

**City of Salem
Traffic and Parking Commission
Meeting Minutes
Thursday, May 21, 2020**

A meeting of the Salem Traffic and Parking Commission was held remotely on Thursday, May 21, 2020 at 6:30pm, pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §20, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place.

Present: Commission Chair Tanya Shallop, Commission Vice-Chair Eric Papetti, Commissioner Todd Waller, Commissioner Robin Seidel, Commission Lt. David Tucker, Director of Traffic and Parking David Kucharsky, and Assistant Director Nick Downing.
Absent: None

CALL OF MEETING

The meeting was called to order at 6:31pm by Chair Shallop.

PUBLIC COMMENTS

Commission Chair Shallop opens the floor to public comment.

William Legault of 7 Osgood Street introduces himself and notes he is attending as a member of the Commission on Disabilities. Mr. Legault indicates he is not in favor of the bill concerning Sunday parking rates at City parking lots, garages, and meters. He acknowledges there are reasons behind the proposal, but notes that it is critical that Sunday's remain free to park.

Kevin McDonald of 76 Essex Street introduces himself. Mr. McDonald comments on the City's social distancing plan, noting that the barricaded areas along Washington Square are causing stress for local residents, especially in light of the construction work being done on Essex Street which has limited parking. Mr. McDonald indicates that Washington Square has long been backup parking for residents on Essex and nearby streets and that now parking is inconvenient.

Margaret Nickerson of 74 Essex Street states she agrees with Mr. McDonald, adding that most homes on Essex Street do not have off street parking, so the combination of the sidewalk construction and the new restrictions on Washington Street is making parking very difficult. Ms. Nickerson suggests year-round resident parking for the area. She also notes that she is concerned about the proposed time limits on Halloween parking. Ms. Nickerson contends that extending resident permit parking to extra streets last October was helpful, but believes that the time limits proposed for this year do not seem reasonable. Ms. Nickerson also states that she has received threatening notes on her car regarding her parking job.

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Mr. McDonald echoes Ms. Nickerson's comments and asserts that Halloween is always a challenging time with respect to parking, particularly since many of the side streets are already resident permit parking.

TRAFFIC AND PARKING DIRECTOR UPDATE

Local Transportation Improvement Plan (LTIP) Project Update

Mr. Kucharsky provides updates on the following projects:

ADA Transition Plan:

- The plan has been completed, and various departments are moving forward with addressing items identified in the plan. Prior to the pandemic department heads were meeting to track what items have been completed with Smart Sheets.

Bates Elementary School Safe Routes to School (SRTS):

- Bids are due in June, and while the City is still resolving issues with abutters, the project should proceed as planned. The plans can be viewed on the city engineering website.
- The intersection of Appleton and New Liberty is receiving geometric improvements including new sidewalks and crosswalks.

Bike Master Plan Preliminary Design Estimates:

- Plans are being designed for the North Street Corridor

Boston Street Design Project:

- Staff met with Ward Councilors to answer questions about the project and are working to continue efforts.

Bridge Street Reconstruction:

- Staff recently met with MassDOT
- Design work will commence from Flint Street to Washington Street and city is moving forward with construction from Boston Street to Flint Street.

Derby Street Neighborhood Complete Streets:

- Work is continuing.

Essex Street Reconstruction:

- The City is moving forward with underground vault work, and looking to begin other work while waiting for bids to come in.

Museum Place Garage Restoration Project:

- Work began in April and is on schedule. The entire exit ramp area is being redone with new concrete.
- Drainage improvements and pipe replacements are underway.

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Museum Place Garage Elevator Interiors/Lighting:

- Staff is currently working to get a contract drafted.

Church Street Lot:

- Various layouts have been reviewed and work is commencing to schedule the re-striping which will add 16 additional spaces as well as 2 additional accessible spaces to the lot.

Parking Benefits District (PBD):

- Mr. Kucharsky explains this is an effort to determine if the City would want to establish a fund where a portion of the revenues from garages and other parking areas could be allocated to a specific district in the downtown area to go toward improvements related to parking operations including but not limited to sidewalks, lighting, and pedestrian walkways.
- Staff have been meeting with the consultants from Stantec and will be conducting a virtual kickoff meeting with a stakeholder group.

