



John A. Boris, Chairman  
Frank J. Milo, Vice Chairman  
Peter K. Strout, Second Vice Chairman  
Maureen Call, Treasurer  
William E. Luster, Assistant Treasurer  
Carol A. MacGown, Executive Director

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FILE #  
CITY CLERK SALEM, MASS

August 4, 2016

Cheryl A. LaPointe, City Clerk  
Office of the Clerk  
City Hall, 93 Washington Street  
Salem, MA 01970

Dear Ms. LaPointe:

In accordance with Chapter 30A, Section 20 of the General Laws, as amended, Notice of a **REGULAR MEETING** of the **SALEM HOUSING AUTHORITY** to be held on **WEDNESDAY, AUGUST 10, 2016 at 6:00 p.m.** at the office of the Authority located at 27 Charter Street, Community Room, Salem, Massachusetts is hereby posted.

It is anticipated by the Chairman that the matters outlined in the attached agenda will be discussed, as well as any other unforeseen business that may lawfully come before it.

It is also anticipated by the Chairman that the Board will convene into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel and to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

Sincerely,

Carol A. MacGown  
Executive Director

Enclosure

Copy: Board Members

File: Regular Meeting w/Exec Session



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FILED  
CITY CLERK SALEM, MASS.

**AGENDA FOR THE  
REGULAR MEETING  
WEDNESDAY, AUGUST 10, 2016  
6:00 p.m.**

This notice posted on "Official Bulletin Board"  
City Hall, Salem, Mass. on AUG 04 2016  
at 4:56 PM in accordance with MGL Chap. 30A,  
Sections 18-25.

- I. Call Meeting To Order**
- II. Roll Call**
- III. Minutes of Previous Meeting(s)**
  - Acceptance of Minutes of the Special Meeting of July 6, 2016
  - Acceptance of Minutes of the Regular Meeting of July 13, 2016
- IV. Communications**
  - July/August NAHRO Newsletter
  - Correspondence dated July 19, 2016 from Carol A. MacGown to Adria Leach, Director of External Affairs, Salem State University re: thank you note for Landscaping at Rainbow Terrace
  - Email together with attachments from Chris Poulin, Chief Operating Officer of Silver Street Development Corp VII re: Section 8 SHA Rent Approval, Contract Extension Letter, Section 8 Letter from CHA Rent Commitment
  - Article from Salem News – Filming at Garden Terrace “Perfect Match”
- V. Reports of the Committees**
- VI. Report of the Executive Director**
- VII. Unfinished Business**
  - HUD Model Form of Agreement between Owner and Designer Professional for the Stephen Zisson Elderly Residence, 292 Essex Street, Window Replacement Project
  - Appointment of Contract Officer and Alternate Contract Officer for the Modernization Project to Replace windows at the Stephen Zisson Elderly Residence, 292 Essex Street



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**VIII. Recommendations of the Chairman**

**IX. Report of the Treasurer**

- Bills and Transfers for the period July 1, 2016 through August 4, 2016
- Balance Sheet and Statements of Revenues and Expenses through June 30, 2016

**X. New Business**

- Amendments to Salem Housing Authority Personnel Policy
- Certification of Compliance with Notification Procedures for Federal and State Lead Paint Laws

**XI. Other Business /Late Communications**

**XII. Adjournment into Executive Session**

- Pending Litigation
- Union Contract