



ADDENDUM #1
CITY OF SALEM RFP 23-03-SAR
COMPREHENSIVE ENERGY MANAGEMENT SERVICES
JUNE 27, 2022

The following changes and additions are incorporated into the specifications packet:

1. In connection with this Addendum #1 is the list of firms attending the Mandatory Pre-Response Zoom Conference held on June 16, 2022. The list has been uploaded to the Sharepoint Drive.
2. An invitation to join the City of Salem Sharepoint Chapter 25A Project will be provided to a single person from each firm attending the Mandatory Pre-Response Zoom Conference. Each participating firm is requested to send Vanessa Pineda at vpineda@salem.com an email with the assigned representative from your firm. The City of Salem notes that the invitation to the Sharepoint Drive will be email specific and cannot be shared across multiple email addresses.
3. The complete Request for Qualifications includes the following documents/files:
 - a. Request for Qualifications document (in Adobe PDF format)
 - b. Attachment A-1: Pricing Matrix (in MS Excel format)
 - c. Attachment A-2.1: Facility Profile and Property Locations (in MS Excel format)
 - d. Attachment A-2.2: Energy Consumption and Cost Data (in MS Excel format)
 - e. Attachments A-4 through A-9: Included in the RFQ PDF document
4. Please note the following changes to the issued Request for Qualifications:
 - a. Mandatory Required Items as presented on page 22 of the RFQ and in Attachment A-3 has been amended. The provision of Financial Statements is not required. The City of Salem will rely on the information provided in the DCAMM Certification of Eligibility and Update Statement for such information.
 - b. The published deadline for questions has been extended from June 24, 2022 to June 28, 2022 by no later than 4:00 PM ET. The City will provide written responses to the questions by Addendum by no later than July 8, 2022. All other deadlines remain as published in the RFQ. The City of Salem reminded firms to submit questions in the form and addressed to the City of Salem representatives as specified in the RFQ.
 - c. Sections 4.3 and 10.6 on pages 14 and 20 respectively have been amended to say:

The City is keenly interested in reviewing the details of a successful project in which deep energy retrofits were undertaken and where verified energy savings of thirty (30) to forty (40) percent was achieved.

All other provisions stated in the RFQ shall remain in full effect unless any further changes or clarifications become necessary at which time an additional addendum will be issued.

The City of Salem notes that firm's submitting proposals are advised to review all documentation and Addenda posted on the City's website as well as all data and documentation provided by the City in the Sharepoint Drive.

Firms submitting a response to the RFP must acknowledge receipt of this Addendum #1 in its proposal response.

END OF ADDENDUM 1