Norman/Chestnut/Summer/Roundabout Pilot:

- The full survey of the intersection has been completed and preliminary design plans are being drafted.
- Once plans completed a public meeting will be scheduled to gather input before proceeding with a final design.
- Goal is to complete plans with specs and bidding documents by late Fall in order to advertise for a spring construction date.

Paving Program:

- Jay Carroll from Salem's Engineering Department is updating the website so that you can see a list of streets and sidewalks currently being worked on.

Route 107 Improvements:

- MassDOT approved design funding, and work will move forward with accessible ramp improvements at crossings in the corridor.

South Harbor Garage Maint. Study:

- The study was completed earlier this year, and staff are looking through it to identify items that should be addressed (similar to the Museum Place Garage work).
- Drainage, concrete work, and other improvements will be considered.

Salem Harbor Connector Path:

- Work is currently underway, and the project should be complete by June 2020.

Salem Willows:

- Plans are being discussed to address erosion issues in and around the parking areas as well as formalize the parking and circulation of the lot, evaluate the installation of a shared use path which would connect to the bi-directional bike lanes recently

installed on Fort Avenue and develop some concepts to improve the geometry of the intersection of Fort Ave and Restaurant Row.

On Demand Ride-Share Service:

- Via was selected as the vendor and the City is in the process of drafting a contract, but staff are uncertain when it will go into effect.
- There have been discussions with Salem State to see how they could be a partner in the program, and staff is currently reaching out to other employers as well.

Community Car Share:

- GeAround was selected as the vendor for managing and maintaining the vehicles. The contract is being drafted and vehicles are being procured with hopes of moving forward.

Vice Chair Papetti asks when vertical delineators will be installed on the bike lane leading to the Willows. Mr. Kucharsky states that he is still working with the Ward Councilor and consultants from Tool Design, and that they are looking into the potential for a rumble strip as well.

Vice Chair Papetti next asks about the Church Street Lot project, noting that the CIP had allocated \$400,000 originally. Mr. Kucharsky states that larger projects are on hold, and that some funds are being used for short term improvements to add spaces and improve circulation. Mr. Papetti suggests some money should be allocated to bike parking.

With respect to the Derby Street Reconstruction, Mr. Papetti indicates Tom Devine shared a memo from Dave Knowlton at the last Bike Committee meeting that addressed certain concerns. Mr. Papetti states he appreciates the transparency, level of detail, and thoughtfulness of the correspondence. The memo discussed the decision not to utilize two-way traffic on Derby Street, and there were references to design standards that do not exist as well as terms regarding traffic conflicts.

Vice Chair Papetti next asks for more details regarding the two bike projects mentioned, as he is eager to see the projects get going. Mr. Kucharsky notes the funds are not yet in place to start the design, but that he will reach out to Ward Councilors to have a kick off meeting. Some logistical work has been done with Tool Design to look at crosswalk improvements.

Vice Chair Papetti states he is getting worried about the Canal Street Path Connection because many street construction projects are being delayed or cancelled due to current circumstances. He references 2008 and 2009, when even some projects that had begun construction were pulled. Mr. Papetti suggests coordinating with state senators to get the project going to make the area safer.

Neighborhood Traffic Calming Program

Mr. Kucharsky provides updates on the following projects:

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Bridge/Winter/Northey Street Intersection Improvements:

- Departments have reviewed the striping plan and it will be implemented in the following week. Striping with vertical posts will be installed.

Endicott Street:

- Tactical paint has been completed, and now the project is looking toward resetting the curb and addressing drainage issues.

Chestnut Street Pedestrian Improvements:

- Currently no update, but hoping to start engaging with contractors sometime soon. Efforts have been delayed due to current circumstances.

First Street Pedestrian Improvements:

- Project has been completed and neighborhood feedback has been generally positive, noting that drivers have been reducing speeds as they approach the relocated crosswalk. Staff will continue monitoring to compare with prior data.

Buffum Street:

- Data collected last Summer and Fall is currently being analyzed. Surveyors are surveying the intersection at School and Buffum and Symonds @ Buffum.
- Traffic data and surveys will be used to evaluate how to improve the intersection.

Valley Street:

- MassDOT has agreed to a speed reduction from 35mph to 30mph. Staff is working with DPS to get signage ready.

