr. Tim Shea, of 21 Buchanan Road, to the Salem Community Preservation Committee for a term of two years to expire May 10, 2020.

I enthusiastically recommend confirmation of his reappointment to the Community Preservation Committee and ask that you join me in thanking him for his continued dedicated service and commitment to our community.

Very truly yours,

A handwritten signature in black ink that reads "Kim Driscoll". The signature is written in a cursive, flowing style.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

May 10, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Ms. Aiyana Lilly to the Salem Youth Commission for a term of three years to expire May 10, 2021.

I enthusiastically recommend confirmation of her reappointment to the Youth Commission and ask that you join me in thanking her for her continued dedicated service and commitment to our community.

Very truly yours,

A handwritten signature in black ink, reading "Kim Driscoll". The signature is written in a cursive, flowing style.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

May 10, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Ms. Valentina Mendez to the Salem Youth Commission for a term of one year to expire May 10, 2019.

I enthusiastically recommend confirmation of her reappointment to the Youth Commission and ask that you join me in thanking her for her continued dedicated service and commitment to our community.

Very truly yours,

A handwritten signature in black ink, reading "Kim Driscoll", written in a cursive style.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

May 10, 2018

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

I re-appoint Mr. Nikolas J. Berard of 67 Croteau Court, #1B, Manchester, NH to serve as a Constable in the City of Salem for a term to expire February 21, 2020.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kim Driscoll", written in a cursive style.

Kimberley Driscoll
Mayor



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

May 10, 2018

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

I re-appoint Mr. Michael J. Dobe of 8 Charleston Avenue to serve as a Constable in the City of Salem for a term to expire February 21, 2020.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Kim Driscoll", with a small mark above the "i" in "Driscoll".

Kimberley Driscoll
Mayor



CITY OF SALEM, MASSACHUSETTS
Kimberley Driscoll
Mayor

May 10, 2018

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

I re-appoint Dana Michael Hagen of 21 Roman Avenue Danvers, MA 01923 to serve as a Constable in the City of Salem for a term to expire January 25, 2021.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kim Driscoll", is written over the typed name.

Kimberley Driscoll
Mayor



CITY OF SALEM

In City Council, May 10, 2018

Ordered:

That the sum of Twenty Thousand Dollars (\$20,000.00) is hereby appropriated from the "Fund Balance Reserved for Appropriation – Free Cash" account (1-3245) to the Mayor Contracted Services account (11212-5320) for the purpose of conducting an assessment center to hire a new Fire Chief in accordance with the recommendation of Her Honor the Mayor.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

May 10, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

RE: An Order Appropriating Funds to Conduct an Assessment Center for Fire Chief

Ladies and Gentlemen of the City Council:

Enclosed you will find a Council Order appropriating \$20,000 from free cash to the Mayor's Office consulting/contracted services account for the purposes of conducting an assessment center to hire our next Fire Chief. Our intention is to follow an open and competitive process identical to that which was undertaken a few years ago when we hired our new Police Chief. While the law allows for a much more closed and constrained process, with just a written examination among the top three ranking members of our local department and a final selection by the Mayor without any public input, I believe we saw with the Police Chief position that a more transparent and rigorous process was to everyone's benefit.

The City has received authorization from the Massachusetts Civil Service Commission to allow it to conduct a sole assessment center, starting in May, open to eligible individuals. That center will consist of both a written examination and in-person evaluations and simulation exercises. Following the assessment center, the top three candidates would then meet for a series of interviews with a community stakeholder committee.

The committee's membership includes a representative of the Salem Firefighters' union, a representative from Salem's neighborhood associations, the Chamber of Commerce, the City Council President, a representative from the Latino Leadership Coalition, the City Solicitor, Human Resources Director, and Mayor's Chief of Staff, and two outside experts – former Chelsea Fire Chief Chuck Fothergill, who is currently the Communications Director for Atlantic Ambulance, and Michael Main, Northeast Regional Manager for the Massachusetts Emergency Management Agency. The committee will then forward its report to myself, who will meet individually with the three finalists before making a selection. My goal is to have the next Fire Chief appointed by the end of July.

Salem's Fire Department is one of our largest and most critical City departments. With a budget of \$8.8 million and 95 men and women in the department, last year they responded to over 7,000 emergency calls for service. In addition, our Fire Chief is the City's Emergency Management Director. As a coastal community that hosts large scale public events and is home to major facilities such as the power plant, state university, MBTA station, and Salem Hospital, among others, this is an extremely important position to fill with the most qualified and well-prepared individual. I strongly recommend adoption of the enclosed Order so the funds may be appropriated to carry out this assessment center.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kim Driscoll". The signature is fluid and cursive, with the first name "Kim" and last name "Driscoll" clearly distinguishable.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

April 23, 2018

Laurie Giardella, Finance Director
Salem City Hall
Salem, Massachusetts 01970

Dear Ms. Giardella:

I am requesting an appropriation \$20,000 from free cash to the Mayor's Office consulting/contracted services account for the purposes of conducting an assessment center to hire our next Fire Chief.

Our intention is to follow an open and competitive process identical to that which was undertaken a few years ago when we hired our new Police Chief. We have received quotes from assessment center vendors and based on those, we anticipate needing up to \$20,000 to conduct this search. This multi-day assessment will consist of a written examination, in-person evaluations, and simulation exercises.

Very truly yours,

A handwritten signature in cursive script that reads "Kimberley Driscoll".

Kimberley Driscoll
Mayor
City of Salem

CITY OF SALEM – Finance Department
Free Cash, W & S R/E, R/Res & Budget Transfer Request Form

From: Mayor
Department


Department Head Authorizing Signature

4/23/18
Date

Budget or R/Res

Transfers

To :

(Org/Object)

Desc:

Budget Amt: _____

Balance: _____

Budget Amt: _____

From :

Desc:

Balance: _____

(*Note - Please include letter to Mayor for Transfers from different Personnel & Non-personnel lines)

Current Balance in Receipts Reserved Fund Above (if applicable) - \$ _____ Date: _____

Budget Amt: \$100,000

Free Cash or To : 11212-5320

Desc: Consulting/Contracted Services Balance: \$31,696

Retained Earnings (W/S) (Org/Object)

Please circle one

Amount Requested:

\$

\$20,000

Reason (Be Specific) Assessment Center for hiring new Fire Chief.

