



6/26/2020

To: City of Salem  
Transmitted via email  
RE: Verizon Wireless Small Cell Sites

Dear City of Salem,

Verizon is installing additional wireless telecommunications facilities in order to meet the growing demand for Verizon Wireless service by residents, businesses, visitors, and emergency responders.

To ensure general public safety, it is important that you contact Verizon Wireless personnel at least 24 hours in advance should general maintenance need to be performed in areas of potential concern as marked on the next page of this document. This is required to comply with FCC guidelines and ensure the environment is safe for general maintenance workers who may require RF Safety & Awareness training. With notification, Verizon Wireless is able to evaluate appropriate actions needed relating to the antennas and proximity of the work location.

Thank you for your inquiry. Verizon has a process to deactivate power on small cells (regardless of whether the small cell is 4G or 5G) while work is being done on the pole (including joint use poles). The information needed to have a small cell powered down for work to occur on the pole (including contact numbers and pole identifiers) is provided at a safe distance from the small cell on the pole itself. Please contact Verizon Wireless personnel at least 24 hours in advance if you need to perform maintenance at that site. If you have any additional questions, our point of contact in that area is Luis Teves.

You also expressed concerns about the health effects of RF emissions from Verizon's network equipment. The Federal Communications Commission (FCC) has developed safety rules for human exposure to RF emissions in consultation with numerous other federal agencies, including the Environmental Protection Agency, the Food and Drug Administration, and the Occupational Safety and Health Administration. These rules can be found at 47 C.F.R § 1.1310. No matter which generation of technology we use, all Verizon equipment must comply with these safety requirements.

The FCC supported and adopted the standards after examining the RF research that scientists in the US and around the world conducted for decades. The research continues to this day, and agencies continue to monitor it. Based on that research, federal agencies have concluded that equipment that has been deployed in a manner that complies with the safety standards poses no known health risks. You can obtain further information about the safety of RF emissions from cell towers on the FCC's website, which you can access via this link: <http://www.fcc.gov/electronic/RF-facts.html>.

Thank you for reaching out to us regarding your concerns. We appreciate the chance to explain our activities regarding the wireless facility at issue. Questions related to compliance with federal regulations should be directed to [VZWRFCcompliance@verizonwireless.com](mailto:VZWRFCcompliance@verizonwireless.com). Please contact your local Verizon Wireless resource below if you have any additional questions.

Contact Name	Contact Email	Contact Phone
Luis Teves	<a href="mailto:Luis.Teves@VerizonWireless.com">Luis.Teves@VerizonWireless.com</a>	508-479-3197

Sincerely,

Rabeya Ahmad  
Sr Manager - RF Design  
Verizon Wireless



**verizon**  
WIRELESS COMMUNICATIONS  
SALEM, MA 01970

**SALEM\_SC27\_MA**  
FLUTED STEEL POLE # 234  
LIGHT POST 234 BRIDGE ST  
SALEM, MA 01970

PROJECT NO.	DATE	DESCRIPTION
01	01/15/10	PROPOSED LIGHT POLE # 234
02	02/10/10	PROPOSED LIGHT POLE # 234
03	03/10/10	PROPOSED LIGHT POLE # 234
04	04/10/10	PROPOSED LIGHT POLE # 234
05	05/10/10	PROPOSED LIGHT POLE # 234
06	06/10/10	PROPOSED LIGHT POLE # 234
07	07/10/10	PROPOSED LIGHT POLE # 234
08	08/10/10	PROPOSED LIGHT POLE # 234
09	09/10/10	PROPOSED LIGHT POLE # 234
10	10/10/10	PROPOSED LIGHT POLE # 234
11	11/10/10	PROPOSED LIGHT POLE # 234
12	12/10/10	PROPOSED LIGHT POLE # 234

REVISED FOR:

THIS DOCUMENT IS  
PRELIMINARY IN  
NATURE AND IS NOT  
A FINAL ENGINEERED  
OR SURVEYED  
DOCUMENT

SALEM, MA 01970  
PROJECT NUMBER:  
**L-1 B**

SITE NAME  
**SALEM\_SC27\_MA**  
FLUTED STEEL POLE # 234  
LIGHT POST 234 BRIDGE ST  
SALEM, MA 01970



SHEET #	SHEET DESCRIPTION	REV.#
L-1	TITLE SHEET	0
L-2	GENERAL CHECKOUT	0
L-3	GENERAL NOTES	0

LOCATION PLAN / AERIAL IMAGE  
SCALE: N.T.S.

**SITE CONTROL POINT**  
COORDINATE SYSTEM: NAD 83  
UNIT: METERS  
ELEVATION: 100.00  
DATE: 01/15/10



1

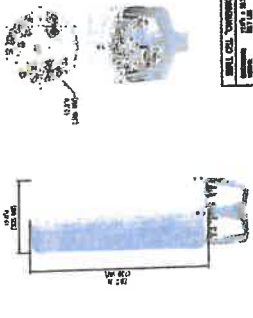
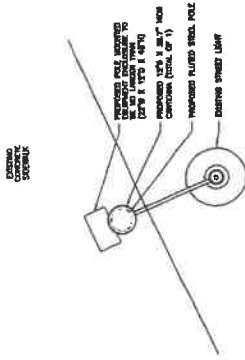


PROJECT NO.	11500010
DATE	11/11/11
DESIGNED BY	PP
CHECKED BY	PP
DATE	11/11/11
PROJECT NO.	11500010

ENT ENGINEERING, INC.

THIS DOCUMENT IS  
 PRELIMINARY IN  
 NATURE AND IS NOT  
 A CONTRACT DOCUMENT.  
 ANY CHANGES  
 SHOULD BE MADE TO  
 THE CONTRACT DOCUMENTS.

PROJECT NUMBER: 11500010  
 SHEET NUMBER: L-3  
 OF: B



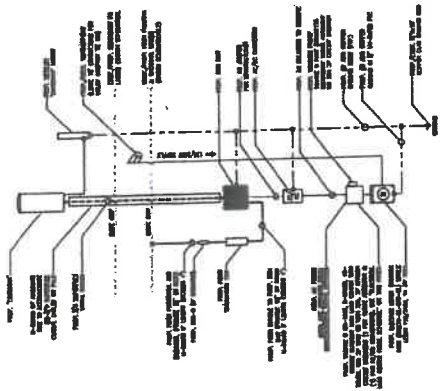
TYPICAL RRH UNIT DIMENSIONS  
 SCALE: N.T.S.

RRH UNIT	12" X 12" X 12"
RRH UNIT	12" X 12" X 12"
RRH UNIT	12" X 12" X 12"



TYPICAL RRH UNIT DIMENSIONS  
 SCALE: N.T.S.

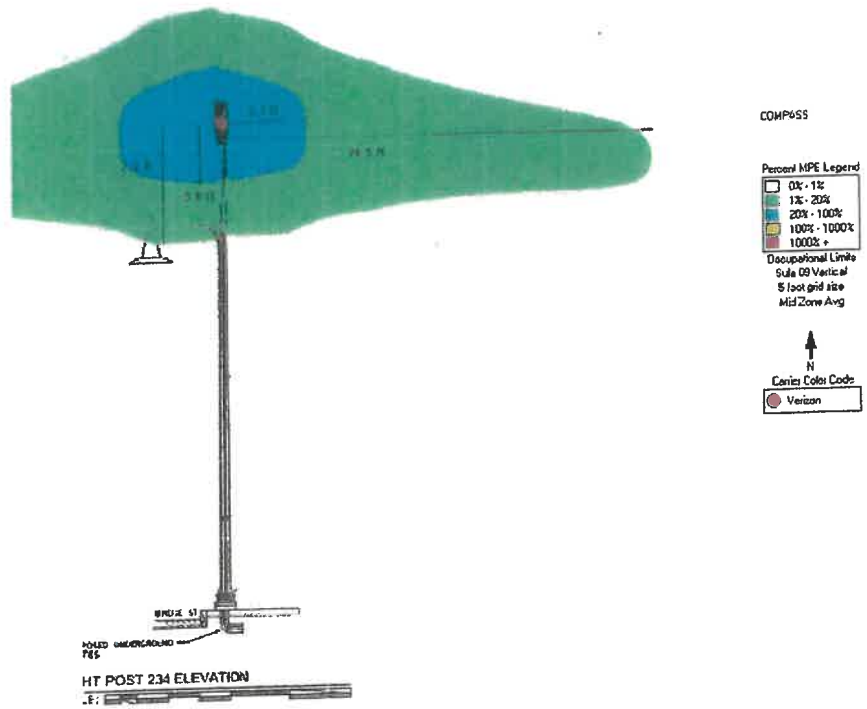
RRH UNIT	12" X 12" X 12"
RRH UNIT	12" X 12" X 12"
RRH UNIT	12" X 12" X 12"



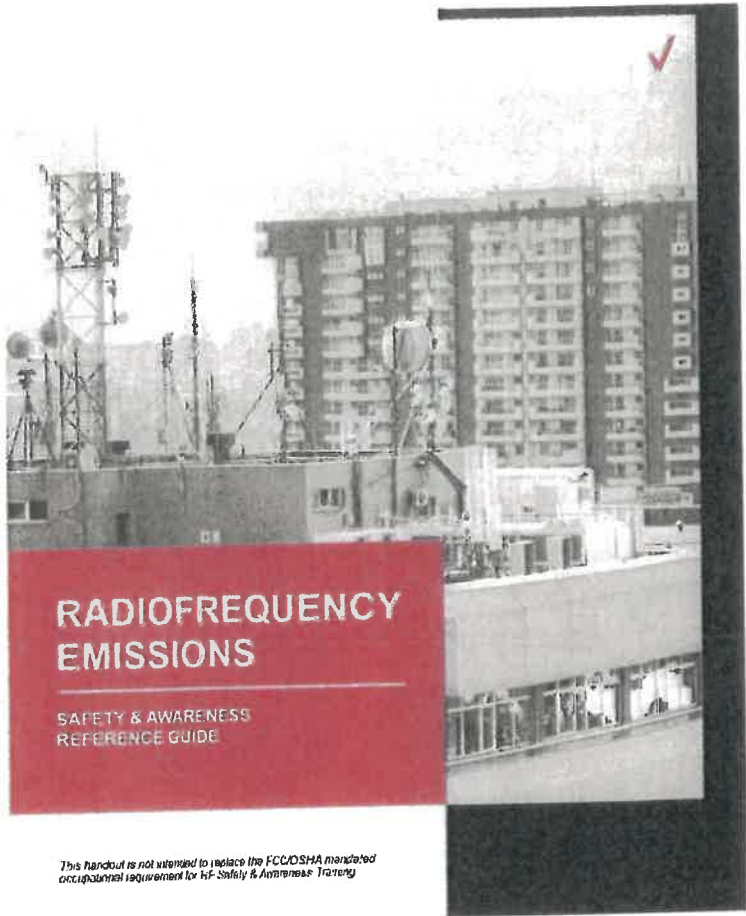
4 FIBER / ELECTRICAL ONE-LINE DIAGRAM  
 SCALE: N.T.S.

**Verizon Wireless (VZW) Radiofrequency (RF) Emissions Map**

The following site layout represents a current snapshot in time of the predicted Verizon Wireless RF emissions from transmitting antennas on this facility. Contact Verizon Wireless should maintenance need to be performed in any non-green areas.



Color	% Occupational MPE	Instructions
Green	0 to 20	Safe In Relation to VZW. Contact Other Carriers Before Entering This Area
Blue	20 to 100	
Yellow	Greater Than 100	
Red	Greater Than 1000	



# RADIOFREQUENCY EMISSIONS

SAFETY & AWARENESS  
REFERENCE GUIDE

*This handout is not intended to replace the FCC/OSHA mandated occupational requirement for RF Safety & Awareness Training.*

## FEDERAL COMPLIANCE REQUIREMENTS

The Federal Communications Commission (FCC) has established safety guidelines relating to RF exposure from cell sites. The FCC developed those standards, known as Maximum Permissible Exposure (MPE) limits, in consultation with numerous other federal agencies, including the Environmental Protection Agency, the Food and Drug Administration, and the Occupational Safety and Health Administration.

The standards were developed by expert scientists and engineers after extensive reviews of the scientific literature related to RF biological effects. The FCC explains that its standards incorporate prudent margins of safety.

### CLASSIFICATIONS FOR EXPOSURE LIMITS

#### OCCUPATIONAL

Persons are "exposed as a consequence of their employment" and are "fully aware of the potential for exposure and can exercise control over their exposure".

#### GENERAL POPULATION

Any persons that "may not be made fully aware of the potential for exposure or cannot exercise control over their exposure".

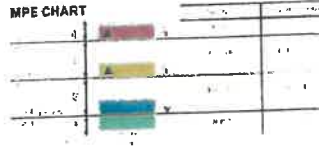
These limits apply to all RF sources, including mobile devices.

### ENSURING COMPLIANCE WITH FCC GUIDELINES

Areas or portions of any transmitter site may be susceptible to high power densities that could cause personnel exposures in excess of the FCC guidelines. Wireless Licensees are required by law to implement the following:

- Restrict access
- Post notification signage on every access point to increase awareness of the potential for exposure BEFORE one enters an area with antennas
- Place additional notification signage and visual indicators in an area with antennas (beyond an access point) where RF exposure levels may start to exceed the FCC's limits.

#### MPE CHART



### EXPOSURE MANAGEMENT

- Assume that all antennas are active
- Obey all posted signs
- Do not stop in front of any antenna
- Recognize the type of antenna and approach at the safest angle
- Contact wireless operator to coordinate access if required
- Signage will indicate where potential RF conditions exist
- Understand pathways of safe egress
- If needed and possible wear personal protection equipment
- When using a personal monitor, remember the time averaging limits and monitor alarm thresholds if working in front of antennas
- If experiencing symptoms of heat exhaustion or nausea, remove yourself from the worksite and seek medical attention
- Power density decreases with distance so maintain distance between you and the antennas. The greater the distance you are from an antenna the bigger the reduction of RF exposure you will receive

**PROPERTY OWNER RESPONSIBILITIES (M E N U)**

RF exposure safety and the protection of every licensee's infrastructure are very important. Property owners and licensees have a shared responsibility in maintaining a safe and secure RF environment. Property owners can help in this significant endeavor by:

- Maintaining all necessary wireless licensee contact information.
- Enforcing restricted access (help maintain a Controlled Environment). Ensuring all building/maintenance personnel are trained in RF Safety, aware that the potential for exposure exists, and follow all appropriate entry and safety procedures.
- Notifying all licensees when any non-carrier requests access to any area with antennas at least 24 hours in advance
- Understanding that compliance with the FCC and OSHA can be achieved with RF Exposure levels above the applicable limit if the proper signage, physical/indicative barrier and access restrictions are implemented. Commitment to compliance and willingness to cooperate are essential.

**NOTIFICATION SIGNS**

The signs are arranged vertically. The top sign is blue with a white border and contains the text: 'Information sign is posted when levels (beyond posted signage) may exceed General Population MPE limits.' The middle sign is yellow with a black border and contains the text: 'Caution sign is posted when levels (beyond posted signage) may exceed Occupational MPE limits.' The bottom sign is orange with a black border and contains the text: 'Warning sign is posted when levels (beyond posted signage) exceed 10 times the Occupational MPE limits.'

**TYPES OF ANTENNAS**

**MICROWAVE ANTENNA**

- Highly directional antenna model used for point to point communications
- Approach from the rear and sides. Do not stand or walk in front of microwaves as they transmit at a high frequency.



**PANEL ANTENNA**

- Range from 1 to 3 feet in length
- Sled mounted or to a support structure on site (Rooftop)
- Approach these antennas from the rear.



**OMNI ANTENNA**

- Omni antennas have the appearance of a rod-shaped pole and radiate in a 360° pattern around the pole.
- At the antenna level, there is no approach angle that is safer than another. Typically, emissions directly below the antenna are less than in front of the antenna.



**QUASI-OMNI ANTENNA**

- Quasi-Omni antennas have the appearance of a cylinder and contain emitters that radiate in a 360° pattern around the pole.
- At the antenna level, there is no approach angle that is safer than another. Typically, emissions directly below the antenna are less than in front of the antenna.



**YAGI ANTENNA**

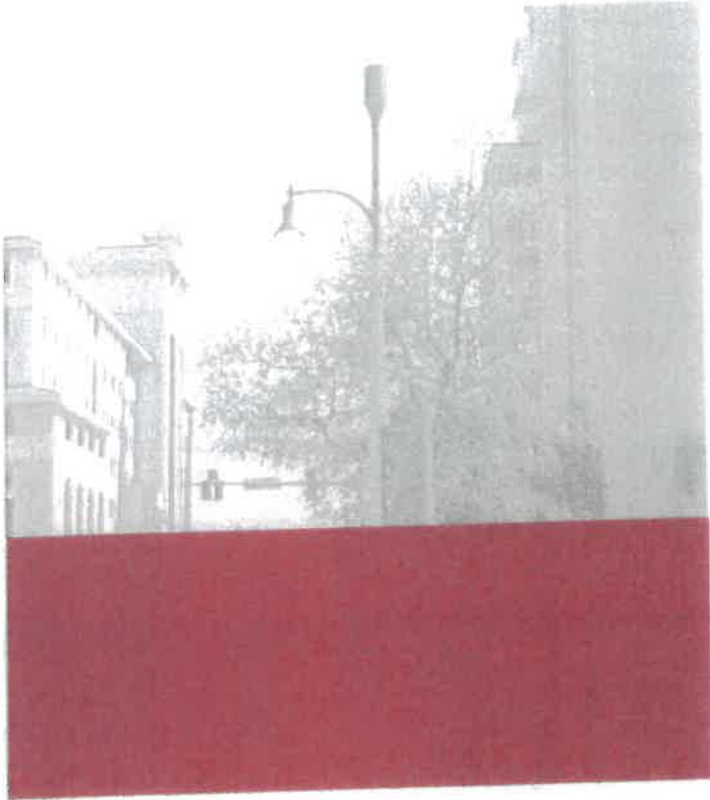
- Directional antenna model
- Approach from sides and rear.



