

Ms. Mary A. Manning
Mr. James M. Fleming
Dr. Kristin Pangallo



Ms. Beth Anne Cornell
Mr. Manny Cruz
Ms. Amanda Campbell

Acting Mayor Robert McCarthy, Chair

“Know Your Rights Under the Open Meeting Law, M.G.L. c.30A § 18-25 and
City Ordinance Sections 2-2028 through 2-2033”

DATE POSTED: February 2, 2023

REGULAR SCHOOL COMMITTEE MEETING

Notice is hereby given that the Salem School Committee will hold a **Regular School Committee meeting on February 6, 2023 at 7:00p.m.** This meeting will take place in person at 29 Highland Ave., Rm. 227, Salem, MA. You can also join via Zoom using the link below.

Zoom Link to participate:

<https://us06web.zoom.us/j/81554286366?pwd=TLJudHpmZWthTjhSV3FTa2JqYXBIUT09>

Passcode: 302058


I. Call of Meeting to Order

A. Summary of Public Participation Policy (SC Policy #6409).

Read aloud: *The Salem School Committee would like to hear from the public on issues that affect the school district and are within the scope of the Committee's responsibilities. Spanish interpretation is available for anyone who needs it.*

B. Live Spanish Interpretation.

Spanish language interpretation is now provided for all regular School Committee meetings. To listen to this meeting with Spanish language interpretation, please see instructions below:

1. Click **Interpretation** .
2. Click **Spanish**
3. (Optional) To hear the interpreted language only, click **Mute Original Audio**.

C. Instructions for Participating in Public Comment

Should any member of the Salem community wish to participate in public comment during this meeting, please click on the below link to sign up and submit your comment electronically: <https://forms.gle/mD51JEqHB3jvre3E7>. A district staff member will be compiling all comments which will be shared with members prior to the end of the public meeting. Comments will also be summarized in the meeting minutes. Please contact Krista Perry at kperry@salemk12.org or 617-285-7567 with any questions or to report any technical difficulties you experience.

II. Approval of Agenda

III. Approval of Consent Agenda

- A. Approval of minutes of Regular SC meeting held on January 17, 2023 and School Committee Retreat on January 28, 2023

B. Approval of Warrants: 1/19/2023 - \$413,403.13; 1/26/2023 - \$788,203.79; 2/2/2023 - \$447,183.20

IV. Public Comment

See above instructions for participating in public comment.

V. Student Showcase - Horace Mann Laboratory School

VI. Superintendent's Report

- a. Superintendent's Evaluation
- b. SHS Program of Study
- c. Recommended SY 23-24 school calendars

VII. Student Representative Report

VIII. Action Items: Old Business

IX. Action Items: New Business

- a. Deliberation and vote on approval of superintendent's evaluation
- b. Deliberation and vote on approval of \$10,000 donation to Salem High School's wrestling team from William and Mary Furey

X. Finance & Operations Report

- a. Request to transfer \$250,000 from Special Education Private Tuition to Homeless Transportation
- b. Request to transfer \$15,000 from Special Education teacher to the district Translation line

XI. Subcommittee Reports

- a. Policies for first reading:
 - Policy 6504 - Naming of Schools
 - Policy 1506 - School Volunteers
- b. Policies for third reading:
 - Policy 5101 - School Age and Attendance
 - Policy 1502 - Advisory Committee to the School Committee

XII. School Committee Concerns and Resolutions

XIII. Adjournment

Respectfully submitted by,

Krista Perry

Executive Assistant to the School Committee & Superintendent

"Persons requiring auxiliary aids and services for effective communication such as sign language interpreter, an assistive listening device, or print material in digital format or a reasonable modification in programs, services, policies, or activities, may contact the City of Salem ADA Coordinator at (978) 619-5630 as soon as possible and not less than 2 business days before the meeting, program, or event."

**Sra. Mary A. Manning
Sr. James M. Fleming
Dra. Kristin Pangallo**



**Sra. Beth Anne Cornell
Sr. Manny Cruz
Sra. Amanda Campbell**

Alcaldesa Kimberley Driscoll, Preside

“Conozca sus Derechos según la Ley de Reuniones Abiertas, M.G.L. c.30A § 18-25 y Secciones de Ordenanzas de la Ciudad 2-2028 hasta 2-2033”

FECHA DE PUBLICACIÓN: 2 de febrero de 2023

REUNIÓN REGULAR DEL COMITÉ ESCOLAR

Por la presente se notifica que el Comité Escolar de Salem celebrará una **reunión regular del Comité Escolar el 6 de febrero de 2023 a las 7:00 p.m.** Esta reunión se llevará a cabo en persona en 29 Highland Ave., Rm. 227, Salem, MA. También puede unirse a través de Zoom utilizando el enlace a continuación.

Haga clic en el enlace a continuación para unirse al seminario web:

<https://us06web.zoom.us/j/81554286366?pwd=TIJudHpmZWthTjhSV3FTa2JqYXBIUT09>

Contraseña: [302058](#)


I. Convocatoria a la Sesión Abierta

a. Resumen de la Política de Participación Pública (SC Política #6409)

Lectura en voz alta: *El Comité Escolar de Salem desea escuchar al público sobre temas que afectan al distrito escolar y que están dentro del alcance de las responsabilidades del Comité. Se ofrecerá interpretación al español para quien lo necesite.*

b. Interpretación al español en vivo

La interpretación al español se provee en todas las reuniones del Consejo Escolar Regular. Para escuchar estas reuniones con la interpretación al español, por favor vea las instrucciones de abajo:

1. Pulse en **Interpretation** .
2. Pulse en **Spanish**
3. (Opcional) Para escuchar la lengua interpretada solamente, pulse **Mute Original Audio**.

c. Instrucciones para Participar en el Comentario Público

Si cualquier miembro de la comunidad de Salem desea participar en el comentario público durante esta reunión, por favor pulsar en el enlace de abajo para registrarse y someter su comentario electrónicamente: <https://forms.gle/mD51JEqHB3jvre3E7>. Un miembro del personal reunirá todos los comentarios que serán compartidos con los miembros antes de finalizar la reunión pública. Los comentarios también serán resumidos en las minutas de la reunión. Por favor, póngase en contacto con Krista Perry en kperry@salemk12.org o en el 617-285-7567 si tiene alguna pregunta o para informar de cualquier dificultad técnica que experimente.

***Sra. Mary A. Manning
Sr. James M. Fleming
Dra. Kristin Pangallo***



***Sra. Beth Anne Cornell
Sr. Manny Cruz
Sra. Amanda Campbell***

Alcaldesa Kimberley Driscoll, Preside

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II. Aprobación de la Agenda

III. Aprobación de la Agenda Consensuada

- a. A. Aprobación de las actas de la reunión regular del Comité Escolar celebrada el 17 de enero de 2023 y del retiro del Comité Escolar celebrado el 28 de enero de 2023.
- b. B. Aprobación de Warrants: **19-ene-2023** - \$413,403.13; **26-ene-2023** - \$788,203.79; **2-feb-2023** - \$447,183.20

IV. Comentario Público

Favor de ver arriba para instrucciones sobre cómo participar en los comentarios públicos.