For Finance Department and Mayor's Use Only:

_____ Budget Transfer

☒ Mayor Approval

_____ City Council Approval

☒ Free Cash Appropriation – City Council Approval – Gen Fund \$ 394,990.35

Free Cash Balance

_____ R/E Appropriation – Water \$ _____
R/E Balance

_____ R/E Appropriation Sewer \$ _____
R/E Balance

_____ Receipts Reserve – City Council Approval

\$ _____
R/Res Fund Balance

_____ Raise & Appropriate

_____ Other

Recommendation: _____ Approved _____ Denied


Finance Director

Completed: Date: _____ By: _____ CO # _____ JE#: _____ Transfer #: _____



CITY OF SALEM

In City Council,

Ordered:

May 10, 2018

That the sum of Seventeen Thousand Six Hundred and Seventy-Seven Dollars and Ninety-Three Cents (\$17,677.93) in the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to be expended for the FY 2018 contractual buybacks listed below in accordance with the recommendation of Her Honor the Mayor.

Name	Department	Amount
Kathleen Canney	School	17,677.93
		17,677.93



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

May 10, 2018

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request for an appropriation of Seventeen Thousand Six Hundred and Seventy-Seven Dollars and Ninety-Three Cents (\$17,677.93) in the "Retirement Stabilization Fund-Vacation/Sick Leave Buyback" account (83113-5146) to fund the retirement buyback cost to be expended for the following employee listed below.

NAME	DEPARTMENT	AMOUNT
Kathleen Canney	School	\$17,677.93
Total:		<u>\$17,677.93</u>

I recommend passage of the accompanying Order.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Kim Driscoll", is written over the printed name.

Kimberley Driscoll
Mayor



CITY OF SALEM, MASSACHUSETTS

HUMAN RESOURCES
120 WASHINGTON STREET
TEL. (978) 745-9595 EXT. 5630
FAX (978) 745-7298

KIMBERLEY DRISCOLL
MAYOR

LISA B. CAMMARATA
DIRECTOR OF HUMAN RESOURCES

MEMORANDUM

TO: Laurie Giardella, Finance Director
DATE: April 26, 2018
RE: Retirement Stabilization Fund

Attached is a PAF for a former employee of the Salem Public Schools.

This employee is contractually entitled to the following amount of sick and vacation buyback.

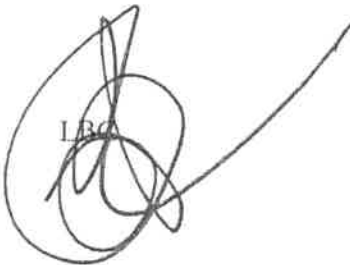
Kathleen Canney

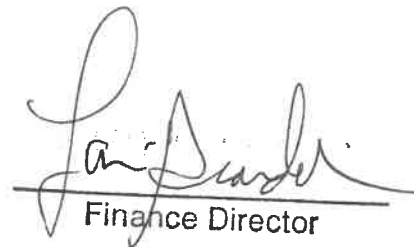
25.6 vacation days @ \$165.06 per day	\$4,225.54
81.50 sick days @ \$165.06 per day	\$13,452.39

TOTAL DUE: **Total: \$17,677.93**

In accordance with the July 2008 Policy, I am requesting you verify the availability of the funds from the Retirement Stabilization Fund, prepare the Council Order, and continue the process in order that my staff can input the information in MUNIS and issue payments to this former employee upon Council approval.

Thank you for your cooperation, and if you should have any questions, please do not hesitate to contact me.


LBC


Finance Director



CITY OF SALEM

In City Council,

May 10, 2018

Ordered:

That the sum of Six Thousand and Six Dollars (\$6,006.00) is hereby transferred from the "Police Contracted Services" account (12102-5320) to the "Police Part-Time Salary" Account (12101-5113) in accordance with the recommendation of Her Honor the Mayor.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

May 10, 2018

To the City Council
City Hall
Salem, Massachusetts

Ladies and Gentlemen of the Council:

Enclosed herewith is a request to transfer Six Thousand and Six Dollars (\$6,006.00) from the "Police Contracted Services" Account (12102-5320) to the "Police Part-time Salary" Account (12101-5113).

This transfer is necessary to cover part time salaries paid to Outreach Services.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kim Driscoll", is written over the printed name.

Kimberley Driscoll
Mayor



City of Salem, Massachusetts

Police Department Headquarters

CHIEF OF POLICE
MARY E. BUTLER

April 10, 2018

Mayor Kimberley Driscoll
CITY OF SALEM
93 Washington Street
Salem, Massachusetts 01970

Re: Budget Transfer from Contracted Services to Part Time Salaries

Dear Mayor Driscoll –

I would like to request that we transfer \$6,006.00 from Contracted Services, Expense Line Item 12102-5320, to Part-time Salaries, Personnel Line Item 12101-5113, to cover Melissa Miraglia's (Outreach Services) part time salary from August 3, 2017 through April 12, 2018.

I am available at your convenience to speak with you regarding this request. Thank you in advance for your support of this request to manage the FY2018 Police Budget as effectively as we can.

Sincerely,

Mary E. Butler
Chief of Police

MEB:jc
Enclosure
Cc: Laurie Giardella, Finance Director

 COPY

CITY OF SALEM – Finance Department

Free Cash, W & S R/E, R/Res & Budget Transfer Request Form

From: 210 - Police
Department


Department Head Authorizing Signature

April 9, 2018
Date

Budget or R/Res

Transfers To: 12101-5113 Desc: Part-time Salaries Budget Amt: \$74,352.00
(Org/Object) Balance: \$16,498.67

From: 12102-5320 Desc: Contracted Services Budget Amt: \$23,000.00
Balance: \$ 8,000.00
(*Note - Please include letter to Mayor for Transfers from different Personnel & Non-personnel lines)

Current Balance in Receipts Reserved Fund Above (if applicable) - \$ _____ Date: _____

Free Cash or To: _____ Desc: _____ Budget Amt: _____
Retained Earnings (W/S) (Org/Object) Balance: _____
Please circle one

Amount Requested: \$ 6,006.00

Reason (Be Specific) To cover part time salaries paid to Melissa Miraglia (Outreach Services) 8/3/2017-4/12/2018. See attached documentation.