Bridge Street:

- Speed and volume data have been collected, and staff are reviewing to see what measures can be taken regarding the full Bridge Street corridor.
- Radar feedback signs are one potential option being considered.

Fort Ave and Derby Street:

- Striping is complete and trail signage has been installed.
- There is still some confusion regarding the intersection with Winter Island Road.
- A meeting has been scheduled with Tool Design, Lt. Tucker, DPS, and the Ward Councilor to keep moving forward.

Winthrop Street at Broad Street:

- Tactical work has been completed, and the next step is setting curbs and drainage.

Congress Street at Harbor Street:

- The project has been completed, and feedback from pedestrians indicate they feel safer and that the improvements are working.
- Flashing crosswalk signs and 10 foot buffers were installed.

Columbus Ave at Fort:

- Tool Design was hired to develop a striping plan which will be shared with the Ward Councillor and neighborhood.

Broad Street/Jackson Street:

- Surveyors are currently working on the project, and staff hopes to develop geometric improvements for the intersection.

Chair Shallop asks if there are any traffic calming requests that have not yet been brought forward, and Mr. Kucharsky states there are no additional ones at the moment. Mr. Downing indicates some individuals reached out to him recently and that he directed them to apply, but to date no new applications have come in.

Chair Shallop asks about the budget for the projects and Mr. Kucharsky provides some more detail, noting that it can vary depending on what the proposed measures are.

Chair Shallop reminds members of the public that this is available year round for people to suggest projects or identify areas of concern.

Efforts to Allow for Safe Social Distancing

Mr. Kucharsky provides an update on the efforts to allow for safe social distancing in Salem. Mr. Kucharsky explains that cones have been placed along Essex Street, as well as Washington Square South and East to widen sidewalks. More cones are set to go out on Derby Street for the same purpose.

Mr. Kucharsky indicates the public comment received tonight is the first feedback he has received about the impact to parking. He states he will continue to monitor the situation to see if it is being utilized by pedestrians and cyclists or not, and whether any modifications or new locations are warranted.

Mr. Kucharsky notes that many communities around the country are taking similar measures, including limiting through-ways, and indicates staff is working with City Council to identify roadways where this might be helpful.

Mr. Kucharsky explains that 15 minute parking spaces have been established to help facilitate takeout for local businesses, and that additional requests for 15 minute parking are being evaluated. A map with the various measures went up on the City website and has received positive feedback. Mr. Kucharsky is working with the City Solicitor and others to help retailers and restaurants open streets further to assist with outdoor seating.

Vice Chair Papetti asks if Mr. Kucharsky spoke to MassDOT at all about any measures for major roads such as Route 1A to Swampscott, Bridge Street to Beverly, and Highland Ave. Mr. Papetti asserts these are prime corridors for people who would like an alternative to

crowded transit such as biking. Mr. Kucharsky states he has not heard anything but will reach out to see what their thoughts are.

Commissioner Seidel states she was surprised to see the Washington Square sidewalk extensions, as she assumes most people walking in that area would cut through the Commons to provide extra space. Ms. Seidel suggests Washington Square North and West may benefit more. Mr. Kucharsky explains the initial thoughts behind the extensions on Washington Square, but indicates he is open to making changes. He notes these are unprecedented times and that staff are trying to be as helpful as possible.

Mr. McDonald notes that he has not seen many people utilizing the extended sidewalks on Washington Square, and suggests measures could be taken to help people distance in the actual Commons.

OLLA Update

Mr. Kucharsky explains ten recommendations have come in over the last couple years and that they are in various stages. He states he recently attended a meeting to discuss the following items, and provide updates:

Regarding crosswalks, Mr. Kucharsky indicates a proposal was submitted regarding restrictions on parking within ten feet of crosswalks, and Councilors on OLLA are supportive but asked how many parking spaces would be impacted. Mr. Findley is looking into the matter using GIS. He notes that staff are taking this opportunity to assess all crosswalks and to also determine whether their locations make sense.

Regarding handicap accessible parking, Mr. Kucharsky explains that only Section 50A (long term parking) was submitted, and not Section 50B (resident requests). Mr. Kucharsky states there is hesitance of allowing the Commission to have the authority associated with Section 50B, but that there will be additional discussions.