V. Presentacion de Estudiantes - Escuela Horace Mann Laboratory

VI. Reporte del Superintendente

- a. Evaluación del Superintendente
- b. Programa de Estudio de SHS
- c. Calendarios escolares recomendados para el año escolar 23-24

VII. Reporte de la Estudiante Representativa

VIII. Elementos de Acción: Asuntos Antiguos

IX. Elementos de Acción: Asuntos Nuevos

- a. Deliberación y votación sobre la aprobación de la evaluación del superintendente
- b. Deliberación y votación sobre la aprobación de la donación de 10.000 dólares al equipo de lucha libre de la Salem High School de William y Mary Furey

X. Reporte de Finanzas y Operaciones

- a. Solicitud para transferir \$250,000 de Matrícula Privada de Educación Especial a Transporte de Desamparados
- b. Solicitud para transferir \$15,000 de Maestro de Educación Especial a la línea de Traducción del distrito

XI. Reportes de los Subcomités

- a. Políticas para primera lectura:
Política 6504 - Denominación de las escuelas
Política 1506 - Voluntarios escolares

***Sra. Mary A. Manning
Sr. James M. Fleming
Dra. Kristin Pangallo***



***Sra. Beth Anne Cornell
Sr. Manny Cruz
Sra. Amanda Campbell***

Alcaldesa Kimberley Driscoll, Preside

“Conozca sus Derechos según la Ley de Reuniones Abiertas, M.G.L. c.30A § 18-25 y Secciones de Ordenanzas de la Ciudad 2-2028 hasta 2-2033”

- b. Normativa para tercera lectura:
Política 5101 - Edad y asistencia escolar
Política 1502 - Comité Asesor del Comité Escolar

XII. Inquietudes y Resoluciones del Comité Escolar

XIII. Clausura

Sometido respetuosamente por,

Krista Perry

Asistente Ejecutiva del Comité Escolar y del Superintendente

“Las personas que requieran ayuda auxiliar y servicios para una comunicación eficiente tal como un intérprete de lenguaje de señas, un dispositivo asistente para escuchar, o material impreso en formato digital o una modificación razonable de programas, servicios, políticas, o actividades, puede ponerse en contacto con el Coordinador ADA de la Ciudad de Salem al (978) 619-5630 a la brevedad y no más de 2 días laborales antes de la reunión, programa o evento.”

DRAFT
Salem Public Schools
Salem School Committee
Meeting Minutes
January 17, 2023

On January 17, 2023 the Salem School Committee held its regular School Committee meeting at 7:00 PM using a hybrid model.

Members Present In-Person: Acting Mayor Robert McCarthy, Mr. Manny Cruz, Ms. Amanda Campbell, Dr. Kristin Pangallo, Ms. Beth Anne Cornell, Mr. James Fleming

Members Present Virtually : Ms. Mary Manning (joined meeting at 7:20pm)

Others in Attendance: Superintendent Stephen Zrike, Deputy Superintendent Kate Carbone, Assistant Superintendent Elizabeth Pauley, Linda Farinelli, Liz Polay-Wettengel, Ms. Ellen Wingard, Dr. Ruben Carmona, Mr. Marc Leblanc, Ms. Linda Farinelli

Call of Meeting to Order

Acting Mayor Robert McCarthy calls the meeting to order at 7:03 pm and requests a call of attendance. He explained the Public Participation Policy 6409 and also explained the availability of Spanish interpretation.

Attendance

Acting Mayor Robert McCarthy recognizes the attendance with members absent and joining virtually.

Motion carries 7-0

Ms. Campbell	Present
Ms. Cornell	Present
Mr. Cruz	Present
Mr. Fleming	Present
Ms. Manning	Present Virtually (logged in at 7:20pm)
Dr. Pangallo	Present
Acting Mayor Robert McCarthy	Present

Approval of Agenda

Acting Mayor Robert McCarthy requested a motion to approve the Agenda. Motion made by Mr. Fleming. Seconded by Mr. Cruz.

Motion carries 7-0

Ms. Campbell	Yes
Ms. Cornell	Yes
Mr. Cruz	Yes

Mr. Fleming	Yes
Ms. Manning	Yes
Dr. Pangallo	Yes
Acting Mayor Robert McCarthy	Yes

Approval of Consent Agenda

Acting Mayor Robert McCarthy requested a motion to approve the Consent Agenda. Motion made by Mr. Fleming. Seconded by Ms. Cornell. Motion carries.

Ms. Campbell	Yes
Ms. Cornell	Yes
Mr. Cruz	Yes
Mr. Fleming	Yes
Ms. Manning	Yes
Dr. Pangallo	Yes
Acting Mayor Robert McCarthy	Yes

Public Comments

Mr. Ben Chertok, would publicly like to thank our School Committee members, who have supported all of the music and drama students so far this year. He would also like to highlight two upcoming performances. February 14th, 4th graders performance, as well as February 16th, hosting a fundraiser event for students going to Carnegie Hall.

Student Showcase

Principal Jamaal Camah begins the design labs at New Liberty Innovation School for the Student Showcase presentation. Mr. Camah notes given that we are a small school with limited resources and inequitable access to electives and special programs, they have created our own series of courses for NLIS students. One of the solutions is to create design labs with a series of SEAM elective courses including DIY Stem, cooking art, music, collaborative challengers, medical assistant, and first early college speech class.

Student, Belinda Maradiaga, notes the process of making a doll that her grandmother used to create. Her grandmother was her inspiration.

Mr. Camah notes that one of our students would like to share a letter he wrote to the School Committee regarding ongoing issues with parking at the New Liberty Innovation School.

Mayor McCarthy notes he would like to organize with Mr. Camah has time to bring this student into his office to further discuss resolving the parking issue and payment for students. Mayor McCarthy does ask students if he can try and gauge how many parking passes he will need based on who drives to this school.

Mr. Cruz asks if any other topics have emerged and would be of interest to the students. Mr. Camah notes field trips have been requested as well as community building.

Ms. Cornell asks Mr. Camah what other obstacles is he facing with getting students out of the building to participate in community building projects?

Mr. Camah notes transportation is the number one issue. Some of our students are enrolled in the CTE program at Salem High School, however transportation from New Liberty to Salem High School is problematic. We really want to focus on teaching students skills and how they can use these skills later on in life.

Superintendent's Report

Posting timeline for Executive Director Special Education position

Superintendent Dr. Zrike notes the Superintendent's Evaluation will be an agenda item to be discussed at the next scheduled School Committee meeting.

Dr. Zrike notes the posting timeline for the Executive Director Special Education position. Ms. Linda Farinelli has decided to pursue other opportunities. We are appreciative for her leadership and her time with Salem Public Schools. Dr. Zrike notes we are looking for School Committee members to be a part of the hiring committee.

Deputy Superintendent Kate Carbone notes we are moving forward with the hiring process as of January 30, 2023. Hopefully, depending on inclement weather, we will have a finalist by the end of March. The posting went live on January 17, 2023. There will be an orientation meeting, review applications, and conduct interviews in person. The goal of the screening team is to forward pros and cons of each candidate to the Superintendent.

Student Mental Health Supports update

Ms. Ellen Wingard notes we are thrilled to formally announce our partnership with Cartwheel Care and Brookline Center. Cartwheel provides 100 students to access mental health services. Joe English and Dr. Juliana Chen joined us virtually to further discuss Cartwheel Care. Cartwheel Care is a trusted mental health partner to school districts across Massachusetts. Cartwheel is 100% telehealth. This allows rapid access to families, flexible schedules, covered by insurance, and works with all students from grades 3-12. Having a diverse work team to make students feel comfortable. An example of the care journey for a student consists of the referral consisting of the school referral from a teacher or school counselor for a child in need. Cartwheel reaches out to the family within two days to schedule the first assessment appointment via telehealth. Personalized care is provided weekly for 2-4 months and the child psychiatrist can support the child with medication when indicated. Ongoing support is as needed. Cartwheel will work with the family to assess long term care for the student.