For Finance Department and Mayor's Use Only:

_____ Budget Transfer _____ Mayor Approval _____ City Council Approval

_____ Free Cash Appropriation – City Council Approval – Gen Fund \$ _____
Free Cash Balance

_____ R/E Appropriation – Water \$ _____ R/E Appropriation Sewer \$ _____
R/E Balance R/E Balance

_____ Receipts Reserve – City Council Approval \$ _____
R/Res Fund Balance

_____ Raise & Appropriate _____ Other _____

Recommendation: _____ Approved _____ Denied


Finance Director

Completed: Date: _____ By: _____ CO # _____ JE#: _____ Transfer #: _____



CITY OF SALEM

In City Council, May 10, 2018

Ordered:

That a room in the Mayor Jean Levesque Community Life Center at 401 Bridge Street be named in honor and memory of Irene A. Willey, late of Oak Street in Salem, whose generous bequest to the City of Salem enabled the furnishings of the new Community Life Center.



CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll
Mayor

May 10, 2018

Honorable Salem City Council
Salem City Hall
Salem, Massachusetts 01970

RE: An Order Naming a Room in the Mayor Jean Levesque Community Life Center in Honor of Irene A. Willey

Ladies and Gentlemen of the City Council:

The enclosed Order designates a room in the new Mayor Jean Levesque Community Life Center be named in honor and memory of Irene A. Willey. Ms. Willey was a resident of Oak Street in Salem and a nurse at Salem Hospital for almost forty years. When she passed away in 2009 she left a bequest to the City to help fund the new CLC. We will be appropriating \$163,037 of those funds to help ensure the new building has new recreation, gaming, and exercise equipment that is suitable for the space.

This is the second room to be named in honor of a Salem resident at the CLC, as a City Council vote of February 12, 1998 designated that a room in the new building be named in honor of former COA Director Jean Marie Rochna.

I strongly recommend adoption of this Order.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kim Driscoll", is written over a horizontal line.

Kimberley Driscoll
Mayor
City of Salem



CITY OF SALEM

In City Council,

Ordered:

May 10, 2018

That the regular meetings of the City Council for the months of July and August be combined and held on Thursday, July 19, 2018



CITY OF SALEM

In City Council,

May 10, 2018

Ordered:

That the Committee on Public Health, Safety and Environment co-posted with the Committee of the Whole meet to discuss the problem of restaurant and bar customers smoking on public sidewalks around those establishments. And that the City Solicitor, Health Agent and the Director of the Chamber of Commerce be invited

American Veterans Post 53

American Legion Post 23

Polish Legion of American
Veterans Post 55

Second Corps of Cadets



Military Order of the Purple Heart

Disabled American Veterans
Chapter 84

Veterans of Foreign Wars
Post 1524

Marine Corps League
Essex County Detachment 127

Salem Veterans Council

Roger Leger, Commander

FROM: SALEM VETERANS COUNCIL

1 MAY 2018

TO: SALEM CITY COUNCIL

VIA: (1) SALEM VETERAN SERVICES OFFICER

(2) CITY COUNCIL REPRESENTATIVE TO VETERANS COUNCIL

SUBJ: ENDORSEMENT FOR VETERAN SQUARE NAMING

1. The Salem Veterans Council fully endorses the naming of the below city square, as requested by family members, in honor of a Salem veteran who sacrificed his life in WW II.

Ryan Square: to be located at the corner of Hawthorne Boulevard and Derby Streets in Ward 1. US Army Air Corps Staff Sergeant John 'Jack' Ryan lived at 21 Charter Street prior to his enlistment. SSG Ryan enlisted into the 102nd Field Artillery of the Massachusetts National Guard in 1938. In January 1941, Ryan joined the Army Air Corps and was assigned to B-29's of the 879th Army Air Force Bomb Squadron. The squadron was ultimately based out of Saipan, the largest of the Northern Mariana Islands, a US Commonwealth in the western Pacific. Regrettably, on a mission over Japan on April 13, 1945 he and his entire crew were killed in action. The crew remains were recovered and initially buried on Saipan. On July 14, 1949, SSG Ryan's remains were finally laid to rest in Arlington National Cemetery, Washington, DC.

2. This veteran meets the eligibility criteria of having been a resident of the City of Salem upon entry into the Armed Forces and having made the ultimate sacrifice in defense of our freedoms and our American way of life.

3. It is requested that this endorsement be given favorable consideration by the City Council.

for the Commander,

J. M. Cole
Adjutant
Salem Veterans Council



KIMBERLEY DRISCOLL
MAYOR

CITY OF SALEM, MASSACHUSETTS

BUILDING DEPARTMENT
120 WASHINGTON STREET, 3RD FLOOR
TEL. (978) 745-9595
FAX (978) 740-9846

THOMAS ST. PIERRE
DIRECTOR OF PUBLIC PROPERTY/BUILDING COMMISSIONER

May 4, 2018

City Council-Salem
Beth Gerard-Council President
93 Washington Street
Salem Ma.01970

Re: zoning change request

Dear Council Members,

The recent discussion around the requests for zoning changes and corrections, I asked that the language regarding requirements for a fenced in area around a pool be put back into place. The language was deleted when the zoning document was codified back in 2009. There was no discussion or vote to eliminate this language and we assumed it was a mistake.

The current Massachusetts State Building Code allows a guard rail fence to be affixed around the top edge of the pool and a removable ladder. This actually met building code for many years.

The City, however, added a zoning requirement (section 7-10) section (f) that stated the following: "Safety Precautions. Pools shall be surrounded on all sides with a permanent wall or fence at least for feet high and located no further than (25) feet from any side of the pool. Fences shall be constructed of pickets, or stockade or chain link material. Rail fences shall not be permitted. The fence shall have only one opening, maximum of three feet in width, with a locking and closing device so as to keep the gate shut at all times".