**RF SAFETY TRAINING CONTACTS**

- WATERFORD CONSULTANTS ..... [www.waterfordconsultants.com](http://www.waterfordconsultants.com)
- EBI ..... [www.ebiconsulting.com](http://www.ebiconsulting.com)
- SITESAFE ..... [www.sitesafe.com](http://www.sitesafe.com)
- DTECH COMMUNICATIONS ..... [www.dtech.com](http://www.dtech.com)





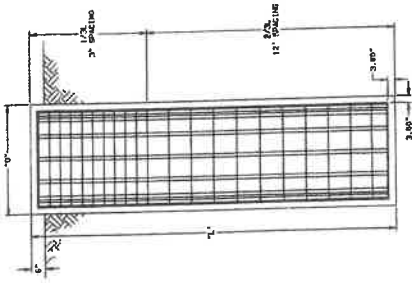
**CONTACT US**

Email: [VZWRFCompliance@vzw.com](mailto:VZWRFCompliance@vzw.com)  
Subject: "ATN:RF Compliance"

For Emergency Maintenance:  
1-800-264-6620

**verizon**<sup>v</sup>

PILE	FOUNDATION SIZE (S)			
	SECTION	SIZE	LENGTH	TRANSVERSE BARS (#)
20"-Ø"	Ø 20"	11.5'	5.00'	6
				Ø 4"



**GENERAL NOTES:**

1. REINFORCING STEEL SHALL BE IN ACCORDANCE WITH ASTM A615 GRADE 60 OR EQUAL.
2. FOUNDATION TO BE CAST AGAINST UNDISTURBED SOIL.
3. FOUNDATION TO BE POURED MONOLITHICALLY.
4. FOUNDATION DESIGN BASED ON WATER TABLE BEING BELOW THE BOTTOM OF THE PIER. IF WATER TABLE IS ENCOUNTERED AT TIME OF EXCAVATION, CONSULT VALMONT OR A GEOTECH ENGINEER.
5. SITE GRADE IS 7H TO 1V OR FLATTER.
6. ALL MATERIALS AND CONSTRUCTION SHALL CONFORM TO THE REQUIREMENTS OF THE LATEST ACI, LOCAL, AND STATE CODES.
7. ALL METHODS OF CONSTRUCTION AND INSTALLATION ARE THE RESPONSIBILITY OF THE CONTRACTOR. FROM THE DESIGN BASED ON STANDARD SOIL VALUES.
8. 2012 IBC DESIGN CODE IS RESPONSIBLE FOR NON-COHESIVE SOIL. THE CONTRACTOR IS RESPONSIBLE FOR VERIFYING THAT THE ACTUAL SITE SOIL CONDITIONS MEET OR EXCEED THE ASSUMED VALUES.
9. ANCHOR PLY INFORMATION CAN BE FOUND IN VALMONT CALCULATIONS DATED 10/30/2020.



Digitally signed by Barry N Siedek  
Date: 2020-11-02 15:25:06:00

VALMONT INDUSTRIES, INC. PROJECTS 1000 VALMONT DRIVE, WILMINGTON, MA 01897 TEL: 978-652-2000 FAX: 978-652-2001	
PROJECT NO.	499316FDN
DATE	11/02/20
DESCRIPTION	PILE FOUNDATION DESIGN
CLIENT	BOSCON, MA
SCALE	AS SHOWN
DATE	11/02/20
BY	BS
CHECKED BY	BS
APPROVED BY	BS

ORDER FOR CONDUIT & POLE LOCATION

In the City Council for the City of Salem, Massachusetts.

ORDERED:

That permission be and hereby is granted to Comcast Cable Communications Management LCC., to lay and maintain underground conduits, manholes and poles, with the wires and cables to be placed therein, under and above the surface of the following public way or ways as requested in petition of said Company dated April 9,2021

First Street: Starting at the existing Comcast Manhole excavating to place (1) 4" PVC conduit 30'+/\_ to number 40 First Street.

Substantially as shown on plan, filed with said petition.

Also that permission be and hereby is granted said Comcast to lay and maintain underground conduits, manholes, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as it may desire for distributing purposes.

The foregoing permission is subject to the following conditions:

1. The conduits and manholes shall be of such materials and construction and all work done in such manner as to be satisfactory to the City Council or to such officers as it may appoint to the supervision of the work.
2. Said Company shall indemnify and save the City harmless against all damages, costs and expense whatsoever to which the City may be subjected in consequence of the acts or neglect of said Company, its agents or servants, or in any manner arising from the rights and privileges granted it by the City.
3. In addition said Company shall, before a public way is disturbed for the laying of its wire or conduits, execute its bond in a penal sum of Fifty Thousand Dollars (\$50,000) (reference being had to the bond already on file with said City) conditioned for the faithful performance of its duties under this permit.
4. Said Company shall comply with the requirements of existing by-laws and such as may hereafter be adopted governing the construction and maintenance of conduits and wires, so far as the same are not inconsistent with the laws of the Commonwealth.

I hereby certify that the foregoing order was adopted at a meeting of the City Council for the City of Salem, Massachusetts, held on the \_\_\_\_\_ day of \_\_\_\_\_ 2021.

(over)

\_\_\_\_\_  
City Clerk

We hereby certify that on \_\_\_\_\_, 2021, at \_\_\_\_\_ o'clock M., at Salem, Massachusetts a public hearing was held on the petition of the Comcast for permission to lay and maintain underground conduits, manholes and connections, with the wires and cables to be placed therein, described in the order herewith recorded, that we mailed at least seven days before said hearing a written notice the time and place of said hearing to each of the owners of real estate determined by the last preceding assessment for taxation along the ways parts of ways upon which the Company is permitted to construct the lines said Company under said order. And that thereupon said order was duly adopted.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Salem City Council; Salem, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of a location order, and certificate of hearing with the notice adopted by the City Council for the City of Salem, Massachusetts, on the \_\_\_\_\_ day of \_\_\_\_\_ 2021, recorded with the records of location orders of said City, Book \_\_\_\_\_, Page \_\_\_\_\_. This certified copy is made under the provision of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

\_\_\_\_\_  
City Clerk



CD/PERMIT SET

<b>PROJECT TITLE</b>		<b>DATE</b>	
UNIVERS		C-104	

<b>DATE</b>	<b>BY</b>	<b>REVISION</b>
01/01/2001	J. MAJOR	ISSUE FOR PERMITTING

**TRADERS VILLAGE**  
SALIM, MA

**ALLEN & MAJOR ASSOCIATES, INC.**  
1200 SOUTH ST.  
MASSACHUSETTS 01904

**DRAG REQUIRED FOR VIEWPORT**



## CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll  
Mayor

April 22, 2021

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Anna E. Freedman to the position of City Finance Director/Auditor, effective on May 3, 2021, to complete the remainder of an unexpired three-year term to conclude January 31, 2023.

Ms. Freedman is an accomplished public finance leader with experience in municipal budgeting, financial forecasts, capital planning, insurance, auditing, and more. She has served as the Chief Financial Officer for the Town of Winthrop since 2018, overseeing that community's \$64 million annual budget, long-term capital planning, overhauls of both IT and payroll and internal control processes, supervision of treasurer, collector, accounts payable, auditing, and assessing departments, and the development of business solutions to improve municipal service delivery. Prior to her work in Winthrop, Ms. Freedman served as the lead advisor on financial policy for Office of the State Senate President from 2015, including working as the President's lead on the \$40 billion state budget process annually and leading legislative efforts relative to tax policy, bonding and capital projects, health care finance, transportation finance, and local aid. Before that Ms. Freedman served as first a fiscal policy analyst and later the Assistant Budget Director for the Executive Office for Administration and Finance during the Patrick Administration. Ms. Freedman holds a Bachelor's degree from Hartwick College and earned her Master's in Public Administration from Suffolk University.

I recommend confirmation of Ms. Freedman's appointment and hope you will join me in welcoming her to her new role with the City of Salem.

Sincerely,

Kimberley Driscoll  
Mayor  
City of Salem



## CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll  
Mayor

Office of the Mayor

April 22, 2021

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

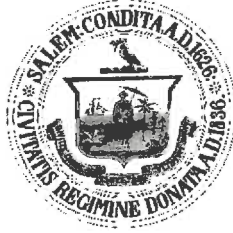
I am pleased to appoint Amanda Chiancola to the position of Assistant Planning Director to complete the remainder of an unexpired two-year term to conclude January 31, 2022.

Ms. Chiancola has been a member of the Salem Department of Planning and Community Development since 2015, when she started as a staff planner, before being promoted to the position of senior planner in 2018. Prior to her time with the City, Ms. Chiancola served in a number of positions of increasing responsibility in the Planning Department with the City of Malibu, California. For Salem she has led planning efforts including the Highland Avenue Corridor Study, the Bridge Street Neck Vision Update, Imagine Salem, and the McGlew Park project. She staffs the Salem Planning Board and the Affordable Housing Trust Fund Board. Ms. Chiancola is certified by the American Institute of Certified Planners and earned her Bachelor's degree and her Master in Public Administration, both in Urban Studies and Planning, from California State University.

For the last month Ms. Chiancola has successfully served as the Acting Assistant Director for the department. I recommend confirmation of Ms. Chiancola's appointment and hope you will join me in congratulating her on her new role with the City.

Sincerely,

Kimberley Driscoll  
Mayor  
City of Salem



**CITY OF SALEM, MASSACHUSETTS**

Kimberley Driscoll  
Mayor

Office of the Mayor

April 22, 2021

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Pursuant to M.G.L. Chapter 32 § 20(4)(b) I am pleased to appoint Matt Veno of 20 Forest Avenue #3, Salem, to the Salem Contributory Retirement Board as the Fifth Member of the Board, to complete the remainder of an unexpired three-year term to conclude March 24, 2022.

Mr. Veno has previously served as the Ward Five City Councillor from 2004 to 2009 and chaired the Council's Administration and Finance Committee twice. He has also served as a member of the Planning Board. Professionally, Mr. Veno is the Executive Director of the Commonwealth's Group Insurance Commission and, prior to that, served as the Deputy Commissioner of the Massachusetts Division of Insurance. Before joining state government, Mr. Veno was a government affairs manager for Harvard Pilgrim Health Care.

I strongly recommend confirmation of Mr. Veno's appointment. We are fortunate that he is willing to serve our community in this important role and lend her dedication and expertise to Retirement Board and its work.

Sincerely,

Kimberley Driscoll  
Mayor  
City of Salem

CC: Paul Findlen, Salem Contributory Retirement Board, Executive Director





**CITY OF SALEM, MASSACHUSETTS**

Kimberley Driscoll  
Mayor

Office of the Mayor

May 13, 2021

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I am pleased to appoint Rachel Blaisdell to the position of Assistant Treasurer to complete the remainder of an unexpired three-year term to conclude January 31, 2023.

Ms. Blaisdell has come to Salem from the Lafayette Rehabilitation and Skilled Nursing Facility in Marblehead where she was the agency's business office manager, overseeing payroll, accounts receivable, collections, and billing. She earned her Bachelor's degree in Business Administration, with a concentration in accounting, from Salem State University.

I recommend confirmation of Ms. Blaisdell's appointment and hope you will join me in welcoming her to her new role with the City of Salem.

Sincerely,

Kimberley Driscoll  
Mayor  
City of Salem



## CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll  
Mayor

Office of the Mayor

May 13, 2021

Salem City Council  
City Hall  
93 Washington Street  
Salem, MA 01970

Ladies and Gentlemen of the City Council:

I am very pleased to appoint Milo Martinez of 78 Washington Square #2 to serve as a full member of the Salem Historical Commission. Mr. Martinez has served as the Commission alternate for the last three years. As a full member he will complete the remainder of an unexpired three-year term ending April 11, 2022. The seat was previously held by Erin Schaeffer, who has stepped down from the Commission.

Mr. Martinez is the Events Committee Chair of the Salem Common Neighborhood Association and a resident in one of our historic districts. He holds a Bachelor's of Science degree from the Massachusetts Institute of Technology and is deeply passionate about historic preservation.

I believe Mr. Martinez will bring an important perspective to the work of the Historical Commission. We are fortunate he is willing to serve our community in this capacity and I strongly recommend confirmation of his appointment.

Sincerely,

Kimberley Driscoll  
Mayor  
City of Salem



## CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll  
Mayor

Office of the Mayor

May 13, 2021

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I reappoint, subject to City Council confirmation, Barbara Sirois of 2 Messervy Street to the Beautification Committee for a term of 3 years to expire 5/24/2024.

I recommend confirmation of this reappointment and ask that you join me in thanking Ms. Sirois for their continued dedicated service and commitment to our community.

Very truly yours,

Kimberley Driscoll  
Mayor  
City of Salem



**CITY OF SALEM, MASSACHUSETTS**

Kimberley Driscoll  
Mayor

Office of the Mayor

May 13, 2021

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

I re-appoint Sobieda Javier of 147 Spruce Street #2, Lawrence MA, to serve as a Constable in the City of Salem for a term to expire April 26, 2024.

Sincerely,

Kimberley Driscoll  
Mayor  
City of Salem



**City of Salem, Massachusetts**  
**Police Department Headquarters**

95 Margin Street  
Salem, Massachusetts 01970  
(978) 744-2204

ACTING CHIEF OF POLICE  
DENNIS KING

26 April 2021

Mayor Kimberley Driscoll  
Salem City Hall  
93 Washington Street  
Salem, Massachusetts 01970

Dear Mayor Driscoll,

Re: **CONSTABLE REAPPOINTMENT APPLICATION (Sobeida Javier)**

Dear Mayor Driscoll,

Ms. Sobieda Javier, 147 Spruce Street, Apartment 2, Lawrence, Massachusetts, has submitted an application for reappointment as a constable with the City of Salem.

The required criminal indices checks on Ms. Javier have been completed and no derogatory information which would preclude her from reappointment has surfaced. She was interviewed by me on 21 April 2021, during which she reaffirmed her responsibilities to comply with the requirements of the Salem City Ordinance, Chapter 32, Section 19 (as amended May 15<sup>th</sup>, 2017).

Ms. Javier was last appointed a constable in February, 2017 (term expiring on 30 January 2018). She had submitted a renewal application in 2018, however, due to administrative errors and the onset of the COVID-19 pandemic, processing of her application for renewal was delayed until 2021.

Based on the information provided by Ms. Javier on her application, the results of the background check and my interview with her, Ms. Javier meets the requirements for reappointment as a constable. Ms. Javier's application and original surety bond is hereby forwarded to you for review, consideration and presentation to the City Council should you elect to reappoint her.

Sincerely,

Dennis King  
Acting Chief of Police

Enclosure: Constable Reappointment Application  
Surety Bond (566512)  
cc: Constable File

# City of Salem

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*In the year two thousand and twenty one*

**An Ordinance** to amend an Ordinance relative to outdoor cooking appliances, heating equipment and fireplaces.

*Be it ordained by the City Council of the City of Salem, as follows:*

**Section I.** Article III *Fire Prevention Code* of Chapter 20 of the Code of Ordinances is hereby amended by deleting Sec. 20 -129 in its entirety and replacing it with the following:

“Sec. 20 -129. – Use of solid fuel outdoor patio and space heaters, outdoor decorative heating appliances and outdoor fireplaces within the city.

- a. Unless otherwise provided herein, it is prohibited within the city to use any outdoor patio or space heater, decorative heating appliance such as a chiminea, fire pit or outdoor fireplace using solid fuel including charcoal, wood, fuel pellets or any non-gaseous fuel.
- b. Solid fuel campfires shall be permitted at Winter Island Campground within the confines of the entire park beginning at the main entrance security gate, but not including the beach, walkway leading to the beach or within the confines of historic Fort Pickering. Campfires are permitted under the following conditions:
  - (1) No campfire shall be permitted in any location on Winter Island other than designated campsites. All fires must be within a proper firepit no larger than 30 inches. Campfires must be kept small and always remain within the designated firepit.
  - (2) Bon fires are not permitted.
  - (3) Only clean, untreated, and non-contaminated wood may be burned. No construction debris, composite materials, paper, household waste, rubber, plastic, leaves, pressure treated or painted wood may be burned.
  - (4) Solid fuel/wood may be sold by Winter Island staff.
  - (5) No accelerants such as gasoline, oil, or kerosene may be used.
  - (6) All campfires must be supervised at all times by an adult 18 years and older.
  - (7) No campfires are allowed prior to 5 p.m. and all fires must be extinguished by 11:30 p.m.
  - (8) The Winter Island Manager may establish and enforce rules and regulations governing campfires within the designated campsites on Winter Island.

- c. Fire officials and the Winter Island Manager or their designees are authorized to enforce this ordinance.”

**Section II.** This Ordinance shall take effect as provided by City Charter.



## CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll  
Mayor

Office of the Mayor

May 13, 2021

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

As you may recall, in 2019 the City updated its Ordinances to curtail the burning of certain outdoor fires. After reviewing the Ordinance's impact over the last two years, the Acting Chief of the Fire Department believes that an amendment is called for to allow for appropriately controlled campfires at Winter Island, which – under the current Ordinance – are strictly speaking not permitted.

The enclosed Ordinance would amend our Code to allow for campfires at Winter Island with the following restrictions:

- Fires may only be in firepits under 30" in width at designated camp sites.
- Bonfires and the use of accelerants are not permitted.
- Only clean, untreated wood can be burned.
- Campfires must be supervised by an adult and may only be used between 5:00 p.m. and 11:30 p.m.

I recommend adoption of the enclosed Ordinance and invite you to contact Acting Chief Alan Dionne or Park and Recreation Director Trish O'Brien with any questions.

Sincerely,

Kimberley Driscoll  
Mayor  
City of Salem



*City of Salem, Massachusetts*  
*Fire Department*

*Alan Dionne*  
*A/Chief*  
*978-744-6990*  
*adionne@salem.com*

*48 Lafayette Street*  
*Salem, Massachusetts 01970-3695*  
*Tel. 978-744-1235*  
*Fax 978-745-4646*

*Fire Prevention*  
*Bureau*  
*978-745-7777*

April 28, 2021

Salem City Council  
Committee on Ordinances, Licenses & Legal Affairs

Council Members,

Please find attached an ordinance to amend an ordinance relative to outdoor cooking appliances, heating equipment and fireplaces. This amendment specifically addresses campfires on Winter Island.

An amendment in 2019 to Section 1. Article III Fire Prevention and Protection Chap 20 of the Code of Ordinances was adopted; It prohibited within the city to use any outdoor patio or space heater, decorative heating appliance such as a chiminea, fire pit or outdoor fireplace using solid fuel including charcoal, wood, fuel pellets or any non-gaseous fuel.

This amendment includes Winter Island and Winter Island campground. In my opinion this area of Salem should not be included within the provisions of this section. The provisions of Chap 20-129 as written should be replaced with the attached Ordinance to amend.