Ms. Julian Chen shares in addition there is parent guidance with a licensed therapist, case consultations for school staff, and ongoing partnership to strengthen the Multi- tiered system of support. Ms. Wingard shares that there have been 23 referrals within five days. Ms. Wingard notes Cartwheel has already reached out to families. Rapid access to care and language availability is really key. This is a big partnership for Salem and for our families.

Mr. Fleming asks how the child gets into this program.

Ms. Wingard notes through City Connect coordinator and a teacher referral or school adjustment counselors.

Ms. Cornell asks how we have messaged this to families and parents.

Ms. Wingard notes tonight's meeting is our formal launch. The school will be working with Liz Polay-Wettengal as well as the City connected councilors.

Dr. Chen notes if a student is not deemed for Cartwheels services, there are other professionals through Cartwheel to assist these students.

2023-2024 Enrollment Targets for Student Assignment

Dr. Zrike notes the targets for each individual school for the upcoming school year. Dr. Zrike notes increasing the boundaries and going above the 60/40%. Dr. Zrike notes the good news is the majority of our schools fell within 5% of the average for lower income students.

Dr. Zrike would like to point out to the School Committee that our low income enrollment in Pre-K is significantly lower than that in kindergarten and the rest of the district. It is something to think about for many of our lower income families, the schedule may be a challenge for pre-k. We have opened up childcare which has helped but this is something we did to consider. The extended child care and schedule year round is a factor for families in the program.

Dr. Pangallo asks about the percentage.

Dr. Zrike notes we were not as concerned in fluctuations and the 50/50% would give us the chance to make slight adjustments. This is something we could consider.

Ms. Campbell notes one thing to keep in mind is to consider the impact of the assignment policy and keep track of data regarding students who are fully bilingual and heritage speakers may get denied to dual language programs. Ms. Campbell notes for Carlton, what is the route cause and what isn't working for Carlton specifically.

Ms. Cornell notes there needs to be a conversation based on incoming cohorts and if it can help the Carlton situation. Do we want cohorts of children to have a diverse experience? Ms. Cornell notes school choice can be problematic.

Superintendent Dr. Zrike notes every school has openings except for Carlton. The schools that have openings, parents have a choice. Unless we start reserving spots, kids can move into Salem and the charter schools have waiting lists.

Mayor McCarthy notes if you implement the policy then the lower grades are gonna be tweaked in the different direction that is not quite district- wide.

Dr. Pangallo asks if we have data on the enrollment over the course of the school year for Carlton. To see if that initial placement in September, evens out or if we have to hold additional placement at Carlton.

Mr. Cruz notes there is a policy regarding a series of engagements regarding the school choice policy. We had put in a new target of having this conversation to update the policy for the new target window.

Student Representative Report

none

Old Business

none

New Business

none

Finance & Operation Update

none

Subcommittee Reports

Policies for second reading:

Ms. Cornell motioned to approve. Seconded by Mr. Cruz. Roll call vote.

Policy 5101 - School Age and Attendance

Ms. Campbell	Yes
Ms. Cornell	Yes
Mr. Cruz	Yes
Mr. Fleming	Yes
Ms. Manning	Yes
Dr. Pangallo	Yes
Acting Mayor Robert McCarthy	Yes

Motion carries 7-0

Policy 1502 - Advisory Committee to the School Committee

Ms. Cornell motioned to approve. Seconded by Mr. Cruz. Roll call vote.

Motion carries 7-0

Ms. Campbell	Yes
Ms. Cornell	Yes
Mr. Cruz	Yes
Mr. Fleming	Yes
Ms. Manning	Yes
Dr. Pangallo	Yes
Acting Mayor Robert McCarthy	Yes

School Committee Concerns and Resolutions

none

Adjournment

Motion moved to adjourned. Mr. Fleming motions. Ms. Cornell seconded.

Motion carries 7-0

Ms. Campbell	Yes
Ms. Cornell	Yes
Mr. Cruz	Yes
Mr. Fleming	Yes
Ms. Manning	Yes
Dr. Pangallo	Yes
Acting Mayor Robert McCarthy	Yes

Meeting adjourned at 8:30pm.

Respectfully submitted by,

Krista Perry

Executive Administrative Assistant to the School Committee and Superintendent

DRAFT

Salem Public Schools Salem School Committee Retreat Meeting Minutes January 28, 2023

On January 28, 2023 the Salem School Committee held its School Committee Retreat meeting at 9:00a.m.

Members Present In-Person: Acting Mayor Robert McCarthy, Mr. Manny Cruz, Ms. Mary Manning, Dr. Kristin Pangallo, Ms. Amanda Campbell, Mr. James Fleming, Ms. Beth Anne Cornell

Others in Attendance: Superintendent Stephen Zrike, Deputy Superintendent Kate Carbone, Elizabeth Pauley, Mr. Marc Leblanc, Ms. Ellen Wingard, Liz Polay-Wettengel

Call of Meeting to Order

Attendance

Ms. Campbell	Present
Ms. Cornell	Present
Mr. Cruz	Present
Mr. Fleming	Present
Ms. Manning	Present
Dr. Pangallo	Present
Acting Mayor Robert McCarthy	Present

Approval of Agenda

I. Discuss the MSBA Process

Ms. Elizabeth Pauley begins discussion regarding the Massachusetts School Building Authority process. There is an accelerated career program and core program. The core program is a 6-10 year process. The process is broken up into three main phases: prep, scope definition, and scope monitoring. What comes next will be: Eligibility - May 2023 - January 2024. Defining the scope can take 20-24 months which includes feasibility study, schematic design, and funding the project. Detailed design development will take 10-12 months, construction will take 24-36 months, and in fall of 2030 - students will be in a new building. Upon the invite to eligibility period, districts complete defined requirements within the timeframes listed.

Ms. Pauley notes a few reminders. After the eligibility process, there is an application: statement of interest, preparation: eligibility period - MSBA enrollment projections and data gathering, defining the scope: feasibility study, schematic design, funding the project. Monitoring the scope

through detailed design development, construction, and closeout & post occupancy evaluation. There will be more information about the Eligibility in April. What we can do now as a committee is establish a building committee, begin public engagement conversations as part of the strategic planning process, think about which models we want to study, and appropriate the funds between now and January 2024.

II. Discuss the Strategic Planning

Ms. Heidi Guarino begins the presentation with updates regarding the Strategic Planning process and feedback summary. Having plans done by June however the decision will be extended through the summer due to the race of a new Mayor as well as changes to the School Committee.

Ms. Guarino notes in September the School Committee committed to exploration of three major areas that will impact the strategic plan. Options for how middle and high school grades could co-locate. Build/expand a stand-alone specialized early childhood center. Study the benefits and challenges of the current school choice system, and consider alternatives.

Ms. Guarino reviews the timeline which consists of a committee of the whole meeting in March, start of the MSBA process in May, another committee of the whole in June, and presentation to the School Committee sometime in August or September.

Ms. Guarino notes in a couple of months there will be a committee of a whole in the summer. There will be an advisory cabinet formed to stay engaged throughout the process. Over the last two to three weeks, we had spoken to every member on the School Committee. Spent a lot of time speaking about the new high school building and we asked if there is anything Salem should stop doing. Cart language suggestions.