This section was challenged several years ago and the resident somehow got before the City Council. The Council at the time affirmed that the City wanted to be more restrictive than what the Building Code minimums required.

I understand the Planning Board is recommending that this section not be adopted. Not sure the reasoning behind their recommendation. The reason I feel the fencing requirement is important is that density of Salem's housing stock means that pools can be located as close as six feet to property line. To me, the concern is that a pool ladder is left down for even a few minutes and a child from an abutting property gets into the pool and has a tragedy. The Councilors before you were concerned about this and voted this ordinance in and reaffirmed the ordinance when it was challenged.

2018 MAY -4 AM 10:21
CITY CLERK
SALEM, MASS.

I strongly recommend that either this language or something similar be added back into our current Zoning Ordinance.

Thank You for your efforts regarding this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas St. Pierre". The signature is written in a cursive, flowing style.

Thomas St. Pierre
Building Commissioner/Zoning Officer



CITY OF SALEM PLANNING BOARD

2018 APR 30 PM 1:17

CITY CLERK
SALEM, MASS

Report to City Council

April 30, 2018

At its meeting on April 19, 2018 the Planning Board voted to recommend denial of amending the City's Zoning Ordinance Section 3.2.5. Swimming Pools to correct Scrivener's errors from the 2009 recodification of the Salem Zoning Ordinance by inserting a new paragraph at the end of this section as follows: "2. Pools shall be surrounded on all sides by a permanent wall or fence at least four (4) feet high and located no further than twenty-five (25) feet from any side of the pool. Fences shall be constructed of pickets, stockade or chain-link type material. Rail fences shall not be permitted. The fence shall have only one (1) opening, three (3) feet maximum in width, with a locking and closing device so as to keep the gate shut at all times."

The Planning Board voted, none in favor and eight (8) opposed (Mr. Anderson, Mr. Veno, Mr. Koretz, Ms. Yale, Ms. Sides, Ms. Hamilton, Mr. Griset, Mr. Napolitano), to recommend approval of the proposed zoning amendment as it was referred to the Planning Board from the City Council.

In making this recommendation, the Planning Board made note of the following:

- The Board is concerned with short-term safety issues without having this language, but does not agree with the language as submitted.
- The Ordinance already states that pools shall be in conformity with the requirements of the State Building Code. If there is a reason to go above and beyond the State Building Code, the Board needs to understand why this is necessary and what the additional requirements should be. The language as submitted is not clear to the Board.

The draft minutes of this item from the April 19, 2018 meeting are attached to this report for reference. If you have any questions regarding this matter, please feel free to contact Tom Daniel, Director of Planning & Community Development, at 978-619-5685.

Yours truly,

A handwritten signature in black ink, appearing to read "Ben J. Anderson", is located below the "Yours truly," text.

Ben J. Anderson, Chair

CC: Ilene Simmons, City Clerk

A. Deliberate and vote on recommendation to City Council on two (2) separate proposed Zoning Amendments listed below:

- 1. To amend the City's Zoning Ordinance Section 8.4.9. Parking Requirements by deleting 4(a) in its entirety and replacing it with: "One and a half (1.5) parking spaces per dwelling unit."**
- 2. To amend the City's Zoning Ordinance Section 3.2.5. Swimming Pools to correct Scrivener's errors from the 2009 recodification of the Salem Zoning Ordinance by inserting a new paragraph at the end of this section as follows: "2. Pools shall be surrounded on all sides by a permanent wall or fence at least four (4) feet high and located no further than twenty-five (25) feet from any side of the pool. Fences shall be constructed of pickets, stockade or chain-link type material. Rail fences shall not be permitted. The fence shall have only one (1) opening, three (3) feet maximum in width, with a locking and closing device so as to keep the gate shut at all times."**

2. Swimming Pool fencing requirements

There is some question as to whether this is correcting a scrivener's error from 2009 or if there was another change in between. The timing is unclear.

One comment brought up the question if one opening was enough; the Chair thinks it is not. The building inspector indicated he would be comfortable approving one fence around the entire yard, even if it did not meet the 25 foot requirement. The language needs clarification. Bill Grisct notes that this is not guidance, and that an ordinance is a requirement.

It is noted that swimming pool and fencing requirements are laid out in the code used at the state level, the Building Officials Code Administrators International (BOCA) code. Bill Grisct notes that that code has many details, so there is no need to redevelop Salem's code. There is some question as to whether Salem's mirrors that code. Bill Grisct cites a section of the BOCA National Building Code from May 1, 1999, section 421.10.1, "Barriers and Fencing." Noah Koretz notes that these are developed industry standards providing greater detail and safety than what is proposed.

Chair Anderson notes that administratively, the Board must vote yes or no on the language before them, but he senses that members are not comfortable with it so recommends a no vote with recommendations for further changes. However, if the language is not changed, this still presents an opportunity for homeowners building pools to challenge the Building Inspector/Zoning Enforcement Officer since there is currently no language at all in the Zoning Ordinance. The missing language was accidentally omitted during the recodification. All construction must comply with building code regardless of zoning, but those are not in sync and they should be. Chair Anderson notes that if the Board votes no and the City Council does too, there would be no guidance in the Zoning Ordinance but pools and fencing would still have to meet Building code.

Additional discussion of what State Code vs. Salem's Ordinance say occurs. It is unclear whether the City's matches the Building Code. Chair Anderson cites section 3.2.5, "Swimming Pools." Bill Grisct notes that the State code adopts the International Pool and Spa Code, and that the section above states that pools must conform to those, but there is no mention of fencing.

It is noted that the conversation in the Council meeting as well as the language itself are confusing. Is it more desirable to have this confusing language vs. no language at all for a period of time? It is again noted that the City Council will vote on the language as it is, regardless of Planning Board input, but that commentary and explanations can be provided. The Board can note that this is an urgent matter that it is recommending being approved due to the need to have some language, not because it is appropriate and complete.