Chair Shallop asks for advance notice when the issue is discussed again so that Commissioners or members of the public can show up. Vice Chair Papetti states he attended the most recent meeting via Zoom, and that while the work regarding the crosswalk issue has gone well, he does not believe Councilors support the handicap parking issue. Mr. Papetti suggests staff compile a list of the top ten most ridiculous parking ordinances or examples of conflicting ordinances to demonstrate how much work there is to be done, noting that City Council does not have time for all of it.

Mr. Kucharsky also notes that with respect to Holyoke Square, business owners will be contacted for feedback. Mr. Kucharsky also notes there is a backlog with respect to October parking.

Chair Shallop asks if Mr. Kucharsky can setup a meeting with Councilor Madore so the three can discuss these issues in more detail.

NEW/OLD BUSINESS

Request for Traffic Ordinance Recommendation

Hampton Inn Hotel Parking and Traffic Circulation Changes

Mr. Kucharsky provides a general background, noting that the inn construction will be completed soon. As part of the Planning Board's decision, some circulation and parking changes were put forth that require ordinance changes. Mr. Kucharsky would like to ensure the recommendations get to City Council for approval prior to the hotel opening up, but that he is unsure how the opening is being impacted by the pandemic.

Mr. Kucharsky presents a traffic plan of the relevant area, noting changes in the Washington, Dodge, and Pond Street area. Some changes to the ordinance include the introduction of metered parking on Washington Street and on the south side of Dodge Street. Some parts of the ordinance need to be rescinded as well.

Mr. Kucharsky notes that bigger changes will occur at the intersection at Dodge Street and Dodge Street Court. Two-way traffic will change to one-way southbound (traffic from New Derby Street toward the hotel). Mr. Kucharsky reviews the ordinance language changes.

Chair Shallop asks if Lt. Tucker and staff have reviewed all the changes. Mr. Kucharsky notes that he and Mr. Downing went on site with contractors and did not have any issues. Mr. Kucharsky asserts the additional meters will add revenue, circulation should improve, and that ordinances regarding the area will be cleaned up.

Vice Chair Papetti asks about the Planning Board decision and what the City is obligated to do. Mr. Kucharsky notes the decision was made in 2018, and that it was based on the results of a traffic study and other recommendations at the time. Mr. Papetti states this should have come before the Commission earlier, and that this was not coordinated with the plans for protected bike lanes. Mr. Papetti says he does not support the changes on Washington Street.

Chair Shallop echoes Mr. Papetti's concerns, and asks if Traffic and Parking was consulted at the time. Mr. Kucharsky indicates there were some interdepartmental meetings, and he discusses the process a bit more.

Mr. Kucharsky also discusses more details regarding new crosswalks at the intersection of Pond and Washington Street, as well as improvements on Dodge Street with respect to new sidewalks.

Chair Shallop asks what kind of meters will be installed, and Mr. Kucharsky responds that they will be standard meters, as they are not budgeting for the parking kiosks. Poles will go in as part of the sidewalk work. Mr. Downing adds that the new meters will be in an area located between two existing rates (\$1.00 per hour, and \$0.50 per hour), and that the new meters will have a rate of \$1.00 per hour.

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Vice Chair Papetti asks why the City cannot go to the developer and ask for the parking lane to be rebuilt to coordinate with the master plan regarding bike lanes. Mr. Kucharsky says he will see if it is feasible and will check with the Planning Director. Chair Shallop suggests the Planning Director come to a Traffic and Parking Commission meeting. Mr. Papetti notes that it could save money in the long run. Chair Shallop and Vice Chair Papetti continue to discuss protected bike lanes and what is possible.

Commissioner Waller asks about the net parking gain associated with the project, and Mr. Kucharsky explains there will be more metered spaces than currently exist. He also notes that public parking will be available in the hotel garage as well.

Commissioner Seidel asks about the project schedule, and Mr. Kucharsky says sidewalks are still not complete.

Chair Shallop opens the floor to public comment.

Mr. Legault provides historical information regarding OLLA and the TPC, noting his time on City Council. Mr. Legault also discusses the history behind the lots and developments surrounding the new hotel.

Vice Chair Papetti asks about potential options if the curb is not set and no vote occurs tonight. Commissioner Waller also states he would like to know the net balance of parking, as well as the delineation between public and private use in the garages. Both Commissioners express a desire for more details and information.