Overall the School Committee is aligned with one another. The Middle School to be closely reviewed. Everyone seems to be pleased with how Equity has impacted the district.

Different views as assets and challenges. School choice, Dual language programs to be grown, increase in diversity and the staff as a positive or it has not had the impact that we need. All committee members are passionate about the SPS.

It's important to have an educator's voice on the School Committee

In terms of assets - talent vs programs. A lot of enthusiasm and how it has spread across the district. Teaching staff is strong right now. CTE and college programming has a lot of support, pre-k programming.

In terms of challenges - the biggest challenge is still the emotional health of our staff and students. Priorities in the plan - needs to be grounded in equity with a focus of improving students' learning. A high school that serves our students. Who are the teachers and how do they represent their students?

Ms. Guarino notes new initiatives, if you had to identify something to be considered. School choice, CTE students along with college credits. To get a better balance in out schools, we may have to take a look at school choice

A lot of excitement regarding the high school, should it be middle and high school. Creating an 8/9 Academy. Gymnasium on a wooden floor. New and better spaces for the arts and facilities for early childhood education.

Sometimes the reason some things are done is because they have always been done that way. That can get in the way of change.

Superintendent Dr. Zrike notes it would be great if the plan aligned with the city council and school committee.

Mayor McCarthy notes middle school students need to be built up and the model to allow them to grow, how can they evolve in their own environment.

Superintendent Dr. Zrike notes a lot of alignment between the School Committee members.

Ms. Guarino notes the major takeaways from the one on one zoom meetings with each School Committee member were focusing on increases in diversity, strength of leadership and focus on equity called out as top assets, challenges ranging from retention to training to health and wellness to impact of the district's reputation on hiring and enrollment, the plan should be grounded in equity, prioritize structures to improve overall student experience and opportunities, members are cautious about adding new initiatives; want to build on areas of success, review and reconsider others, and lastly members struggled to name specific programs to cut but suggested broader changes in org culture, strategy and policy.

III. Report out on Superintendent Reviews 23-24 Goals

Dr. Zrike shares his goals with the committee members. Ms. Kate Carbone and Dr. Zrike met with DESE - student experience, high drop out rates, teachers need better support - perhaps evaluation added to the 2/27/23 School Committee meeting agenda.

Dr. Zrike review goal #1 - The Superintendent will work with Salem Public School educators to support our students to become independent learners who can achieve at their grade level or higher.

Goal #2 - Professional growth - As part of the district's commitment to fiercely advancing equity across the District, the Superintendent will lead an explicit focus on supporting multilingual learners. SPS will strengthen our practices and models for serving multilingual learners to ensure they have equitable access to meaningful and rigorous learning opportunities that build on their cultural and linguistic assets and the academic, linguistic, social, and emotional supports they need to excel.

Goal #3 - District Goal - To lead the upcoming (post-COVID) strategic planning effort for the Salem Public Schools - process, implementation and progress monitoring. The strategic plan must be visionary, forward thinking and set aggressive and attainable goals for improved student outcomes.

IV. Follow-up Athletics Discussion

Ms. Cornell notes Athletics and sports programming across the city. Ms. Cornell would like to build back up for the Athletics and the amount of engagement at the middle school level.

Ms. Cornell notes the School Committee recommends the development of an Athletics Advisory Committee to the Superintendent with the following goals and outcomes in mind. Goals discussed were to engage more Salem children in recreational athletics, giving them the opportunity to explore a variety of sports, experience the value of teamwork and sportspersonship, and develop strong connections to their schools and community through sports.

Ms. Cornell also notes to engage Salem children who have been traditionally underrepresented in town and school sports, including students of color, students for whom English is not their first language, immigrants, and female-identifying students.

Ms. Cornell notes the last goal is to also create relationships between the town and district sports program to better leverage resources and support a strong Salem sports community, similar in spirit to the all-city music program. Outcomes from this new Athletic Committee could be to develop short and long term strategies for engaging Salem Public School children in sports and athletics. Also, to provide recommendations and suggested actions to the Superintendent.

Meeting adjourned at 12:00p.m.

Respectfully submitted by,

Krista Perry

Executive Administrative Assistant to School Committee and Superintendent

**Horace Mann
Laboratory School**
School Committee Showcase 2.6.23
Student & Family Culture

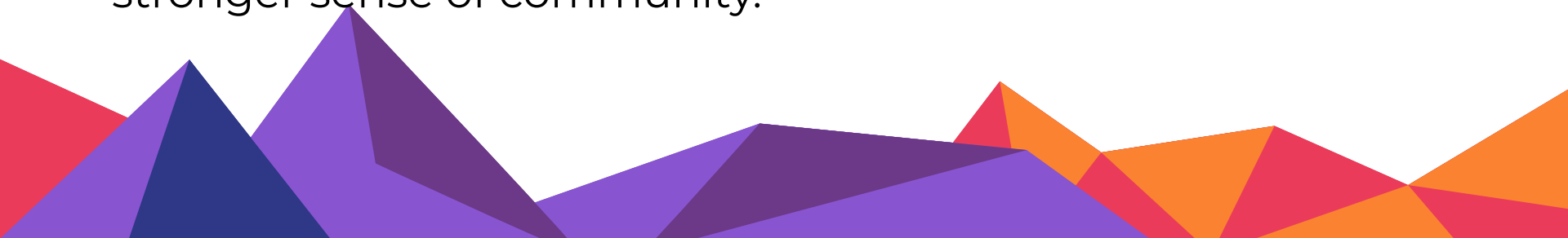




Why?

Many of the fun in-school and afterschool community building events at HMLS ended with COVID in 2020 and hadn't yet been brought back.

When Ms. Winsor met with families and staff over the summer of 2022 they talked about wanting more fun, cultural events for students and families. They wanted a stronger sense of community.





Culture & Climate Team

Ms. Winsor created a new Culture & Climate Team over the summer and they set about researching strong community-building traditions at other schools.

They decided to establish a House system similar to the one at Bates.










Other new initiatives for students

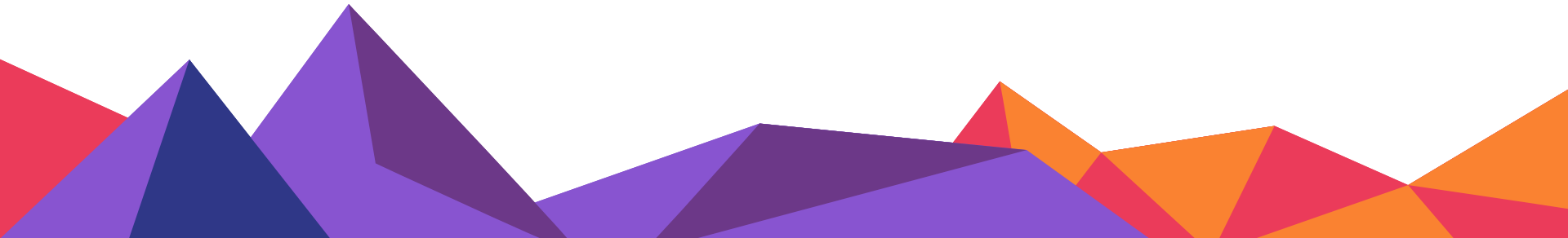
In addition to Houses, our AP, Ms. Correll, and others have worked to embed social emotional learning (SEL) and student support into House activities by pairing up staff with students who had low ratings on an SEL assessment teachers gave in the fall (the DESSA). This is called “relationship mapping.” Staff connected with their students during House activities.