Ultimately whether the Board votes no or yes, with guidance, does not really matter.

A motion to recommend that the City Council so amend item 2 re swimming pool fences is made by Noah Koretz, seconded by DJ Napolitano, and fails to carry in a roll call vote with Ben Anderson, Dale Yale, Helen Sides, Noah Koretz, DJ Napolitano, and Carole Hamilton, and Matt Veno opposed (8 opposed, 0 in favor).

Noah Koretz notes that since the ordinance references building code, instead of matching the building code, if it needs to go above and beyond that, is acceptable but the Council must understand why and what the language should be.

City of Salem

In the year two thousand and eighteen

An Ordinance to amend an Ordinance relative to Zoning

Be it ordained by the City Council of the City of Salem, as follows:

Section 1. Section 3.2.5 Swimming Pools is hereby amended to correct a Scrivener's errors from the 2009 recodification of the Salem Zoning Ordinance by inserting a new paragraph at the end of this section as follows:

“2. Pools shall be surrounded on all sides by a permanent wall or fence at least four (4) feet high and located no further than twenty-five (25) feet from any side of the pool. Fences shall be constructed of pickets, stockade or chain-link type material. Rail fences shall not be permitted. The fence shall have only one (1) opening, three (3) feet maximum in width, with a locking and closing device so as to keep the gate shut at all times.”

Section 2. This ordinance shall take effect as provided by City Charter.

In City Council February 22, 2018

Referred to the Planning Board to schedule a joint public hearing with the
City Council

Joint Public Hearing held on April 9, 2018 Advertised in Salem News on March 26, 2018
and April 2, 2018

Referred to the Planning Board for their recommendation

ATTEST:

CHERYL A. LAPOINTE
CITY CLERK



CITY OF SALEM PLANNING BOARD

2018 APR 30 PM 1:17

CITY CLERK
SALEM, MASS

Report to City Council

April 30, 2018

At its meeting on April 19, 2018 the Planning Board voted to recommend approval of amending the City of Salem Zoning Ordinance Section 8.4.9, Parking Requirements by deleting 4(a) in its entirety and replacing it with: "One and a half (1.5) parking spaces per dwelling unit."

The Planning Board voted, eight (8) in favor (Mr. Anderson, Mr. Veno, Mr. Koretz, Ms. Yale, Ms. Sides, Ms. Hamilton, Mr. Griset, Mr. Napolitano) and none opposed, to recommend the proposed zoning amendment as it was referred to the Planning Board from the City Council.

In making this recommendation, the Planning Board made note of the following:

- The parking requirement of 2.0 spaces per unit is the greatest parking requirement in any zoning district in Salem. Given that this area is accessible to transit and is within walking and biking distance to most amenities, the district is ideal for Transit Oriented Development. To encourage this, the City should lower the parking requirement from 2.0 spaces per unit to 1.5 spaces per unit.
- The NRCC district was established in 2004. The Planning Board now has the benefit of over a decade of actual development under the current regulations, and having data on the usage of parking for projects the Board has approved, the Board is now aware that the 2.0 parking space requirement is not necessary. Instead, this requirement is a burden to developers to try to fit more parking on the site when they could instead be adding other site amenities. The data collected from developments over this period indicate that the usage is below 1.5 spaces per dwelling unit.

The draft minutes of this item from the April 19, 2018 meeting are attached to this report for reference. If you have any questions regarding this matter, please feel free to contact Tom Daniel, AICP, Director of Planning & Community Development, at 978-619-5685.

Yours truly,

A handwritten signature in black ink, appearing to read "Ben J. Anderson", is located below the "Yours truly," text.

Ben J. Anderson, Chair

CC: Ilene Simmons, City Clerk

A. Deliberate and vote on recommendation to City Council on two (2) separate proposed Zoning Amendments listed below:

- 1. To amend the City's Zoning Ordinance Section 8.4.9. Parking Requirements by deleting 4(a) in its entirety and replacing it with: "One and a half (1.5) parking spaces per dwelling unit."**
- 2. To amend the City's Zoning Ordinance Section 3.2.5. Swimming Pools to correct Scrivener's errors from the 2009 recodification of the Salem Zoning Ordinance by inserting a new paragraph at the end of this section as follows: "2. Pools shall be surrounded on all sides by a permanent wall or fence at least four (4) feet high and located no further than twenty-five (25) feet from any side of the pool. Fences shall be constructed of pickets, stockade or chain-link type material. Rail fences shall not be permitted. The fence shall have only one (1) opening, three (3) feet maximum in width, with a locking and closing device so as to keep the gate shut at all times."**

1. Change parking requirements for NRCC district from two to 1.5 spaces per dwelling unit

DJ Napolitano feels that this change would pose a burden, but he was not a Planning Board member when the discussion regarding this issue occurred. Carole Hamilton notes that this is an amendment the Planning Board specifically pushed for because of difficulties with Site Plan Review (SPR) on buildings in that area. It is close to the train station and does not warrant that kind of space. It is the largest parking requirement of anywhere in the city, yet is right in the heart of the City.

Noah Koretz observes that data from the City on existing developments in that Zone indicate that they do not even see usage even at the level of 1.5 spaces per dwelling unit in their current use, so the Ordinance is forcing developers to build more parking when they could be adding other site amenities instead. Good planning practice is to push for Transit Oriented Development (TOD), yet more parking is required in the NRCC than in any other downtown parking site. The Board wants to avoid having seas of parking, and allow Applicants to avoid being required to seek variances from the Zoning Board of Appeals (ZBA). All sites that this Board is aware of are self contained, fully parked on the site, and not using public parking, which Noah Koretz feels is something they should be doing. He feels that lowering the requirement to 1.5 is still a compromise and that it could be lowered further. It would be better to have multi-purpose parking; for example, the T garage is almost empty at 5:30 or 6PM, so could be used for residential parking at night. He concedes that this is not a political reality but reducing the required spaces is a step in the right direction.