My proposed amendment would permit campfires under specific conditions: In my view the managers of the campground are fully capable of safely monitoring and enforcing the regulations I have proposed.

Respectfully Submitted,

Alan Dionne  
A/Chief of the Department



## CITY OF SALEM



In City Council, May 13, 2021

**ORDERED:** The Mayor is hereby authorized, on behalf of the City of Salem, to execute perpetual easements to SiFi Networks Salem LLC to allow certain encroachments at the Bridge Street Traffic Circle and 77 Wilson Street, as identified on the attached plans prepared by High Point Survey and Geospatial Data, which plans are attached hereto. Final plans and easement shall be in a form approved by the City Solicitor.



**CITY OF SALEM, MASSACHUSETTS**

Kimberley Driscoll  
Mayor

Office of the Mayor

May 13, 2021

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

As you are aware, the City is continuing to work with SiFi Networks for the installation of the company's new high speed fiber internet network. The network has now been fully designed and the company is testing micro-trenching methods to ensure compatibility with our Engineering Department's standards and requirements for material integrity. They still believe they will be able to commence construction of the first areas of the network this spring.

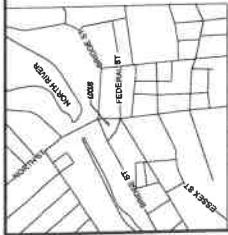
In order to advance the project, the company requires utility access and right of entry easements for two locations where they will site control equipment for the network. One site is at Salem High School and the second is off of Bridge Street near the Route 114 overpass. Descriptions and plans of the easements required for the two locations are enclosed herewith.

I recommend adoption of the enclosed Order to allow this project to move forward and invite you to contact Vickie Caldwell in the Legal Department should you have any questions regarding this request.

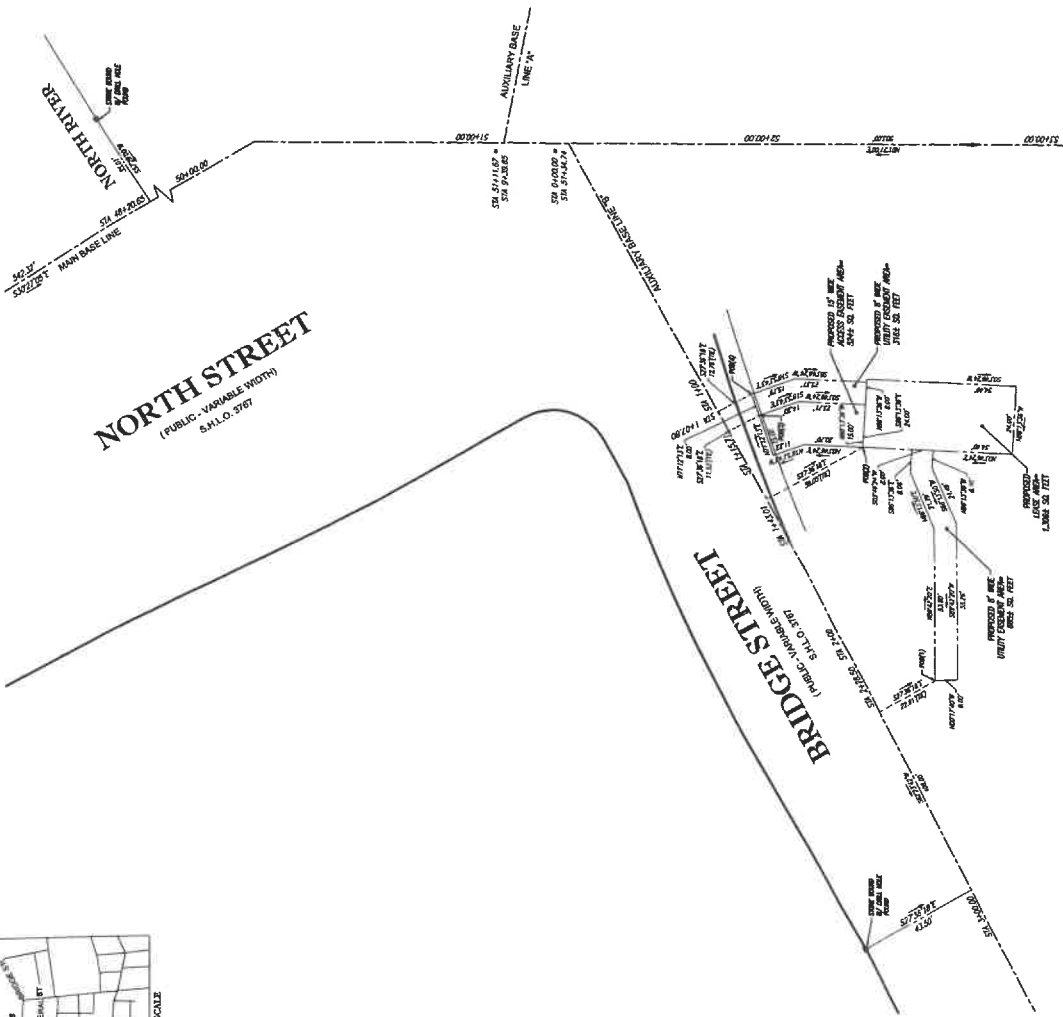
Sincerely,

Kimberley Driscoll  
Mayor  
City of Salem

FOR REGISTRY USE ONLY



LOCUS MAP - NOT TO SCALE



NOTES:

- 1. PROPERTY SHOWN AS BRIDGE STREET TRAFFIC CIRCLE.
- 2. THIS PLAN IS BASED ON INFORMATION PROVIDED BY A SURVEY FINISHED IN THE FIELD BY JOHN FORT AND OTHER SURVEYORS MULTIPLE AS LISTS HEREON.
- 3. ALL DIMENSIONS OF THIS PLAN TO MATCH PROPOSED EASEMENTS AND ALIENS ALSO FOR THE BENEFIT OF THE CITY OF SALEM.

REFERENCE:

- 1. THE TOWNSHIPS MAP OF SALEM ESSEX COUNTY, COMMONWEALTH OF MASSACHUSETTS, SHEET 2A.
- 2. COUNTY MAPS OF SALEM ESSEX COUNTY, COMMONWEALTH OF MASSACHUSETTS, SHEET 2A.
- 3. MAP NUMBER 020202021, MAP REVISION 11, 01, 2018.
- 4. MAP NUMBER 020202021, MAP REVISION 12, 01, 2018.
- 5. MAP NUMBER 020202021, MAP REVISION 13, 01, 2018.
- 6. MAP NUMBER 020202021, MAP REVISION 14, 01, 2018.
- 7. MAP NUMBER 020202021, MAP REVISION 15, 01, 2018.
- 8. MAP NUMBER 020202021, MAP REVISION 16, 01, 2018.
- 9. MAP NUMBER 020202021, MAP REVISION 17, 01, 2018.
- 10. MAP NUMBER 020202021, MAP REVISION 18, 01, 2018.
- 11. MAP NUMBER 020202021, MAP REVISION 19, 01, 2018.
- 12. MAP NUMBER 020202021, MAP REVISION 20, 01, 2018.
- 13. MAP NUMBER 020202021, MAP REVISION 21, 01, 2018.
- 14. MAP NUMBER 020202021, MAP REVISION 22, 01, 2018.
- 15. MAP NUMBER 020202021, MAP REVISION 23, 01, 2018.
- 16. MAP NUMBER 020202021, MAP REVISION 24, 01, 2018.
- 17. MAP NUMBER 020202021, MAP REVISION 25, 01, 2018.
- 18. MAP NUMBER 020202021, MAP REVISION 26, 01, 2018.
- 19. MAP NUMBER 020202021, MAP REVISION 27, 01, 2018.
- 20. MAP NUMBER 020202021, MAP REVISION 28, 01, 2018.
- 21. MAP NUMBER 020202021, MAP REVISION 29, 01, 2018.
- 22. MAP NUMBER 020202021, MAP REVISION 30, 01, 2018.
- 23. MAP NUMBER 020202021, MAP REVISION 31, 01, 2018.
- 24. MAP NUMBER 020202021, MAP REVISION 32, 01, 2018.
- 25. MAP NUMBER 020202021, MAP REVISION 33, 01, 2018.
- 26. MAP NUMBER 020202021, MAP REVISION 34, 01, 2018.
- 27. MAP NUMBER 020202021, MAP REVISION 35, 01, 2018.
- 28. MAP NUMBER 020202021, MAP REVISION 36, 01, 2018.
- 29. MAP NUMBER 020202021, MAP REVISION 37, 01, 2018.
- 30. MAP NUMBER 020202021, MAP REVISION 38, 01, 2018.
- 31. MAP NUMBER 020202021, MAP REVISION 39, 01, 2018.
- 32. MAP NUMBER 020202021, MAP REVISION 40, 01, 2018.
- 33. MAP NUMBER 020202021, MAP REVISION 41, 01, 2018.
- 34. MAP NUMBER 020202021, MAP REVISION 42, 01, 2018.
- 35. MAP NUMBER 020202021, MAP REVISION 43, 01, 2018.
- 36. MAP NUMBER 020202021, MAP REVISION 44, 01, 2018.
- 37. MAP NUMBER 020202021, MAP REVISION 45, 01, 2018.
- 38. MAP NUMBER 020202021, MAP REVISION 46, 01, 2018.
- 39. MAP NUMBER 020202021, MAP REVISION 47, 01, 2018.
- 40. MAP NUMBER 020202021, MAP REVISION 48, 01, 2018.
- 41. MAP NUMBER 020202021, MAP REVISION 49, 01, 2018.
- 42. MAP NUMBER 020202021, MAP REVISION 50, 01, 2018.
- 43. MAP NUMBER 020202021, MAP REVISION 51, 01, 2018.
- 44. MAP NUMBER 020202021, MAP REVISION 52, 01, 2018.
- 45. MAP NUMBER 020202021, MAP REVISION 53, 01, 2018.
- 46. MAP NUMBER 020202021, MAP REVISION 54, 01, 2018.
- 47. MAP NUMBER 020202021, MAP REVISION 55, 01, 2018.
- 48. MAP NUMBER 020202021, MAP REVISION 56, 01, 2018.
- 49. MAP NUMBER 020202021, MAP REVISION 57, 01, 2018.
- 50. MAP NUMBER 020202021, MAP REVISION 58, 01, 2018.
- 51. MAP NUMBER 020202021, MAP REVISION 59, 01, 2018.
- 52. MAP NUMBER 020202021, MAP REVISION 60, 01, 2018.
- 53. MAP NUMBER 020202021, MAP REVISION 61, 01, 2018.
- 54. MAP NUMBER 020202021, MAP REVISION 62, 01, 2018.
- 55. MAP NUMBER 020202021, MAP REVISION 63, 01, 2018.
- 56. MAP NUMBER 020202021, MAP REVISION 64, 01, 2018.
- 57. MAP NUMBER 020202021, MAP REVISION 65, 01, 2018.
- 58. MAP NUMBER 020202021, MAP REVISION 66, 01, 2018.
- 59. MAP NUMBER 020202021, MAP REVISION 67, 01, 2018.
- 60. MAP NUMBER 020202021, MAP REVISION 68, 01, 2018.
- 61. MAP NUMBER 020202021, MAP REVISION 69, 01, 2018.
- 62. MAP NUMBER 020202021, MAP REVISION 70, 01, 2018.
- 63. MAP NUMBER 020202021, MAP REVISION 71, 01, 2018.
- 64. MAP NUMBER 020202021, MAP REVISION 72, 01, 2018.
- 65. MAP NUMBER 020202021, MAP REVISION 73, 01, 2018.
- 66. MAP NUMBER 020202021, MAP REVISION 74, 01, 2018.
- 67. MAP NUMBER 020202021, MAP REVISION 75, 01, 2018.
- 68. MAP NUMBER 020202021, MAP REVISION 76, 01, 2018.
- 69. MAP NUMBER 020202021, MAP REVISION 77, 01, 2018.
- 70. MAP NUMBER 020202021, MAP REVISION 78, 01, 2018.
- 71. MAP NUMBER 020202021, MAP REVISION 79, 01, 2018.
- 72. MAP NUMBER 020202021, MAP REVISION 80, 01, 2018.
- 73. MAP NUMBER 020202021, MAP REVISION 81, 01, 2018.
- 74. MAP NUMBER 020202021, MAP REVISION 82, 01, 2018.
- 75. MAP NUMBER 020202021, MAP REVISION 83, 01, 2018.
- 76. MAP NUMBER 020202021, MAP REVISION 84, 01, 2018.
- 77. MAP NUMBER 020202021, MAP REVISION 85, 01, 2018.
- 78. MAP NUMBER 020202021, MAP REVISION 86, 01, 2018.
- 79. MAP NUMBER 020202021, MAP REVISION 87, 01, 2018.
- 80. MAP NUMBER 020202021, MAP REVISION 88, 01, 2018.
- 81. MAP NUMBER 020202021, MAP REVISION 89, 01, 2018.
- 82. MAP NUMBER 020202021, MAP REVISION 90, 01, 2018.
- 83. MAP NUMBER 020202021, MAP REVISION 91, 01, 2018.
- 84. MAP NUMBER 020202021, MAP REVISION 92, 01, 2018.
- 85. MAP NUMBER 020202021, MAP REVISION 93, 01, 2018.
- 86. MAP NUMBER 020202021, MAP REVISION 94, 01, 2018.
- 87. MAP NUMBER 020202021, MAP REVISION 95, 01, 2018.
- 88. MAP NUMBER 020202021, MAP REVISION 96, 01, 2018.
- 89. MAP NUMBER 020202021, MAP REVISION 97, 01, 2018.
- 90. MAP NUMBER 020202021, MAP REVISION 98, 01, 2018.
- 91. MAP NUMBER 020202021, MAP REVISION 99, 01, 2018.
- 92. MAP NUMBER 020202021, MAP REVISION 100, 01, 2018.

HEREBY CERTIFY THAT:

- 1. THIS PLAN HAS BEEN PREPARED BY A REGISTERED PROFESSIONAL SURVEYOR WHO IS A MEMBER OF THE PROFESSIONAL SURVEYORS BOARD OF THE COMMONWEALTH OF MASSACHUSETTS.
- 2. THIS PLAN HAS BEEN PREPARED IN ACCORDANCE WITH THE MASSACHUSETTS SURVEYING ACT AND THE MASSACHUSETTS PROFESSIONAL SURVEYING BOARD'S REGULATIONS.
- 3. THE INFORMATION ON THIS PLAN IS ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF.
- 4. THIS PLAN HAS BEEN PREPARED BY AN ACTUAL OR OCCUPATIONAL PROFESSIONAL SURVEYOR IN THE COMMONWEALTH OF MASSACHUSETTS.



*S. J. Johnson*  
SURVEYOR GENERAL  
4/12/2021  
DATE

NO.	REVISION/DESCRIPTION	DATE
1	12/16/2020	12/16/2020

REGISTERED OWNER: CITY OF SALEM

PLAN NO.	PROJECT NO.
25-118	25-118

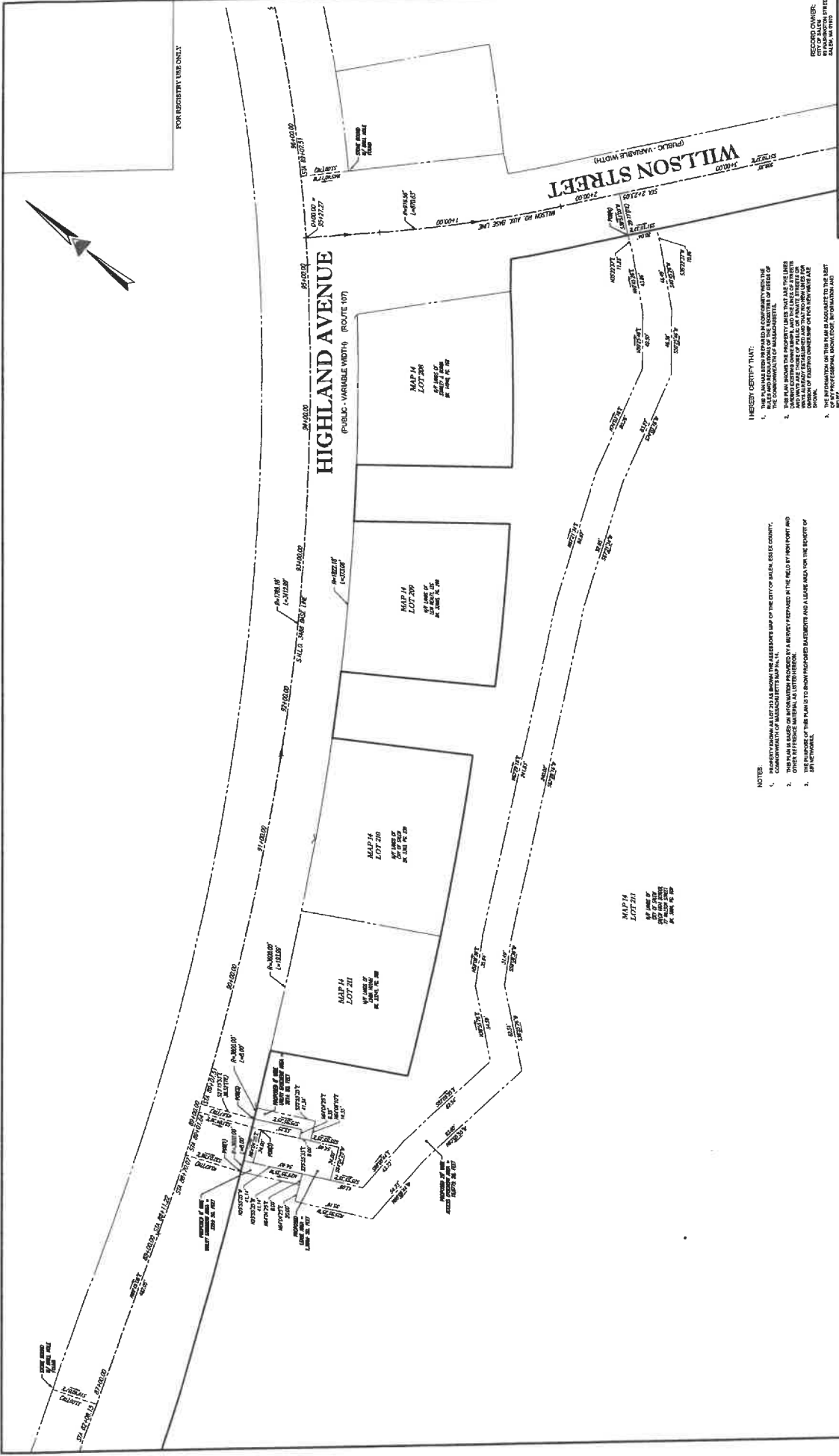
DATE: 02/22/2021

DATE	SCALE	SHEET
02/22/2021	1" = 20'	1 OF 1

**EASEMENT AND LEASE AREA PLAN**  
**eX2 TECHNOLOGY**  
BRIDGE STREET TRAFFIC CIRCLE  
CITY OF SALEM, ESSEX COUNTY  
COMMONWEALTH OF MASSACHUSETTS

REGIONAL NO.	PROJECT NO.
MA-2	25-118

PROJECT NO. 25-118  
DATE 02/22/2021



PROJECT NO.	1228000
DATE	01/29/2021
SCALE	1" = 50'
PROJECT NAME	EASEMENT AND LEASE AREA PLAN
PROJECT NO.	1228000
DATE	01/29/2021
SCALE	1" = 50'
PROJECT NAME	EASEMENT AND LEASE AREA PLAN
PROJECT NO.	1228000
DATE	01/29/2021
SCALE	1" = 50'
PROJECT NAME	EASEMENT AND LEASE AREA PLAN

**eX2 TECHNOLOGY**  
 77 WILSON STREET  
 CITY OF SALEM, ESSEX COUNTY  
 COMMONWEALTH OF MASSACHUSETTS

RECORD OWNER:  
 CITY OF SALEM  
 60 Market Street #309  
 SALEM, MA 01970

DATE: 01/29/2021  
 SCALE: 1" = 50'

HEREBY CERTIFY THAT:

- THE PLAN HAS BEEN PREPARED IN CONFORMANCE WITH THE REQUIREMENTS OF THE MASSACHUSETTS REGISTERED PROFESSIONAL SURVEYORS ACT.
- THIS PLAN SHOWS THE PROPERTY LINES THAT ARE THE RESULT OF A SURVEY CONDUCTED BY ME OR UNDER MY SUPERVISION AND TO THE BEST OF MY KNOWLEDGE AND BELIEF ACCORDING TO THE RECORDS OF THE MASSACHUSETTS DEPARTMENT OF REVENUE AND COURTS.
- THE PLAN IS NOT TO BE USED FOR ANY OTHER PURPOSES WITHOUT THE WRITTEN CONSENT OF THE SURVEYOR.
- THE PLAN IS NOT TO BE USED FOR ANY OTHER PURPOSES WITHOUT THE WRITTEN CONSENT OF THE SURVEYOR.