Husky Heroes

In January we began giving out a certificate to one student per homeroom who has best demonstrated our CARES Values for the week. We call this our “Husky Heroes” program. Students find out they received the award on Friday morning and get their picture taken with the principal.



Husky Hero

Student Name:



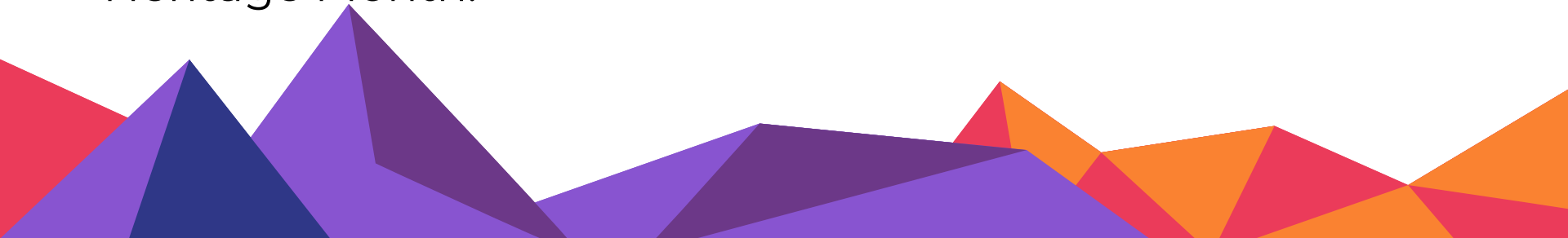
Horace Mann Laboratory School





Family Events - Movie Nights

Our Family Engagement Facilitator, Ms. Arias Reyes, came up with the idea to recognize and celebrate different groups of people each month through an evening movie night at the school for families. We celebrated Hispanic/Latino Heritage Month with the movie *Underdogs* and we watched *Pachamama* as part of Native American Heritage Month.

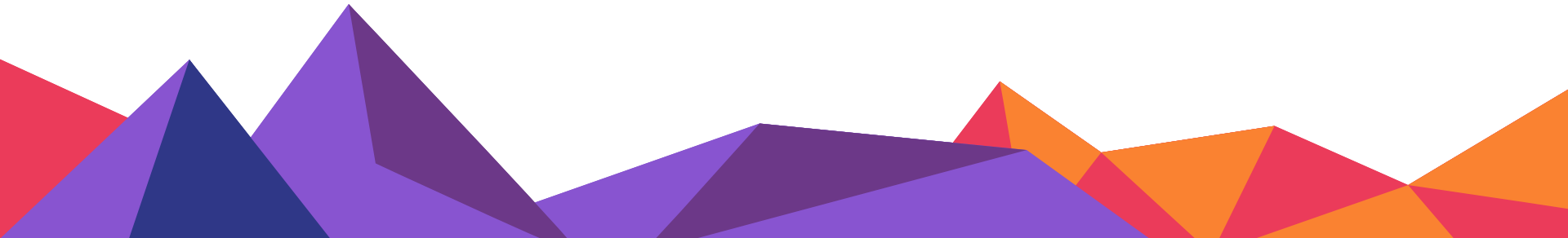


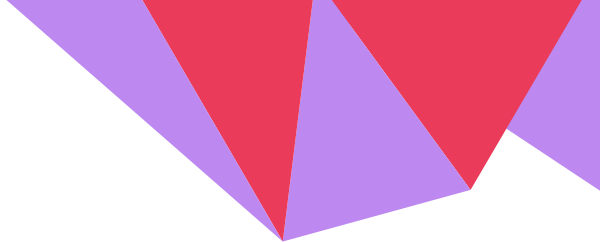




Family Events - Trunk or Treat & Turkey Trot

We've had excellent turn out at our monthly Parent Teacher Committee (PTC) meetings. The PTC planned an after school Trunk or Treat event in October and helped our PE teacher, Ms. O'Connor, plan the annual Turkey Trot in November.







Family Events - Weekly Family Newsletter

Ms. Winsor sends out a weekly family newsletter each Friday with information on activities from the past week, lots of photos, and important reminders.

HMLS Weekly Family Newsletter

From the principal, Jennifer Winsor 1/27/2023

Happy Friday!

Dear Horace Mann Families,

Congratulations to our ML students for working so hard and finishing ACCESS testing for the year. Thank you again to our amazing ML teaching team, who went above and beyond to cheer on our students with encouraging posters and healthy snacks.

So much to share from this week! Check out all the new photos below from Houses on Wednesday, teacher PD, and our revamped greenhouse. As a reminder we do House activities every early release day at 8:15. Be sure your student is here and on time to join in on the fun.

We also gave out our first Husky Hero awards to 14 amazing students who demonstrated our CARES

Family Events - Coffee with the Principal

Each month Ms. Winsor and Ms. Arias open the school doors to meet with families while enjoying coffee and pastries.

This is a great opportunity to hear from families and learn about what is important to them.



Family Events - Upcoming

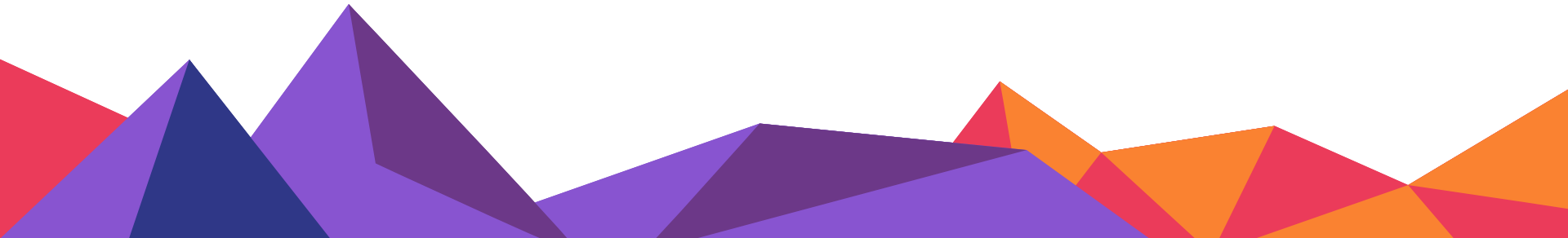
Upcoming family events include a Family Valentine's Dance this month, a Pottery Night overseen by our art teacher, Ms. Covello, and a Multicultural Night in March.

Ms. Arias is also working with families to offer a few after-school clubs this winter for students in grades 2-5 with transportation! The clubs include mural making, movement, and arts and crafts.



School Site Council

We've also re-established our School Site Council and used that as an opportunity to share information and get feedback from families on our School Improvement Plan (SIP), SIP mid-year data, and budget plan for 2023-2024.





You are invited!
Come try our now famous

Chicken Shawarma Wraps

Thursday February 16th

10:30 AM

Horace Mann Cafe

Come on in and see how our staff serves up this delicious dish!



SY 23-24 Master Calendar Highlights

- Mini-fall break that includes no school on Halloween and the day before (4 day weekend)
- Moved one before the school year, teacher professional development day to mid-March (March 6th) based on educator feedback
- Eliminated week long January break, but added an additional buffer day following the New Years holiday (Jan. 3rd).

