



John A. Boris, Chairman
Frank J. Milo, Vice Chairman
Peter K. Strout, Second Vice Chairman
Maureen Call, Treasurer
Carol A. Brown, Executive Director

2018 MAY -3 PM 12:52

CITY CLERK
SALEM, MASS

**AGENDA FOR THE
REGULAR MEETING
WEDNESDAY, MAY 9, 2018
6:00 p.m.**

This notice posted on "Official Bulletin Board"
City Hall, Salem, Mass. on **MAY 03 2018**
at **12:52PM** in accordance with MGL Chap. 30A,
Sections 18-25.

- I. Call Meeting To Order**
- II. Roll Call**
- III. Minutes of Previous Meeting(s)**
 - Acceptance of Minutes of the Regular Meeting of April 11, 2018
- IV. Communications**
 - May 2018 MassNAHRO Newsletter
- V. Reports of the Committees**
- VI. Report of the Executive Director**
- VII. Unfinished Business**
- VIII. Recommendations of the Chairman**
- IX. Report of the Treasurer**
 - Bills and Transfers for the period April 6, 2018 through May 3, 2018
 - Balance Sheet and Statements of Revenues and Expenses through March 31, 2018
- X. New Business**
 - Certificate of Substantial Completion for DHCD #258099 Window Replacement at 33 Park Street/26 Prince Street (705-2A)
 - ACH Direct Deposit Policy dated April 17, 2018
 - T-Mobile Lease Amendment
 - Employee Check Signing Security Agreement



- Revision to SHA Personnel Policy
- Authorize the Use of An Additional One Hundred Thousand (\$100,000.00) Dollars from Section 8 "Pre-2004 Reserve Account to Fund the Window Replacement Project at the Zisson Building
- Low Bid of Environmental Restorations, Inc. for the Window Replacement Project at the Zisson Building

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XI. Other Business /Late Communications

XII. Adjournment into Executive Session

- Union Negotiations

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May 3, 2018

Ilene Simons, City Clerk
Office of the Clerk
City Hall, 93 Washington Street
Salem, MA 01970

Dear Ms. Simons:

In accordance with Chapter 30A, Section 20 of the General Laws, as amended, Notice of a **REGULAR MEETING** of the **SALEM HOUSING AUTHORITY** to be held on **WEDNESDAY, MAY 9, 2018 at 6:00 p.m.** at the office of the Authority located at 27 Charter Street, Community Room, Salem, Massachusetts is hereby posted.

It is anticipated by the Chairman that the matters outlined in the attached agenda will be discussed, as well as any other unforeseen business that may lawfully come before it.

It is also anticipated by the Chairman that the Board will convene into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

Sincerely,

Carol A. MacGown
Executive Director

Enclosure

Copy: Board Members
Calvin Young, President, Charter Street Tenant Association

File: Regular Meeting w/Exec Session