NOTES:

- PROPERTY BOUNDARIES SHOWN AS BOLD LINES.
- THIS PLAN IS BASED ON INFORMATION PROVIDED BY THE FIELD BY JOHN DOWD AND OTHER REFERENCE MATERIAL AS LISTED HEREON.
- THE PURPOSE OF THIS PLAN IS TO SHOW PROPOSED EASEMENTS AND A LEASE AREA FOR THE BENEFIT OF THE CITY OF SALEM.

REFERENCES:

- THE TAX ASSESSORS MAP OF SALEM, ESSEX COUNTY, COMMONWEALTH OF MASSACHUSETTS, SHEET 14.
- MAP DOTTLED "NATURAL FLOOD HAZARD PROTECTION PROGRAM, FINAL FLOOD INSURANCE RATE MAP, ESSEX COUNTY, MASSACHUSETTS, SHEET 14, DATED 01/14/2014, BY THE U.S. ARMY CORPS OF ENGINEERS, DISTRICT NO. 1, BOSTON, MASSACHUSETTS.
- PLAN DOTTLED "STATE HIGHWAY LAYOUT PLAN".
- PLAN DOTTLED "MAP OF LOTS IN SALEM, ESSEX COUNTY, COMMONWEALTH OF MASSACHUSETTS, SHEET 14, DATED 01/14/2014, BY THE U.S. ARMY CORPS OF ENGINEERS, DISTRICT NO. 1, BOSTON, MASSACHUSETTS.

**GRAPHIC SCALE**

0 15 30 45 60 75 90 105 120  
 FEET

DATE: 01/29/2021

PROJECT NO.: 1228000

SCALE: 1" = 50'

PROJECT NAME: EASEMENT AND LEASE AREA PLAN



## 15' Wide Access Easement

Bridge Street Traffic Circle, Salem MA

### **15' Wide Access Easement DESCRIPTION:**

Commencing from a Stone Bound w/ drill hole found on the western line of Bridge Street, State Highway Layout 3767;

Thence S 27°36'18" E, a distance 43.50', to STA 3+00.00 of the Auxiliary Base Line "B", thence N 62°23'42" E, a distance 186.00', to STA 1+14.00 of the Auxiliary Base Line "B", thence S 27°36'18" E, a distance 12.58', to the **Point of Beginning (3)**, and continuing the following course;

thence S 18°53'43" E a distance of 14.20';  
thence S 03°46'24" W a distance of 23.71';  
thence N 86°13'36" W a distance of 15.00';  
thence N 03°46'24" E a distance of 20.70';  
thence N 18°53'43" W a distance of 11.22';  
thence N 71°12'13" E a distance of 15.00';

back to the **Point of Beginning (3)** of this easement and having an area of **524+/- Sq. Feet.**



## 24' x 54.4' Lease area

Bridge Street Traffic Circle, Salem MA

### **24' x 54.4' Lease Area DESCRIPTION:**

Commencing from a Stone Bound w/ drill hole found on the western line of Bridge Street, State Highway Layout 3767;

Thence S 27°36'18" E, a distance 43.50', to STA 3+00.00 of the Auxiliary Base Line "B", thence N 62°23'42" E, a distance 156.99', to STA 1+43.01 of the Auxiliary Base Line "B", thence S 27°36'18" E, a distance 38.00', to the **Point of Beginning (2)**, and continuing the following course;

thence S 86°13'36" E a distance of 24.00';  
thence S 03°46'24" W a distance of 54.40';  
thence N 86°13'36" W a distance of 24.00';  
thence N 03°46'24" E a distance of 54.40';

back to the **Point of Beginning (2)** of this easement and having an area of **1,306+/- Sq. Feet.**



## 8' Wide Utility Easement

Bridge Street Traffic Circle, Salem MA

### **8' WIDE UTILITY EASEMENT DESCRIPTION:**

Commencing from a Stone Bound w/ drill hole found on the western line of Bridge Street, State Highway Layout 3767;

Thence S 27°36'18" E, a distance 43.50', to STA 3+00.00 of the Auxiliary Base Line "B", thence N 62°23'42" E, a distance 71.50', to STA 2+28.50 of the Auxiliary Base Line "B", thence S 27°36'18" E, a distance 22.91', to the **Point of Beginning (1)**, and continuing the following course;

thence N 89°42'20" E a distance of 53.60';  
thence N 66°13'50" E a distance of 21.79';  
thence S 86°13'36" E a distance of 8.06';  
thence S 03°46'24" W a distance of 8.00';  
thence N 86°13'36" W a distance of 6.10';  
thence S 66°13'50" W a distance of 21.49';  
thence S 89°42'20" W a distance of 55.26';  
thence N 00°17'40" W a distance of 8.00';

back to the **Point of Beginning (1)** of this easement and having an area of **665+/- Sq. Feet.**

## 8' Wide Utility Easement

Bridge Street Traffic Circle, Salem MA

### **8' WIDE UTILITY EASEMENT DESCRIPTION:**

Commencing from a Stone Bound w/ drill hole found on the western line of Bridge Street, State Highway Layout 3767;

Thence S 27°36'18" E, a distance 43.50', to STA 3+00.00 of the Auxiliary Base Line "B", thence N 62°23'42" E, a distance 207.64', to STA 0+92.36 of the Auxiliary Base Line "B", thence S 27°36'18" E, a distance 16.40', to the **Point of Beginning (4)**, and continuing the following course;

thence S 03°46'24" W a distance of 99.22';  
thence N 86°13'36" W a distance of 8.00';  
thence N 03°46'24" E a distance of 96.16';  
thence N 72°52'22" E a distance of 8.56';

back to the **Point of Beginning (4)** of this easement and having an area of **782+/- Sq. Feet.**



## 20' Wide Access Easement

Salem High School  
77 Willson Street, Salem MA

### **20' Wide Access Easement DESCRIPTION:**

Commencing from a Stone Bound w/ drill hole found on the southern line of Highland Avenue, State Highway Layout 3488;

Thence N 45°40'17" W, a distance 33.00', to STA 95+70.76 of the Base Line, thence along a curve to the right having a radius of 1789.18' and a length of 43.49', to STA 95+27.27 of the Base Line which equals STA 0+00.00 of the Willson Road Auxiliary Base Line, thence S 43°07'09" E, along the Willson Road Auxiliary Base Line, a distance of 51.72', to STA 0+51.72 of the Willson Road Auxiliary Base Line, thence along a curve to the left having a radius of 919.56' and a length of 128.90', to STA 1+80.62 of the Willson Road Auxiliary Base Line, thence S 51°10'37" E, a distance 42.43', to STA 2+23.05 of the Willson Road Auxiliary Base Line, thence S 38°53'00" W, a distance 29.77' to the **Point of Beginning (4)**, and continuing the following course;

thence S 51°10'37" E a distance of 20.04';  
thence S 35°22'37" W a distance of 10.96';  
thence S 40°45'26" W a distance of 46.49';  
thence S 50°25'46" W a distance of 46.38';  
thence S 74°03'16" W a distance of 83.27';  
thence S 67°21'34" W a distance of 92.65';  
thence S 62°29'16" W a distance of 240.02';  
thence S 58°08'36" W a distance of 31.49';  
thence S 38°55'26" W a distance of 62.51';  
thence N 82°05'55" W a distance of 92.80';  
thence N 88°08'44" W a distance of 54.73';  
thence N 25°55'35" W a distance of 55.16';  
thence N 64°04'25" E a distance of 20.00';  
thence S 25°55'35" E a distance of 43.09';  
thence S 88°08'44" E a distance of 43.72';  
thence S 82°05'55" E a distance of 82.54';  
thence N 38°55'26" E a distance of 54.59';  
thence N 58°08'36" E a distance of 35.64';  
thence N 62°29'16" E a distance of 241.63';  
thence N 67°21'34" E a distance of 94.67';  
thence N 74°03'16" E a distance of 80.26';  
thence N 50°25'46" E a distance of 40.50';  
thence N 40°45'26" E a distance of 43.86';  
thence N 35°22'37" E a distance of 11.23';

back to the **Point of Beginning (4)** of this easement and having an area of **15,877+/- Sq. Feet.**



## 24' x 54.4' Lease Area

Salem High School  
77 Willson Street, Salem MA

### **24' x 54.4' Lease Area DESCRIPTION:**

Commencing from a Stone Bound w/ drill hole found on the northern line of Highland Avenue, State Highway Layout 3488;

Thence S 19°40'07" E, a distance 33.00', to STA 82+08.15 of the Base Line, thence N 70°19'53" E, a distance 119.23', to STA 83+27.38 of the Base Line, thence N 69°49'08" E, a distance 482.05', to STA 88+11.22 of the Base Line, thence along a curve to the left having a radius of 1789.18' and a length of 90.42', to STA 89+01.64 of the Base Line, thence S 23°04'36" E, a distance 45.67' to the **Point of Beginning (2)**, and continuing the following course;

thence S 25°55'35" E a distance of 54.40';  
thence S 64°04'25" W a distance of 24.00';  
thence N 25°55'35" W a distance of 54.00';  
thence N 64°04'25" E a distance of 24.00';

back to the **Point of Beginning (2)** of this easement and having an area of **1,306+/- Sq. Feet.**

## 8' Wide Utility Easement

Salem High School  
77 Willson Street, Salem MA

### **8' WIDE UTILITY EASEMENT DESCRIPTION:**

Commencing from a Stone Bound w/ drill hole found on the northern line of Highland Avenue, State Highway Layout 3488;

Thence S 19°40'07" E, a distance 33.00', to STA 82+08.15 of the Base Line, thence N 70°19'53" E, a distance 119.23', to STA 83+27.38 of the Base Line, thence N 69°49'08" E, a distance 482.05', to STA 88+11.22 of the Base Line, thence along a curve to the left having a radius of 1789.18' and a length of 58.85', to STA 88+70.07 of the Base Line, thence S 22°03'56" E, a distance 40.82' to the **Point of Beginning (1)**, and continuing the following course;

thence along a curve to the left having a radius of 3600.00' and a length of 8.00';  
thence S 25°55'35" E a distance of 41.14';  
thence S 64°04'25" W a distance of 8.00';  
thence N 25°55'35" W a distance of 41.14';

back to the **Point of Beginning (1)** of this easement and having an area of **329+/- Sq. Feet.**



## 8' Wide Utility Easement

Salem High School  
77 Willson Street, Salem MA

### **8' WIDE UTILITY EASEMENT DESCRIPTION:**

Commencing from a Stone Bound w/ drill hole found on the northern line of Highland Avenue, State Highway Layout 3488;

Thence S 19°40'07" E, a distance 33.00', to STA 82+08.15 of the Base Line, thence N 70°19'53" E, a distance 119.23', to STA 83+27.38 of the Base Line, thence N 69°49'08" E, a distance 482.05', to STA 88+11.22 of the Base Line, thence along a curve to the left having a radius of 1789.18' and a length of 96.29', to STA 89+07.51 of the Base Line, thence S 23°15'53" E, a distance 38.52' to the **Point of Beginning (3)**, and continuing the following course;

thence along a curve to the left having a radius of 3600.00' and a length of 8.00';  
thence S 25°55'35" E a distance of 41.34';  
thence S 64°06'10" W a distance of 14.35';  
thence N 25°55'35" W a distance of 8.00';  
thence N 64°04'25" E a distance of 6.35';  
thence N 25°55'35" W a distance of 33.25';

back to the **Point of Beginning (3)** of this easement and having an area of **381+/- Sq. Feet.**



## **Resolution**

### **Proclaiming Asian American and Pacific Islander Heritage Month in Salem**

**WHEREAS:** Salem is a community that is welcoming and inclusive of people of all ethnicities, backgrounds, races, and identities and all its residents deserved to be treated with dignity, respect, compassion, and fairness; and

**WHEREAS:** Close to 1,500 Salem residents are Asian American or of Pacific Islander heritage, including first responders, teachers, tradespeople, business owners, professionals, and community leaders; and

**WHEREAS:** Across our nation, Asian Americans and Pacific Islanders have vastly contributed to our country's economy, culture, education, government, arts, literature, science, and technological achievements and advancement, despite numerous institutional and systemic injustices; and

**WHEREAS:** Celebrating Asian American and Pacific Islander heritage in May was first established in the United States in 1978 by a joint congressional resolution; and

**WHEREAS:** Since March 2020 acts of violence and discrimination against Asian Americans have increased dramatically across the nation;

**NOW THEREFORE BE IT RESOLVED:** That the Mayor and City Council of Salem do hereby declare the month of May for this year and all years henceforth to be **Asian American and Pacific Islander Heritage Month** in the City of Salem, Massachusetts, and encourage all residents to commit themselves to celebrating the special contributions, history, and heritage of our Asian American and Pacific Islander residents and to explore the many resources available at [asianpacificheritage.gov](http://asianpacificheritage.gov); and be it further

**RESOLVED:** That Mayor and City Council of Salem condemn all acts of violence, discrimination, and injustice directed toward Asian Americans and Pacific Islanders and reaffirm that racism, in any form and directed toward any group of people, has no place in Salem.



## CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll  
Mayor

May 13, 2021

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

We are very pleased to jointly file the enclosed Resolution proclaiming and celebrating Asian American and Pacific Islander Heritage Month this May. The thousands of Salem residents of Asian American and Pacific Islander descent have made our city a stronger and more vibrant community. As a City that welcomes and includes all, we are proud to celebrate the contributions and impact of these residents and their predecessors.

In the past year, especially, Asian Americans have been increasingly targeted by discrimination and even outright violence, as a result of the COVID-19 pandemic. Since March 2020 there have been 110 documented incidents of anti-Asian American hate crime incidents across the nation, but according to a *New York Times* analysis earlier this spring that number is likely only a fraction of the real number, as many incidents are not reported or not formally classified as a hate crime. In that analysis, New York City alone saw an over 800% increase in anti-Asian American incidents between 2019 and 2020.

Discrimination against any group of people based on their race or ethnicity is not only wrong, it is detrimental to our forward progress as a community. This month, let's join together in celebrate our Asian American neighbors and all that they have accomplished, and continue to contribute, to our community, our Commonwealth, and our country.

Very truly yours,

Kimberley Driscoll  
Mayor  
City of Salem

Christine Madore  
President  
Salem City Council



## **Resolution**

### **Proclaiming Mental Health Awareness Month in Salem**

**WHEREAS:** Mental health is essential to our overall health and the importance of attending to mental health has become even more pronounced during the COVID-19 pandemic, which has both exacerbated mental health challenges and imposed new barriers to treatment; and

**WHEREAS;** Nearly 1 in 5 Americans – which means between 8,000 and 9,000 Salem residents – live with a mental health condition or challenge, many of whom may face stigmas or even discrimination as a result; and

**WHEREAS:** Mental health challenges have grown substantially, especially among our youth, in communities of color, and within the LGBTQI+ population, within recent years; and

**WHEREAS:** People living with mental health conditions are due our compassion, respect, understanding, and support as their friends, families, and neighbors, as well as our commitment that they can safely and affordably access quality, evidence-based mental health care services; and

**WHEREAS:** Salem has been a leader in prioritizing support for mental health care, including through the Our Salem, Our Kids initiative to bolster social and emotional supports for Salem children, the expansion of mental health, psychiatric, and behavioral health services at Salem Hospital, and the addition in 2011 of a mental health clinician at the Salem Police Department, which will be expanded to additional clinicians in the coming year;

**NOW THEREFORE BE IT RESOLVED:** That the Mayor and City Council of Salem do hereby declare the month of May for this year and all years henceforth to be **Mental Health Awareness Month** in the City of Salem, Massachusetts, and encourage all residents to commit themselves to caring for and respecting those in our community who live with mental health conditions, increasing awareness and understanding of mental health care in general, and supporting efforts to improve access to appropriate mental health services for those in need of such services.