Additional Reflections/Considerations

- In the future, perhaps we should consider making Good Friday a school day
- It has been suggested to relook at having one Spring break (March) instead of a February and April recess
- We are collecting input on parent conference timeline and structures and may make future adjustments- will not change calendar
- Innovation Schools
 - Bentley is still soliciting input on their calendar- looking at expanding the number of early release days
 - Carlton's and New Liberty's proposed calendar are part of your packet





BATES, COLLINS, ECC, HMLS, SALTS, WHES
2023 - 2024 School Calendar

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August

- 14-18 New Teacher Orientation
- 24, 25, 28– Professional Development Day (full)
- 29 – First Day of School **Grades 1-12**

September

- 1 – No School
- 4 – Labor Day
- 5 – First Day of School **PK/Kindergarten**
- 20 – Professional Development Day (half)

October

- 09 - Indigenous Peoples' Day
- 18 - Professional Development Day (half)
- 30 – No School
- 31 – No School

November

- 7 – Professional Development Day (full)
- 10 – Veterans' Day observance
- 22 – Thanksgiving early release
- 23-24 - Thanksgiving Break

December

- 6 - Professional Development Day (half)
- 20 - Professional Development Day (half)
- 25-29 - Winter Break

January

- 1 – New Year's Day
- 2 – No School
- 15 – Dr. Martin L. King Day
- 24 – Professional Development Day (half)

February

- 19-23 – February Vacation
- 27 – Dominican Independence Day (school in session)

March

- 6 – Professional Development Day (full)
- 20 – Professional Development Day (half)
- 29 – Good Friday – No School

April

- 15-19 - April Vacation

May

- 22 - Professional Development Day (half)
- 27 - Memorial Day

June

- 13 – Last day of School (**PK/Kindergarten**)
- 17 – Last day of School (**Grades 1-12**)
- 19 – Juneteenth Independence Day
- 18, 20-21, 24-25 snow days as needed

JANUARY 2024						
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	First Day (Grades 1-12)		Half Day: ½ day before holiday / Last day of school
	Schools Closed: Holiday or Vacation		First Day of School (PreK & K)
	Schools Closed: Staff Report, Professional Development		Last Day of School (PreK & K)
	Half Day: Professional Development		Holidays/Observances
	Snow Days as needed		



SALEM HIGH SCHOOL / SALEM PREP HIGH SCHOOL

2023 - 2024 School Calendar

AUGUST 2023						
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August

14-18 New Teacher Orientation
 23 - Scheduling Arena Day
 24, 25, 28- Professional Development Days (full)
 28 - First Day of School Grade 9
 29 - First Day of School Grades 10-12

September

1 - No School
 4 - Labor Day
 20 - Professional Development Day (half)
 21 - Meet The Teacher Night 6:00-8:00pm

October

06 - Mid Quarter - Quarter 1
 09 - Indigenous Peoples' Day
 16 - Progress Reports Posted
 18 - Professional Development Day (half)
 25 - Parent Conferences 2:40-3:40 pm
 30 - No School
 31 - No School

November

7 - Professional Development Day (full)
 10 - Veterans' Day observance
 22 - End of Quarter 1
 22 - Thanksgiving early release
 23-24 - Thanksgiving Break

December

1 - Report Cards Posted
 6 - Professional Development Day (half)
 7 - Parent Conferences 6:00-8:00 pm
 20 - Professional Development Day (half)
 22 - Mid Quarter - Quarter 2
 25-29 - Winter Break

January

1 - New Year's Day
 2 - No School
 9 - Progress Reports Posted
 15 - Dr. Martin L. King Day
 24 - Professional Development Day (half)

February

2 - End of Quarter 2
 9 - Report Cards Posted
 15 - Parent Conferences 2:40-3:40 pm
 27 - Dominican Independence Day (school in session)
 19-23 - February Vacation
 27 - Dominican Independence Day (school in session)

March

6 - Professional Development Day (full)
 12 - Mid Quarter - Quarter 3
 19 - Progress Reports Posted
 20 - Professional Development Day (half)
 26 - Parent Conferences 2:40- 3:40 pm
 29 - Good Friday - No School

FEBRUARY 2024						
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April

12 - End of Quarter 3
 15-19 - April Vacation
 26 - Report Cards Posted

May

10 - Mid Quarter - Quarter 4
 17 - Progress Reports Posted
 22 - Professional Development Day (half)
 27 - Memorial Day

June

6 - Salem Prep High Graduation
 7 - Salem High School Graduation
 17 - Last day of School
 19 - Juneteenth Independence Day
 18, 20-21, 24-25 snow days as needed

First Day (Grs. 10 -12)	Half Day: Professional Development	First Day Gr. 9 & Staff Development Day
Schools Closed: Holiday or Vacation	Half Day: ½ day before holiday / last day of school	Parent Conferences - Afternoon
Schools Closed: Staff Report, Professional Development	Holidays/Observances	Parent Conferences - Evening
Salem Prep High graduation	Salem High graduation	Snow Days as needed

Salem Public Schools

NEW LIBERTY INNOVATION SCHOOL

2023 - 2024 School Calendar

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August

- 14-18 New Teacher Orientation
- 24, 25, 28 – Professional Development Day (full)
- 29 – First Day of School **Grades 1-12**

September

- 1 – No School
- 4 – Labor Day
- 6, 13, 20, 27 – Professional Development early release

October

- 09 - Indigenous Peoples' Day
- 30-31 – No School
- 4, 11, 18, 25 – Professional Development early release

November

- 7 – Professional Development Day (full)
- 10 – Veterans' Day observance
- 22 – Thanksgiving early release
- 23-24 – Thanksgiving Break
- 1, 8, 15, 29 – Professional Development early release

December

- 6, 13, 20 – Professional Development early release
- 25-29 – Winter Break

January

- 1 – New Year's Day
- 2 – No School
- 15 – Dr. Martin L. King Day
- 3, 10, 17, 24, 31 – Professional Development early release

February

- 7, 14, 28 – Professional Development early release
- 19-23 – February Vacation
- 27 – Dominican Independence Day (school in session)

March

- 6 – Professional Development Day (full)
- 13, 20, 27 – Professional Development early release
- 29 – Good Friday – No School

April

- 3, 10, 24 – Professional Development early release
- 15-19 – April Vacation

May

- 1, 8, 15, 22, 29 – Professional Development Day early release
- 27 – Memorial Day

June

- 5, 12 – Professional Development early release
- 17 – Last day of School (**Grades 1-12**)
- 19 – Juneteenth Independence Day
- 18, 20-21, 24-25 snow days as needed

JANUARY 2024						
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	First Day (Grades 1-12)		Half Day: ½ day before holiday / Last day of school
	Schools Closed: Holiday or Vacation		Holidays/Observances
	Schools Closed: Staff Report, Professional Development		
	Early Release: Professional Development		
	Snow Days as needed		

Salem Public Schools

Carlton Innovation School

2023 - 2024 School Calendar

AUGUST 2023						
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August

- 14-18 - Assessment Camp/New Teacher Orientation
- 22-24 - Professional Development Days (full)
- 25 - No School
- 28 - First Day (Grades 1-12)
- 31 - First Day (P1)

September

- 4 - Labor Day

October

- 9 - Indigenous Peoples' Day
- 18 - Professional Development Day (half)
- 30 - No School
- 31 - No School

November

- 1 - Professional Development Day (full)
- 10 - Veterans' Day observance
- 17 - PD Day/Transition Day (half)
- 22 - Thanksgiving Early Release
- 23-24 - Thanksgiving Break

