



2020 MAR 19 PM 3:58

CITY CLERK
SALEM, MASS

John A. Boris, Chairman
Kimberley Driscoll, Vice Chairman
Charity Lezama, Treasurer
Benjamin Winthrop, Assistant Treasurer
Sue Kirby

Cathy Hoog, Executive Director

March 19, 2019

Ilene Simons City Clerk
Office of the Clerk
City Hall, 93 Washington Street
Salem, MA 01970

Dear Ms. LaPointe:

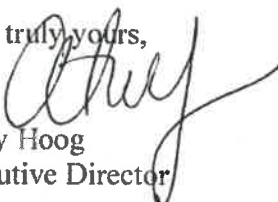
In accordance with Chapter 30A, Section 20 of the General Laws, as amended, Notice of a **SPECIAL ANNUAL MEETING** immediately followed by a **SPECIAL MEETING** of the **SALEM HOUSING AUTHORITY** to be held on **WEDNESDAY, MARCH 25, 2020 at 5:00 p.m.** at the office of the Authority located at 27 Charter Street, Salem, Massachusetts is hereby posted.

This Special Annual Board Meeting and Special Board Meeting will be CLOSED to the Public and held remotely pursuant to Governor Charlie Baker's Order Suspending Certain Provisions of the Open Meeting Law, G.L.c.30A, Section 20.

It is anticipated by the Chairman that the matters outlined in the attached agenda will be discussed as well as any other unforeseen business that may lawfully come before it.

It is also anticipated by the Chairman that the Board will convene into Executive Session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

Very truly yours,


Cathy Hoog
Executive Director

Enclosure

Copy: Board Members
Calvin Young, Tenant President, CSTA
Morency Tenants Organization
Pioneer Terrace Tenants Organization



27 CHARTER STREET • SALEM MA 01970-3699
TEL 978.744.4431 • FAX 978.744.9614 • www.salemha.org
Equal Opportunity Employer





2020 MAR 19 PM 3:59
CITY CLERK
SALEM, MASS

John A. Boris, Chairman
Kimberley Driscoll, Vice Chairman
Charity Lezama, Treasurer
Benjamin Winthrop, Assistant Treasurer
Sue Kirby

Cathy Hoog, Executive Director

**AGENDA FOR THE
SEVENTY-SECOND (72ND) SPECIAL ANNUAL MEETING
WEDNESDAY, MARCH 25, 2020 at 5::00 P.M.**

-
- I. Call Meeting to Order**
 - II. Roll Call**
 - III. Election of Officers**
 - Office of Chairman
 - Office of Vice-Chairman
 - Office of Second Vice-Chairman
 - Office of Treasurer
 - Office of Assistant Treasurer
 - IV. Check Signers with Alternates**
 - Designate Check Signers and Alternates
 - V. Manual Check Signers**
 - Designate Manual Signers
 - VI. Voucher Signers**
 - Designate Voucher Signers and Alternates
 - VII. Employee Check Signing Security Agreement**
 - VIII. Release of Executive Session Minutes**
 - IX. Presentation of By-Laws**
 - X. Order of Voting for Roll Call Votes**
 - XI. Adjournment into Regular Meeting**

This notice posted on "Official Bulletin Board"
City Hall, Salem, Mass. on March 19, 2020
at 3:58 pm in accordance with MGL Chap. 30A,
Sections 18-25.





2020 MAR 19 PM 3: 59

CITY CLERK
SALEM, MASS

John A. Boris, Chairman
Kimberley Driscoll, Vice Chairman
Charity Lezama, Treasurer
Benjamin Winthrop, Assistant Treasurer
Sue Kirby

Cathy Hoog, Executive Director

**AGENDA FOR THE
SPECIAL MEETING
WEDNESDAY, MARCH 25, 2020
FOLLOWING SPECIAL ANNUAL MEETING**

- I. Call Meeting To Order**
- II. Roll Call**
- III. Minutes of Previous Meeting(s)**
 - Acceptance of Minutes of the Regular Meeting of February 12, 2020
- IV. Tenant Engagement**
- V. Communications**
 - January/February 2020 MassNAHRO Newsletter
 - Updated Waitlist
 - SHA Department Reports (Move In, Move Out, State and Federal, Modernization Report, Voucher Report and Completed Work Orders for Month of February 2020)
 - Correspondence dated February 26, 2020 from the Department Housing and Community Development to Cathy Hoog, Executive Director re: Resident Service Coordinator Initiative Funding
- VI. Reports of the Committees**
- VII. Report of the Executive Director**
- VIII. Unfinished Business**
- IX. Recommendations of the Chairman**



X. Report of the Treasurer

2020 MAR 19 PM 3: 59

- Bills and Transfers for the period February 1, 2020 through February 29, 2020
- Balance Sheet and Statements of Revenues and Expenses through January 31, 2020

CITY CLERK
SALEM, MASS

XI. New Business

- Transition from Within Salem Housing Authority – Property Manager
- New Hire – Property Manager
- Amendment #15 to the Contract for Financial Assistance 5001
- Amendment to Contract for Financial Assistance By and Between The Commonwealth of Massachusetts Acting by and Through the Department of Housing and Community Development and the Salem Housing Authority Relative to Conversion of c.689-1 CFA To a c.705 Family Housing CFA – Decrease of 17 Units
- Revisions to Personnel Policy
- Capital Fund Program – Five Year Action Plan
- Discussion: Board Meetings During Covid-19 and Open Meeting Law

XII. Other Business /Late Communications

XIII. Adjournment into Executive Session

- Approve Executive Session Minutes of February 12, 2020