Matt Veno says that the approval of the NRCC district was something he voted on in City Council as a member years ago, and he remembers the process and its politics. Councilors were doing their best and considering what "might be needed" in a brand new zone. The Planning Board, now having the benefit of over a decade of actual development under these rules, and having data on the usage of parking in projects it has approved, is simply acknowledging that learning and is making well informed and judicious changes to the zoning to accommodate that knowledge. As previous ward councilor, he would not have supported less parking, however being on this Board gives a different perspective and he thinks 1.5 spaces per dwelling unit will work. Chair Anderson notes that this is a City, an urban environment; we must think far enough ahead to attract transit oriented

residents and businesses, so managing development must be considered. This is a progressive step, if a small one, forward.

Noah Koretz agrees, adding that Salem is a city in a regional housing crisis, and is out of space. Developments must be more dense in order for people to continue to be able to afford to live here as they get priced out of Boston. This affects our market.

Matt Veno opines that these are all zero sum game projects in that more parking means less green space and fewer amenities, so requirements must be considered along with other project goals. Chair is concerned that those opposed are not really considering the environment that they are in. They think they are in a rural environment but they are not, and this is a difficult change for some. Helen Sides notes that when improvements were made and downtown got busier, merchants on Front St. complained that when meters were installed, that they could no longer park in front of their own shops (as if that was desirable). This is no longer "just a quiet town." You cannot drive and park anywhere as there are businesses everywhere now.

Noah Koretz notes that the Board is in "repair mode," fixing an erroneous decision made when "cars were king." Every vibrant downtown has a "parking problem" because people want to be there. There are many ways that this Board controls development in this City, but using the overbuilding of parking as a way to control development is fundamentally harmful; there are better ways. Those engaging in political conversations make the argument that "buildings will get bigger if we have less parking," but the converse of that is to have small buildings dominated by parking otherwise. Chair Anderson cites Hartford CT, a sea of parking with small footprint buildings. Noah Koretz states that he sympathizes with concerns but advocates smart growth.

Noah Koretz opines that based on various comments, he is not convinced that this will pass, so in that case, the inclusion of an explanation from the Board to City Council is important. Matt Veno notes that the deliberation the Board just had is good, so the Council should be presented with these minutes.

Chair Anderson notes that the Board has voted to approve a proposal with less parking than what was required, but then the Applicant must go before the Zoning Board of Appeals. If the Ordinance is changed, they will need to go before the ZBA if they are seeking to include fewer than 1.5 spaces per dwelling unit, not fewer than 2 as they have in the past.

Noah Koretz feels that an explanation will help the City Council make a decision in favor of this change. Ashley Green will summarize the discussion and run it by Chair Anderson, then a letter from him will be sent to the Council highlighting important issues. A copy of these minutes will also be attached for reference.

A motion to recommend that the language be changed is made by Helen Sides, seconded by Matt Veno, and passes 8-0.

City of Salem

In the year Two Thousand and Eighteen

An Ordinance to amend an Ordinance relative to zoning

Be it ordained by the City Council of the City of Salem, as follows:

Section I. Sub-paragraph 4(a) of Section 8.4.9 Parking Requirements is hereby amended by deleting 4(a) in its entirety and replacing it with the following:

“a. One and a half (1.5) parking spaces per dwelling unit.”

Section II. This Ordinance shall take effect as provided by City Charter.

In City Council February 22, 2018

Referred to the planning Board to schedule a joint public hearing with the City Council

Joint Public Hearing held on April 9, 2018 and advertised in the Salem News on March 26, 2018 and April 2, 2018

Joint Public Hearing Closed and referred to the Planning Board for their recommendation

ATTEST:

CHERYL A. LAPOINTE
CITY CLERK



Kimberley Driscoll
MAYOR

CITY OF SALEM, MASSACHUSETTS
PARK, RECREATION & COMMUNITY SERVICES
5 Broad Street, Salem Ma 01970
Tel. (978) 744-0180/(978) 744-0924
Fax (978) 744-7225



Road Race/Walk/Parade Application

Applications must be submitted 90 days prior to event

We, the undersigned, respectfully apply for permission to host a Race/Walk/Parade in the City of Salem as follows:

Applicant's Name: Chrissy Kenney

Organization Name: HAWC (Healing Abuse Working for Change)

Name of Race/Walk: Walk for HAWC

Contact #: 978-744-2299, 114 E-Mail Address: chrissy@hawcdv.org

Address: 27 Coryless St. Suite 204 Salem, MA 01970

City/State/Zip: Salem MA 01970

Organization tax status (please include Tax ID number): 51-2055367

What charities will this Race/Walk/Parade benefit?
HAWC (Healing Abuse Working for Change)

Approximately how much of the Race/Walk/Parade proceeds will be donated to each charity(s)?
100%

Day of Race/Walk/Parade Contact Information:

Name: Chrissy Kenney Contact #: 978-604-4720

Date of Race/Walk: 5/12/18 Estimated Number of Runners/Walkers: ~ 700

Time of Race/Walk: noon Estimated Finish Time of Race/Walk: 2pm

Start Location: Salem Common Finish Location: Salem Common

Has This Event Been Held Before? ☒ Yes ☐ No

All Races/Walks/Parade Are Required to Recycle.

(Will you bring to North Shore Recycled Fiber on 53 Jefferson Ave, open M-F, bring to your home to recycle curbside, or other?) yes

If you have questions about recycling, please contact Julie Rose for more information, 978-619-5679.



CITY OF SALEM, MASSACHUSETTS

PARK, RECREATION & COMMUNITY SERVICES

5 Broad Street, Salem Ma 01970

Tel. (978) 744-0180/(978) 744-0924

Fax (978) 744-7225

Kimberley Driscoll
MAYOR

Onsite EMT/Ambulance Services and Insurance is required CK initial
Please Attach a Map of Route With the Following Items:

1. Race/Walk course
2. Direction of runners through the Race/Walk/Parade
3. Starting and finishing points
4. Certificate of insurance
5. Last year's race financials

A certificate of insurance for general liability naming the City of Salem as additional insured for amount not less than \$1,000,000 combined single limit for injury or death or property damages (including loss of use) in any one occurrence, and \$1,000,000 general aggregate coverage. (The City of Salem reserves the right to increase coverage minimum if event presents extraordinary risk.)

