



# CITY OF SALEM PLANNING BOARD

## **\*REVISED\* NOTICE OF MEETING**

Notice is hereby given that a meeting of the Salem Planning Board will be held on

**Thursday, June 2, 2022, at 6:30 p.m.**

**\*\*via remote participation\*\***

in accordance with Chapter 20 of the Acts of 2021 and as amended by Chapter 22 of the Acts of 2022.

Bill Griset, Chair

### **Important Announcement:**

Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so on matters not requiring a public hearing, we will post on the City of Salem's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

Individuals may participate remotely in the meeting via a remote participation platform called Zoom. Members of the public and/or parties with a right and/or requirement to attend this meeting may access the remote participation meeting through any one of the following ways:

### **Watching the Public Meeting:**

- Go to the website link:  
<https://us02web.zoom.us/j/84846287191?pwd=STVvcW02NGszTXkwMWNyUE1uSkRuZz09> or
- Go to the website link [www.zoom.us/join](http://www.zoom.us/join) and enter **meeting ID # 848 4628 7191**, followed by **meeting password 364914**, if directed to do so on screen, or
- Dial toll-free phone number 877-853-5257. When prompted enter **meeting ID # 848 4628 7191**, followed by **meeting password 364914**, if directed. Those dialing in only will not have access to the direct video feed of the meeting, but can follow along with the project materials available for download at [this link \(https://cityofsalem1.sharepoint.com/:f:/s/PlanningBoard/Eiex2VK4luDlqWrUC8UoCYBv2pwr4dBfkRaaUILXEgnog?e=AKzvGG\)](https://cityofsalem1.sharepoint.com/:f:/s/PlanningBoard/Eiex2VK4luDlqWrUC8UoCYBv2pwr4dBfkRaaUILXEgnog?e=AKzvGG) or
- Watch the meeting live on Salem Access Television Channel 22.

**Providing Public Comment During the Meeting:**

Members of the public attending this meeting virtually will be allowed to make comments during the portion of the hearing designated for each agenda item. Members of the public will be asked to use the virtual “Raise Hand” function in Zoom to indicate that they would like to provide comment.

- Dial \*9 on your phone’s dial pad to raise your hand if you are using the toll-free phone number.
- Click the “raise hand” button if you are using the Zoom application on your computer or phone.

For each agenda item, the moderator will identify attendees with raised hands by their screenname or the last 3 digits of their telephone number and will then unmute them. The moderator will then request that the attendee unmute their device to provide their full name, address, and comment for the record.

The moderator will go down the list of attendees in the order presented by the Zoom application. The attendee list is ordered so that phone numbers are first, followed by an alphabetical list of the screen names of attendees accessing Zoom through a computer, tablet, or smartphone. Anyone that speaks about an issue unrelated to the agenda items will be immediately muted.

**Providing Public Comment Before the Meeting:**

Members of the public can alternatively email their comment before the start of the meeting to: [planningboardcomments@salem.com](mailto:planningboardcomments@salem.com)

**Familiarizing Yourself with Zoom**

We encourage members of the public to install and familiarize themselves with Zoom in advance of the meeting

If you plan on providing public comment and are logging into this meeting via the Zoom application, please test your speakers and microphone ahead of time. If we have trouble hearing you when you speak, we will move on to the next person and try to return to you later in the list. If this happens, we recommend that you call the toll-free number to access the meeting and provide your comment.

The zoom meeting will open 15 minutes before the start of the meeting to allow participants to connect and practice with the audio and raise hand functions.

## MEETING AGENDA

- I. ROLL CALL
- II. REGULAR AGENDA

- A. **Location: 5 Broad Street (Map 25, Lot 0546)**

- Applicant: Charing Cross Realty Trust**

- Description:** A continuance of a public hearing for all persons interested in the application of CHARING CROSS REALTY TRUST for the property located at 5 Broad Street (Map 25, Lot 0546) for a Site Plan Review and Municipal or Religious Reuse Special Permit in accordance with the following sections of the Salem Zoning Ordinance: Section 9.5 Site Plan Review and Section 6.11 Municipal or Religious Reuse Special Permit. The applicant specifically proposes conversion of the former City of Salem Council on Aging building to 16 new residential units. This involves the interior demolition and renovation of the existing 3-story building. The new work shall include but not limited to new framing, electrical, mechanical systems, structural systems, interior partitions and finishes throughout. Exterior work to the building will include windows, roofing, trim, re-pointing and sealing of existing brick facade. Associated improvements will be made to the parking lots, site access, utilities, and landscaping. Applicant proposes 28 parking spots for the residential units.

- III. OLD/NEW BUSINESS

- A. **Receive and File: Draft Chapter 91 License issued for 10 White Street and 57 Rear Turner Street**
    - B. **Updates from Staff**

- IV. APPROVAL OF MINUTES

- A. **Approval of the May 16, 2022, Joint Public Hearing Minutes**
    - B. **Approval of the May 19, 2022, Regular Planning Board Minutes**

- V. ADJOURNMENT

Persons requiring auxiliary aids and services for effective communication such as sign language interpreter, an assistive listening device, or print material in digital format or a reasonable modification in programs, services, policies, or activities, may contact the City of Salem ADA Coordinator as soon as possible and no less than 2 business days before the meeting, program, or event.