



DOMINICK PANGALLO
MAYOR

CITY OF SALEM
SALEM, MASSACHUSETTS
ENGINEERING DEPARTMENT
98 WASHINGTON STREET, 2ND FLOOR
SALEM, MA 01970
Phone: (978) 619-5673

DEBORAH L. DUHAMEL P.E.
ACTING CITY ENGINEER

June 28, 2023

RE: **Deduct Water Meter Installation and Maintenance**

To whom it may concern:

This letter is to inform you that our records indicate there is a deduct meter associated with your property.

When working properly, a deduct meter will measure the amount of water used for recreational or irrigation purposes; the water is not subject to sewer charges. However, if the deduct meter isn't working properly then sewer is automatically charged. If you see a "T" under the "Read Code" column on your water/sewer bill, please call the Water Department at 978-619-5674.

CUSTOMER NAME				SERVICE LOCATION			
SALEM RESIDENT				98 WASHINGTON STREET			
BILL NUMBER	BILL DATE	Account #		Parcel ID #		Due	
123456	06/01/2023	1234567		1234567		07/06	
CHARGE DESCRIPTION	READ CODE	PREVIOUS READ DATE	CURRENT READ DATE	PREVIOUS READING	CURRENT READING	USAGE C.F.	Billing Days
QUARTERLY WATER .63 RESIDENT	A	2/15/2023	5/12/2023	77208	78537	1329	86
QUARTERLY WATER .63 RESIDENT	T	02/15/2023	05/15/2023	0	0	0	
QUARTERLY SEWER 5/8 RESIDENT		02/15/2023	05/12/2023				

A "T" code means the deduct meter is not working properly and the water used is subject to sewer charges. To begin to resolve the issue, you should call the water department.

An "A" code means the deduct meter is working properly.

As the property owner, you are responsible for monitoring your water bills to ensure the meter is operational and for any costs associated with the maintenance and annual inspection of the meter and backflow prevention device (City Ordinance Ch. 46 Art. II Div. I).

If maintenance of the deduct meter or associated backflow prevention device is needed, you can contact a plumber to make repairs or replacements. You may also contact the Water Billing Department at 978.619.5674 to schedule an inspection and necessary maintenance or replacement of the deduct water meter. The city does not inspect, maintain or replace backflow prevention devices. Please note that the cost for time, materials, repair or replacement of the deduct meter by the City of Salem will be added to your water bill as a one-time charge based on the fee schedule below, which may change periodically based on market fluctuations:

Time:	Meter Maintenance, Inspection of Device and/or Replacement	\$40.00/hour (1 hour minimum; billed in 30 min increments after the first hour)
Materials:	5/8" Meter Replacement	\$180.00 each
	Larger Deduct Meter	Price varies based on current pricing
	Meter Data Sending Device (MIU)	\$165.00 each
	Register Head	\$120.00 each

If you have any questions, please contact Assistant Water Registrar Brian Pzenny at 978-619-5674.

Sincerely,



Deborah L. Duhamel P.E.
Acting City Engineer