



Kimberley Driscoll
Mayor

CITY OF SALEM, MASSACHUSETTS
DEPARTMENT OF OPEN SPACE
Cemetery – Shade Tree – Open Space

57 Orne Street
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Ronald Malionek
Superintendent of Cemeteries

CEMETERY COMMISSION MEETING MINUTES
April 12 , 2016

A meeting of the Cemetery Commission was held on Tuesday, April 12 at 6:30 p.m. at 120 Washington Street. Members present were:Roberta Clement, Patricia Donahue, Ruth Kapnis, Joanne Mizioch; Ron Malionek, Assistant Director of Public Services.andChristine Lutts of Friends of Greenlawn was also in attendance. Absent was board member Anthony O'Donnell. Motion was made and seconded to accept minutes of Secretary's Report as read.

OLD BUSINESS
SUPERINTENDENT'S REPORT

Because of good weather this winter, cleanups were accomplished in all cemeteries. Since the last meeting, 12 plus trees have been removed at Greenlawn. Stumps will be removed. Monies have been appropriated for replacement trees, even hard to find specimens will be available (Catalpa, Larch, Jeffrey Pine, 2 River Birches, assorted Maples, Ash)

Two CPA signs have been posted: one in front of Charter St. Cemetery and one outside of the Dickson Chapel at Greenlawn Cemetery. As part of the \$80,000 grant for the Charter Street Cemetery, the hired landscape architect will oversee updating paths and adding a new pathway toward the back of the cemetery so gravestones are more accessible to the public. She has a company to do an evaluation of all the headstones once again, give us a total price and prioritize which headstones need attention, first utilizing what Fanin and Lehner had done already. Signage will also be updated. The Charter Street Cemetery work will be completed by October, 2016. Weather sealing the Dickson Chapel at Greenlawn Cemetery will utilize part of the \$120,000 grant. Pat Patrick will be ready to install windows over the refurbished doors very soon.

Ron has started to compile figures of all the trust funds we have available and plans to have it for the next meeting.

NEW BUSINESS
Final Vote on posting NO DOGS ALLOWED signage in Charter St., Broad St., Essex St. and Howard St. cemeteries.

Motion was made by Pat Donahue to make **NO DOGS ALLOWED in satellite cemeteries(Broad St., Essex St., and Howard St. cemeteries)** a city ordinance. Motion was seconded by Joanne Mizioch and unanimously accepted. Ron will go before Beth Rennard to find out what he needs to do next to go before the City Council to get the Ordinance,.

Vote on electing a new Chairperson

This will be put on hold for the time being.



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Pat Donahue remarked on the lovely professional landscaping in front of Salem Public Library and requested looking into beautifying the front of cemetery office and requested hiring Martha Lyons to investigate and have it completed professionally. Ron will look into it.

John Pelletier from Mass in Motion has been working closely with Greenlawn on the map to put on Message Board. We were able to look at his draft and agreed the size should be as big as the free standing glass enclosure.

Pat Donahue is concerned about stone deterioration especially on noteworthy stones. Ron suggested the possibility of bronze plaques with what was written on stone or having it cut in granite to show what stone reads.

Pat also suggested a five year maintenance plan. Erin is going to go for a grant for preservation of all cemeteries.

The next meeting will be held June 14, 2016.
Meeting was adjourned at 7:30 pm.

Respectfully Submitted,
Ruth Kapnis, secretary

Know your rights under the Open Meeting Law M.G.L. c.30a and City Ordinance Sections 2-2028 and through 2-2033.