RELEASE & INDEMNITY AGREEMENT APPLICANT'S SIGNATURE The undersigned Sponsor, by signature below, shall defend, indemnify, and hold the City of Salem, its officers, agents and employees, harmless against all liability, loss, or expenses, including attorney's fees, and against all claims, actions or judgments based upon or arising out of damage or injury (including death) to persons or property caused by any act or omission of an act sustained in any way in connections with the performance of this event or by conditions created thereby, or based upon violation of any statute, ordinance or regulation. This contractual indemnity provision does not abrogate common law or statutory liability and indemnification to the City of Salem, but is in addition to such common law or statutory provisions.

Applicant's signature

Date: 11/16/17

Name of applicant

PLEASE SUBMIT PAYMENT OF \$200 WITH THIS PERMIT TO THE CITY OF SALEM PARK, & RECREATION DEPARTMENT **NO LATER THAN 30 DAYS PRIOR TO THE EVENT.** (\$150 for Non Profit- Proper Documentation Required).

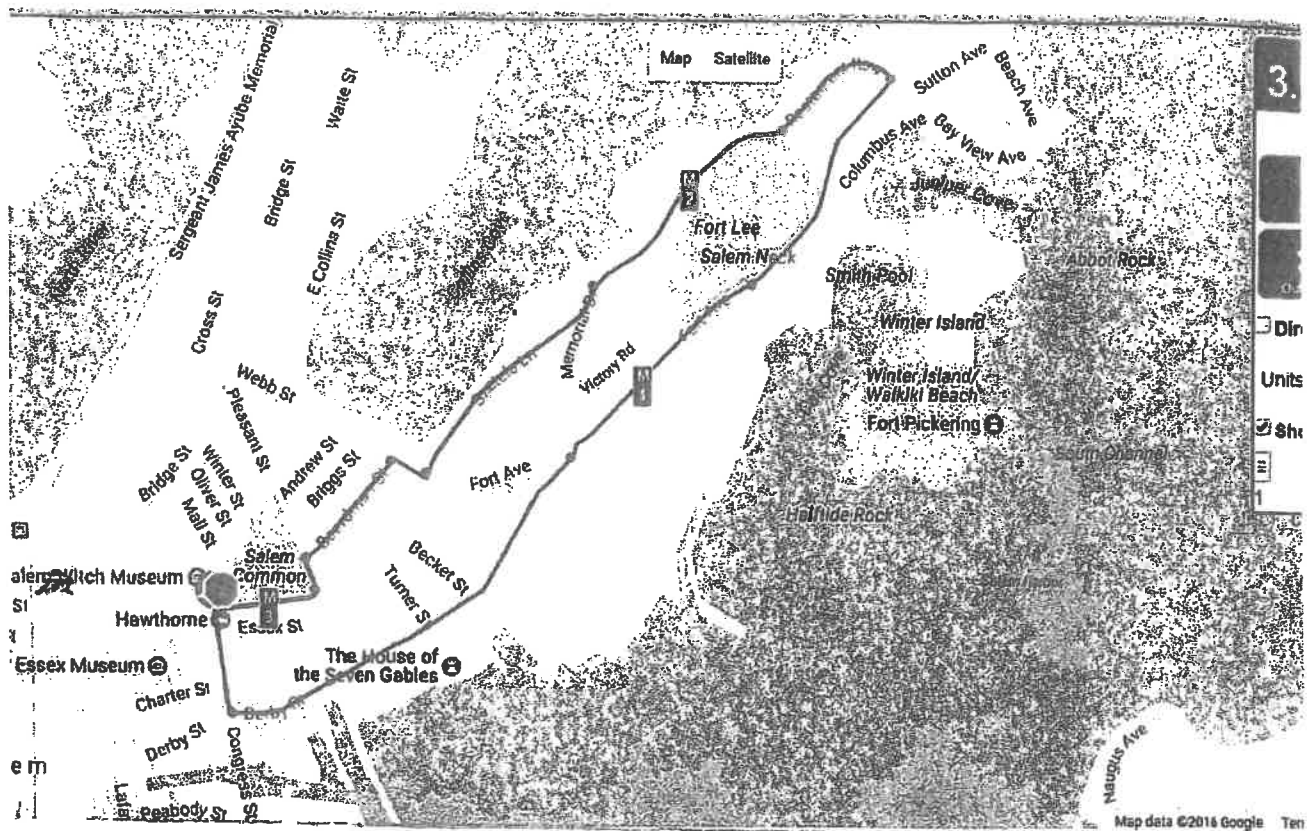
Approved By:

Director (or designee) of Salem Park, Recreation & Community Services

Salem Police Department

City Use Only

Received _____ Payment Received _____ Added to Calendar _____



Walk for HAWC route:

- Begins at the Salem Common
- Take left from Common onto Hawthorne Blvd.
- Take left at Derby St.
- Continue on from Derby St. onto Fort Ave.
- Take left at Restaurant Row
- Continue straight onto Memorial Drive
- Bear right at Szetela Ln.
- Take right at Webb St.
- Take left at Boardman St
- Take left at Washington Square
- Head back into common