## CITY OF SALEM, MASSACHUSETTS

Kimberley Driscoll  
Mayor

Office of the Mayor

May 13, 2021

Honorable Salem City Council  
Salem City Hall  
Salem, Massachusetts 01970

Ladies and Gentlemen of the City Council:

Enclosed please find a resolution recognition May as Mental Health Awareness Month. We are proud to shine a light on the needs and challenges of those in our community who struggle with mental health conditions.

Salem has worked hard to provide supports and services for those dealing with mental health issues. As detailed in the resolution, the Our Salem, Our Kids initiative was built around a focus on improving emotional health and wellbeing among our children. Salem Hospital, recognizing the same needs, has invested substantially in expanding their psychiatric and behavioral health options. And, starting in 2011, we added a mental health clinician to the staff at the Salem Police Department, to help provide better and more effective response to calls for service more appropriate to a clinician than a police officer. I'm excited to share with you that we will be expanding that department's mental health staff by an additional one to two clinicians in the coming year, as well.

All of us have a role to play in reducing the stigma directed toward those suffering from mental health challenges. If you think you do not know anyone struggling with the burden of a mental health condition, it is most likely because they are trying not to disclose it. One in five Americans live with mental health issues and that number has likely increased because of the pandemic. By standing together to say we respect every resident facing these challenges, without judgment or bias, we can help bring their struggles out of the shadows and give them the care they deserve.

Sincerely,

Kimberley Driscoll  
Mayor  
City of Salem





# CITY OF SALEM

In City Council,

May 13, 2021

**Ordered:**

That the FY2021 Monthly Financial Report dated February 2021 be adopted.



# City of Salem

## FY 2021 MONTHLY FINANCIAL REPORTS

February 2021

### REPORTS

### FUND BALANCES

<b>REVENUE STATEMENT</b>	
<b>CIP, SALE OF CITY PROPERTY &amp; RETIREMENT STABILIZATION</b>	<b>STABILIZATION</b> \$ 8,935,938.69
<b>FREE CASH, ENTERPRISE RE</b>	<b>CAPITAL OUTLAY</b> \$ 821,686.36
<b>DEPARTMENTAL BUDGET REPORTS</b>	<b>SALE OF CITY PROP</b> \$ 1,790.50
<b>BUDGET TRANSFER DETAIL -</b>	<b>RETIREMENT STAB</b> \$ 89,679.45
	<b>OPEB</b> \$ 3,483,673.13
	<b>*FREE CASH</b> \$ 690,916.72
	<b>**WATER &amp; SEWER R/E</b> \$ -
	<b>**TRASH R/E</b> \$ -

\* Free cash certified by DOR

\*\* FY2020 FC & Retained earnings are to be certified by DOR

CITY OF SALEM  
February 28, 2021  
REVENUE STATEMENT

GENERAL FUND	RECAP		ACTUAL		ACTUAL		Y-T-D %		VARIANCE	
	FY 2021	MONTH TO DATE	YEAR TO DATE	COLLECTED	Y-T-D %	Y-T-D + (-)				
<b>REAL AND PERSONAL(NET)</b>	<b>107,301,006</b>	<b>3,724,117</b>	<b>80,357,098</b>	<b>74.89%</b>		<b>(26,943,908)</b>				
MOTOR VEHICLE	4,100,000	1,464,377	2,123,528	51.79%		(1,976,472)				
HOTEL EXCISE	350,000	-	319,088	91.17%		(30,912)				
MEALS TAX	400,000	-	494,609	123.65%		94,609				
OTHER	500,000	-	-	0.00%		(500,000)				
VESSEL EXCISE*	30,000	1,319	56,376	187.92%		26,376				
CANNABIS CBA	500,000	210,081	973,523	194.70%		473,523				
CANNABIS EXCISE	400,000	-	521,096	130.27%		121,096				
INTEREST ON TAXES	400,000	29,797	352,546	88.14%		(47,454)				
PAYMENT IN LIEU OF TAXES (PILOT	700,000	90,774	646,353	92.34%		(53,647)				
CHARGES FOR SERVICES	1,600,000	367,281	1,766,090	110.38%		166,090				
PARKING FEES	1,500,000	192,724	1,733,366	115.56%		233,366				
LICENSES AND PERMITS	172,500	21,172	245,096	142.08%		72,596				
FINES AND FORFEITS	600,000	81,101	667,921	111.32%		67,921				
INVESTMENT INCOME	171,750	11,186	123,488	71.90%		(48,263)				
MISCELLANEOUS INCOME	230,000	25,134	755,025	328.27%		525,025				
MEDICAID INCOME SCHOOL SPED	450,000	-	238,510	53.00%		(211,490)				
NON RECURRING	0	186,836	186,836			186,836				
<b>TOTAL LOCAL RECEIPTS</b>	<b>12,104,250</b>	<b>2,681,782</b>	<b>11,203,452</b>	<b>92.56%</b>		<b>(900,798)</b>				
NET MA CHERRY SHEET ASST.	34,120,336	2,857,205	22,782,798	66.77%		(11,337,538)				
MSBA REIMBURSEMENTS	0	-	-	#DIV/0!		0				
R/RES REDUCE TAX RATE	975,000	-	975,000	100.00%		0				
OFS/TRANSFERS IN	0	-	178,880	#DIV/0!		178,880				
INDIRECT COSTS from W&S	1,494,176	-	1,494,176	100.00%		0				
<b>TOTAL OTHER RECEIPTS</b>	<b>36,589,512</b>	<b>2,857,205</b>	<b>25,430,854</b>	<b>69.50%</b>		<b>(11,158,658)</b>				
<b>GENERAL FUND TOTAL</b>	<b>155,994,768</b>	<b>9,263,104</b>	<b>116,991,403</b>	<b>75.00%</b>		<b>(39,003,365)</b>				
<b>ENTERPRISE FUND</b>										
SEWER RATES	10,165,959	861,956	7,277,064	71.58%		(2,888,895)				
SEWER TRANS/OFS	-	-	-	N/A		0				
WATER RATES	5,795,306	477,447	4,112,188	70.96%		(1,683,118)				
WATER TRANS/OFS	-	-	-			0				
<b>Total Water &amp; Sewer</b>	<b>15,961,265</b>	<b>1,339,403</b>	<b>11,389,251</b>	<b>71.36%</b>		<b>(4,572,014)</b>				
TRASH FEES	899,925	82,680	646,660	71.86%		(253,265)				
TRASH General Fund Subsidy/OFS	2,976,274	0	2,976,274	100.00%		0				
<b>Total Trash</b>	<b>3,876,199</b>	<b>82,680</b>	<b>3,622,934</b>	<b>93.47%</b>		<b>(253,265)</b>				
PEG ACCESS	691,250	154,412	489,074	70.75%		(202,176)				
<b>Total Peg Access</b>	<b>691,250</b>	<b>154,412</b>	<b>489,074</b>	<b>70.75%</b>		<b>(202,176)</b>				
<b>ENTERPRISE FUND TOTAL</b>	<b>20,528,714</b>	<b>1,576,495</b>	<b>15,501,260</b>	<b>75.51%</b>		<b>(5,027,454)</b>				
<b>GRAND TOTAL</b>	<b>176,523,482</b>	<b>10,839,599</b>	<b>132,492,663</b>	<b>75.06%</b>		<b>(44,030,819)</b>				

\*50% of Vessel Excise is transferred to Harbormaster R/Res Fund on 6/30 PER MGL CH60B

**CITY OF SALEM, MASSACHUSETTS  
FY 2021 Short Term Capital Improvement Program Activity - Fund 2000**

Department	Description	Org/Obj	Date	Pending Amount	Date	CO #	Approved Amount	Repurposed and/or TF In	Y-T-D Paid	Outstanding Balance
Prior to FY2020 - Open Projects										
FY 2020 - Open Projects										
FY 2020 Beginning Balance 2,836,684.03										
City Clerk	Vault Storage	20002003-5846BA	5/23/2019		06/25/19		(51,125.00)		51,125.00	-
Fire	SCBA Equipment	20002010-5846BB	5/23/2019		06/25/19		(24,940.00)		16,363.64	8,576.36
Fire	Bldg Maint/Upgrades	20002010-5846BC	5/23/2019		06/25/19		(30,000.00)		21,012.28	8,987.72
Park & Rec	Golf Course Equip	20002017-5846BD	5/23/2019		06/25/19		(55,723.00)		55,600.62	122.38
Park & Rec	SHS Tennis Courts	20002017-5846BE	9/12/2019		9/12/2019	511	(200,000.00)		199,999.96	0.04
Planning	Gallow's Hill Pk Renov Proj	20002020-5846BF	9/12/2019		9/12/2019	510	(350,000.00)		217,802.39	132,197.61
Park & Rec	Naumkeag/Pioneer Study	20002017-5846BG	12/5/2019		12/5/2019	715	(100,000.00)		67,184.75	32,815.25
Police	Elevator Repair	20002021-5846BH	2/13/2020		2/13/2020	62	(6,746.00)		6,746.00	-
Fire	Heating System Replacement/Repair	20002010-5846BI	2/13/2020		2/13/2020	62	(23,145.00)		23,145.00	-
Fire	Antenna	20002010-5846BJ	2/13/2020		2/13/2020	62	(24,250.00)		14,220.00	40,030.00
Planning	Highland Ave Study	20002020-5846BK	2/13/2020		2/27/2020	59	(40,000.00)		-	-
Electric	Leslie Retreat Park	20002008-5846BL	2/27/2020		2/27/2020	137	(15,680.59)		-	15,680.59
DPS	Salt Shed Study	20002023-5846BM	3/12/2020		3/12/2020	165	(30,000.00)		19,139.20	10,860.80
DPS	Roof Repair	20002023-5846BN	3/12/2020		3/12/2020	163	(175,000.00)		173,621.86	1,378.14
Health	Mack Park Farm	20002012-5846BO	4/9/2020		4/9/2020	208	(20,000.00)		19,800.00	200.00
Veterans	Riley Plaza Flag Pole Repair	20002028-5846BP	4/23/2020		4/23/2020	241	(2,840.08)		-	2,840.08
Engineering	McGrath Park Soils Investigation	20002029-5846BQ	4/23/2020		4/23/2020	239	(20,000.00)		318.30	19,681.70
Planning	Beverly-Salem Climate Action Plan	20002020-5846BR	5/28/2020		5/28/2020	274	(32,000.00)		-	32,000.00
Park & Rec	Bartram Field	20002017-5846BS	6/25/2020		6/25/2020	322	(391,140.00)		150,360.00	240,780.00
Park & Rec	Pioneer Village/Camp Naumkeag re/caltic	20002017-5846BG	7/9/2020		9/10/2020	349	(130,000.00)		-	130,000.00
Planning	Common Fence Restoration	20002020-5846BU	7/9/2020		9/10/2020	359	(80,000.00)		-	80,000.00
FY 2020 Ending Balance 1,034,094.36										
FY 2021 Beginning Balance 1,034,094.36										

Department	Description	Org/Obj	Date	Pending Amount	Date	CO #	Approved Amount	Repurposed and/or TF In	Y-T-D Paid	Outstanding Balance
FY 2021 - Open Projects										
Library	Main Elevator Repair	20002114-5846CA	11/19/2020		11/19/20	483	(7,458.00)		-	7,458.00
Library	Fire Alarm System	20002114-5846CB	1/28/2021		01/28/21	34	(4,950.00)		-	4,950.00
Engineering	Essex Street Roadway and Sidewalk	20002129-5846CC	2/25/2021		02/25/21	65	(200,000.00)		-	200,000.00
FY 2021 Pending Total - 221 YTD Balance 821,686.36 Total Open Balances 1,162,713.03										
Pending Balance --> 821,686.36 Total Munits Fund Bal 1,984,399.39										

**City of Salem, Massachusetts  
FY 2021 Sale Of Property Fund - Fund 2441**

Department	Description	Org/Obj	Date To Council	Pending Amount	Date Approved	CO #	Approved Amount	Y-T-D Paid	Amt Not Used	Date Paid	Outstanding Balance
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FY 2021 Beginning Balance 1,790.50

FY 2021 Pending CO Total - FY 2021 YTD Balance 1,790.50

Total Open Balances --> 34,026.86  
Total Fund Bal --> 35,817.36



**CITY OF SALEM, MASSACHUSETTS  
FY 2021 FREE CASH SUMMARY**

Description	Date To Council	Pending Free Cash	Date Approved	C.O. #	Approved Free Cash	Reason
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**CERTIFIED FREE CASH**

**\$ 1,766,631.00**

FC to Set FY 2021 Tax Rate	12/03/20		12/03/20	522	500,000.00	TF to Set FY 2021 Tax Rate
FC to HR Contract Services	12/03/20		12/03/20	529	10,000.00	To cover shortfall in uniforms expenses
FC to TEF Cannabis 1%	12/03/20		12/03/20	525	75,000.00	Transit Enhancement Fund Cannabis 1%
FC TF to Police 12102-53220	12/03/20		12/03/20	528	30,000.00	Transfer for the Police Chief Assessment
FC to Mack park	01/14/21		01/14/21	922	20,000.00	Closing and Opening of the Farm
FC to COA Vehicle Maintenance	01/14/21		01/14/21	923	7,000.00	Vehicle Maintenance
FC to Retirement Stabilization Fund	01/28/21		01/28/21	33	350,000.00	Replenish Retirement Stabilization
FC TF to DPS 14111-5111	02/11/21		02/11/21	66	83,714.28	

**TOTAL FREE CASH USED**  
**REMAINING BALANCE**

**\$ 1,075,714.28**  
**\$ 690,916.72**

**CERTIFIED FREE CASH FOR FY ENDED 06/30/20**



FOR 2021 08

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>010 ASSESSORS</b>							
1 Personnel	316,034	0	316,034	201,289.57	2,481.00	114,744.30	63.7%
2 Expenses	55,400	0	55,400	51,126.41	2,481.59	1,792.00	96.8%
TOTAL ASSESSORS	371,434	0	371,434	252,415.98	2,481.59	116,536.30	68.6%
<b>030 CITY CLERK</b>							
1 Personnel	591,143	0	591,143	401,801.02	22,067.47	189,342.01	68.0%
2 Expenses	145,615	1,886	147,501	99,037.08	22,067.47	26,396.35	82.1%
TOTAL CITY CLERK	736,758	1,886	738,644	500,838.10	22,067.47	215,738.36	70.8%
<b>040 COLLECTOR</b>							
1 Personnel	238,335	-1,500	236,835	156,112.33	2,412.00	80,722.73	65.9%
2 Expenses	7,600	281	7,881	3,866.70	2,412.47	1,602.00	79.7%
TOTAL COLLECTOR	245,935	-1,219	244,716	159,979.03	2,412.47	82,324.73	66.4%
<b>060 COUNCIL ON AGING</b>							
1 Personnel	476,050	0	476,050	270,123.58	35,810.00	205,926.85	56.7%
2 Expenses	82,450	7,829	90,279	22,716.50	35,810.15	31,752.26	64.8%
TOTAL COUNCIL ON AGING	558,500	7,829	566,329	292,840.08	35,810.15	237,679.11	58.0%
<b>070 INFORMATION TECHNOLOGY-GIS</b>							
1 Personnel	736,710	0	736,710	437,952.96	133,603.93	298,757.09	59.4%
2 Expenses	781,558	17,953	799,511	539,224.48	133,603.93	126,683.06	84.2%
TOTAL INFORMATION TECHNOLOGY-GIS	1,518,268	17,953	1,536,222	977,177.44	133,603.93	425,440.15	72.3%
<b>080 ELECTRICAL</b>							





FOR 2021 08

080	ELECTRICAL	ORIGINAL APPROP	TRANSERS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1	Personnel	380,187	0	380,187	265,945.84	5,720.00	114,241.53	70.0%
2	Expenses	412,940	1,219	414,159	242,627.42	5,720.75	165,810.77	60.0%
	TOTAL ELECTRICAL	793,127	1,219	794,346	508,573.26	5,720.75	280,052.30	64.7%
090	FINANCE/AUDITING							
1	Personnel	340,816	0	340,816	226,448.53	2,216.00	114,367.35	66.4%
2	Expenses	52,145	928	53,073	3,953.29	2,216.35	46,903.52	11.6%
	TOTAL FINANCE/AUDITING	392,961	928	393,889	230,401.82	2,216.35	161,270.87	59.1%
100	FIRE							
1	Personnel	8,992,847	128,512	9,121,359	5,776,123.71	134,447.00	3,345,235.42	63.3%
2	Expenses	497,017	0	497,017	263,470.29	134,447.28	99,099.43	80.1%
	TOTAL FIRE	9,489,864	128,512	9,618,376	6,039,594.00	134,447.28	3,444,334.85	64.2%
110	HARBORMASTER							
1	Personnel	326,929	0	326,929	217,083.84	5,519.00	109,844.67	66.4%
2	Expenses	44,100	0	44,100	21,455.91	5,519.27	17,124.82	61.2%
	TOTAL HARBORMASTER	371,029	0	371,029	238,539.75	5,519.27	126,969.49	65.8%
120	HEALTH DEPT							
1	Personnel	495,563	0	495,563	311,345.70	8,973.00	184,217.44	62.8%
2	Expenses	58,029	20,299	78,328	29,384.60	8,973.83	39,970.02	49.0%
	TOTAL HEALTH DEPT	553,592	20,299	573,892	340,730.30	8,973.83	224,187.46	60.9%
130	HUMAN RESOURCES							



FOR 2021 08

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>130 HUMAN RESOURCES</b>							
1 Personnel	16,466,964	151,708	16,618,672	10,438,934.38	13,025.49	6,166,712.25	62.9%
2 Expenses	13,750	10,275	24,025	15,974.17	842.43	7,208.71	70.0%
TOTAL HUMAN RESOURCES	16,480,714	161,983	16,642,697	10,454,908.55	13,867.92	6,173,920.96	62.9%
<b>140 LIBRARY</b>							
1 Personnel	1,058,786	0	1,058,786	596,497.14	.00	462,288.68	56.3%
2 Expenses	289,282	5,000	294,282	212,879.01	61,435.11	19,967.88	93.2%
TOTAL LIBRARY	1,348,068	5,000	1,353,068	809,376.15	61,435.11	482,256.56	64.4%
<b>160 MAYOR</b>							
1 Personnel	420,501	0	420,501	270,364.09	100,838.59	150,136.48	64.3%
2 Expenses	146,550	48,272	194,822	81,289.59	100,838.59	12,694.08	93.5%
TOTAL MAYOR	567,051	48,272	615,323	351,653.68	100,838.59	162,830.56	73.5%
<b>170 RECREATION</b>							
1 Personnel	1,022,973	0	1,022,973	628,520.54	158,471.07	394,451.99	61.4%
2 Expenses	623,743	17,243	640,986	271,925.23	158,471.07	210,589.97	67.1%
TOTAL RECREATION	1,646,716	17,243	1,663,959	900,445.77	158,471.07	605,041.96	63.6%
<b>180 TRAFFIC &amp; PARKING DEPT</b>							
1 Personnel	852,853	1,500	854,353	522,436.78	.00	331,916.33	61.1%
2 Expenses	350,795	96,174	446,969	301,163.18	94,250.99	51,554.60	88.5%
TOTAL TRAFFIC & PARKING DEPT	1,203,648	97,674	1,301,322	823,599.96	94,250.99	383,470.93	70.5%
<b>200 PLANNING</b>							