There is a brief discussion between Commissioner Seidel, Mr. Kucharsky, and Commissioner Waller regarding the term “public spaces” and what that might look like in the garage. Mr. Kucharsky explains there will be separate entrances and garage areas for the various uses, including hotel use, residential use, and public parking.

Motion and Vote: *On a motion duly made by Vice Chair Papetti and seconded by Commissioner Waller, the Traffic and Parking Commission moves to table further discussion of the Hampton Inn Hotel Parking and Traffic Circulation Changes to the next regularly scheduled meeting. **The vote is five (5) in favor and none (0) opposed. The motion passes.***

Parklet Development

Mr. Downing explains that last year the City installed three temporary parklets on Washington Street, Lafayette Street, and Derby Street to test out the concept of adding additional public space that could be beneficial to businesses and visitors. Mr. Downing notes that there were issues surrounding implementation from an accessibility standpoint, so in moving forward staff wanted to make it more robust and fully ADA compliant. Mr. Downing adds that the intent would be to create parklets that could be out on the street seasonally for multiple years once constructed.

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Mr. Downing indicates the City issued an RFP last year and that KZLA was selected as the vendor. Design concepts are being developed for parklets in two locations: Washington Street in front of Melt and Derby Street in front of Jaho. Staff has met with KZLA and the Commission on Disabilities to review designs and ensure they are ADA compliant and useful for everyone. Although the project started prior to the pandemic, it is continuing to go forward as it is not intended to be a one-off, but something that returns seasonally. Mr. Downing notes the parklets are not tied to any one business, so anyone can utilize them.

KZLA consultant Rob Barella presents the proposed design concepts for the two parklets. Mr. Barella notes there will be an art component ideally featuring local artists, and that the parklets should provide a benefit to small local businesses. He presents maps of the proposed locations as well as renderings of the parklets. The Washington Street location will feature a counter, seating, a shade structure with solar accent lighting, and vegetation to soften the street impact. The Derby Street location will include tables, and perhaps an interactive art component. Photos of the existing conditions at the proposed locations are shown. Mr. Barella explains that no bike lanes will be impeded and that visibility from crosswalks will be maintained. He also discusses protective safety measures, such as wheel stops and delineator posts. Mr. Barella indicates the parklets will be level with the sidewalks for accessibility (on Washington Street; Derby Street location will have a ramp), and that they will be made from durable materials (recycled composites) that can easily be assembled and disassembled. The furniture will mostly be fixed, with openings at tables and counters for accessible seating.

Commissioner Seidel states the designs look great and that she is excited to see them. Ms. Seidel asks if there have been discussions with Jaho and whether there will be an impact on their current outdoor seating area. Mr. Kucharsky contends the parklet could replace Jaho's outdoor seating requirements, making the sidewalk more clear and accessible.

Commissioner Seidel expresses some concern regarding the Washington Street location with respect to crosswalk visibility, and suggests installing a flashing light that pedestrians can press to indicate wanting to cross.

Chair Shallop agrees with Commissioner Seidel's suggestion, and recalls that during the pilot phase the crosswalk in question had visibility issues. Chair Shallop next asks about the public art, and Mr. Barella says they have not yet chosen any artists, but they are working on it. Chair Shallop suggests working with the City and local artists. Mr. Downing says he can connect Mr. Barella with the public art planner for Salem.

Vice Chair Papetti says the designs look great, and asks if they will be stamped by a landscape architect or engineer, and if they require review by the building inspector. Mr. Barella states it depends on particular city requirements, but that generally only an architect's stamp is required. Mr. Papetti and Mr. Barella briefly discuss the accessibility components of the parklets, including the transition to the platform and seating.

Chair Shallop opens the floor to public comment.

Steve Kapantiass of 23A Wisteria Street introduces himself and notes that the Commission on Disabilities has been involved with this particular efforts since the issuing of the RFP. He acknowledges that KZLA listened to input to make the parklets accessible and discussed various elements of universal design.

Mr. Legault, speaking as a member of the Commission on Disabilities, but not speaking on behalf of the Commission, states he attended the meeting with KZLA and that it was productive. He thanks KZLA for listening to feedback in the design process, and notes the concepts are looking nice.

Commissioner Seidel notes that composite materials can often get slippery when wet, and suggests a non-slip coating. Mr. Barella states the surfaces will be non-slip.

