



John A. Boris, Chairman
Frank J. Milo, Vice Chairman
Peter K. Strout, Second Vice Chairman
Maureen Call, Treasurer
2018 SEP -6 PM 4:25
Carol A. MacGown, Executive Director

CITY CLERK
SALEM, MASS

September 6, 2018

Ilene Simons, City Clerk
Office of the Clerk
City Hall, 93 Washington Street
Salem, MA 01970

Dear Ms. Simons:

In accordance with Chapter 30A, Section 20 of the General Laws, as amended, Notice of a **REGULAR MEETING** of the **SALEM HOUSING AUTHORITY** to be held on **WEDNESDAY, SEPTEMBER 12, 2018 at 6:00 p.m.** at the office of the Authority located at 27 Charter Street, Community Room, Salem, Massachusetts is hereby posted.

It is anticipated by the Chairman that the matters outlined in the attached agenda will be discussed, as well as any other unforeseen business that may lawfully come before it.

Sincerely,



Carol A. MacGown
Executive Director

This notice posted on "Official Bulletin Board"
City Hall, Salem, Mass. on *Sept 6, 2018*
at *4:25 PM* in accordance with MGL Chap. 30A,
Sections 18-25.

Enclosure

Copy: Board Members
Calvin Young, President, Charter Street Tenant Association

File: Regular Meeting





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**AGENDA FOR THE
REGULAR MEETING
WEDNESDAY, SEPTEMBER 12, 2018
6:00 p.m.**

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- I. Call Meeting To Order**
- II. Roll Call**
- III. Acceptance of the Minutes of Previous Meeting(s)**
- Acceptance of Minutes of Regular Meeting of August 8, 2018
- IV. Communications**
- July/August 2018 NAHRO Newsletter
 - September 2018 NAHRO Newsletter
 - Salem Housing Authority – Waitlist as of September 5, 2018
 - Correspondence from Roland Locke, Jr., Vice President – Sales , 3Phase Elevator Corporation to Carol MacGown dated September 4, 2018
- V. Reports of the Committees**
- VI. Report of the Executive Director**
- VII. Unfinished Business**
- VIII. Recommendations of the Chairman**
- Community Preservation Act – Discuss Board Members' Ideas
- IX. Report of the Treasurer**
- Bills and Transfers for the period August 3, 2018 through September 1, 2018

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- Balance Sheet and Statements of Revenues and Expenses through July 31, 2018

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X. New Business

- Quote - Annual Single Audit (Two Years) and Agreed Upon Procedures (Two Years) for Fiscal Years ending 9/30/18 and 9/30/19
- Pre-2004 Section 8 Reserve Money
- Bid for Common Area Cleaning for 1 Year with 1 One Year Option to Renew
- Admissions and Continued Occupancy Policy (ACOP)
- 2018 Federal Public Housing Flat Rents
- Section 8 Rent Reasonableness Study
- Section 8 Utility Allowance Study

XI. Other Business /Late Communications

XII. Adjournment

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