FOR 2021 08

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<b>200 PLANNING</b>							
1 Personnel	618,151	0	618,151	411,629.90	155,230.00	206,520.72	66.6%
2 Expenses	366,263	56,325	422,588	226,234.71	155,230.68	41,122.43	90.3%
TOTAL PLANNING	984,414	56,325	1,040,738	637,864.61	155,230.68	247,643.15	76.2%
<b>210 POLICE</b>							
1 Personnel	10,012,201	0	10,012,201	6,109,705.00	180,945.00	3,902,495.82	61.0%
2 Expenses	693,202	31,098	724,300	461,813.93	180,945.75	81,540.67	88.7%
TOTAL POLICE	10,705,403	31,098	10,736,501	6,571,518.93	180,945.75	3,984,036.49	62.9%
<b>220 PUBLIC PROPERTY</b>							
1 Personnel	630,166	0	630,166	380,207.81	205,913.00	249,958.53	60.3%
2 Expenses	739,200	33,489	772,689	487,401.14	205,913.93	79,373.47	89.7%
TOTAL PUBLIC PROPERTY	1,369,366	33,489	1,402,855	867,608.95	205,913.93	329,332.00	76.5%
<b>230 PUBLIC SERVICES</b>							
1 Personnel	1,842,776	83,714	1,926,490	1,125,850.55	1,514,829.00	800,639.24	58.4%
2 Expenses	1,715,631	57,892	1,773,523	1,396,887.09	1,514,829.48	-1,138,193.32	164.2%
TOTAL PUBLIC SERVICES	3,558,407	141,607	3,700,013	2,522,737.64	1,514,829.48	-337,554.08	109.1%
<b>235 ENGINEERING</b>							
1 Personnel	172,152	0	172,152	113,532.65	1,474.36	58,619.20	65.9%
2 Expenses	16,800	2	16,802	2,181.69	1,474.36	13,145.72	21.8%
TOTAL ENGINEERING	188,952	2	188,954	115,714.34	1,474.36	71,764.92	62.0%
<b>240 PURCHASING</b>							

FOR 2021 08

240	PURCHASING	ORIGINAL APPROP	TRANSERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1	Personnel	155,111	0	155,111	94,824.59	60,286.02	60,286.02	61.1%
2	Expenses	95,701	179	95,880	55,174.04	33,804.93	6,900.56	92.8%
	TOTAL PURCHASING	250,812	179	250,990	149,998.63	33,804.93	67,186.58	73.2%
250	SCHOOL							
1	Personnel	49,779,686	2,093	49,781,779	26,834,111.71	3,551,935.00	22,947,667.06	53.9%
2	Expenses	13,669,963	163,829	13,833,792	6,186,118.27	4,095,738.54	4,095,738.54	70.4%
	TOTAL SCHOOL	63,449,649	165,922	63,615,571	33,020,229.98	3,551,935.37	27,043,405.60	57.5%
260	SOLICITOR-LICENSING							
1	Personnel	303,922	0	303,922	195,539.41	7,707.84	108,382.69	64.3%
2	Expenses	78,600	0	78,600	25,819.32	7,707.84	45,072.84	42.7%
	TOTAL SOLICITOR-LICENSING	382,522	0	382,522	221,358.73	7,707.84	153,455.53	59.9%
270	TREASURER							
1	Personnel	14,305,994	0	14,305,994	13,798,957.88	12,014.54	507,036.51	96.5%
2	Expenses	19,532,465	-139,800	19,392,665	13,716,844.38	12,014.54	5,663,805.90	70.8%
	TOTAL TREASURER	33,838,459	-139,800	33,698,659	27,515,802.26	12,014.54	6,170,842.41	81.7%
280	VETERANS SERVICES							
1	Personnel	117,288	0	117,288	75,696.26	106.55	41,591.35	64.5%
2	Expenses	411,550	0	411,550	220,147.58	106.55	191,295.87	53.5%
	TOTAL VETERANS SERVICES	528,838	0	528,838	295,843.84	106.55	232,887.22	56.0%
900	BUDGET TRANSFERS OUT OF GF							

04/24/2021 17:52  
14791gia

CITY OF SALEM, MA - LIVE  
YEAR-TO-DATE BUDGET REPORT

1P  
glytbdud 6



FOR 2021 08

900	BUDGET TRANSFERS OUT OF GF	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2	Expenses	625,000	0	625,000	.00	.00	625,000.00	.0%
	TOTAL BUDGET TRANSFERS OUT OF GF	625,000	0	625,000	.00	.00	625,000.00	.0%
	GRAND TOTAL	152,159,486	796,401	152,955,886	94,799,751.78	6,446,080.20	51,710,054.41	66.2%

\*\* END OF REPORT - Generated by Laurie Giardella \*\*



FOR 2021 08

	ORIGINAL APPROP	TRANSRS/ADJUSTM	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
230 PUBLIC SERVICES							
1 Personnel	988,596	0	988,596	536,945.77	140,820.26	451,650.24	54.3%
2 Expenses	351,650	26,139	377,789	171,676.22	140,820.26	65,292.83	82.7%
TOTAL PUBLIC SERVICES	1,340,246	26,139	1,366,385	708,621.99	140,820.26	516,943.07	62.2%
235 ENGINEERING							
1 Personnel	469,201	0	469,201	275,715.47	2,053,471.85	193,485.11	58.8%
2 Expenses	4,785,286	111,962	4,897,247	2,600,933.12	2,053,471.85	242,842.35	95.0%
TOTAL ENGINEERING	5,254,486	111,962	5,366,448	2,876,648.59	2,053,471.85	436,327.46	91.9%
260 SOLICITOR-LICENSING							
2 Expenses	0	691,250	691,250	451,629.91	0.00	239,620.09	65.3%
TOTAL SOLICITOR-LICENSING	0	691,250	691,250	451,629.91	0.00	239,620.09	65.3%
270 TREASURER							
2 Expenses	11,746,556	0	11,746,556	9,528,431.69	0.00	2,218,124.31	81.1%
TOTAL TREASURER	11,746,556	0	11,746,556	9,528,431.69	0.00	2,218,124.31	81.1%
GRAND TOTAL	18,341,288	829,351	19,170,639	13,565,332.18	2,194,292.11	3,411,014.93	82.2%

\*\* END OF REPORT - Generated by Laurie Giardella \*\*

*Ms. Mary A. Manning  
Mr. James M. Fleming  
Dr. Kristin Pangallo*



*Ms. Ana Nuncio  
Mr. Manny Cruz  
Ms. Amanda Campbell*

***Mayor Kimberley Driscoll, Chair***

February 2, 2021

At the Regular School Committee meeting held, Monday, February 2, 2021, the School Committee approved the following budget transfer requests, recommended by the Interim School Business Administrator, Mary DeLai.

FY21 Budget Transfer Request 13 - Requesting the following transfer from Substitute Teachers to Computer Software to pay for additional administrative software licensing expenses.

Account Description/Use	Account Number	Amount From	Amount To
Substitute Teachers	13570140-5100	\$10,727	
Computer Software	13170121-5519		\$10,727

Dr. Pangallo motioned to approve FY21-13 Budget Transfer. Ms. Manning seconded the motion. A roll call vote was taken.

Ms. Manning	Yes
Dr. Pangallo	Yes
Ms. Nuncio	Yes
Mr. Cruz	Yes
Ms. Campbell	Yes
Mayor Driscoll	Yes

Motion carries 6-0

Respectfully submitted by:

A handwritten signature in cursive that reads "Nancy A. Weiss".

Nancy A. Weiss  
Executive Assistant to the School Committee  
& the Superintendent

Handwritten initials "JE" and the number "290" below them.

Posted  
Cheryl

**City of Salem - Finance Department**  
**Budget Transfer Request Form - MULTIPLE ENTRIES - NO COUNCIL ORDER REQUIRED (within same orgs)**

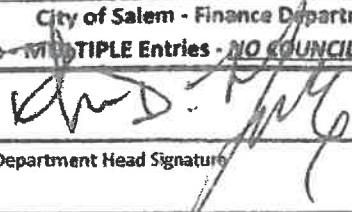
Police - 210

Department

Department Head Signature

Date

2/3/2021



	Org/Obj	Description	Budgeted Amt	Current Balance	Transfer Amt
Budget Transfer TO:	12102-5253	Radio/Vehicle	78,778.00	279.47	3,000.00
Budget Transfer FROM:	12102-5421	Office Supplies	28,000.00	11,149.92	← Please fill in Amts
REASON (Be specific):	To cover radio/vehicles costs, repairs for a fleet of over 50 vehicles				

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_ ← Please fill in Amts

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_ ← Please fill in Amts

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_ ← Please fill in Amts

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_ ← Please fill in Amts

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_ ← Please fill in Amts

REASON (Be specific): \_\_\_\_\_

Approved BY: \_\_\_\_\_ 2/4/21 \_\_\_\_\_  
 Finance Director Mayor

PROCESSED: \_\_\_\_\_ 396 \_\_\_\_\_  
 Date: 02/04/2021 JEH: By FP

Posted 2/9 Cheryl



**City of Salem - Finance Department**  
**Budget Transfer Request Form - MULTIPLE Entries - NO COUNCIL ORDER REQUIRED (within same orgs)**

Police - 210  
 Department

Department Head Signature

2/5/2021

Date

	Org/Obj	Description	Budgeted Amt	Current Balance	Transfer Amt
Budget Transfer TO:	12102-5318	Medical	40,000.00	431.74	3,500.00
Budget Transfer FROM:	12102-5862	Police Equipment	49,950.00	14,532.48	← Please fill in Amt

REASON (Be specific): To cover medical costs for officer injured in the line of duty and evaluations for new recruits

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_ ← Please fill in Amt

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_ ← Please fill in Amt

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_ ← Please fill in Amt

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_ ← Please fill in Amt

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_ ← Please fill in Amt

REASON (Be specific): \_\_\_\_\_

Approved BY:

Finance Director

Mayor



PROCESSED:

Date:

JE#:

By

02/05/2021

976

FP

**City of Salem - Finance Department**  
**Budget Transfer Request Form - NO COUNCIL ORDER REQUIRED (transfers within same orgs)**

Collector \_\_\_\_\_

Department Traffic & Parking  
 Org/Obj \_\_\_\_\_

*Bonnie Cole*  
 Department Head Signature  
*Dave Smith*

Org/Obj	Description	Budget Amt	Current Balance	Transfer Amt
Budget Transfer TO: <u>14811-5150</u>	<u>stipends</u>	<u>\$ 0.</u>	<u>\$ 0.</u>	<u>\$ 1500.00</u>
Budget Transfer FROM: <u>11461-5150</u>	<u>stipends</u>	<u>\$ 3000.</u>	<u>\$ 1500.</u>	<u>1500.00</u>
REASON (Be specific): <u>stipend being transferred to parking for resident parking stickers</u>				

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

Approved BY: [Signature] Finance Director      [Signature] Mayor

PROCESSED: Date: 02/16/2021      JE#: 984      By: FP

**City of Salem - Finance Department**  
**Budget Transfer Request Form - NO COUNCIL ORDER REQUIRED (transfers within same Orgs)**

Winter Island  
 Department

*John M. O'Brien*  
 Department Head Signature

2/18/21

	Org/Obj	Description	Budget Amt	Current Balance	Transfer Amt
Budget Transfer TO:	16992-5860	Equipment	\$ 6,000.00	\$ 507.69	\$ 2,000.00
Budget Transfer FROM:	16992-5211	Electricity	\$ 32,000.00	\$ 6,000.00	
REASON (Be specific):	Need additional money in equipment to carry to end of fiscal year 2021 not enough.				

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

Approved BY: *[Signature]* Finance Director      *[Signature]* Mayor

PROCESSED: Date: *02/19/2021*      JE#: *1253*      By: *FP*

**City of Salem - Finance Department**  
**Budget Transfer Request Form - NO COUNCIL ORDER REQUIRED (transfers within same orgs)**

Department: 180  
 Department: Traffic & Parking

*Paul Kuehny*  
 Department Head Signature

2/17/2021

	Org/Obj	Description	Budget Amt	Current Balance	Transfer Amt
Budget Transfer TO:	14812-5255	Building/Equip Maint	\$ 138,295.00	\$ 855.61	\$ 1,600.00
Budget Transfer FROM:	14812-5710	In State Travel / Meetings	\$ 1,500.00	\$ 1,500.00	\$ 1,600.00
REASON (Be specific):	Unforeseen additional repairs to M.P. / S.H. garages.				

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

Approved BY:  \_\_\_\_\_  
 Finance Director

Mayor:  \_\_\_\_\_

PROCESSED: Date: 02/22/2021 JEF: 1269 By: FP

**City of Salem - Finance Department**  
**Budget Transfer Request Form - NO COUNCIL ORDER REQUIRED (transfers within same orgs)**

235-Engineering

*[Signature]*  
 Department Head Signature

2/17/2021

Department

	Org/Obj	Description	Budget Amt	Current Balance	Transfer Amt
Budget Transfer TO:	610132 5321	Backflow	\$56,500.00	\$ 0	\$ 5,000.00
Budget Transfer FROM:	610132 5211	Electricity	\$275,00.00	\$ 53,909.75	
REASON (Be specific):	to cover cost of invoice # 22101712 from Weston & Sampson				

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

Approved BY: *[Signature]* Finance Director

*[Signature]* Mayor

PROCESSED: Date: 02/22/2021 JE#: 1270 By: *[Signature]*



*Ms. Mary A. Manning  
Mr. James M. Fleming  
Dr. Kristin Pangallo*



*Ms. Ana Nuncio  
Mr. Manny Cruz  
Ms. Amanda Campbell*

*Mayor Kimberley Driscoll, Chair*

February 23, 2021

At the Regular School Committee meeting held, Monday, February 22, 2021, the School Committee approved the following budget transfer requests, recommended by the Interim School Business Administrator, Mary DeLai.

FY21 Budget Transfer Request 14 - The district wide music department requests the following transfer from transportation (HS Student Activities) to instructional supplies to replace or repair music program equipment.

Account Description/Use	Account Number	Amount From	Amount To
Transportation	13570141-5333	\$4,600	
Instructional Supplies	13570141-5508		\$4,600

FY21 Budget Transfer Request 15 - Salem High School requests the following transfer from Contract Services to Stipends to compensate employees for staffing the High School Community Office Hours program.

Account Description/Use	Account Number	Amount From	Amount To
Contracted Services	13571021-5320	\$15,000	
Fringe/Stipends	13571020-5150		\$15,000

Mr. Cruz motioned to approve FY21-14, and FY21-15 Budget Transfers. Ms. Manning seconded the motion. A roll call vote was taken.

Ms. Manning	Yes
Mr. Fleming	Yes
Dr. Pangallo	Yes
Ms. Nuncio	Yes
Mr. Cruz	Yes
Ms. Campbell	Yes
Mayor Driscoll	Yes

Motion carries 7-0

Respectfully submitted by:

Nancy A. Weiss  
Executive Assistant to the School Committee  
& the Superintendent

Posted  
2-24-21  
Cheryl

**City of Salem - Finance Department**  
**Budget Transfer Request Form - NO COUNCIL ORDER REQUIRED (transfers within same orgs)**

Department: LIBRARY      Department Head Signature: [Signature]      Date: 2/23/2021

	Org/Obj	Description	Budgeted Amt	Current Balance	Transfer Amt
Budget Transfer TO:	<u>16101 5131</u>	<u>OVERTIME</u>	<u>3,000</u>	<u>311.33</u>	<u>3,000</u>
Budget Transfer FROM:	<u>16101 5113</u>	<u>Salaries Part-time</u>	<u>227,807.64</u>	<u>130,884.07</u>	
REASON (Be specific):	<u>Building after hour emergencies, and three part time custodian vacancies have depleted this line item.</u>				

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

←-Please Fill in Amts

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

←-Please Fill in Amts

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

←-Please Fill in Amts

Budget Transfer TO: \_\_\_\_\_

Budget Transfer FROM: \_\_\_\_\_

REASON (Be specific): \_\_\_\_\_

←-Please Fill in Amts

Approved BY: [Signature]      [Signature]  
 Finance Director      Mayor

PROCESSED: Date: 02/24/2021      JE#: 1453      By: FP

City of Salem - Finance Department  
Budget Transfer Request Form - NO COUNCIL ORDER REQUIRED (transfers within same orgs)

Department  
Public Works - Golf Course

Department Head Signature  
[Signature]

Date  
2-5-21

Budget Transfer TO: 16511-5131 Salaries Overtime (General) <sup>3540.77</sup> ~~\$1040.77~~  
Budget Transfer FROM: 16511-5118 Salaries Seasonal Labor ~~\$1040.77~~ <sup>3540.77</sup>  
REASON (Be specific): Account 16511-5131 Salaries overtime was  
overdrawn by \$1040.77 - need to bring balance to \$0.

Budget Transfer TO: \_\_\_\_\_  
Budget Transfer FROM: \_\_\_\_\_  
REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_  
Budget Transfer FROM: \_\_\_\_\_  
REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_  
Budget Transfer FROM: \_\_\_\_\_  
REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_  
Budget Transfer FROM: \_\_\_\_\_  
REASON (Be specific): \_\_\_\_\_

Budget Transfer TO: \_\_\_\_\_  
Budget Transfer FROM: \_\_\_\_\_  
REASON (Be specific): \_\_\_\_\_

Approved BY: [Signature] Finance Director      [Signature] Mayor

PROCESSED: Date: 2/5/2021      JE#: 1543      By: FP



## City of Salem

In the year Two Thousand and Twenty One

An Ordinance to amend an Ordinance relative to Traffic Ch. 42, Sec. 50B,  
"Handicapped Zones, Limited Time"

*Be it ordained by the City Council of the City of Salem, as follows:*

**Section I.** Amending Chapter 42, Section 50B – "Handicapped Zones, Limited Time" is hereby amended by adding the following:

Orne Street – One Handicapped Parking Space to be added in front of #44 Orne Street, for the distance of twenty (20) feet.