December

- 6 - PD Day/Caregiver Conferences (half)
- 22-29 - Winter Break

January

- 1 - New Year's Day
- 2 - No School
- 15 - Dr. Martin L. King Day
- 24 - Professional Development Day (half)

February

- 19-23 - February Vacation
- 27 - Dominican Independence Day (school in session)

March

- 8 - PD Day/Transition Day (half)
- 20 - PD Day/Caregiver Conferences (half)
- 29 - Good Friday (No School)

April

- 15-19 - April Vacation

May

- 22 - Professional Development Day (half)
- 27 - Memorial Day

June

- 3 - PD Day/Transition Day (full)
- 12 - Last Day of School (P1)
- 14 - Last Day of School (Grades 1-12) *Half Day
- 17, 18, 20, 21, 24 Snow Days as needed
- 19 - Juneteenth Independence Day (No School)

JANUARY 2024						
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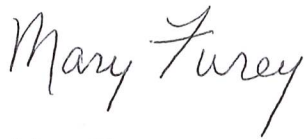
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	First Day (Grades 1-12)		Half Day: ½ day before holiday / Last day of school
	Schools Closed: Holiday or Vacation		First Day of School (PreK & K)
	Schools Closed: Staff Report, Professional Development		Last Day of School (PreK & K)
	Half Day: Professional Development		Holidays/Observances
	Snow Days as needed		

To Salem Public Schools and Salem High Wrestling Team,

My name is Mary Furey, my brother William Furey graduated from Salem High Class of 1958. He is donating this \$10,000 to the Salem High School Wrestling Team, on behalf of myself, his sister. William Furey was born August 5th 1939, passed away in June of 2022. He was employed for 43 years at General Electric in Lynn as an Inspector a job he was greatly proud of. He was a great fan of the sport of wrestling and loved his time at Salem High and wanted to give back to the program. We wish great success to the Salem High Wrestling Team.

My Regards,

A handwritten signature in cursive script that reads "Mary Furey".

Mary Furey

1/19/2023



To: Salem School Committee

CC: Dr. Stephen Zrike

From: Elizabeth Pauley

Date: February 6, 2023

Re: FY23 Budget Transfer Requests

The Business Office requests the following transfers be made; one is over \$15,000 and the other is a transfer across cost centers. A brief rationale is included below the transfer. These will help to ensure funds are available in the correct organization and object code lines.

1. Special Education Tuition transfer to Homeless Transportation

Amount	From: Account Org/Object & Description	To: Account Org/Object & Description
\$250,000	13640151-5324: Tuition-Private	13592021-5334 Homeless Transportation

Rationale: Salem's costs for transporting unhoused students are increasing. We currently have funds available in the Private Tuition line for Special Education Students. We are recommending a \$250,000 transfer; this amount will ensure that there continues to be \$500,000 available in that line. Based on the known pipeline of students awaiting a private placement, we expect that this amount will leave enough funds in place to pay new tuition that may arise between February and June.

2. Special Education transfer to Translation lines

Amount	From: Account Org/Object & Description	To: Account Org/Object & Description
\$15,000	13640160-5125 Special Education	13590161-5320 Translations

Rationale: This transfer will move funds into the Translation lines, and will provide payment for invoices related to Special Education (IEP meetings and other communications between families and the Special Education department).

I recommend approval of these transfers.

Elizabeth A. Pauley

SCHOOL COMMITTEE 6000 SCHOOL COMMITTEE ADVISORY COMMITTEES

6504 NAMING OF SCHOOL FACILITIES

Naming a school facility is an important matter that deserves thoughtful attention. Personal prejudice or favoritism, political pressure, or temporary popularity should not be an influence in choosing a name for a school, a portion of a school, or a portion of school grounds. Whenever possible, the wishes of the community should be considered in naming school facilities.

The School Committee has the authority to approve the naming and renaming of buildings, structures, and facilities located on school property. The School Committee also has the authority to name subsections of existing structures or facilities, such as classrooms, auditoriums, and gymnasiums.

Names and/or wording associated with school facilities shall be consistent with Salem Public Schools policies and promote messages aligned with the district's mission, vision, values, and goals, with a special focus on equity and inclusion. To the extent possible, names and/or wording should be designed not to restrict the use of a space or inhibit changing the function of the space should that become necessary in the future.

When the opportunity to name or dedicate a new school or school-related property, structure, or facility is forthcoming, an orderly procedure will be communicated at the next available School Committee meeting. The Committee's agendas should clearly reflect the intent to consider, review, and vote on naming opportunities.

Any current or former Salem resident or current or former member of SPS staff may submit a name for a school space in writing to the School Committee Chair. If a name is being initiated at the local school level, the principal must take reasonable steps to include the School Council and PTA/PTO in the nomination of the name before submission to the School Committee.

The written request should specify the intent of the requestor and the reasons why this particular name would fit the facility. It should offer appropriate background information on the person or organization after which the facility will be named. An offer of a financial contribution to the School District may accompany the naming request, but the School Committee is not obligated to accept or reject a name based upon financial considerations alone. Philanthropic contributions in support of the School District are encouraged by the School Committee. The School Committee may acknowledge generous donors by designating appropriate spaces within the School District's facilities consistent with the level of financial commitment. Such gifts shall be consistent with the School Committee's policy on Gifts and Solicitations.

When the naming of a school facility is not associated with a gift, but is rather intended to honor a particular person, organization, or historical event, the School Committee will give preference to those persons or organizations who, and events which, had a substantial impact upon the education of Salem's children. This guideline, however, shall not preclude consideration of names of persons of local,

state, national or international significance. Names of persons currently employed by the City of Salem shall not be considered.

No building or part of a building will be named without three readings of the suggested name, at three separate school committee meetings.

It is the sole responsibility of the Salem School Committee to name public school buildings and parts of buildings. When buildings are renovated or newly constructed, the School Committee may form an ad hoc committee, appointed by the mayor, for the purpose of recommending names. The naming committee may include a representative from the School Committee, the building principal, faculty member(s), parent(s) and community member(s). ¶

Guidelines for naming a school building after a person include the following: ¶

The person must have made a significant contribution to Salem and/or public education; ¶

The person for whom the building may be named shall have been deceased for 10 years so that their contribution to the community will have stood the test of time. ¶

Parts of buildings such as a gymnasium, library, field house, cafeteria or auditorium, etc. School facilities may be named for any individual who has made a substantial and significant contribution (financially or otherwise) to Salem and/or public education.

~~No building or part of a building will be named without three readings of the suggested name, at three separate school committee meetings.~~

I don't see the procedures referenced- this should be referenced in the policy

Reviewed: ~~October 2016~~ January 27, 2023

COMMUNITY RELATIONS **1000**

PUBLIC PARTICIPATION 1500

SCHOOL VOLUNTEERS 1506

The Salem School Department is pleased to accept the services of parents and other citizens who volunteer to work in the schools. ~~in such areas as special education, libraries, lunchrooms, and wherever appropriate skills are needed.~~

Volunteers will be required to go through the Criminal Offender Record Information process for safety and security reasons.

