



2019 FEB -7 PM 3:50

CITY CLERK  
SALEM, MASS

John A. Boris, Chairman  
Frank J. Milo, Vice Chairman  
Maureen Call, Treasurer  
Kimberley Driscoll  
Claudia F. Chuber

Carol A. MacGown, Executive Director

**AGENDA FOR THE  
SEVENTY-FIRST (71<sup>ST</sup>) ANNUAL MEETING  
WEDNESDAY, FEBRUARY 13, 2019**

- 
- I. Call Meeting to Order**
  - II. Roll Call**
  - III. Election of Officers**
    - Office of Chairman
    - Office of Vice-Chairman
    - Office of Second Vice-Chairman
    - Office of Treasurer
    - Office of Assistant Treasurer
  - IV. Check Signers with Alternates**
    - Designate Check Signers and Alternates
  - V. Manual Check Signers**
    - Designate Manual Signers
  - VI. Voucher Signers**
    - Designate Voucher Signers and Alternates
  - VII. Employee Check Signing Security Agreement**
  - VIII. Release of Executive Session Minutes**
  - IX. Presentation of By-Laws**
  - X. Order of Voting for Roll Call Votes**
  - XI. Adjournment into Regular Meeting**

This notice posted on "Official Bulletin Board"  
City Hall, Salem, Mass. on **FEB - 7 2019**  
at **3:50 PM** in accordance with MGL Chap. 30A,  
Sections 18-25.





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February 7, 2019

Ilene Simons, City Clerk  
Office of the Clerk  
City Hall, 93 Washington Street  
Salem, MA 01970

Dear Ms. Simons:

In accordance with Chapter 30A, Section 20 of the General Laws, as amended, Notice of an **ANNUAL MEETING** immediately followed by a **REGULAR MEETING** of the **SALEM HOUSING AUTHORITY** to be held on **WEDNESDAY, FEBRUARY 13, 2019 at 6:00 p.m.** at the office of the Authority located at 27 Charter Street, Salem, Massachusetts is hereby posted.

It is anticipated by the Chairman that the matters outlined in the attached agenda will be discussed as well as any other unforeseen business that may lawfully come before it.

It is also anticipated by the Chairman that the Board will convene into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

Sincerely,

Debra A. Tucker  
Acting Executive Director

Enclosure

Copy: Board Members  
Calvin Young, Tenant President, CSTA

File: Annual Meeting Notice





John A. Boris, Chairman  
Frank J. Milo, Vice Chairman  
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CITY CLERK  
SALEM, MASS

**AGENDA FOR THE  
REGULAR MEETING  
WEDNESDAY, FEBRUARY 13, 2019  
6:00 p.m.**

This notice posted on "Official Bulletin Board"  
City Hall, Salem, Mass. on **FEB -7 2019**  
at **3:50 PM** in accordance with MGL Chap. 30A,  
Sections 18-25.

- I. Call Meeting To Order**
- II. Roll Call**
- III. Minutes of Previous Meeting(s)**
  - Acceptance of Minutes of the Regular Meeting of January 9, 2019
  - Acceptance of Minutes of the Special Meeting of January 30, 2019
- IV. Communications**
  - February 2019 MassNAHRO Newsletter
  - Correspondence from the Department of Housing and Community Development dated December 31, 2018 to John A. Boris, Chair relative to Salem Housing Authority's Award in the amount of \$695,138 in Formula Funding for Fiscal Year 2022 (FY22)
  - Waitlist
- V. Reports of the Committees**
- VI. Report of the Executive Director**
- VII. Unfinished Business**
  - Search Committee
- VIII. Recommendations of the Chairman**
- IX. Report of the Treasurer**



- Bills and Transfers for the period January 6, 2019 through February 7, 2019
- Balance Sheet and Statements of Revenues and Expenses through December 31, 2018

**X. New Business**

- New-Hire Receptionist
- Section Eight Management Assessment Program (SEMAP)
- Retirement Party – Carol MacGown

**XI. Other Business /Late Communications**

**XII. Adjournment**