



A U T H O R I T Y

2017 FEB -2 PM 2:36

CITY CLERK
SALEM, MASS.

February 2, 2017

Cheryl A. LaPointe, City Clerk
Office of the Clerk
City Hall, 93 Washington Street
Salem, MA 01970

Dear Ms. LaPointe:

In accordance with Chapter 30A, Section 20 of the General Laws, as amended, Notice of an **ANNUAL MEETING** immediately followed by a **REGULAR MEETING** of the **SALEM HOUSING AUTHORITY** to be held on **WEDNESDAY, FEBRUARY 8, 2017 at 6:00 p.m.** at the office of the Authority located at 27 Charter Street, Salem, Massachusetts is hereby posted.

It is anticipated by the Chairman that the matters outlined in the attached agenda will be discussed as well as any other unforeseen business that may lawfully come before it.

Sincerely,

Carol A. MacGown
Executive Director

Enclosure

Copy: Board Members

This notice posted on "Official Bulletin Board"
City Hall, Salem, Mass. on
at _____ in accordance with MGL Chap. 30A,
Sections 18-25.

File: Annual Meeting Notice





John A. Boris, Chairman
Frank J. Milo, Vice Chairman
Peter K. Strout, Second Vice Chairman
Maureen Call, Treasurer
William E. Luster, Assistant Treasurer
Carol A. MacGown, Executive Director

2017 FEB -2 PM 12:36

CITY CLERK
SALEM, MASS.

AGENDA FOR THE
SIXTY-NINTH (69TH) ANNUAL MEETING
WEDNESDAY, FEBRUARY 8, 2017

-
- I. Call Meeting to Order
 - II. Roll Call
 - III. Election of Officers
 - Office of Chairman
 - Office of Vice-Chairman
 - Office of Second Vice-Chairman
 - Office of Treasurer
 - Office of Assistant Treasurer
 - IV. Check Signers with Alternates
 - Designate Check Signers and Alternates
 - V. Manual Check Signers
 - Designate Manual Signers and Alternates
 - VI. Voucher Signers
 - Designate Voucher Signers and Alternates
 - VII. Employee Check Signer Security Agreement
 - VIII. Release of Executive Session Minutes
 - IX. Presentation of By-Laws
 - X. Order of Voting for Roll Call Votes
 - XI. Adjournment into Regular Meeting

This notice posted on "Official Bulletin Board"
City Hall, Salem, Mass. on Feb 2, 2017
at 12:36 pm in accordance with MGL Chap. 30A,
Sections 18-25.





A U T H O R I T Y
2017 FEB -2 PM 2:36

CITY CLERK
SALEM, MASS.

John A. Boris, Chairman
Frank J. Milo, Vice Chairman
Peter K. Strout, Second Vice Chairman
Maureen Call, Treasurer
William E. Luster, Assistant Treasurer
Carol A. MacGown, Executive Director

**AGENDA FOR THE
REGULAR MEETING
WEDNESDAY, FEBRUARY 8, 2017
6:00 p.m.**

- I. Call Meeting To Order**
- II. Roll Call**
- III. Minutes of Previous Meeting(s)**
 - Acceptance of Minutes of the Regular Meeting of January 11, 2017
- IV. Communications**
 - February 2017 – Mass NAHRO Newsletter
 - Correspondence from Chrystal Kornegay, Undersecretary, Department of Housing and Community Development
- V. Reports of the Committees**
- VI. Report of the Executive Director**
- VII. Unfinished Business**
- VIII. Recommendations of the Chairman**
- IX. Report of the Treasurer**
 - Bills and Transfers for the period January 6, 2017 through February 2, 2017
 - Balance Sheet and Statements of Revenues and Expenses through November 30, 2016
- X. New Business**
 - Legal Services Contract
 - Certificate of Substantial Completion for DHCD Project #258108 Electrical and Fire Alarm Upgrades at Pioneer Terrace



- 2017 FEB -2 PM 12:36
CITY CLERK
SALEM, MASS.
- Certificate of Final Completion for DHCD Project #258108
Electrical and Fire Alarm Upgrades at Pioneer Terrace
Application and Certificate for Payment #5 (Final) for DHCD
Project #258108 Electrical and Fire Alarm Upgrades at Pioneer
Terrace
 - Capital Improvement Plan – Correspondence dated January 25,
2017 from Roberta Strongin, Director, Project Management Unit,
DHCD – Approval Letter

XI. Other Business /Late Communications

XII. Adjournment