**Section II.** This Ordinance shall take effect as provided by City Charter.



**City of Salem, Massachusetts**  
Office of the City Council  
City Hall



**REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION**

MEMO TO: Lt. David Tucker Police Traffic Division  
FROM: Councilor Riccardi DATE: 5/4/2021

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

NAME OF STREET Orme Street

TYPE OF STREET CHANGE Handicapped Parking, Time Limited

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED In front of 44 Orme Street, one parking space is needed for the disabled resident.

COUNCILLOR'S COMMENTS/EXPLANATION A resident of 44 Orme Street is disabled and uses a vehicle in conjunction with an HP placard. The off street parking poses a real difficulty due to their mobility issue and often there is no on-street parking available.

**POLICE TRAFFIC DIVISION RECOMMENDATION**

The Police Traffic Division hereby submits the following recommendation for the above request:

- APPROVAL
- DENIAL
- TRIAL PERIOD

CHAPTER: 42 SECTION: 50B TITLE: Handicapped Zones, Limited Time

DESCRIPTION: One HP parking space to be added, in front of 44 Orme Street, for a distance of twenty (20) feet.

COMMENTS (IF ANY): \_\_\_\_\_

\_\_\_\_\_

**POLICE TRAFFIC DIVISION**

**RETURN THIS FORM TO THE CITY CLERK'S OFFICE**

## City of Salem

In City Council, May 13, 2021

**Ordered:** That the parking rates for the location identified below shall be \$1.00 per hour:

Fort Avenue – Parking Meter Zones Established – southeasterly side beginning at Bay View Avenue for a distance of five hundred ninety (590) feet. Two (2) hour parking. April 1 to October 31. Monday through Sunday, 8:00am to 8:00pm.

## Ilene Simons

---

**From:** Nicholas Downing  
**Sent:** Tuesday, April 27, 2021 8:27 AM  
**To:** Ilene Simons; Maureen Fisher  
**Cc:** David Kucharsky; Beth Rennard; Patricia O'Brien  
**Subject:** Traffic Ordinance Recommendation  
**Attachments:** Proposed Order - Fort Avenue Rate.docx; Proposed Ordinance Changes - Willows area - Copy.docx; Salem Willows Colored Concept\_V2.202-12-28.pdf

Ilene and Maureen:

Attached are ordinance recommendations and an order recommendation from the Traffic and Parking Commission re: parking regulations around Salem Willows Park.

The Commission also made recommendations to the parking regulations for the area in green in the attached map, but that area is parkland, and thus those recommendations will be taken up by the Parks and Rec Commission in May.

Please let me know if you have any questions or need anything further from me to get this on the next available Council agenda.

Best,

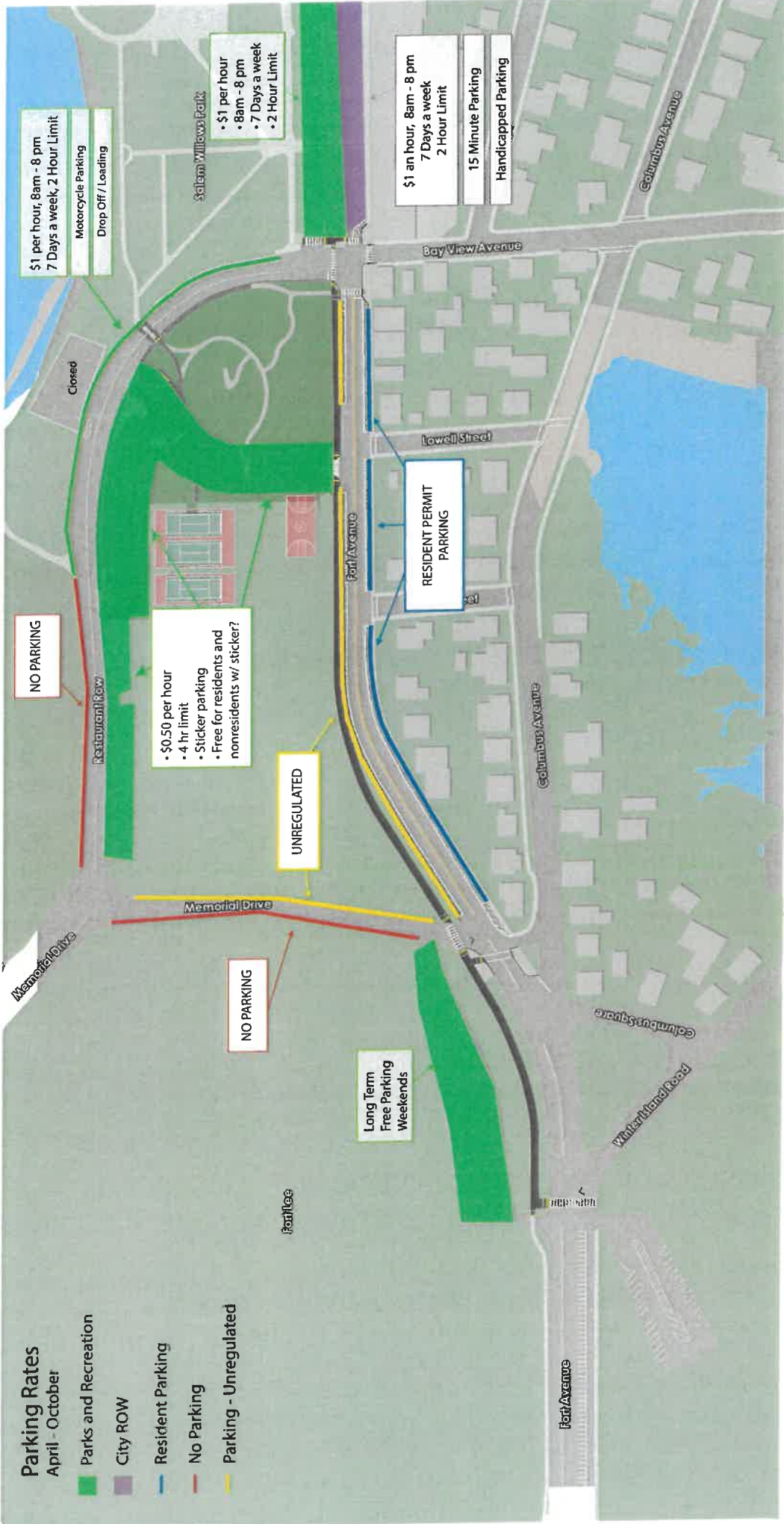
Nick

**Nick Downing**  
Assistant Director, Traffic and Parking  
City of Salem  
978.745.9595 x45002  
[ndowning@salem.com](mailto:ndowning@salem.com)  
[www.salem.com](http://www.salem.com)



# Parking Rates April - October

- █ Parks and Recreation
- █ City ROW
- █ Resident Parking
- █ No Parking
- █ Parking - Unregulated



# City of Salem

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*In the year Two Thousand and Twenty One*

## **An Ordinance Relative to Traffic**

***Be it ordained by the City Council of the City of Salem, as follows:***

**Section 1.** Section 51 of Article V shall be amended by repealing the following:

Fort Avenue – Parking Prohibited on Certain Streets – from Bay View Avenue to Island Road southeasterly side.

**Section 2.** Section 51 of Article V shall be further amended by adding the following:

Memorial Drive – Parking Prohibited on Certain Streets – southwesterly side between Restaurant Row and Fort Avenue.

**Section 3.** Section 51B of Article V shall be amended by repealing the following:

Fort Avenue – Parking Prohibited at Certain Times on Certain Streets – both sides between Memorial Drive and Columbus Avenue. Two (2) hour parking).

Fort Avenue – Parking Prohibited at Certain Times on Certain Streets – southerly side, at the intersection of Bayview Avenue and running in an easterly direction for a distance of five hundred and ninety (590) feet. Fifteen (15) minute parking.

**Section 4.** Section 56 of Article V shall be amended by adding the following:

Fort Avenue – Parking Meter Zones Established – southeasterly side beginning at Bay View Avenue for a distance of five hundred ninety (590) feet. Two (2) hour parking. April 1 to October 31. Monday through Sunday, 8:00am to 8:00pm.

**Section 5.** Section 75 of Article V-A shall be amended by repealing the following:

Fort Avenue – Parking Prohibitions Towing Zone (Resident Sticker) – ZONE A, COLOR BLUE, in a northerly direction, from Columbus Avenue to Bay View Avenue. Resident Sticker Parking, Tow Zone.

And replacing it with:

Fort Avenue – Parking Prohibitions Towing Zone (Resident Sticker) – ZONE A, COLOR BLUE, from Columbus Avenue to Bay View Avenue, southeasterly side. Resident Sticker Parking, Tow Zone.

**Section 6.** This ordinance shall take effect as provided by City Charter.

## Ilene Simons

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**From:** Nicholas Downing  
**Sent:** Tuesday, April 27, 2021 8:27 AM  
**To:** Ilene Simons; Maureen Fisher  
**Cc:** David Kucharsky; Beth Rennard; Patricia O'Brien  
**Subject:** Traffic Ordinance Recommendation  
**Attachments:** Proposed Order - Fort Avenue Rate.docx; Proposed Ordinance Changes - Willows area - Copy.docx; Salem Willows Colored Concept\_V2.202-12-28.pdf

Ilene and Maureen:

Attached are ordinance recommendations and an order recommendation from the Traffic and Parking Commission re: parking regulations around Salem Willows Park.

The Commission also made recommendations to the parking regulations for the area in green in the attached map, but that area is parkland, and thus those recommendations will be taken up by the Parks and Rec Commission in May.

Please let me know if you have any questions or need anything further from me to get this on the next available Council agenda.

Best,

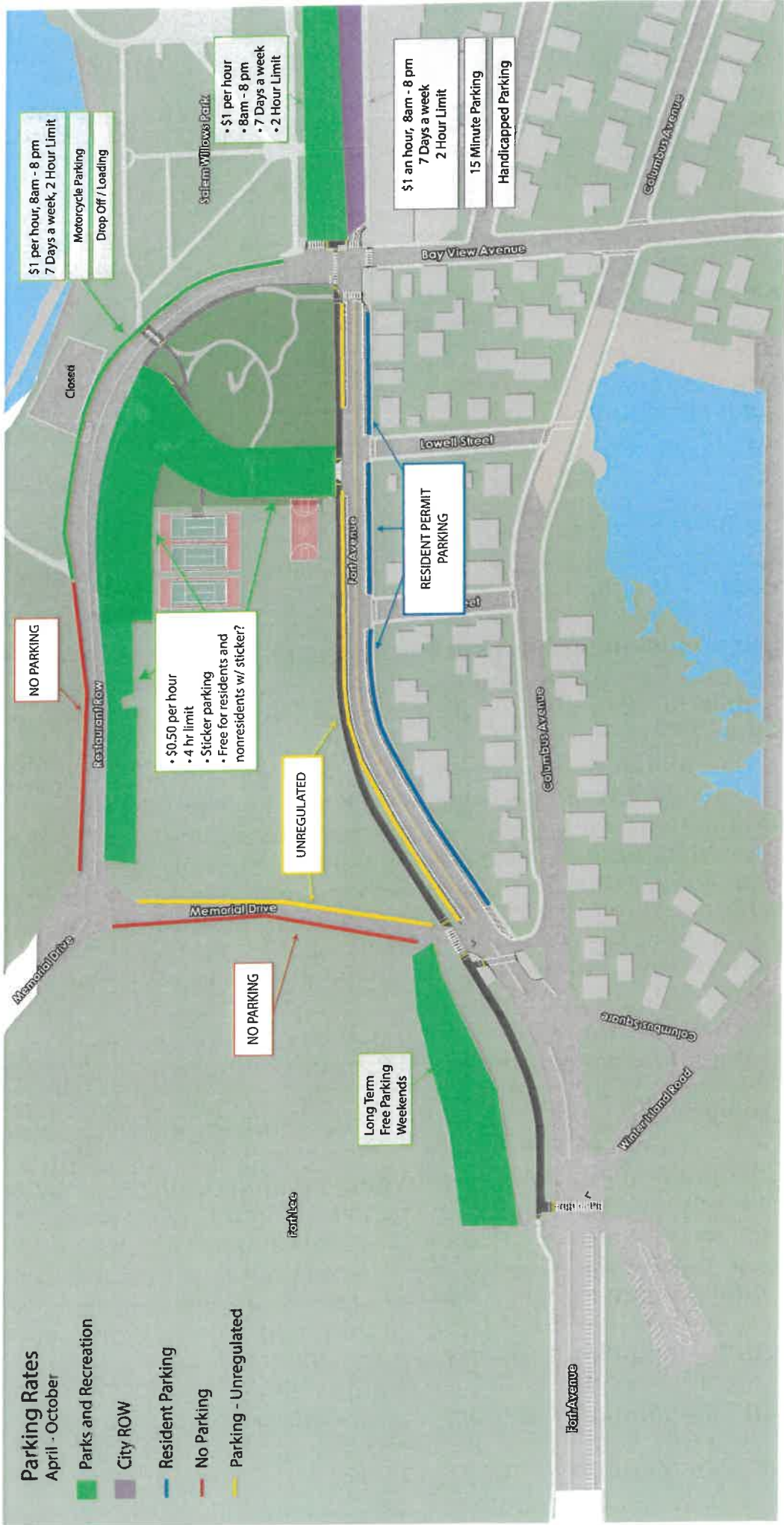
Nick

**Nick Downing**  
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[www.salem.com](http://www.salem.com)



**Parking Rates**  
April - October

- Parks and Recreation
- City ROW
- Resident Parking
- No Parking
- Parking - Unregulated





Questions contact – Sibhita Mahabier 781-258-9169

Petition of the Massachusetts Electric Company d/b/a National Grid  
Of NORTH ANDOVER, MASSACHUSETTS  
For Electric conduit Location:

To City Council of Salem, Massachusetts

Respectfully represents the Massachusetts Electric Company d/b/a National Grid of North Andover, Massachusetts, that it desires to construct a line of underground electric conduits, including the necessary sustaining and protecting fixtures, under and across the public way or ways hereinafter named.

Wherefore it prays that after due notice and hearing as provided by law, it be granted permission to excavate the public highways and to run and maintain underground electric conduits, together with such sustaining and protecting fixtures as it may find necessary for the transmission of electricity, said underground conduits to be located substantially in accordance with the plan filed herewith marked: First St - Salem - Massachusetts.

The following are the streets and highways referred to:

Plan # 30334560 First St - National Grid to install beginning at a point approximately 295+/- feet east/northeast of the centerline of the intersection of First St and Trader's Way and continuing approximately 55+/- feet in a northerly direction. Installing 55' +/- of 4-5" PVC conduits encased in concrete and all appurtenances from existing MH 1 to the property line of 45 Trader's Way.

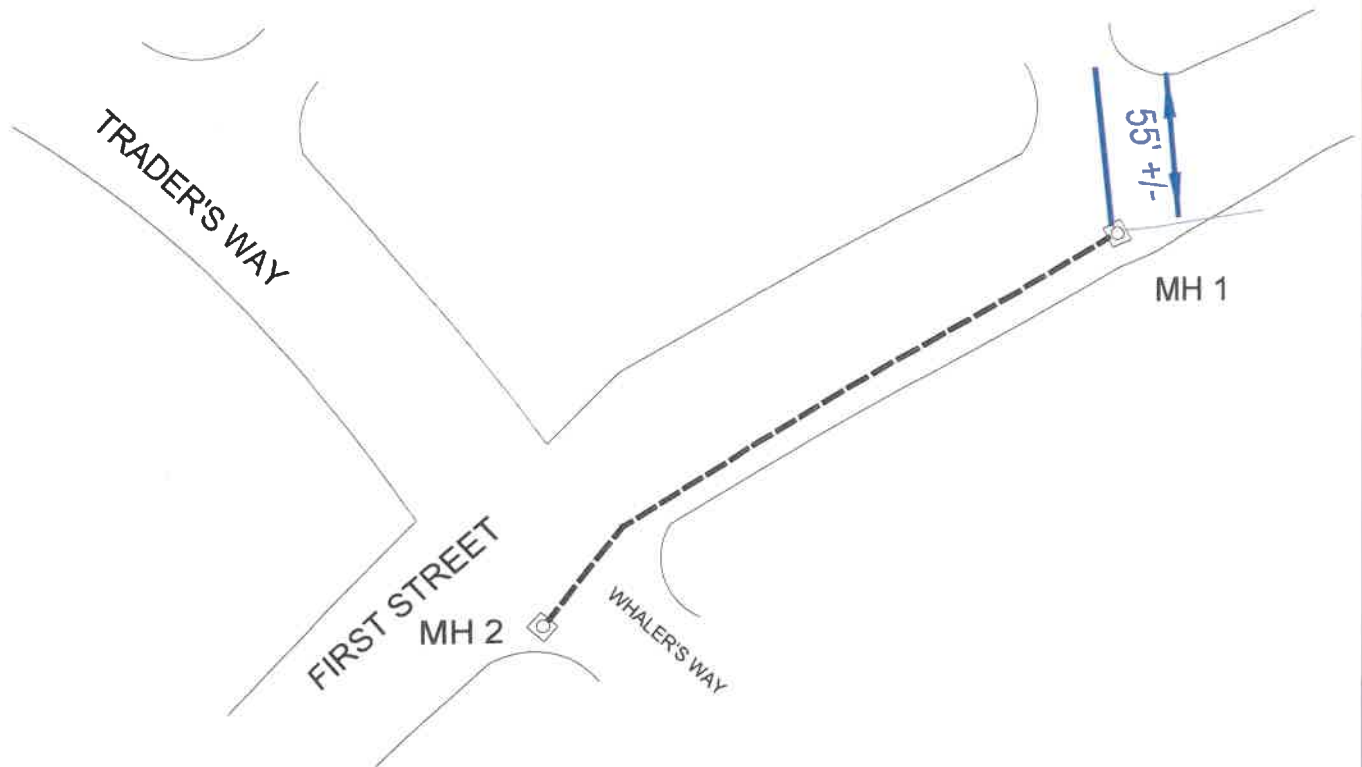
Location approximately as shown on plan attached

Massachusetts Electric Company d/b/a National Grid  
BY Robert Coulter  
Engineering Department

Dated: April 23, 2021



45 Trader's Way  
Salem, MA 01970



**UNDERGROUND PETITION**



- Manhole (EXISTING)
- PROPOSED CONDUIT 4-5"
- EXISTING CONDUIT 8-5"

Proposal to Install 4-5" PVC Conduits Encased in Concrete and All Appurtenances from Existing MH 1 to the Property of 45 Trader's Way, Salem, MA 01970.