We the undersigned approve the HAWC Walk and use of city streets on May 12, 2018

Beth Gerauch

Arthur C. Sargent III

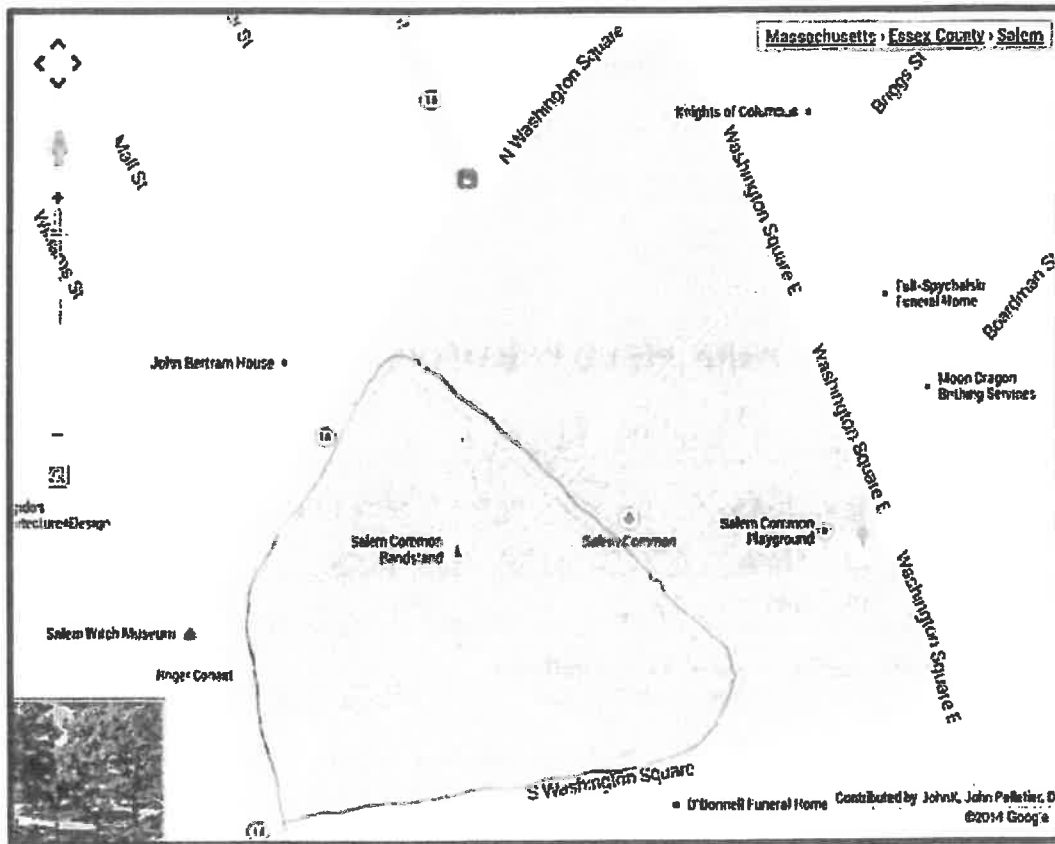
Gregory Dmyter

Lisa B. Peterson

Josh Taniel

Stephen D. Bble

Christine Madue



SALEM COMMON

Park and Field Permit Policies

- Rental fees will be determined based on information provided on application.
- If non-profit status is indicated, certification must be provided.
- Each park and/or pavilion will require an authorized permit for groups or events with anticipated attendance of 20 or more individuals.
- Permit requests must be received at least 30 days in advance of date requested, and will be responded to within five (5) business days.
- Permit preference will be given to City of Salem events and or programs, City of Salem schools, groups, non-profit organizations and residents.
- Requests outside of normal park hours will require the approval of the Park and Recreation Commission.
- Requests with amplified sound and/or alcohol consumption will require approval of the Park and Recreation Commission.
- The City of Salem Police Department will be notified of park permits and has the authority to revoke an approved permit, at its discretion.
- Groups who do not adhere to policies or have had a permit revoked may not request a park permit for one (1) year.



HEALABU-01

CAIMOLA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/10/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Corcoran & Havlin Insurance Group 287 Linden Street Wellesley, MA 02482	CONTACT NAME: Kevin Randolph	
	PHONE (A/C, No, Ext): (781) 235-3100 403 FAX (A/C, No): E-MAIL ADDRESS: KRandolph@chinsurance.com	
INSURED Healing Abuse Working for Change Inc. 27 Congress Street Salem, MA 01970	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Selective Insurance Company of South Carolina	19259
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR TRSD WVR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		\$ 2205105	01/01/2018	01/01/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/PROP AGG \$ 3,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0		\$ 2205105	01/01/2018	01/01/2019	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N N/A If yes, describe under DESCRIPTION OF OPERATIONS below					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Abuse or Molestation		\$ 2205105	01/01/2018	01/01/2019	Each Occurrence 1,000,000
A	Abuse or Molestation		\$ 2205105	01/01/2018	01/01/2019	General Aggregate 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Salem is included as an Additional Insured with regards to the General Liability as required by written contract.

CERTIFICATE HOLDER

CANCELLATION

City of Salem 91 Washington Street Salem, MA 01970	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Heese Delanty</i>

November 16, 2017

Ms. Tricia O'Brien
Executive Director
Salem Parks & Recreation
5 Broad St.
Salem, MA 01970

Dear Ms. O'Brien,

As you know, each year HAWC (Healing Abuse Working for Change) has held its Walk for HAWC in Salem for 26 years. We are reaching out to respectfully submit a park permit request to use the Salem Common as our starting point and home base for our event once again this year, which we hope to hold on Saturday, May 12.

We would be honored if your department would grant us use of this space for our event. Since 1992, the Walk has brought together members of the 23 communities we serve on the North Shore to walk in unity, increasing awareness about domestic abuse, while also raising significant funds for our agency's domestic violence services. In 2017, we raised more than \$100,000 for our clients from our Walk.

If this request is approved, we would like the three mile route to kick off at the Salem Common. Pre-walk festivities and registration will begin at 10:30 am, and the walk will kick off at noon. It will wrap up back at the Common with refreshments. We expect the crowd to disperse and clean-up to begin at 2 pm.

Thank you for your kind consideration and your past support of our efforts. Please do not hesitate to contact me at 978.744.2299, ext. 114, with any questions you may have or any additional paperwork you may need.

Thank you,

Chrissy Kenney
Development Manager

City of Salem

In the year two thousand and ~~Eighteen~~

An Ordinance to amend an Ordinance relative to Traffic

Be it ordained by the City Council of the City of Salem, as follows:

Section 1.

Chapter 42, Section 10- "One Way Streets" is hereby amended by adding the following:

Orne Square, One Way, from Broad Street to Hathorne Street, in a southwesterly direction only

SECTION 2. This ordinance shall take effect as provided by City Charter

In City Council April 26, 2018
Adopted for first passage

ATTEST:

ILENE SIMONS
CITY CLERK