See Policy 4119 C.O.R.I. Requirements

APPROVED: 8/ 2/04
12/3/07

Reviewed: ~~December 2016~~ January 27, 2023

STUDENTS AND INSTRUCTION 5000 ATTENDANCE 5100 SCHOOL AGE AND ATTENDANCE 5101

Attendance is vital for student learning. For this reason, the Salem Public Schools encourage families to ensure that students are in school, on time every day. Under Massachusetts General Law (School Attendance, Chapter 76) attendance is compulsory. This means that, at a minimum, all children between the ages of six and sixteen are required to attend school daily. The School Committee also believes that daily attendance up to a student's graduation is essential to optimize learning.

Under the law, students with 7⁸ or more unexcused absences or 14⁵ unexcused half-days in any period of six months may, upon the recommendation of the school principal or designee, be referred to the Supervisor of Attendance for intervention or action. Every absence impacts student learning, however, regardless whether it is excused, unexcused, a tardy, or an early dismissal. Any student with 8 or more absences (excused or unexcused) may be referred to the school student support team. Considered together, absences for any reason can have an impact on student learning and academic and social emotional outcomes.

Students absent from school for a full-day may not participate in school-sponsored activities on the day or evening of the absence.

Excused Absences

Salem Public Schools recognizes that students will, at times, have legitimate reasons to be absent. Potential reasons for excused absences include the following:

- Student's illness or injury
- Death of a close family member
- Observance of a major religious holiday
- Court summons (student's name must appear on the summons)
- School/administration approved activities
- College visits (documentation required)
- Legal, immigration, military or other similar obligations
- Medical or psychological appointments during the school day
- Suspension

Parents/guardians are expected to call in a student's absence into the school's absence reporting system each day the student is absent. To be eligible for an excused absence, the parent/guardian shall provide the school with notice explaining the absence as soon as possible and within no more than 5 days of the return to school.

Medical Documentation Requirements

To be deemed excused, an absence of more than 3 consecutive days must be documented in writing by an appropriately licensed medical professional, e.g. physician, nurse practitioner, physician's assistant, psychiatrist, psychologist, therapist, or dentist who has physically assessed the student.

Unexcused Absences

An absence is considered unexcused when a student misses school for reasons that fail to meet the criteria for an excused absence as defined above.

Annual School Absence Protocol and Notification

The Salem School Committee requires that each school establish a student absence protocol and notification system. Principals shall send, at the beginning of each school year, notifications to the parent/guardian of each student regarding the school's protocol.

Truancy and Habitual Truancy

A student is considered truant when s/he misses school without permission or a valid excuse. Parents/guardians will be notified if a student is suspected of being truant.

A student is considered habitually truant if they are willfully failing to attend school for eight (8) or more school days in a quarter without a lawful and reasonable excuse as outlined above. For schools not operating on a quarter system, sixteen (16) missed days per semester or eleven (11) missed days per trimester shall apply.

Parent/Guardian and School Responsibilities

Parents/guardians are legally responsible for ensuring that their child attends school daily. Pursuant to M.G.L. c. 76, § 1B, the school will notify the parent/guardian of a student who has missed 5 or more school days unexcused in a school year. The school administrator/designee will make a reasonable effort to meet with the parent/guardian of a student who has 5 or more unexcused absences to develop action steps for student attendance. The action steps shall be developed jointly and agreed upon by the school principal, or a designee, the student and the student's parent/guardian and with input from other relevant school personnel and officials from public safety, health and human service, housing and nonprofit agencies.

Chronic Absenteeism

Chronic Absence is defined as a student missing 10% or more days of school within a school calendar year including all absences regardless of whether they are excused or unexcused. Starting as early as preschool and kindergarten, students' chronic absence is a primary cause of low academic achievement and a powerful predictor of which students will eventually drop out

of school. Students who have poor attendance over multiple years will struggle to make up for the lost time in the classroom. Students' chronic absenteeism can leave third graders unable to read proficiently, sixth graders struggling with coursework and high school students off track for graduation.

Plan for Reducing Chronic Absenteeism

The Superintendent shall track and measure chronic absenteeism across the district and shall develop a comprehensive plan to reduce chronic absenteeism wherever concerning patterns exist. Each school shall also develop its own plan to reduce chronic absenteeism that shall be included in its School Improvement Plan. Such plans should be proactive in reducing barriers to consistent student attendance, responsive to student and family needs, and involve key school staff members (such as a Student Support Team), and other stakeholders including community partners.

Enforcement of Student Attendance

Salem Public Schools exercises its rights to enforce M.G.L. 76, §1 or Chapter 119, §51A. The Salem School District will be proactive in efforts to intervene when absenteeism is high and/or impacts student learning. For such irregular attendance of any kind, a student shall be referred to the school attendance team. Students who are identified as habitually truant (as defined above) will be referred to the district's Supervisor of Attendance and potentially other forms of intervention or action.

Educational Services Due to Absences for Illness/Injury

For absences of several days due to illness or injuries, students and families should contact teachers to establish a reasonable schedule for making up missed work. Students in middle and high school are strongly encouraged to seek out extra help before or after school, or at some other mutually agreeable time if they need assistance from a teacher as the result of an absence.

Per 603 CMR 28.03(3)(c) and 28.04(4), parents/guardians of students who are absent because of illness or injury for 14 consecutive school days, or students with chronic illnesses who have recurring home/hospital stays of less than 14 consecutive school days, when such recurrences have added up to or are expected to add up to more than 14 school days in a school year, are eligible for home or hospital educational services if they are requested and the medical need is documented by the treating physician. In these cases, the parent/guardian should contact the Office of Student Services and Family Supports to set up educational services that will enable the student to keep up in his/her courses of study and minimize the educational loss that might occur during the period of confinement at home or hospital.

Legal References: MGL 76:1, 1A, 1B, 2, 4, 5, 20 and 119: 51A

603 CMR 28.03(3)(c)

<https://www.mass.gov/juvenile-court-rules/juvenile-court-standing-order-3-21-child-requiring-assistance-proceedings>

www.attendanceworks.org/research/

Reviewed: December 214, 2022

Approved: 6/21/21

COMMUNITY RELATIONS **1000**

PUBLIC PARTICIPATION 1500

ADVISORY COMMITTEES TO THE SCHOOL COMMITTEE 1502

The following general policies will govern the appointment and functioning of advisory committees to the School Committee (with the exception of other than the Student Advisory Committee, SEPAC, LPAC which are governed by the terms of the Massachusetts General Laws):

Advisory committees may be created by the School Committee to serve as task forces for special purposes or to provide continuing consultation in a particular area of activity. There will be no standing overall advisory committee to the School Committee;

If state or federal law requires an advisory committee, its composition and appointment will meet all of the guidelines established for that particular type of committee;

The composition of task forces and other advisory committees will be broadly representative and take into consideration the specific tasks assigned to the committee. Members of the professional staff may be appointed to the committee as members or consultants.

The School Committee will make appointments to such committees. The School Committee, upon recommendation of the superintendent of schools, will ~~appoint~~~~make~~ ~~appointment~~ staff members to such committees when appropriate.

Each advisory committee will be clearly instructed as to:

The length of time each member is being asked to serve;

The assignment the School Committee wishes the advisory committee to fulfill and the extent and limitations of its responsibilities;

The resources the School Committee will provide;

The approximate dates on which the School Committee wishes to receive major reports;

The guidelines for the release of information to the press.

NOTE: The School Committee possesses certain legal powers and prerogatives that cannot be delegated or surrendered to others. All recommendations of an advisory committee must be submitted to the School Committee. The School Committee will have

the sole power to dissolve any of its advisory committees and will reserve the right to exercise this power at any time during the life of any committee.

Reviewed: December 21⁴, 2022