Date: 04-07-2021	
WORK REQUEST: 12-21-30334560	
To The: City	Of Salem
For Proposed: 4-5" Conduits Encased in Concrete	Location: First Street
Drawn By: Sibhita Mahabier-Sheehy	

DISTANCES ARE APPROXIMATE

# City of Salem

*In the year Two Thousand and Twenty One*

**An Ordinance** to amend an ordinance relative to accessory dwelling units.

Be it ordained by the City Council of the City of Salem, as follows:

**Section 1.** The City of Salem Zoning Ordinance Section 3. Table of Principal and Accessory Use Regulations is hereby amended by deleting the use entitled Accessory Living Area and adding the following new uses within Section E Accessory Uses:

E. ACCESSORY USES	RC	R1	R2	R3	B1	B2	B4	B5	I	BPD	NRCC
Affordable Accessory Dwelling Unit attached to a Principal Dwelling (as defined in Sec 3.2.8) or within a Principal Dwelling.	Y	Y	Y	Y	N	N	N	N	N	N	Y
Affordable Accessory Dwelling Unit within an Existing Detached Accessory Building, as defined in Sec 3.2.8	Y	Y	Y	Y	N	N	N	N	N	N	Y

**Section 2.** Section 10 Definitions is hereby amended by deleting the definition “Accessory Living Area” in its entirety and inserting the definition “Affordable Accessory Dwelling Unit” as follows:

“Affordable Accessory Dwelling Unit: A housekeeping unit with a maximum rent at least 30 percent below the United States Department of Housing and Urban Development (HUD) fair market rent limit for Salem, with its own sleeping, cooking and sanitary facilities, located either in a detached accessory building, or within or attached to a principal dwelling and subordinate in size to the principal unit(s), separated from it in a manner which maintains the appearance of the principal unit(s), and allowed pursuant to Section 3.2.8 of this ordinance.”

**Section 3.** Section 3.2.4 Accessory Buildings and Structures is hereby amended by deleting paragraph 4 in its entirety and replacing it with the following new paragraphs 4, 5 and 6 as follows:

“4. Accessory structures, garages and detached affordable accessory dwelling units shall not exceed one and one-half (1.5) stories or eighteen (18) feet in height.

5. Detached affordable accessory dwelling units shall comply with all regulations set forth in Section 3.2.4 (Accessory Buildings and Structures) of this Ordinance with the exception of setbacks, which shall comply with Section 3.2.4(6).

6. Detached affordable accessory dwelling units shall comply with all setbacks of the principal structure, as set forth in Section 4.1 of this ordinance (Dimensional Requirements), irrespective of whether the principal structure on the property in question complies with such setbacks or not, unless otherwise permitted by a Special Permit pursuant to subsection 3 of Section 3.2.8."

**Section 4.** Section 3.2.8 Accessory Dwelling Areas is hereby amended by deleting Section 3.2.8 in its entirety and replacing it with the following:

"3.2.8 Affordable Accessory Dwelling Units. Affordable Accessory Dwelling Units shall be allowed as provided set forth in this section.

1. Purpose.

- A. To add affordable rental units to the housing stock to meet the needs of smaller households and make housing units available to households who might otherwise have difficulty finding housing.
- B. To encourage the efficient use of the city's housing supply while preserving the character of the city's neighborhoods.
- C. To maximize privacy, dignity, and independent living among family members preserving domestic family bonds as well as to protect the stability, property values, and the residential character of the neighborhood.
- D. To permit the owner of an existing, or a proposed, principal dwelling to construct one additional affordable dwelling unit per principal dwelling. Such a use is incidental and subordinate in size to the principal dwelling.
- E. To increase the supply of housing and the diversity of housing options, in response to demographic changes such as smaller households and older households.

2. Procedure.

- A. The Building Inspector shall administer and enforce the provisions of this section.

3. Special Permit. Pursuant to Section 9.4, in the interests of design flexibility and overall project quality, the Zoning Board of Appeals may grant a Special Permit for the following:

- A. An existing detached accessory building as defined in subsection 8 of Section 3.2.8 that is not in compliance with the setbacks of the principal dwelling unit.
- B. An expanded detached accessory building as defined in subsection 8 of Section 3.2.8.

4. Application.

- A. The Application for the Building Permit, shall:

- 1. Be signed by one hundred (100) percent of the record title ownership interest of the principal dwelling and shall include a copy of the deed and in the case of a property held by a condominium trust, all owners of all units within the condominium.

2. Include a floor plan of the affordable accessory dwelling unit, the principal dwelling where it is to be located and all elevations. All plans shall be drawn to scale and identify the existing structure and proposed modifications to create the affordable accessory dwelling unit.
3. Be accompanied by a letter of intent signed by the homeowner(s) and shall be submitted to the Department of Planning and Community Development that certifies the rent of the accessory dwelling unit will be at least 30 percent below the established fair market rent limit determined by the United States Department of Housing and Urban Development.

5. Requirements.

- A. The maximum rent of the affordable accessory dwelling unit, including utilities and parking, shall be at least thirty percent below the established Fair Market Rent limit for the City of Salem as determined annually by the United States Department of Housing and Urban Development.
- B. The affordable accessory dwelling unit shall not be constructed within a new detached accessory building, as defined in subsection 8 of Section 3.2.8.
- C. The affordable accessory dwelling unit shall not be considered a dwelling unit for the purpose of Section 5.1 Required Parking.
- D. The affordable accessory dwelling unit shall not result in a net loss of the total measured caliper inches of private trees on the lot in which the affordable accessory dwelling unit will be located unless a payment in per caliper inch of the tree diameter at breast height (DBH) at the prevailing rate set by the Tree Warden is made to the tree replacement fund.
- E. The affordable accessory dwelling unit shall not contain less than 350 square feet of habitable space.
- F. The affordable accessory dwelling unit shall not contain in excess of 900 square feet of habitable space.
- G. The affordable accessory dwelling unit shall not exceed 50% of the gross floor area of the principal dwelling.
- H. No more than one (1) affordable accessory dwelling unit shall be permitted for each principal dwelling unit and at least one (1) owner of the residence in which the affordable accessory dwelling unit is created shall reside in one (1) of the dwelling units, either the principal or accessory unit created therein, as a principal place of residence. For the purpose of this section, the "owner" shall be one or more individuals who hold title to the property, or a purchase and sales agreement and for whom the dwelling shall be the primary residence as evidenced by voter registration, tax return or other documentation demonstrating primary residence. Owner occupancy is required for an affordable accessory dwelling unit to be permitted.
- I. An affordable accessory dwelling unit shall not be permitted in a building with five (5) or more units.
- J. Electricity, water, oil and gas shall be provided by a single service to both the affordable accessory dwelling unit and the principal dwelling, and included in the rent.
- K. The affordable accessory dwelling unit may not be sold or transferred separate and apart from the principal dwelling to which it is an accessory use. The principal dwelling and the accessory dwelling unit shall remain in common or single ownership and shall not be severed in ownership.
- L. All stairways to the affordable accessory dwelling unit above the first floor shall be located on the rear or side of the dwelling.

- M. The affordable accessory dwelling unit shall not contain more than two (2) bedrooms.
- N. The affordable accessory dwelling unit shall be clearly subordinate in use, size and design to the principal dwelling.
- O. The affordable accessory dwelling unit must be capable of being discontinued as a separate dwelling unit without demolition of any structural component of the principal dwelling.
- P. There shall be no occupancy of the affordable accessory dwelling unit until the Building Inspector has issued a certificate of occupancy that the principal dwelling and affordable accessory dwelling unit are in compliance with all applicable health and building codes.
- Q. The Building Permit shall be revoked upon determination by the Building Inspector that any condition imposed by Section 3.2.8 has not been fulfilled.
- R. By filing the Application for a Building Permit for an affordable accessory dwelling unit, all owners consent to an inspection without a warrant upon reasonable notice by the Building Inspector to ensure compliance with all terms of this section.
- S. Short term rentals, as defined in Salem Code of Ordinances Chapter 15, are prohibited in the accessory dwelling unit.
- T. The affordable accessory dwelling unit shall obtain a certificate of fitness subject to the provisions of Section 2-705 of the City of Salem Code of Ordinances.

6. Termination.

- A. The affordable accessory dwelling unit use shall terminate immediately upon any violation of any term or condition of this ordinance that the owner fails to cure, upon thirty (30) days written notice mailed to the applicant and to the occupants at the dwelling address by certified mail, return receipt requested.
- B. Duty of Owner Upon Termination include:
  - a. The owner shall discontinue the use of the affordable accessory dwelling unit as a separate dwelling unit.
  - b. The kitchen facilities of the affordable accessory dwelling unit shall be removed unless determined by the Building Inspector to be incidental and subordinate as an accessory use of the principal dwelling.
  - c. Any additional exterior entrance constructed to provide access to the accessory dwelling unit shall be permanently closed, unless the Building Inspector provides a waiver. The owner shall permit an inspection by the Building Inspector without a warrant.

7. Severability. All the clauses of this ordinance are distinct and severable, and if any clause shall be deemed illegal, void, or unenforceable, it shall not affect the validity, legality, or enforceability of any other clause or portion of this bylaw.”

8. Definitions.

*Attached affordable accessory dwelling unit:* An affordable accessory dwelling unit created by adding gross floor area to the principal dwelling after the adoption of this ordinance.

*Existing detached accessory building:* A detached accessory building that is existing as of the effective date of this ordinance, that has a foundation, and is a minimum of 350 square feet.

*Expanded detached accessory building:* An existing detached accessory building that is expanded after the effective date of this ordinance.

*New detached accessory building:* A detached accessory building that is not existing as of the effective date of this ordinance.

*Principal dwelling unit:* A dwelling unit permitted as a principal residential use under Section 3, Table of Principal and Accessory Use Regulations. By way of example a single-family home permitted pursuant to Section 3 shall comprise of one principal dwelling unit, whereas a two-family home permitted pursuant to Section 3 shall comprise of two principal dwelling units. An accessory dwelling unit shall not be considered a principal dwelling unit.

**Section 5.** This Ordinance shall take effect as provided by City Charter.

In City Council February 11, 2021

Referred to the Planning Board to hold a Joint Public Hearing by a roll call vote of 11 yeas, 0 nays and 0 absent

Joint Public Hearing Held on March 30, 2021

Advertised in the Salem News on March 15, 2021 and March 22, 2021

Joint Public Hearing Closed by a roll call vote of 11 yeas, 0 nays and 0 absent

Referred to the Planning Board for their review and recommendation by a roll call vote of 11 yeas, 0 nays and 0 absent

In City Council April 8, 2021

Referred to the Committee on Ordinances, Licenses and Legal Affairs co-posted with the Committee of the Whole and invite the Zoning Enforcement Officer

In City Council April 22, 2021

Motion to strike section to allow one (1) affordable accessory dwelling unit per dwelling unit was denied by a roll call vote of 4 yeas, 7 nays and 0 absent

Adopted as amended for first passage as amended by a roll call of 7 yeas, 4 nays and 0 absent

ATTEST:

ILENE SIMONS  
CITY CLERK

## City of Salem

---

In the year two thousand and twenty-one

An Ordinance to amend an Ordinance relative to Traffic, Parking Prohibited,  
Certain Times on Certain Streets

Be it ordained by the City Council of the City of Salem, as follows:

**Section 1.** Chapter 42, Section 51B, is hereby amended by repealing the following:

**Repeal** – Directly in front of #60 Essex Street, for a distance of forty (40) feet,  
thirty (30) minute parking, 8:00 A.M. to 6:00 P.M. (10/20/99)

**Section 2.** This Ordinance shall take effect as provided by City Charter.

In City Council April 22, 2021

Adopted for first passage by a roll call vote of 11 yeas, 0 nays and 0 absent

In City Council May 13, 2021

ATTEST:

ILENE SIMONS  
CITY CLERK





**City of Salem, Massachusetts**  
Office of the City Council  
City Hall



**REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION**

MEMO TO: Lt. David Tucker Police Traffic Division  
FROM: Councilor Madore DATE: April 16, 2021

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

NAME OF STREET Essex Street

TYPE OF STREET CHANGE Parking Prohibited at Certain Times on Certain Streets

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED In front of 60 Essex Street, there is an existing 30 minute parking zone.

COUNCILLOR'S COMMENTS/EXPLANATION In front of 60 Essex Street, there is a 30 minute parking zone which is no longer needed and should be repealed. The business that had requested the zone many years ago is no longer there, and the building is completely residential now.

**POLICE TRAFFIC DIVISION RECOMMENDATION**

The Police Traffic Division hereby submits the following recommendation for the above request:

XX APPROVAL  
\_\_\_\_ DENIAL  
\_\_\_\_ TRIAL PERIOD

CHAPTER: 42 SECTION: 51B TITLE: Parking Prohibited at Certain Times on Certain Streets

DESCRIPTION: Repeal: Essex Street - directly in front of #60 Essex Street for a distance of forty (40) feet, thirty (30) minute parking, 8:00 A. M. to 6:00 P. M.

COMMENTS (IF ANY): \_\_\_\_\_

Lt. David Tucker

**POLICE TRAFFIC DIVISION**

**RETURN THIS FORM TO THE CITY CLERK'S OFFICE**

*City of Salem Clerk's Office, 93 Washington St, Salem Massachusetts 01970*

*(9-8) 745-9595 ext 41202 www.salem.com*

## City of Salem

---

In the year two thousand and twenty-one

An Ordinance to amend an Ordinance relative to Traffic, Stop Sign

Be it ordained by the City Council of the City of Salem, as follows:

**Section 1.** Chapter 42, Section 49, Obedience to Isolated Stop Signs, is hereby amended by adding the following:

Appleton Street, northwesterly bound traffic on Appleton Street at Liberty Hill Avenue

**Section 2.** This Ordinance shall take effect as provided by City Charter.

In City Council April 22, 2021

Adopted for first passage by a roll call vote of 11 yeas, 0 nays and 0 absent

In City Council May 13, 2021

ATTEST:

ILENE SIMONS  
CITY CLERK



**City of Salem, Massachusetts**  
Office of the City Council  
City Hall



**REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION**

MEMO TO: Lt. David Tucker Police Traffic Division  
 FROM: Councilor Riccardi DATE: April 16, 2021

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

NAME OF STREET Appleton Street

TYPE OF STREET CHANGE Obedience to Isolated Stop Signs

DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED On Appleton Street, at the intersection with Liberty Hill Avenue, a stop sign is needed to control northwesterly bound traffic.

COUNCILLOR'S COMMENTS/EXPLANATION A stop sign at this location has been incorporated into the State's re-design of this intersection, as a part of the Safe Routes to School project. The angle at which the streets intersect has changed and the existing yield sign is no longer appropriate.

**POLICE TRAFFIC DIVISION RECOMMENDATION**

The Police Traffic Division hereby submits the following recommendation for the above request:

XX APPROVAL  
 \_\_\_\_\_ DENIAL  
 \_\_\_\_\_ TRIAL PERIOD

CHAPTER: 42 SECTION: 49 TITLE: Obedience to Isolated Stop Signs

DESCRIPTION: Appleton Street: northwesterly bound traffic on Appleton Street at Liberty Hill Avenue.

COMMENTS (IF ANY): \_\_\_\_\_

*David Tucker*

**POLICE TRAFFIC DIVISION**

**RETURN THIS FORM TO THE CITY CLERK'S OFFICE**

*City of Salem Clerk's Office, 93 Washington St. Salem Massachusetts 01970*

*(978) 745-9595 ext 41202 www.salem.com*

## **City of Salem**

---

In the year two thousand and twenty-one

An Ordinance to amend an Ordinance relative to Traffic, Stop Sign

Be it ordained by the City Council of the City of Salem, as follows:

**Section 1.** Chapter 42, Section 49, Obedience to Isolated Stop Signs, is hereby amended by adding the following:

Liberty Hill Avenue, northeasterly bound traffic on Liberty Hill Avenue at  
Appleton Street

**Section 2.** This Ordinance shall take effect as provided by City Charter.

In City Council April 22, 2021

Adopted for first passage by a roll call vote of 11 yeas, 0 nays and 0 absent

In City Council May 13, 2021

ATTEST:

ILENE SIMONS  
CITY CLERK



**City of Salem, Massachusetts**  
Office of the City Council  
City Hall



**REQUEST FOR TRAFFIC ORDINANCE RECOMMENDATION**

MEMO TO: Lt. David Tucker Police Traffic Division  
FROM: Councilor Riccardi DATE: April 16, 2021

In accordance with the Council Rule 32A, I hereby request your recommendation for the following Traffic Ordinance:

NAME OF STREET Liberty Hill Avenue  
TYPE OF STREET CHANGE Obedience to Isolated Stop Signs  
DESCRIPTION OF AREA WHERE CHANGE IS REQUESTED On Liberty Hill Avenue, at the intersection with Appleton Street, a stop sign is needed to control northeasterly bound traffic.  
COUNCILLOR'S COMMENTS/EXPLANATION A stop sign at this location has been incorporated into the State's re-design of this intersection, as a part of the Safe Routes to School project. In an effort to make this intersection safe for elementary school-aged pedestrians, this intersection will have a four-way stop control.

**POLICE TRAFFIC DIVISION RECOMMENDATION**

The Police Traffic Division hereby submits the following recommendation for the above request:

XX APPROVAL  
       DENIAL  
       TRIAL PERIOD

CHAPTER: 42 SECTION: 49 TITLE: Obedience to Isolated Stop Signs  
DESCRIPTION: Liberty Hill Avenue: northeasterly bound traffic on Liberty Hill Avenue at Appleton Street.

COMMENTS (IF ANY): \_\_\_\_\_

*David Tucker*

**POLICE TRAFFIC DIVISION**

**RETURN THIS FORM TO THE CITY CLERK'S OFFICE**

*City of Salem Clerk's Office, 93 Washington St. Salem Massachusetts 01970*

*(978) 745-9595 ext 41202 www.salem.com*