Hawthorne Boulevard Service Zone Request

Mr. Kucharsky discusses the development project at 13 Hawthorne Boulevard adjacent to the church, which has requested that two spaces in front of the entrance be designated for service zone parking. Recommendations have been submitted to City Council which would make these spaces resident permit parking in the evenings and two-hour parking for the general public during the day, but it has not yet been taken up by Council. Mr. Kucharsky explains that service zones can be used by anyone, and that if the Commission agrees with the request they can work with OLLA to make a change. Mr. Kucharsky adds that this part of town currently lacks service zone parking.

Chair Shallop asks about the specific space locations and Mr. Kucharsky shows them on an aerial map. Mr. Downing explains the request a bit more, including the types of deliveries that might benefit from the service zones.

Vice Chair Papetti asks if there is an off-street parking plan, and questions whether this is simply creating private valet parking for a development merely because they requested it. While he does not feel strongly one way or another, Mr. Papetti states he would like more information. Chair Shallop agrees, noting it feels too premature without more information, a rationale, or better understanding of the proposed building use.

Commissioner Waller notes that service zones can be used by anyone, but that the proposed locations might be difficult for commercial trucks. Mr. Waller suggests a location on the north bound side, and Chair Shallop suggests a location farther north as well.

Commissioner Seidel says she would hate to take away long term resident parking as more residents are coming into the City. Commissioner Waller notes a space may be also lost to any required buffer.

Chair Shallop says she is not acting in the affirmative but that she is also not outright denying request. She states she would like additional information.

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Motion and Vote: *On a motion duly made by Commissioner Seidel and seconded by Vice Chair Papetti, the Traffic and Parking Commission moves to table further discussion of the Hawthorne Boulevard Service Zone Request to the next regularly scheduled meeting. **The vote is five (5) in favor and none (0) opposed. The motion passes.***

Sunday Parking Enforcement

Mr. Kucharsky indicates the Mayor's office asked him to bring the discussion of Sunday parking enforcement before the Commission. Mr. Kucharsky explains that there is currently enforcement on Sundays at all lots with kiosks, where parking is free for residents, but visitors must pay pursuant to passage by Council in 2018. At the time, there was no ability to differentiate between the two groups, but it is now possible using excise tax and license plate information. There have been discussions of expanding charged parking from noon to 6:00 PM, with the goal of ensuring that spaces are not used all weekend starting Saturday evening. Mr. Kucharsky adds that this would also generate additional revenue for the city, which could be an issue with everything going on regarding the pandemic.

Vice Chair Papetti asks about the City's budget, and notes that he could support the proposal in theory, but that he is not sure the timing is right. Mr. Papetti acknowledges that it may be necessary given current revenues and circumstances.

Chair Shallop asks if there is any data regarding anticipated additional revenue, or estimates of extra expenses relating to enforcement. Mr. Kucharsky states that some analysis has been done, and Mr. Downing indicates he will obtain and provide additional information.

Chair Shallop indicates she is on the fence, acknowledging it is nice to have a day where it is free to park downtown and that it can make the city more accessible for lower income households, but also recognizing the issues surrounding overnight parking and revenue shortfalls. Commissioner Waller asks how the business community will be impacted and if any other places have done this. Mr. Downing says he will get more information, but notes that rough numbers indicate new revenues could be in the range of \$200,000 to \$300,000.

Commissioner Waller asks if businesses have been complaining about no available parking on Sundays, and Mr. Kucharsky states that discussions thus far have been preliminary, and that more feedback will be sought.

Chair Shallop suggests reaching out to the business community and downtown Churches for their input.

OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE COMMISSION

Chair Seidel asks about Councilor Hapworth's parking regulations proposal, and Mr. Kucharsky indicates the recommendation went forward to Council and was referred to OLLA.

UPCOMING MEETINGS SCHEDULE

The next meeting is scheduled for June 18, 2020.

MEETING MINUTES APPROVAL

Staff begin to review and discuss the minutes for the April 6, 2020 and April 16, 2020 meetings.

Vice Chair Papetti suggesting tabling approval of the minutes until the next regularly scheduled meeting to allow for time to review

ADJOURNMENT

On a motion duly made by Commissioner Waller and seconded by Commissioner Papetti, the Traffic and Parking Commission meeting was adjourned at 8:59PM.