



John A. Boris, Chairman
Frank J. Milo, Vice Chairman
Peter K. Strout, Second Vice Chairman
Maureen Call, Treasurer

Carol A. MacGown, Executive Director

2018 FEB -8 PM 6:47

CITY CLERK
SALEM, MASS

February 8, 2018

Cheryl A. LaPointe, City Clerk
Office of the Clerk
City Hall, 93 Washington Street
Salem, MA 01970

Dear Ms. LaPointe:

In accordance with Chapter 30A, Section 20 of the General Laws, as amended, Notice of an **ANNUAL MEETING** immediately followed by a **REGULAR MEETING** of the **SALEM HOUSING AUTHORITY** to be held on **WEDNESDAY, FEBRUARY 14, 2018 at 6:00 p.m.** at the office of the Authority located at 27 Charter Street, Salem, Massachusetts is hereby posted.

It is anticipated by the Chairman that the matters outlined in the attached agenda will be discussed as well as any other unforeseen business that may lawfully come before it.

It is also anticipated by the Chairman that the Board will convene into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

Sincerely,



Carol A. MacGown
Executive Director

Enclosure

Copy: Board Members
Calvin Young, Tenant President, CSTA

File: Annual Meeting Notice



27 CHARTER STREET · SALEM MA 01970-3699
978.744.4431 · FAX 978.744.9614

Equal Opportunity Employer





John A. Boris, Chairman
Frank J. Milo, Vice Chairman
Peter K. Strout, Second Vice Chairman
Maureen Call, Treasurer

Carol A. MacGown, Executive Director

**AGENDA FOR THE
REGULAR MEETING
WEDNESDAY, FEBRUARY 14, 2018
6:00 p.m.**

2018 FEB -8 PM 6:47
CITY CLERK
SALEM, MASS

This notice posted on "Official Bulletin Board"
City Hall, Salem, Mass. on FEB 08 2018
at 6:47 PM in accordance with MGL Chap. 30A,
Sections 18-25.

- I. Call Meeting To Order**
- II. Roll Call**
- III. Minutes of Previous Meeting(s)**
 - Acceptance of Minutes of the Regular Meeting of January 10, 2018
- IV. Communications**
 - February 2018 MassNAHRO Newsletter
- V. Reports of the Committees**
- VI. Report of the Executive Director**
- VII. Unfinished Business**
- VIII. Recommendations of the Chairman**
- IX. Report of the Treasurer**
 - Bills and Transfers for the period January 6, 2018 through January 31, 2018
- X. New Business**
 - Pre-2004 Section 8 Reserve Money
 - Appointment of Carol A. MacGown, Executive Director and Chief Executive Officer as Records Access Officer for the Salem Housing Authority
 - Change Order #3 for DHCD Project #258102 Exterior Brick Masonry Repointing at the Ruane Building (667-3A) and 117 Congress Street (705-2B)



- Certificate of Final Completion for DHCD Project #258102 Exterior Brick Masonry Repointing at the Ruane Building (667-3A) and 117 Congress Street (705-2B)
- Application and Certificate for Payment #4 (Final) for DHCD Project #258102 Exterior Brick Masonry Repointing at the Ruane Building (667-3A) and 117 Congress Street (705-2B)
- Certificate of Final Completion for DHCD Project #258112 Plumbing Line Replacement at 33 Park St./26 Prince St. (705-2A)
- Application and Certificate for Payment #2 (Final) for DHCD Project #258112 Plumbing Line Replacement at 33 Park St./26 Prince St. (705-2A)
- Change Order #1 for DHCD Project #258113 Roof Replacement at the Leefort Terrace (667-1).
- Certificate of Final Completion for DHCD Project #258113 Roof Replacement at the Leefort Terrace (667-1).
- Application and Certificate for Payment #2 (Final) for DHCD Project #258113 Roof Replacement at the Leefort Terrace (667-1).
- Section Eight Management Assessment Program (SEMAP)

XI. Other Business /Late Communications

XII. Adjournment into Executive Session

- Union Negotiations



John A. Boris, Chairman
Frank J. Milo, Vice Chairman
Peter K. Strout, Second Vice Chairman
Maureen Call, Treasurer

Carol A. MacGown, Executive Director

**AGENDA FOR THE
SEVENTIETH (70TH) ANNUAL MEETING
WEDNESDAY, FEBRUARY 14, 2018**

- I. Call Meeting to Order**
- II. Roll Call**
- III. Election of Officers**
 - Office of Chairman
 - Office of Vice-Chairman
 - Office of Second Vice-Chairman
 - Office of Treasurer
 - Office of Assistant Treasurer
- IV. Check Signers with Alternates**
 - Designate Check Signers and Alternates
- V. Manual Check Signers**
 - Designate Manual Signers
- VI. Voucher Signers**
 - Designate Voucher Signers and Alternates
- VII. Employee Check Signing Security Agreement**
- VIII. Release of Executive Session Minutes**
- IX. Presentation of By-Laws**
- X. Order of Voting for Roll Call Votes**
- XI. Adjournment into Regular Meeting**

2018 FEB - 8 PM 6:47
CITY CLERK
SALEM, MASS

This notice posted on "Official Bulletin Board"
City Hall, Salem, Mass. on FEB 08 2018
at 6:47 PM in accordance with MGL Chap. 30A,
Sections 18-25.

